

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### BOARD MEETING

Washington Volunteer Fire Hall

Washington, Virginia 22960

May 7<sup>th</sup>, 2019

The meeting was called to order by Chairman Lynn Graves at 9:40 A.M.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Philip Morris, Greene County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Monira Rifaat, Rappahannock County  
Tom O'Halloran, Culpeper County  
Brad Jarvis, Madison County, Virginia Cooperative Extension,  
Associate Director  
Robert Runkle, Greene County  
Mike Biniek, Rappahannock County  
Steve Hill, Madison County  
Steve Morris, Greene County Director, At Large

**DIRECTORS ABSENT:** Jim Byrne, Madison County Associate Director  
Warren Lee, Orange County, Associate Director  
Andrew Campbell, Culpeper County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**STAFF PRESENT:** Greg Wichelns, District Manager  
JoAnn Neal, Administrative Secretary  
Henny Calloway, Conservation Specialist  
Richard Jacobs, Conservation Specialist  
Kendall Dellinger, Conservation Specialist  
David Massie, Conservation Specialist  
W. Spencer Yager, Conservation Specialist  
Amanda McCullen, Conservation Specialist

**OTHERS PRESENT:** Debbie Cross, DCR, CDC  
Ashleigh Cason, NRCS  
Sarah Long, Virginia Department of Forestry

#### 1) **CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves welcomed everyone to Rappahannock County. Following a moment of silence, Richard Jacobs led the Pledge of Allegiance. There were five handouts: NRCS Conservation Plans, Technical Committee Report Addendum, Finance Committee Report, Letter to David Bryan, DCR, and the DCR Monthly Report.

#### 2) **DRAFT MINUTES**

L. Graves called for approval of the substance of the April 2<sup>nd</sup>, 2019 Draft Board Meeting Minutes and for any substantive corrections or additions. M. Rifaat moved to approve as presented. P. Morris seconded the motion. (M. Rifaat, P. Morris, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda as 5.1. G. Wichelns requested the Operations Committee Report be removed from the Consent Agenda and placed on the Agenda as 5.2. G. Wichelns requested six Small Dam Repair Project grants with DCR for repairs on district dams and a contract with Schnabel Engineering for three wave berm designs be added to the Consent Agenda. T. O'Halloran moved to approve the Agenda as amended. R. Runkle seconded the motion. (T. O'Halloran, R. Runkle, passed. R. Brame abstained)

**4) CONSENT AGENDA**

Consent Agenda approved as modified.

**COMMITTEE REPORTS**

**EDUCATION**

RMP Certifications: RMP-7-15-0001.1 187 acres, RMP-7-15-0002.1 249 acres  
RMP-7-15-0006.1 257 acres, RMP-7-15-0011.1 481 acres  
All in Culpeper County

**FINANCE REPORT**

2019 FUNDED – 6 SMALL DAM REPAIR PROJECTS- SDR's 19001, 19002, 19003, 19004, 19005, and 19006.  
Schnabel Engineering Proposal for 3 dam embankment wave berms – design only.

**TREASURER'S REPORT**

**NRCS CONSERVATION PLANS –**

Madison – 1 plan – 60.3 acres, EQIP-WLWF-Northern Bobwhite in Working Grasslands, Herbaceous Weed Treatment, Forage and Biomass Planting, Prescribed Grazing, Early Successional Habitat Development/Management  
Orange – 1 plan - 119.9 acres EQIP-WLWF-Northern Bobwhite in Working Grasslands, Herbaceous Weed Treatment, Forage and Biomass Planting, Prescribed Grazing, Early Successional Habitat Development/Management  
Greene – 1 plan - 516.2 acres EQIP-CAPS (Conservation Activity Plans) Fish and Wildlife Habitat Plan  
Rappahannock – 1 plan- 48 acres, EQIP – Forestry, Brush management, Tree/Shrub Site Preparation, Tree/Shrub Establishment

**5) ADDITIONS TO AGENDA**

**5.1) TECHNICAL COMMITTEE REPORT –**

*Items in italics were added at the May Board Meeting in Rappahannock County, Virginia*

1) The following BMP applicant has been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

