

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING **Piedmont Virginia Community College** **Stanardsville, Virginia 22973** **December 3rd, 2019**

The meeting was called to order by Chairman Lynn Graves at 9:30 A.M.

DIRECTORS PRESENT: Lynn Graves, Madison County
Philip Morris, Greene County
Robert Bradford, Orange County
Tom O'Halloran, Culpeper County
Robert Runkle, Greene County
Steve Hill, Madison County
Monira Rifaat, Rappahannock County
Mike Biniek, Rappahannock County
Steve Morris, Greene County, Director-At Large

DIRECTORS ABSENT: Jim Byrne, Madison County Associate Director
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director
Warren Lee, Orange County, Associate Director
Andrew Campbell, Culpeper County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Robert Brame, Orange County

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary
Henny Calloway, Conservation Specialist
Richard Jacobs, Conservation Specialist
Kendall Dellinger, Conservation Specialist
W. Spencer Yager, Conservation Specialist
Stephanie DeNicola, Education Specialist

OTHERS PRESENT: Debbie Cross, CDC, DCR
Rex Rexrode, NRCS District Conservationist
Jack Kauffman, VDOF

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves welcomed everyone to Greene County. Following a moment of silence, Richard Jacobs led the Pledge of Allegiance. There were four handouts: District Technical Committee Report Addendum, Educational Committee Report, Financial Committee Report - Budget Amendment and the DCR Monthly Report.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the November 5th, 2019 Draft District Board Meeting Minutes and for any substantive corrections or additions. S. Hill moved to approve as presented. P. Morris seconded the motion. (S. Hill, P. Morris, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda as 5.1. S. Hill moved to approve the Agenda as amended. S. Morris seconded the motion. (S. Hill, S. Morris, unanimous)

- 4) **CONSENT AGENDA**
Consent Agenda approved as modified.

COMMITTEE REPORTS

OPERATIONS
LEGISLATIVE
EDUCATION
TREASURER'S REPORT

- 5) **ADDITIONS TO AGENDA**

- 5.1) **TEHCNICAL COMMITTEE REPORT-**

Items in italics were added at the December 3, 2019 Board Meeting

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> | <u>Tax Credit</u> |
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|-------------------|
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|-------------------|

