MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING VFW Hall Culpeper, Virginia 22701 March 5th, 2019

The meeting was called to order by Chairman Lynn Graves at 9:35 A.M.

DIRECTORS PRESENT: Lynn Graves, Madison County

Philip Morris, Greene County Robert Bradford, Orange County Robert Brame, Orange County Tom O'Halloran, Culpeper County Robert Runkle, Greene County

Monira Rifaat, Rappahannock County

Brad Jarvis, Madison County, Virginia Cooperative Extension,

Associate Director

Mike Biniek, Rappahannock County

Steve Morris, Greene County Director, At Large

Sarah Sharpe, Virginia Cooperative Extension, Greene County

DIRECTORS ABSENT: Jim Byrne, Madison County Associate Director

Warren Lee, Orange County, Associate Director

Steve Hill, Madison County

Andrew Campbell, Culpeper County

STAFF PRESENT: Greg Wichelns, District Manager

JoAnn Neal, Administrative Secretary
Henny Calloway, Conservation Specialist
Richard Jacobs, Conservation Specialist
Kendall Dellinger, Conservation Specialist
David Massie, Conservation Specialist
W. Spencer Yager, Conservation Specialist
Amanda McCullen, Conservation Specialist
Stephanie DeNicola, Education Specialist

OTHERS PRESENT: Debbie Cross, DCR, CDC

Rex Rexrode, NRCS District Conservationist Bill Birkhofer, Old Rag Master Naturalists Alfred Gossen, Old Rag Master Naturalists

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves welcomed everyone to Culpeper County. Following a moment of silence, Richard Jacobs led the Pledge of Allegiance. There were seven handouts: Technical Committee Report Addendum (2), Area II Spring Meeting, Director/Staff Directory, Draft Letter to Charles Wilson, DCR, Dam Safety Engineer, Folder for each Director with Election information and the DCR Monthly Report.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the February 5th, 2019 Draft Board Meeting Minutes and for any substantive corrections or additions. T. O'Halloran moved to approve as presented. P. Morris seconded the motion. (T. O'Halloran, P. Morris, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda as 5.1. R. Bradford moved to approve the Agenda as amended. T. O'Halloran seconded the motion. (R. Bradford, T. O'Halloran, unanimous)

4) CONSENT AGENDA

Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATION
OPERATIONS
TREASURER'S REPORT
RMP PLANS 07-17-0004 Orange
07-17-0013 Orange
07-17-0011 Orange

NRCS CONSERVATION PLANS -NONE

5) ADDITIONS TO AGENDA

5.1) TECHNICAL COMMITTEE REPORT –

Items in italics were added at the March 5, 2019 Board Meeting in Culpeper, Virginia

1) The following BMP applicant has been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	Contract	Instance	County	<u>Amount</u>	Tax Credit
FR-1	2019 VACS	Phyllis Strange	07-19-0430	332574	Rappahannock	\$ 560.00	\$ 0.00
FR-3	2019 VACS	Phyllis Strange	07-19-0430	332580	Rappahannock	\$ 562.50	\$ 0.00
CCI-SE1	2019 VACS	Copper Hill LLC	07-19-0444	332848	Madison	\$ 3,600.00	\$ 0.00
CCI-SE1	2019 VACS	Charlie Thornton	07-19-0436	332617	Madison	\$ 11,450.00	\$ 0.00
RMP-2	2019 RMP	Charlie Thornton	07-19-0435	332615	Madison	\$ 1,026.10	\$ 0.00
SL-8H	2019 VACS	Knight Cattle Company	07-19-0448	332854	Orange	\$ 2,121.00	\$ 0.00
SL-8B	2019 VACS	Custom Harvesters	07-19-0446	332851	Orange	\$ 3,205.20	\$ 0.00
SL-8H	2019 VACS	Custom Harvesters	07-19-0046	332850	Orange	\$ 1,056.00	\$ 0.00
SL-8B	2019 VACS	Brooke Farms	07-19-0445	332849	Orange	\$ 16,132.40	\$ 0.00
SL-8H	2019 VACS	Jim Gibson	07-19-0447	332852	Orange	\$ 3,320.00	\$ 0.00
LE-1T	UHR AG.	Meredith Bolton	07-19-0438	332724	Rappahannock	\$ 44,430.00	\$1,666.13
FR-3	2019 VACS	Samantha Ahdoot	07-19-0467	333485	Rappahannock	\$ 3,675.00	\$ 206.25
CCI-SE-1	2019 VACS	Sugarloaf Farm LLC	07-19-0472	333504	Culpeper	\$ 4,907.00	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	Contract	<u>Instance</u>	County	<u>Amount</u>	Tax Credit
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CCI-SE1	2019 VACS	Zack Burkett	07-19-0160	322944	Orange	\$ 2,170.00	\$ 0.00
CCI-SE1	2019 VACS	Charlie Thornton	07-19-0436	332617	Madison	\$ 11,450.00	\$ 0.00
SL-6	2017 Earmark	Swift Run Farm LLC*	07-15-0395	209359	Greene	\$187,840.85	\$ 0.00
CCI-SE-1	2019 VACS	Sugarloaf Farm LLC	07-19-0472	333504	Culpeper	\$ 4,907.00	\$ 0.00

^{*}Increase for additional water system, pipeline, water troughs and fencing.