Practice                      Fund                              Participant                              Contract                      Instance                      County                              Amount                      Tax Credit

LE-1T	Upper Hazel	Sanmar Farm	07-15-0538	334859	Culpeper	\$ 4,359.65	\$ 192.34
SL-9	2019 VACS	Monique Maniet	07-19-0539	334860	Rapp'k	\$ 2,017.50	\$ 504.38
SL-9	2019 VACS	Tim Neale	07-19-0532	334770	Orange	\$ 1,690.00	\$ 422.50
CCI-SE1	2019 VACS	Eugene Triplett	07-19-0166	335024	Culpeper	\$ 480.00	\$ 0.00
CCI-SE1	2019 VACS	Belle Plaine Farm LLC	07-19-0549	335152	Madison	\$ 15,400.00	\$ 0.00
SL-1	2019 VACS	Hunter Weaver	07-19-0515	334290	Madison	\$ 3,628.13	\$ 0.00
SL-1	2019 VACS	Dustin Watson	07-19-0531	334754	Greene	\$ 8,903.25	\$ 0.00
LE-1T	Robinson River	Torben Hansen	07-19-0533	334773	Madison	\$ 48,025.00	\$ 2,118.75
SL-15A	2019 VACS	Custom Harvesters	07-19-0557	335341	Orange	\$ 10,620.40	\$ 0.00
SL-15A	2019 VACS	J. Wells Waugh	07-19-0558	335342	Orange	\$ 14,775.60	\$ 0.00
SL-8H	2019 VACS	Phil & Phillip Goodwin	07-19-0559	335343	Orange	\$ 3,968.72	\$ 0.00
SL-8B	2019 VACS	Phil & Phillip Goodwin	07-19-0559	335344	Orange	\$ 371.32	\$ 0.00
SL-8H	2019 VACS	Ashland Farm	07-19-0562	335363	Culpeper	\$ 3,968.72	\$ 0.00
WP-4	2019 VACS	Jacob Gilley	07-19-0004	306562	Orange	\$ 8,276.47	\$ 0.00
CCI-SE-1	2019 VACS	W. Spencer Yager	07-19-0554	335263	Orange	\$ 1,108.00	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SE1	2019 VACS	Emmet Aylor, Jr.	07-19-0072	313604	Madison	\$ 1,622.00	\$ 0.00
CCI-SE1	2019 VACS	Leroy Utz	07-19-0122	317051	Madison	\$ 3,972.00	\$ 0.00
CCI-SE1	2019 VACS	Malcolm Dale	07-19-0121	317037	Madison	\$ 375.00	\$ 0.00
CCI-SE1	2019 VACS	Valentine Miller, Jr.	07-19-0120	299998	Orange	\$ 775.00	\$ 0.00
CCI-SE1	2019 VACS	Eugene Triplett	07-19-0166	335024	Culpeper	\$ 480.00	\$ 0.00
CCI-SE1	2019 VACS	Cheryl Baugher	07-19-0167	326178	Greene	\$ 1,202.00	\$ 0.00
CCI-SE1	2019 VACS	Thomas Ford	07-19-0159	322609	Madison	\$ 905.00	\$ 0.00
CCI-SE1	2019 VACS	James Scott	07-19-0155	321022	Madison	\$ 4,146.00	\$ 0.00
CCI-SE1	2019 VACS	Roger Courtenay	07-19-0154	320849	Madison	\$ 1,800.00	\$ 0.00
CCI-SE1	2019 VACS	Lazy Creek Farm Inc.	07-19-0151	320158	Madison	\$ 4,875.00	\$ 0.00
CCI-SE1	2019 VACS	Warren Chewing	07-19-0498	333751	Orange	\$ 5,300.00	\$ 0.00
SL-8B	2019 VACS	Madison Farms Locust Dale LLC	07-19-0172	326636	Madison	\$ 10,643.20	\$ 0.00
SL-8H	2019 VACS	Madison Farms Locust Dale LLC	07-19-0172	326638	Madison	\$ 2,225.60	\$ 0.00
SL-8H	2019 VACS	J. Wells Waugh	07-19-0224	330589	Orange	\$ 1,238.80	\$ 0.00
SL-8B	2019 VACS	J. Wells Waugh	07-19-0224	330590	Orange	\$ 3,687.04	\$ 0.00
SL-8H	2019 VACS	Kenwood Farm LLC	07-19-0222	330586	Orange	\$ 1,080.00	\$ 0.00
SL-8B	2019 VACS	Kenwood Farm LLC	07-19-0222	330585	Orange	\$ 1,280.00	\$ 0.00
SL-8H	2019 VACS	Lazy Creek Farm Inc*	07-19-0223	330587	Madison	\$ 5,802.60	\$ 0.00
SL-8B	2019 VACS	Lazy Creek Farm Inc*	07-19-0223	330588	Madison	\$19,229.20	\$ 0.00
SL-8H	2019 VACS	Lewis A. Lamb & Sons	07-19-0205	328965	Madison	\$ 7,691.20	\$ 0.00
SL-8B	2019 VACS	Lewis A. Lamb & Sons	07-19-0205	328972	Madison	\$18,975.36	\$ 0.00
SL-8B	2019 VACS	Paul Heatwole	07-19-0286	331483	Culpeper	\$ 3,571.60	\$ 0.00
SL-8B	2019 VACS	Custom Harvesters	07-19-0446	332851	Orange	\$ 3,205.20	\$ 0.00
SL-8H	2019 VACS	Custom Harvesters	07-19-0046	332850	Orange	\$ 1,056.00	\$ 0.00
SL-8B	2019 VACS	Brooke Farms	07-19-0445	332849	Orange	\$ 16,132.40	\$ 0.00
SL-8B	2019 VACS	W.J. Davis	07-19-0347	331888	Madison	\$ 2,298.24	\$ 0.00
SL-8H	2019 VACS	Jett Farms Inc.	07-19-0425	332391	Madison	\$ 722.40	\$ 0.00