| | | | | | | | |
|-----------|------------|-------------------------------|------------|--------|--------------|--------------|-------------|
| SL-10 | 2020 VACS | Paul Hale | 07-20-0227 | 379517 | Orange | \$ 4,275.00 | \$ 0.00 |
| CCI-SL-6N | 2020 VACS | Paul Hale | 07-20-0253 | 380294 | Orange | \$ 1,760.00 | \$ 0.00 |
| NM-1A | 2020 VACS | Dennis Brown | 07-20-0139 | 375293 | Culpeper | \$ 3,317.60 | \$ 0.00 |
| NM-3C | 2020 VACS | Dennis Brown | 07-20-0141 | 375296 | Culpeper | \$ 2,190.00 | \$ 0.00 |
| NM-5P | 2020 VACS | Dennis Brown | 07-20-0137 | 375291 | Culpeper | \$ 13,200.00 | \$ 0.00 |
| SL-8B | 2020 VACS | Dennis Brown | 07-20-0230 | 379654 | Culpeper | \$ 768.00 | \$ 0.00 |
| SL-8H | 2020 VACS | Dennis Brown | 07-20-0138 | 375292 | Culpeper | \$ 8,900.00 | \$ 0.00 |
| CCI-CNT | 2020 VACS | Shawn Woodfolk | 07-20-0233 | 379758 | Madison | \$ 10,397.25 | \$ 0.00 |
| SL-8H | 2020 VACS | Shawn Woodfolk | 07-20-0234 | 379763 | Madison | \$ 2,983.60 | \$ 0.00 |
| SL-8H | 2020 VACS | James Corbin | 07-20-0232 | 379672 | Orange | \$ 823.20 | \$ 0.00 |
| CCI-CNT | 2020 VACS | C.R. Tanner & Sons | 07-20-0236 | 380169 | Madison | \$ 10,000.00 | \$ 0.00 |
| SL-8H | 2020 VACS | C.R. Tanner & Sons | 07-20-0231 | 379668 | Madison | \$ 517.40 | \$ 0.00 |
| SL-10 | 2020 VACS | Richard Durrer | 07-20-0239 | 380176 | Greene | \$ 1,136.25 | \$ 0.00 |
| WP-2N | 2020 VACS | Richard Durrer | 07-20-0240 | 380187 | Greene | \$ 25,200.00 | \$ 4,200.00 |
| SL-10 | 2020 VACS | Lee Durrer | 07-20-0238 | 380175 | Greene | \$ 14,116.50 | \$ 0.00 |
| SL-10 | 2020 VACS | Edgewood Farm at Rapidan Inc. | 07-20-0250 | 380289 | Madison | \$ 10,707.75 | \$ 0.00 |
| SL-10 | 2020 VACS | Rive Enterprises | 07-20-0242 | 380298 | Madison | \$ 15,000.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Roger Scott Jr. | 07-20-0237 | 380170 | Orange | \$ 11,154.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Steven Hensley | 07-20-0241 | 380228 | Orange | \$ 11,673.00 | \$ 0.00 |
| SL-6W | 2020 VACS | Natural Roots Farm LLC | 07-20-0245 | 380255 | Greene | \$ 35,347.50 | \$ 0.00 |
| SL-6W | 2020 VACS | Rockwood 1 LLC | 07-20-0243 | 380249 | Orange | \$ 59,385.00 | \$ 0.00 |
| SL-6W | 2020 VACS | Larry Swetnam | 07-20-0244 | 380254 | Orange | \$ 36,780.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Red Hill Lane LLC | 07-20-0219 | 379315 | Rappahannock | \$ 600.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Meadow Grove Farm LLC | 07-20-0216 | 379242 | Rappahannock | \$ 1,507.50 | \$ 0.00 |
| SL-10 | 2020 VACS | Meadow Grove Farm LLC | 07-20-0216 | 379243 | Rappahannock | \$ 1,830.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Meadow Grove Farm LLC | 07-20-0216 | 379100 | Rappahannock | \$ 1,597.50 | \$ 0.00 |
| SL-10 | 2020 VACS | Meadow Grove Farm LLC | 07-20-0216 | 379238 | Rappahannock | \$ 2,280.00 | \$ 0.00 |
| NM-1A | 2020 VACS | Beauregard Farm LP | 07-20-0105 | 373984 | Culpeper | \$ 2,622.00 | \$ 0.00 |
| SL-8B | 2020 VACS | Beauregard Farm LP | 07-20-0102 | 373981 | Culpeper | \$ 23,184.00 | \$ 0.00 |
| SL-8H | 2020 VACS | Beauregard Farm LP | 07-20-0103 | 373982 | Culpeper | \$ 8,100.00 | \$ 0.00 |
| WQ-4 | 2020 VACS | Beauregard Farm LP | 07-20-0104 | 373983 | Culpeper | \$ 12,150.00 | \$ 0.00 |
| NM-1A | 2020 VACS | Beauregard Farm, Inc. | 07-20-0107 | 373987 | Culpeper | \$ 1,048.00 | \$ 0.00 |
| SL-8B | 2020 VACS | Beauregard Farm, Inc. | 07-20-0109 | 373991 | Culpeper | \$ 9,984.00 | \$ 0.00 |
| SL-8H | 2020 VACS | Beauregard Farm, Inc. | 07-20-0110 | 373992 | Culpeper | \$ 2,940.00 | \$ 0.00 |
| WQ-4 | 2020 VACS | Beauregard Farm, Inc. | 07-20-0254 | 380295 | Culpeper | \$ 4,080.00 | \$ 0.00 |
| CCI-FRB-1 | 2020 VACS | Joseph Griffin | 07-20-0260 | 380311 | Madison | \$ 920.00 | \$ 0.00 |
| CCI-SL-6W | 2020 VACS | Joseph Griffin | 07-20-0260 | 380308 | Madison | \$ 8,918.75 | \$ 0.00 |
| SL-6N | 2020 VACS | David Kennedy | 07-20-0261 | 380313 | Madison | \$ 5,645.63 | \$ 0.00 |
| WP-2B | Tax Credit | James Jones, Jr. | 07-20-0255 | 380299 | Rappahannock | \$ 0.00 | \$ 2,500.00 |
| SL-8B | 2020 VACS | Pullen Farm LLC | 07-20-0264 | 380506 | Culpeper | \$ 3,120.00 | \$ 0.00 |
| CCI-SL-6N | 2020 VACS | Alvin Chapman | 07-20-0008 | 380593 | Greene | \$ 3,350.00 | \$ 0.00 |
| CCI-SL-6N | 2020 VACS | Alvin Chapman | 07-20-0008 | 380556 | Greene | \$ 7,983.75 | \$ 0.00 |
| CCI-SL-6N | 2020 VACS | Alvin Chapman | 07-20-0008 | 380555 | Greene | \$ 2,472.50 | \$ 0.00 |
| CCI-SE-1 | 2020 VACS | Alvin Chapman | 07-20-0008 | 380592 | Greene | \$ 1,785.00 | \$ 0.00 |
| SL-8H | 2020 VACS | Battlepark Farm | 07-20-0269 | 380604 | Culpeper | \$ 7,832.00 | \$ 0.00 |
| SL-8H | 2020 VACS | J. Wells Waugh | 07-20-0265 | 380587 | Culpeper | \$ 4,694.15 | \$ 0.00 |
| SL-10 | 2020 VACS | Russell McWilliams | 07-20-0266 | 380588 | Orange | \$ 4,626.75 | \$ 0.00 |