3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	Contract	Instance	<u>County</u>	<u>Amount</u>
RB-4	DEQNPSWQIF	Dave Jones	07-09-0255	330989	Culpeper	\$ 4,000.00
RB-3R	DEQNPSWQIF	Melyssa Dove	07-19-0431	333259	Culpeper	\$ 1,600.00
RB-4	DEQNPSWQIF	Paul Curtis	07-19-0432	332603	Culpeper	\$ 4,000.00
RB-1	DEQNPSWQIF	Joy Collins	07-19-0439	332841	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Sue Jenkins	07-19-0437	332645	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Gordon Reed	07-19-0452	333298	Culpeper	\$ 1,000.00
RB-3	DEQNPSWQIF	Michael DuPre	07-19-0454	333419	Greene	\$ 1,300.00
RB-1	DEQNPSWQIF	Angela Hubbard	07-19-0468	333490	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Rodney McNutt	07-19-0473	333507	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Louise Hill	07-19-0469	333496	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Jena Clore	07-19-0463	333412	Orange	\$ 150.00
RB-4	DEQNPSWQIF	Augustus Pela	07-19-0391	332144	Culpeper	\$ 4,000.00
RB-3	DEQNPSWQIF	Peggy Doherty	07-19-0465	333478	Greene	\$ 4,000.00
RB-1	DEQNPSWQIF	Jane Bishop	07-19-0456	333508	Greene	\$ 240.00

4) The following Upper York Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547	Shirley Atkins	07-19-0394	332149	Orange	\$ 150.00
RB-1	DEQ16547	Robert Nicely	07-19-0451	333282	Orange	\$ 150.00
RB-1	DEQ16547	Doris White	07-19-0470	333501	Orange	\$ 150.00

5) The following Upper Rapidan Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	County	<u>Amount</u>
RB-1	DEQ16678	Frederick N. Jones	07-19-0453	333339	Orange	\$ 240.00
RB-1	DEQFY16RFA	John Wright	07-19-0466	333481	Madison	\$ 150.00
RB-3R	DEQFY16RFA	John Wright	07-19-0466	333482	Madison	\$ 1,000.00
RB-1	DEQFY16RFA	Tanya Givens	07-19-0459	333377	Greene	\$ 225.00
RB-4	DEQFY16RFA	Marsha Gibson	07-19-0464	333414	Greene	\$ 4,800.00
RB-3R	DEQFY16RFA	Joseph Morris	07-19-0461	333408	Greene	\$ 1,000.00
RB-3R	DEQFY16RFA	Megan Hattaway	07-19-0462	333411	Greene	\$ 1,000.00
RB-3R	DEQFY16RFA	Deborah Mercer	07-19-0455	333358	Madison	\$ 1,000.00
RB-1	DEQFY16RFA	Patricia Knight	07-19-0401	332177	Orange	\$ 150.00

6) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16679	Margaret Ward	07-19-0395	332150	Madison	\$ 150.00
RB-3R	DEQ16679	Ruth Tinsley	07-19-0458	333366	Madison	\$ 1,600.00
RB-1	DEQ16679	Marvin Jenkins	07-19-0450	333278	Madison	\$ 240.00
RB-1	DEQ16679	Grayland Williams	07-19-0471	333503	Madison	\$ 180.00

7) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Robert A. McEwen	07-19-0367	331940	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Amanda Garrison-Helsel	07-19-0199	328894	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Dennis O'Leary	07-19-0693	332531	Culpeper	\$ 240.00
RB-1	DEQNPSWQIF	Elizabeth Maillet	07-19-0284	331450	Madison	\$ 125.00
RB-1	DEQNPSWQIF	Deborah Lewis	07-18-0513	304152	Orange	\$ 240.00
RB-1	DEQNPSWQIF	Melissa Ingham	07-19-0303	331549	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Joe Brown	07-18-0721	306025	Culpeper	\$ 345.00
RB-3	DEQNPSWQIF	Wendy Oien	07-19-0306	331617	Culpeper	\$ 2,100.00
RB-1	DEQNPSWQIF	Michael Toia	07-19-0525	330213	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Rachel Cheatle	07-19-0336	331847	Culpeper	\$ 187.50
RB-1	DEQNPSWQIF	John Alexander	07-19-0251	330945	Culpeper	\$ 240.00
RB-3R	DEQNPSWQIF	Eleanor Long	07-19-0138	317511	Culpeper	\$ 362.50
RB-1	DEQNPSWQIF	David Yauch	07-19-0381	332091	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Charles Lowman	07-19-0415	332234	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Donovan Brock	07-19-0030	309310	Madison	\$ 150.00

8) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

Practice	<u>Fund</u>	<u>Participant</u>	Contract	<u>Instance</u>	County	<u>Amount</u>
RB-3R	DEQFY16RFA	Christopher Chater	07-18-0635	305400	Greene	\$ 480.50
RB-1	DEQ16678	Samantha Hilton	07-19-0326	331832	Madison	\$ 150.00
RB-1	DEQ16678	Gwendoline Degardin	07-19-0392	332146	Madison	\$ 225.00
RB-3R	DEQFY16RFA	Robert Bradford	07-18-0405	302994	Orange	\$ 350.00

9) The following Upper Hazel Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	County	<u>Amount</u>
RB-1	DEQ16546	Bryant Welch	07-19-0384	332106	Rappahannock	\$ 150.00
RB-3R	DEQ16546	Wayne Consolla	07-19-0258	330998	Rappahannock	\$ 150.00
RB-3R	DEQ16546	Noel Mueller	07-19-0397	332152	Culpeper	\$ 337.50

10) The following Upper York River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-4	DEQ16547R	Larry McCormick	07-19-0378	331995	Orange	\$ 5,840.00

11) The following Robinson River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547R	Raymond Taylor	07-19-0322	331828	Madison	\$ 150.00

12) The following Upper Hazel River Residential applicant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3	DEQ16546	Shirley Hitt	07-19-0148	320061	Rappahannock	\$ 1,600.00

13) The following WQIF Residential applicants have been cancelled by the Technical Committee:

Practice	<u>Fund</u>	<u>Participant</u>	Contract	<u>Instance</u>	County	<u>Amount</u>
RB-3R	DEQNPSWQIF	Daryl G. Garrison	07-19-0114	315056	Culpeper	\$ 1,000.00
RB-3R	DEQNPSWQIF	Dennis O'Leary	07-19-0275	331340	Culpeper	\$ 1,600.00

RB-3R	DEQNPSWQIF	William Steo	07-19-0216	330538	Greene	\$ 1,000.00
RB-1	DEQNPSWQIF	Phillip Goodwin Jr	07-18-0589	304867	Orange	\$ 150.00

- 14) The District Manager had several dam updates:
 - a. Schnabel Engineering submitted cost estimates for geotechnical soil work and analysis at Beautiful Run #5.
 - b. The District Manager submitted a request for proposal and cost estimate to slip line six corrugated metal primary spillway pipes in Madison County.
- 15) The District received two bids for relocating the road at Mountain Run #8A. Finley Asphalt and Sealing Inc. was the low bid at \$91,755.44. Site work is expected to begin in early April.
- L. Graves corrected the Technical Committee Minutes for February 19, 2019; he was not present.
- R. Bradford and G. Wichelns explained the reason for writing the letter to Charles Wilson, Dam Safety Engineer for DCR. A structural deficiency has been discovered in Beautiful Run Dam 5 in Madison County which has caused a significant portion of the downstream embankment to become waterlogged. A preliminary investigation by the USDA Natural Resource Conservation Service has documented the situation and recommended further evaluation. CSWCD is sending a request for 2018 and 2019 small dam repairs by allowing 3 wave berm design projects having received funding to be shelfed and to use the funding for Beautiful Run Dam 5 in the interest of public safety.
- R. Bradford moved to send the letter to C. Wilson. M. Rifaat seconded the motion. (Bradford, Rifaat, unanimous) The Technical Committee report was accepted by the Board for approval. R. Bradford abstained.

7) DIRECTORS REPORTS

- R. Runkle reported attending the North Fork Rivinna TMDL meeting the third one, and they are making their recommendations for stream segments Blue Run and Stanardsville Run are two that have concerns for phosphorus and sediment. Public meetings will be announced. There will be a TMDL report created for Greene County and part of Albemarle.
- S. Sharpe announced the following:
 - o March 8th Central Virginia Vegetable Producers Meeting in Stanardsville 9 to 4 p.m.
 - o March 18 Beef Producers Meeting at PVCC 6 to 8:30 p.m. CSWCD will have a representative there.
 - March 22 and 23 Women in Agriculture Gathering at Central High School and Cultural Center in Goochland.
 - o April 11th High Tunnel Production Workshop in Charlottesville.
- M. Rifaat reported the Rappahannock County Planning Commission is reviewing their Comprehensive Plan. The plan has not been reviewed since 2004. There is considerable controversy in the County as to whether there is enough detail in the plan. She feels agriculture and conservation may become an issue.
- L. Graves reported April 6th is Heritage Day at Graves Mountain Lodge. Don't forget Area II meeting is April 3.
- B. Jarvis reported the CVCA is having the Spring meeting April 15th at the Northern Piedmont Research Center. The program will probably be on baleage production.