SL-15A	2019 VACS	Custom Harvesters	07-19-0557	335341	Orange	\$10,620.40	\$ 0.00
SL-15A	2019 VACS	J. Wells Waugh	07-19-0558	335342	Orange	\$14,775.60	\$ 0.00
SL-8H	2019 VACS	Phil & Phillip Goodwin	07-19-0559	335343	Orange	\$ 3,968.72	\$ 0.00
SL-8B	2019 VACS	Phil & Phillip Goodwin	07-19-0559	335344	Orange	\$ 371.32	\$ 0.00
SL-8H	2019 VACS	Ashland Farm	07-19-0562	335363	Culpeper	\$ 3,968.72	\$ 0.00
WP-4	2019 VACS	Jacob Gilley	07-19-0004	306562	Orange	\$ 8,276.47	\$ 0.00
SL-8B	2019 VACS	Wedderburn Farm	07-19-0180	327818	Culpeper	\$14,400.00	\$ 0.00
SL-8B	2019 VACS	Heavenly Acres Farm	07-19-0325	331831	Greene	\$ 591.90	\$ 0.00
SL-8H	2019 VACS	Heavenly Acres Farm	07-19-0325	332133	Greene	\$ 762.00	\$ 0.00
SL-8B	2019 VACS	Bobby McDaniel	07-19-0196	328792	Greene	\$ 587.60	\$ 0.00
SL-8B	2019 VACS	Shawn Woodfolk	07-19-0287	331484	Madison	\$ 16,121.20	\$ 0.00
LE-1T	FY16RFA	VA Grassfed Beef, LLC	07-18-0026	276289	Greene	\$17,822.80	\$ 786.30
LE-1T	DEQ16678	VA Grassfed Beef, LLC**	07-19-0524	334475	Greene	\$69,129.40	\$ 3,049.83
CCI-SE1	2019 VACS	W. Spencer Yager	07-19-0554	335263	Orange	\$ 1,108.00	\$ 0.00
CCI-SE1	2019 VACS	Belle Plaine Farm LLC	07-19-0549	335152	Madison	\$15,400.00	\$ 0.00

\*Indicates an increase in acreage/payment

\*\*Increase in cost share payment for additional stream crossing length due to soil type