2) The following BMP participants have been approved by the Technical Committee for payment:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> | <u>Tax Credit</u> |
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|-------------------|
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|-------------------|

| | | | | | | | |
|-----------|-------------|-------------------------------|------------|--------|--------------|--------------|-----------|
| SL-10 | 2020 VACS | Richard Durrer | 07-20-0239 | 380176 | Greene | \$ 1,136.25 | \$ 0.00 |
| SL-10 | 2020 VACS | Lee Durrer | 07-20-0238 | 380175 | Greene | \$ 14,116.50 | \$ 0.00 |
| SL-10 | 2020 VACS | Edgewood Farm at Rapidan Inc. | 07-20-0250 | 380289 | Madison | \$ 10,707.75 | \$ 0.00 |
| SL-10 | 2020 VACS | Rive Enterprises | 07-20-0242 | 380298 | Madison | \$ 15,000.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Roger Scott Jr. | 07-20-0237 | 380170 | Orange | \$ 11,154.00 | \$ 0.00 |
| SL-10 | 2020 VACS | Steven Hensley | 07-20-0241 | 380228 | Orange | \$ 11,673.00 | \$ 0.00 |
| CCI-FRB-1 | 2020 VACS | Joseph Griffin | 07-20-0260 | 380311 | Madison | \$ 920.00 | \$ 0.00 |
| CCI-SL-6W | 2020 VACS | Joseph Griffin | 07-20-0260 | 380308 | Madison | \$ 8,918.75 | \$ 0.00 |
| LE-1T | Upper Hazel | Alan Zuschlag* | 07-19-0510 | 334096 | Rappahannock | \$ 11,045.75 | \$ 487.31 |
| SL-9 | 2019 VACS | Monique Maniet** | 07-19-0539 | 334860 | Rappahannock | \$ 3,051.63 | \$ 762.91 |
| CCI-SL-6N | 2020 VACS | Alvin Chapman | 07-20-0008 | 380593 | Greene | \$ 3,350.00 | \$ 0.00 |
| CCI-SL-6N | 2020 VACS | Alvin Chapman | 07-20-0008 | 380556 | Greene | \$ 7,983.75 | \$ 0.00 |
| CCI-SL-6N | 2020 VACS | Alvin Chapman | 07-20-0008 | 380555 | Greene | \$ 2,472.50 | \$ 0.00 |
| CCI-SE-1 | 2020 VACS | Alvin Chapman | 07-20-0008 | 380592 | Greene | \$ 1,785.00 | \$ 0.00 |
| SL-6 | 2018 VACS | G. Shane Fletcher | 07-18-0515 | 304156 | Orange | \$ 9,000.00 | \$ 562.50 |
| WP-2W | 2020 VACS | Blue Hills Farm | 07-20-0193 | 377968 | Madison | \$ 6,174.40 | \$ 0.00 |
| SL-1 | 2020 VACS | View Hill Farm | 07-20-0006 | 339071 | Culpeper | \$ 19,412.75 | \$ 0.00 |

*Increase of \$4,024.75 for additional stream exclusion fencing and stone.