8) STAFF REPORTS

- D. Massie reported the Culpeper Producers Luncheon was last week and was not attended well, but we did receive one interested party. Madison was cancelled. Rappahannock's will be this Thursday, at the Rappahannock Fire Hall. Greene will be on the 12th of March at the Blue Ridge Café. The 13th of March the Culpeper Coop is having a meeting of Beef Producers at 6 p.m. and David will be there.
- S. DeNicola reported the newsletter is at the printers. The land use list has just been updated and consists of approximately 5,000 people. Tree sale is still on going.

- R. Jacobs reported the first lawn testing clinic was held in Culpeper County last night, March 4th. Driveway Forestry Workshop will be held in Culpeper on March 25th at the VFW Hall and in Greene County later in the year. April 8th will be a Contractors Workshop in Culpeper County and in Greene County in May 2019.
- Greg reported the following:
 - Recently we held meetings with the Emergency Services Coordinators in Culpeper and Madison Counties to review our dam emergency action plans. The events were well attended by emergency responders.

9) AGENCY REPORTS

NRCS – Rex Rexrode reported program applications for financial assistance. Environmental Quality Incentives Program (EQIP) – has three pre approvals to develop contracts. The new Farm Bill - they are working on 32 EQIP and 12 of Regional Conservation Partnership (RCP) applications.

Last summer there was a tremendous amount of flooding through our area and the Farm Service Agency (FSA) received permission for the Emergency Conservation Program to help producers with flood damaged fields. They have 30 applications. FSA is issuing approval for maintenance to their land. One producer has completed the work and NRCS will be going to check on this project. Courtney Pooton had a display at the Endophyte-Free Fescue Workshop in Madison County. The Farm Service Agency (FSA) is also planning an outreach meeting which is aimed at women producers. A. Cason and C. Pooton are working on this project. The restoration at Elmwood farm is proceeding. All the engineering work has been completed.

Fencing is the final step.

DCR

D. Cross reported the Governor has not signed the budget yet. DCR committed \$5.8 million of the 2018 funds for the remaining SL-6 backlog. From the budget surplus to WQIF there is \$73.8 million. There is \$1 million set aside for VCAP. This is the first time state funds have been set aside for VCAP. \$72.8 million will be set aside for Ag Cost Share. Recordation funds will be \$1.3 million for T/A. The other thing was approved is the \$400,000 for remote monitoring of high hazard district flood control dams. District Operations remains at \$6.2 million.

Audits are completed, but we have not received the reports. There are no significant issues. Budgets need to be worked on. Director Packets for elections in November need to be handed out. District Admin/Ops Training will be held Tuesday, May 7th (starting at 1 p.m.) and Wednesday, May 8th (ending at 3-3:30 p.m.) at the Frontier Culture Museum in Staunton. VRS will be one day. Cost Share Training will commence on June 11th in Charlottesville.

Dates to Remember:

- April 3rd Area II Spring Meeting, Fauquier Springs Country Club, JMSWCD
- April 4 VASWCD Quarterly Board Meeting ODEC Conference Room Glen Allen
- April 25th Area I Spring Meeting hosted by Headwaters SWCD, location TBD
- April 30th Area II Envirothon, James Long Park, Haymarket, host Northern VA & Prince William SWCDs
- June 11th Filing Deadline to seek election for SWCD Director Election day Nov.5th, 2019
- 10) PLAN FOR MARCH COMMITTEE MEETINGS (in Culpeper at the Culpeper Office)
 Committees will meet on Tuesday, March 19th, Personnel 9:00, Operations 9:30, and Technical 10:00.
 The Educational Committee meeting will be held on Tuesday, March 26th, in Madison at the Madison Extension Office at 4 p.m. BOARD MEETING FOR APRIL WILL BE HELD TUESDAY,
 APRIL 2ND, 2019 IN ORANGE COUNTY AT THE ORANGE/MADISON COOP.

11) ADJOURNMENT

Motion was made to adjourn the March, 2019 Board meeting at 11:00.

Respectfully Submitted,

Lynn Graves, Chairman

JoAnn M. Neal

Administrative Secretary

Date Approved <u>4-2-2019</u>

Ly Draves