3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-4	DEQNPSWQIF	Jose Mallie	07-19-0476	333634	Culpeper	\$ 4,000.00
RB-3	DEQNPSWQIF	Victoria E. Hankins	07-19-0553	335260	Culpeper	\$ 2,500.00
RB-4	DEQNPSWQIF	Linda Y. Ingram	07-19-0560	335345	Culpeper	\$ 6,400.00
RB-4	DEQNPSWQIF	Michael Corbin	07-19-0012	335361	Culpeper	\$ 4,000.00
RB-3	DEQNPSWQIF	Robert Jenkins	07-19-0032	335362	Culpeper	\$ 2,500.00
RB-5	DEQNPSWQIF	Kathy Howey	07-19-0272	331114	Madison	\$ 12,000.00

4) The following Upper Hazel Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16546	Daniel Ellis	07-19-0529	334680	Rappahannock	\$ 150.00
RB-1	DEQ16546	Joseph Keys	07-19-0542	334869	Rappahannock	\$ 150.00
RB-1	DEQ16546	Daniel Pilkington	07-19-0550	335153	Rappahannock	\$ 150.00
RB-1	DEQ16546	Daniel Pilkington	07-19-0550	335154	Rappahannock	\$ 150.00

5) The following Upper York Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16547	Timothy Neale	07-19-0540	334861	Orange	\$ 150.00
RB-4	DEQ16547	Hollie Schools	07-19-0398	332154	Orange	\$ 5,200.00
RB-1	DEQ16547	Gary Hale	07-19-0541	334865	Orange	\$ 165.00
RB-3R	DEQ16547	Barbara C. Gentry	07-19-0545	335109	Orange	\$ 1,000.00
RB-4	DEQ16547R	Dex Sanders	07-19-0547	335121	Orange	\$ 4,000.00

6) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16679	Elizabeth Berry	07-19-0481	333653	Madison	\$ 150.00
RB-3	DEQ16679	Warren Jenkins	07-19-0387	332138	Madison	\$ 4,000.00

7) The following Upper Rapidan Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-4	DEQFY16RFA	William McGinnis	07-19-0466	333481	Madison	\$ 4,000.00

8) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	James Dowell	07-19-0245	330921	Culpeper	\$ 620.00
RB-1	DEQNPSWQIF	Amanda Reck	07-19-0483	333656	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Amanda McCullen	07-19-0333	331843	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Simon Fiscus	07-19-0424	304182	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Bruce Aiello	07-19-0349	333260	Culpeper	\$ 1,680.00
RB-1	DEQNPSWQIF	Marvin McCombs	07-19-0250	330944	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Kevin Lillard	07-19-0331	331839	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	David Sears	07-19-0372	334772	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Louise Hill	07-19-0469	333496	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Scott Seagrave	07-19-0100	314588	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Bonnie Harlow	07-19-0289	331486	Orange	\$ 220.00
RB-3	DEQNPSWQIF	Memorial Charitable Trust	07-19-0329	331837	Rappahannock	\$ 2,500.00
RB-3	DEQNPSWQIF	Margo French	07-19-0210	333633	Culpeper	\$ 1,185.00
RB-1	DEQNPSWQIF	Oscar R. Fincham	07-19-0276	331349	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Edward Dolnick	07-19-0383	332105	Rappahannock	\$ 150.00
RB-3R	DEQNPSWQIF	Allan Rosson	07-19-0283	331440	Culpeper	\$ 1,000.00
RB-4	DEQNPSWQIF	John Johnson	07-19-0330	331838	Culpeper	\$ 4,320.00
RB-3R	DEQNPSWQIF	Daniel Rowan	07-19-0271	334559	Culpeper	\$ 748.00
RB-1	DEQNPSWQIF	Adam Blincoe	07-19-0131	317433	Greene	\$ 150.00
RB-3R	DEQNPSWQIF	Gordon Reed	07-19-0452	333298	Culpeper	\$ 287.50

9) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3	DEQFY16RFA	Jerry Smith Jr.	07-19-0492	333695	Madison	\$ 1,890.00
RB-1	DEQFY16RFA	Deborah Mercer	07-19-0455	334714	Madison	\$ 150.00
RB-1	DEQFY16RFA	David Colvin	07-19-0369	331976	Orange	\$ 150.00
RB-1	DEQFY16RFA	David Colvin	07-19-0369	331978	Orange	\$ 150.00
RB-4	DEQFY16RFA	Marsha Gibson	07-19-0464	333414	Greene	\$ 4,800.00
RB-1	DEQ16678	David Wright	07-19-0350	331904	Madison	\$ 150.00
RB-3R	DEQFY16RFA	Alyson Sappington	07-19-0352	331911	Orange	\$ 387.50

10) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQ16546	Karl Brotzman	07-19-0327	331835	Rappahannock	\$ 150.00
RB-1	DEQ16546	Betty Deans	07-19-0302	331547	Culpeper	\$ 240.00
RB-1	DEQ16546	Tim Nolan	07-19-0362	335226	Rappahannock	\$ 150.00
RB-1	DEQ16546	Maureen Harris	07-19-0521	334390	Rappahannock	\$ 150.00

11) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16679	Robert S. Stowe	07-19-00380	332084	Culpeper	\$ 150.00
RB-4P	DEQ16679	W.J. Davis	07-19-0247	331542	Madison	\$ 5,000.00

<i>RB-3</i>	<i>DEQ16679</i>	<i>Matthew Eberhardt</i>	<i>07-19-0342</i>	<i>332346</i>	<i>Madison</i>	<i>\$ 1539.50</i>
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12) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547R	Derrick Brown	07-19-0165	323987	Orange	\$ 150.00
RB-1	DEQ16547R	Jennifer Kauffman	07-19-0229	330606	Orange	\$ 165.00

13) The following WQIF Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Tony Clatterbuck	07-19-0102	314612	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Janice Clark	07-19-0228	330597	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Jennie McGuire	07-19-0274	331209	Orange	\$ 150.00
RB-3R	DEQNPSWQIF	Thomas Boyd III	07-19-0237	330717	Greene	\$ 1,000.00
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Bees and Trees</i>	<i>07-19-0106</i>	<i>314912</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Robert Jenkins</i>	<i>07-19-0032</i>	<i>309312</i>	<i>Culpeper</i>	<i>\$ 1,000.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Michael Corbin</i>	<i>07-19-0012</i>	<i>308061</i>	<i>Culpeper</i>	<i>\$ 2,500.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Kennon Copeland</i>	<i>07-19-0217</i>	<i>330539</i>	<i>Greene</i>	<i>\$ 1,000.00</i>

14) The following Upper Rapidan River Residential applicants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16678	Jeffrey May	07-19-0313	331801	Madison	\$ 150.00
RB-3R	DEQ16678	Phillip Jaderborg	07-19-0314	331802	Orange	\$ 1,000.00

15) The District Manager had several dam updates:

- a. Construction is underway on the regrading of the downstream slope and training dike at Beautiful Run #11.
- b. Dam maintenance bid notice was sent to the local newspapers and will be advertised for two weeks.
- c. Dam maintenance work will be shown to contractors on Monday, May 6, 2019 and bids will be opened on Tuesday, May 21, 2019.

16) The Technical Committee requests the approval of the Board of Directors to act on their behalf to award the dam maintenance annual work at the Technical Committee Meeting in Culpeper on Tuesday, May 21, 2019.

17) The Committee discussed several BMP's under lifespan:

- a. A Greene County producer has alleged that his neighbor's livestock have been allowed in the riparian buffer area. District Staff will follow up with the landowner to see if the complaint is founded.
- b. Another Greene County producer, which was sent a letter concerning cattle in the riparian buffer, has complained that his water system isn't functioning correctly. He has also requested one-time assistance to rebuild the stream crossing on his farm that was damaged in recent rain storm events. District Staff will follow up to assess the damages.
- c. A Madison County producer has contacted District Staff regarding a BMP that was funded by the District. The sale of a property has raised questions on how to proceed with changing the maintenance of the BMP and if repayment to the District will be necessary.

18) The Technical Committee requests the approval of the Board of Directors to act on their behalf to transfer cost share funds to Districts in the Chesapeake Bay watershed who need additional funding for their BMP's, with the understanding that no technical assistance funding will follow the cost share funds. There is no specific request from a District or an amount needed at this time.