**Increase of \$1,034.13 for additional interior cross fencing and pipeline.

3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------|-------------|---------------------|-----------------|-----------------|---------------|---------------|
| RB-4 | DEQNPSWQIF | Jeffrey Morris | 07-20-0200 | 378097 | Greene | \$ 4,000.00 |
| RB-3 | DEQNPSWQIF | Shirley M. Sisk | 07-20-0208 | 378262 | Culpeper | \$ 4,000.00 |
| RB-3R | DEQNPSWQIF | Michelle Decker | 07-20-0248 | 380291 | Culpeper | \$ 2,000.00 |
| RB-1 | DEQNPSWQIF | Keith Bourne | 07-20-0249 | 380266 | Greene | \$ 175.00 |
| RB-1 | DEQNPSWQIF | Alan Buraghi | 07-20-0270 | 380611 | Greene | \$ 175.00 |
| RB-3 | DEQNPSWQIF | Joseph Woodward Jr. | 07-20-0258 | 380609 | Madison | \$ 2,500.00 |
| RB-1 | DEQNPSWQIF | Rebekah Corcoran | 07-20-0251 | 380290 | Greene | \$ 150.00 |

4) The following Upper Hazel Residential applicant has been approved by the Technical Committee for funding:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|
| RB-4 | DEQ16546 | Allison Hampton | 07-20-0235 | 380161 | Rappahannock | \$ 4,000.00 |

5) The following WQIF Residential participants have been approved by the Technical Committee for payment:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|
| RB-4 | DEQNPSWQIF | Jeffrey Morris | 07-20-0200 | 378097 | Greene | \$ 3,100.00 |
| RB-1 | DEQNPSWQIF | Rebekah Corcoran | 07-20-0251 | 380290 | Greene | \$ 150.00 |
| RB-1 | DEQNPSWQIF | Shawn Leake | 07-19-0517 | 334378 | Greene | \$ 150.00 |

6) The following Upper Hazel Residential participants have been approved by the Technical Committee for payment:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------|-------------|--------------------|-----------------|-----------------|---------------|---------------|
| RB-1 | DEQ16546 | Kevin Jones | 07-20-0093 | 371966 | Rappahannock | \$ 175.00 |
| RB-3R | DEQ16546 | Joseph Horvath | 07-20-0116 | 374331 | Culpeper | \$ 800.00 |
| RB-3R | DEQ16546 | Charles Howell | 07-20-0259 | 380307 | Rappahannock | \$ 2,000.00 |
| RB-1 | DEQ16546 | Robert J. Berry | 07-20-0005 | 345270 | Rappahannock | \$ 175.00 |

7) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------|------------------|------------------------|-------------------|-----------------|---------------|------------------|
| RB-4 | DEQ16574 | Linda P. Bell | 07-20-0202 | 378100 | Orange | \$ 6,400.00 |
| <i>RB-1</i> | <i>DEQ16547R</i> | <i>Stephen Sutphin</i> | <i>07-20-0162</i> | <i>376296</i> | <i>Orange</i> | <i>\$ 137.50</i> |
| <i>RB-1</i> | <i>DEQ16547R</i> | <i>Charles Ward</i> | <i>07-20-0163</i> | <i>376307</i> | <i>Orange</i> | <i>\$ 240.00</i> |

8) The following Residential applicants have been cancelled by the Technical Committee:

| <u>Practice</u> | <u>Fund</u> | <u>Participant</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------|-------------------|-------------------------|-------------------|-----------------|---------------|--------------------|
| RB-3R | DEQNPSWQIF | Thomas Barber | 07-20-0117 | 374337 | Culpeper | \$ 2,000.00 |
| RB-4P | DEQNPSWQIF | Virginia Farrell | 07-19-0565 | 335921 | Rappahannock | \$ 5,000.00 |
| RB-3R | DEQNPSWQIF | Jeffrey L. Herren | 07-19-0572 | 335981 | Culpeper | \$ 1,000.00 |
| RB-1 | DEQ16546 | Mary Forbes | 07-20-0040 | 350816 | Rappahannock | \$ 175.00 |
| RB-3 | DEQ16678 | Jeffrey Graham | 07-19-0433 | 332605 | Greene | \$ 2,500.00 |
| <i>RB-3R</i> | <i>DEQNPSWQIF</i> | <i>Rebekah Corcoran</i> | <i>07-19-0423</i> | <i>332335</i> | <i>Greene</i> | <i>\$ 1,000.00</i> |

9) The following participants have requested a Transfer of Responsibility:

| <u>Practice/ Fund</u> | <u>Original Participant</u> | <u>New Responsible Party</u> | <u>Contract</u> | <u>Instance</u> | <u>County</u> | <u>Amount</u> |
|-----------------------|-----------------------------|------------------------------|-----------------|-----------------|---------------|---------------|
| RB-3/DEQ16547 | Jeffrey Hunnicutt | Michael Schwab | 07-19-0458 | 333365 | Culpeper | \$ 6,400.00 |
| RB-3R | Robert D. Cox | Alexander Barrett | 07-20-0153 | 376206 | Orange | \$ 2,006.25 |

10) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for payment:

| <u>Practice</u> | <u>Participant</u> | <u>County</u> | <u>Amount</u> |
|----------------------|--------------------|---------------|---------------|
| Rainwater Harvesting | John Gaffney | Madison | \$1,456.00 |

11) The District Manager gave an update on district dam activity:

- Temporary electric fencing has been installed at Beautiful Run #7 to deter geese from accessing the dam embankment.
- Sections of Mountain Run #8A and Beautiful Run #11 need to be reseeded by the contractors.
- The District has scheduled dam safety desktop exercises in January 2020 with both Culpeper and Madison County. Relevant district staff will attend both of these events.
- The District is expecting to receive a package of dam maintenance funds for several projects in early December.

12) The District Manager reminded Staff that the WQIF septic grant projects must be completed by March 31, 2020. All 319 TMDL projects have until at least September 2020.

13) The Committee reviewed a report for one time assistance/additional funds. It was determined that the issue was really maintenance and the request was denied.

14) Staff reported on concerns regarding consultants signing up their clients for BMP's. It was reported that in at least one instance, the producer was unaware of what they were signing up for. On another instance, the producer was signing up for a practice they would not be able to implement. The Committee decided to have Staff continue to get sign up directly from producers and implement the contracts directly with them.

15) *The Technical Committee Chairman requested authority from the Board to approve any payments with associated tax credits before the end of the calendar year.*

R. Runkle moved to approve the Technical Committee Report. M. Biniek seconded the motion. (Runkle, Biniek, unanimous)

Lynn Graves thanked the staff for a well organized Annual Awards Banquet presentation. The Board presented the Staff with a plaque for their Achievement Award recognition at the Annual Banquet which was passed around for everyone to see.

Lynn Graves presented the Chairman's Award to Tom O'Halloran which was to be given at the Annual Awards Banquet, but T. O'Halloran was not present. G. Wichelns stated the Treasurer, T. O'Halloran was available whenever we needed him and congratulated him on the award. Staff appreciate Mr. O'Halloran's input.

Nancy Utz was not present at the Annual Banquet where she was to be given an award from the Board. Nancy Utz is retiring after 30 years of service to NRCS. R. Rexrode stated she was hired in the early 80's and was a cartographic technician working for the Culpeper Area office. She became a Soil Technician in the Culpeper Office. R. Rexrode stated you could have not asked for a better person to help keep the office going.

6) DIRECTORS REPORTS

- L. Graves reported he will be attending the Annual Meeting in Norfolk and will also be attending the National Association of Conservation Districts Annual Meeting in February in Las Vegas. He will be on the ballot for 1st Vice President of the Virginia Soil and Water Conservation District Association Board of Directors. It is a 2 year term for the VASWCD Board.
- S. Hill reported he will be attending the Annual Meeting in Norfolk.
- M. Binick reported he attended the RAPPU meeting on ponds, where Richard Jacobs gave a technical presentation.
- R. Runkle reported attending the Farm Bureau of Virginia Meeting 9 days ago and they had their Legislative Meeting where it was stated this was going to be the Year of Water Quality.
They are opposed to expanding nutrient management plan requirements proposed under WIP3, which did not take into consideration the new technology such as Precision Ag. Farm Bureau is having their State Convention on December 3rd and 4th, 2019 in Richmond.
- M. Rifaat reported that she did not run for re-election therefore she was not elected as a Director. L. Graves stated she has served as Chair of the District, Area II Chair and Legislative Committee Chair throughout her tenure. She stated she leaves Rappahannock in good hands and wished the District good luck in the future.
- P. Morris reported he will be attending the Annual Meeting in Norfolk.