19) Transfer of Responsibility: The remainder of the lifespan for contract 07-18-0167 #300747 has been transferred from

William C. Wetsel to Christobel R. Wetsel per their request.

R. Bradford moved to approve the Technical Committee report. T. O'Halloran seconded the motion. (Bradford, O'Halloran, unanimous)

## **5.2) OPERATIONS REPORT**

G. Wichelns reported #2 on the Operations Committee Report regarding the general district audit letter from the Virginia Soil and Water Conservation Board to all districts audited in the most recent two year cycle. Two minor issues were discussed relevant to Culpeper's operations 1) we need to do a better job of not paying any sales tax on minor purchases and staff will address this immediately, and 2) the auditor recommended that all districts use the standard IRS reimbursement rates for mileage reimbursement. Culpeper currently uses \$.505 rather than the current IRS rate of \$.058. The recommendation was to send this back to the Operations Committee for more discussion. Also, #5 the Draft Chesapeake Bay Watershed Implementation Plan III was discussed at the committee meeting. There will be another Board Meeting before the deadline for comments on the draft. Discussion will continue at the next Committee Meeting. R. Brame moved to approve the Operations Report. S. Morris seconded the motion. (Brame, S. Morris, unanimous)

## **6) CLOSED SESSION: PERSONNEL**

R. Runkle moved that the Board go into Closed Session at 10:10 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues. The Associate Directors and the District Manager were invited to attend. T. O'Halloran seconded the motion. (Runkle, O'Halloran, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:25 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". R. Brame seconded the motion. (Runkle, R. Brame, unanimous) R. Bradford moved to accept the recommendations from the Personnel Committee. T. O'Halloran seconded the motion. (R. Bradford, T. O'Halloran, unanimous)

## **7) DIRECTORS REPORTS**

- L. Graves reported attending the Virginia Agri Business Council meeting last week for their information session and that, Anne Jennings Deputy Secretary of Natural Resources for the Chesapeake Bay spoke on WIP III. There was discussion on farmers and fencing out streams and what is stated in the draft WIP III; farmers are concerned that it is going to become mandatory to install exclusion fencing on all perennial streams. Discussion followed. Farm Bureau is having information sessions each week for its county leaders, but you must sign up for this special email.
- M. Rifaat reported on a vacancy on the Rappahannock County Board of Supervisors. John Lysinski and Roger Welch will not be seeking re-election. New candidates are Audrey Regnery, Keir Witson, and Debbie Donahue. M. Rifaat will not be seeking re-election to the District Board.
- M. Biniek mentioned a candidate for M. Rifaat's replacement; Mr. Mike Sands. The candidate is very interested. M. Biniek also participated in a Sperryville Street Festival this past week.
- R. Runkle reported the Rivanna TMDL Project in Greene County has developed a plan to clean up the streams of sediment. Blue Ridge Foothills Conservancy – reported that in 1999 there were 374 acres in easements and now in 2019, 10,500 acres in easements.
- S. Morris inquired about a letter that was to be sent to a landowner in Greene regarding buffer exclusion from livestock. It was sent to him and he has responded to the letter.
- B. Jarvis reported on the Baleage and Sheep Program; NRCS and the District were well represented at the programs. The Madison Farmers Market was launched last Saturday, and they have a new service for all vendors – order on-line and pickup at the market. May 23 will be the Madison Business Expo and the programs to be promoted will be Septic Systems and Lawn Soil Testing Program. Lawn Care soil testing now has open enrollment. May 15<sup>th</sup>, at Clay Jackson Farm – Beef Quality Assured Training. October 10<sup>th</sup> Kick off meeting for Water Testing. Orchard meetings programs begin on May 15<sup>th</sup>.

## 8) STAFF REPORTS

- Richard reported that during the second week in April there was a VCAP article in the Culpeper Star Exponent which resulted in 20 plus inquiries. Subsequently, Richard was telephone interviewed by the Greene County Record and a similar article will be published soon in Greene. There will be a Lawn Clinic at Lake of the Woods in Orange on May 22, 2019 from 4:30 to 6:30. At the end of the month the Rappahannock Rapidan Regional Commission is conducting a construction waste disposal workshop at Lord Fairfax Community College, the workshop is free.
- D. Massie reported being recertified as a Nutrient Management Planner.
- Greg reported:
  - The Rivanna TMDL Technical Advisory Committee had investigated the instability of streams and river corridors in the Rivanna Watershed. Eight streams are involved and they will be looking at this more closely. Stream bank erosion is causing some of the sediment.
  - T. O'Halloran and Greg met with Senator Hanger regarding the 6 dams in Madison County that have corrugated metal barrels that need to be designed and replaced. The Culpeper District has the only six dams of 104 district dams in Virginia with corrugated metal barrels in their dams.
  - Beautiful Run Dam #5 – waterlogged embankment has somewhat dried out. It is still not normal. The NRCS State Engineer is suggesting a full geo-tech evaluation.

## 9) AGENCY REPORTS

**FORESTRY** – S. Long reported this fire season we had 3 wildfire events burning a total of 5 acres in Culpeper and 4 acres in Rappahannock. The primary cause was human debris burning. DOF is conducting prescribed burns in Rappahannock. Kyle Dingus has left to go to Loudon County. They hope to fill this position this summer. June 26 and 27 there will be a hardwood management workshop. The third week of June is Forestry Camp.

**NRCS** – A. Cason reported they are working on pre approvals and most have been funded under the EQIP Cropping Program. There are 9 pre approvals for the RCPP program.

### **DCR**

D. Cross presented certificates for COIA. Fourth Quarter Disbursement letters will be sent on May 14<sup>th</sup>. Director Elections – filing deadline is 7:00 p.m. on Tuesday, June 11, 2019. The Draft Chesapeake Bay WIP # comment period is open until June 7. District Offices have been provided a pdf version or you can view it online,

Cost-share – encourage completion of projects. Before SL-8B and SL-8H practices are paid producers must be fully implementing a current nutrient management plan prepared and signed by a VA certified nutrient management planner. Secondary considerations are due June 30 to David Bryan.

Average cost lists for the various BMP practice components also need to be generated for the upcoming year and approved by the SWCD boards.

Program Year 2020 VACS Updates – Farmville-6/4, Prince George – 6/6, Charlottesville-6/11, Wytheville 6/13.

New FY19 Carryover Report in Logi: DCR has developed a new combined Carryover Report in Logi that includes new carryovers as well as second year, third year and beyond carryovers, called the “Cost-Share Program Carryover Report”.

Reminder: Only two Board meetings left to achieve grant agreement deliverables- Annual review of Desktop Procedures for Fiscal Operations; Review of Strategic Plan and record in board meeting minutes; Employee evaluations; Provide FY18 Annual Report to CDC; Update Personnel Policies; must complete 2 reviews of the APW.



Dates to Remember:

- May 13<sup>th</sup> CB WIP III webinars, 9a.m. or 6 p.m.
- May 22<sup>nd</sup> Virginia Soil & Water Conservation Board meeting, Pocahontas State Park
- June 4<sup>th</sup> 2020 VACS Update Meeting, Farmville
- June 11<sup>th</sup> Filing Deadline to seek election for SWCD Director Election day Nov.5<sup>th</sup>, 2019
- June 11<sup>th</sup> 2020 VACS Update Meeting, Charlottesville 9:30, VA Dept. of Forestry.
- June 30<sup>th</sup> Secondary Considerations due to DCR, David Bryan

**10) PLAN FOR MAY COMMITTEE MEETINGS (in Culpeper at the Culpeper Office) Committees** will meet on Tuesday, May 21<sup>st</sup>, Personnel 9:00, Operations 9:30, Legislative 10:15, Technical 10:30 and RMP/TRC to follow if needed. The Educational Committee meeting will be held on Tuesday, May 21<sup>st</sup>, in Madison at the Madison Extension Office at 4 p.m. **BOARD MEETING FOR JUNE WILL BE HELD TUESDAY, JUNE 4<sup>TH</sup>, 2019 IN CULPEPER COUNTY AT PEPPER'S RESTAURANT.**

**11) ADJOURNMENT**

Motion was made to adjourn the May, 2019 Board meeting at 11:45.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal  
Administrative Secretary

Date Approved 6-4-2019