7) STAFF REPORTS

- R. Jacobs stated it has been quiet because of the holidays. He will be attending the 5th meeting of the Regulatory Panel for combining the Virginia Erosion and Sediment Control and Stormwater Programs next Tuesday, December 10th. They will be going over definitions and Minimum Standard 19 regulations. Locally there will be no change.
- S. DeNicola reported the media from Greene and Madison Counties attended the fall training for NOAA at Graves Mountain Lodge. There were articles in both papers. There will be an Interactive Plaque for Wetsel Middle School which will be placed in the hall when you first come into the school. Richard is working on the Interactive Plaque for Rappahannock County School and also one for Greene County School. This will help to keep our watershed education programs active in the schools when new teachers or administrators transition in.
- Greg reported on several topics:
 1. To support having a lawn soil analysis program in March and April 2020 and since we will no longer have our license plate grant for this, we propose to fund it from our general funds. Greg requested a budget amendment to move \$500 from "Envirothon" to "Marketing". The "Envirothon" funds will not be required this year due to only 1 Envirothon team is active. R. Bradford moved to approve the budget amendment. T. O'Halloran seconded the motion. (Bradford, O'Halloran, unanimous)
 2. Grant submission to DEQ on the TMDL programs have been submitted for Upper Hazel and Upper York.

3. Next week at the Virginia Soil and Water Conservation Board meeting awards for small dam repairs will be approved. Project funding will be granted and we have requested funding for the slip lining of the primary spillways of all 6 dams requiring such.
 4. Last year the General Assembly approved remote monitoring of flood control dams. We have been awarded 3 monitors for our 3 high hazard dams. The consulting engineer out of Richmond needs to approve the placement of the monitors before they are placed on the dams. Discussion followed.
- Greg stated in two or three weeks the Governor's Budget will be released. Public hearings will be held – where and when will be announced, probably January 4th and 5th, 2020. General Assembly commences January 8, 2020.
 - Greg reported there is reportedly a lot of dissatisfaction within the local land development community on Stormwater Management project reviews. Complaints revolve around inconsistency in project reviews by DEQ due to high staff turnover and also slow review times. Orange County has decided to hire their own private engineering firms to establish a local program and conduct the reviews and not use DEQ. There is reportedly pressure in Culpeper County to do the same.

8) AGENCY REPORTS

NRCS – R. Rexrode reported NRCS had spot checks of our agronomic projects and engineering work reviews. Both reviews resulted in satisfactory progress. Rex and Nancy and the service center have been participating in a workload analysis for the past year. The report stated that in service centers they are definitely understaffed. Federal programs are still waiting on new rules. We are in a holding pattern for now and are operating on a continuing resolution until after Christmas.

DCR – D. Cross reported letters were sent out to Directors from DCR on the COIA training that has to be taken by December 31, 2019. There are two Oath of Office forms, the yellow one needs to go Richmond and a copy should go to the District. Quarterly Reports are due January 15th, 2020. Annual Plan of Work needs to be reviewed.

DCR IT Security Awareness on-line training – all AgBMP Tracking Program users will get an automated email with instructions for completing this required on-line training, which needs to be completed within 2 months. Training must be completed by January 10th, 2020.

New DCR Staff – Jason Wilfong joins the DCR District Engineering Services Team as an Agricultural BMP Engineering Technician on Dec. 10th and will be located in the Staunton DCR office.

Digitization and Resource Reviews – must be complete for the Ag BMP Tracking Module by 12/31/2019.

Dates to remember:

| | | |
|-----|------|---|
| DEC | 8-10 | VASWCD Annual Meeting, Norfolk Sheraton |
| DEC | 11 | VA Soil and Water Conservation Board Meeting, Norfolk Sheraton |
| DEC | 18 | AG BMP TAC, 9:30 a.m. Goochland |
| JAN | 8 | Virginia General Assembly convenes |
| JAN | 9 | VASWCD Legislative Day in Richmond, contact Kendall Tyree, VASWCD for details |
| JAN | 10 | IT Security Awareness training deadline for SWCD staff. |

FORESTRY

Jack Kauffman reported the Department of Forestry has a new riparian buffer program – Any type of land use. He reported that state-wide, Virginia is growing more timber than is being cut.

9) **PLAN FOR DECEMBER COMMITTEE MEETINGS (in ORANGE at the ORANGE Service Center)**
Committees will meet on Tuesday, December 17th, 2019, Personnel 9:00, Operations 9:30, Technical 10:00,
and RMP/TRC if necessary after Technical Committee. **BOARD MEETING FOR JANUARY WILL BE
HELD TUESDAY, JANUARY 7TH, 2020 IN IN MADISON COUNTY AT THE MADISON
EXTENSION OFFICE.**

10) **ADJOURNMENT**

Motion was made to adjourn the December 2019 Board meeting at 11:05.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
Administrative Secretary

Date Approved 1-7-2020