

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

**BOARD MEETING
Culpeper District Office
351 Lakeside Drive
Culpeper, Virginia 22701
May 5th, 2020**

The meeting was called to order by Chairman Lynn Graves at 9:30 A.M.

DIRECTORS PRESENT: Lynn Graves, Madison County
Philip Morris, Greene County
Robert Bradford, Orange County
Robert Runkle, Greene County
Robert Brame, Orange County
Tom O'Halloran, Culpeper County
Steve Hill, Madison County
Steve Morris, Greene County, Director-At Large

DIRECTORS ABSENT: Warren Lee, Orange County, Associate Director
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director
Dennis Verhoff, Culpeper County
Mike Sands, Rappahannock County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Bob Williamson, Culpeper County, Associate Director
Mike Biniek, Rappahannock County

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary

In accordance with the Commonwealth of Virginia Governor Northam's Executive Order Number 51 (3-12-2020), Executive Order Number 53 (3-23-2020) and Executive Order Number 55 (3-30-2020), the Culpeper District Board of Director's decided to convene a regularly scheduled meeting in order to conduct only essential business of significant economic impact to agricultural producers and cost share applicants. Business would be limited to the Technical Committee Report, RMP Technical Review Committee Report and any associated topics necessary to conduct that business.

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves welcomed everyone to Culpeper County. Following a moment of silence, Lynn Graves led the Pledge of Allegiance.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the March 3rd, 2020 Draft District Board Meeting Minutes and for any substantive corrections or additions. T. O'Halloran moved to approve as presented. R. Brame seconded the motion. (T. O'Halloran, R. Brame, unanimous)

3) DRAFT MINUTES

L. Graves called for approval of the substance of the April 7th, 2020 Draft District Board Meeting Minutes which included the Technical Committee Report and the RMP/TRC Committee Report and for any substantive corrections or additions. R. Brame moved to approve as presented. T. O'Halloran seconded the motion. (R. Brame, T. O'Halloran unanimous)

4) AGENDA APPROVAL

L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda. L. Graves requested the Operations Committee Report be removed from the Consent Agenda and placed on the Agenda along with the letter to VSWCB on RMP Funding. R. Bradford moved to approve the Agenda as amended. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

5) CONSENT AGENDA

Consent Agenda approved as modified.

COMMITTEE REPORTS

RMP/TRC COMMITTEE REPORT

FEBRUARY TREASURER'S REPORT

MARCH TREASURER'S REPORT

PERSONNEL COMMITTEE REPORT

FINANCE COMMITTEE REPORT

The remaining Agenda consisted of only the Technical Committee Report and the Operations Committee Report.

Robert Bradford requested Board approval for Greg Wichelns, District Manager to sign any contracts on behalf of Directors for both Agricultural and Septic projects, for approval and payments both, across all programs and grants. Anything unusual should be referred back to committees.

G. Wichelns opened bids for Dam Maintenance. Only one contractor submitted bids. John Anderson for \$18,800.00 for mowing all dams. Two dams may not need to be mowed – only for weed control. \$1,800.00 may come out of the total for the two dams.

R. Bradford moved to accept the Technical Committee Report, the Resource Management Plan Committee Report, the bid (with adjustments to award) from Mr. Anderson and for G. Wichelns to sign any cost share contracts for approval and payment. P. Morris seconded the motion. (R. Bradford, P. Morris, unanimous).

TECHNICAL COMMITTEE REPORT

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-8H	2020 VACS	Belle Meade Farm LLC	07-20-0124	388925	Culpeper	\$ 1,560.00	\$ 0.00
FR-3	2020 VACS	Joshua Grainer	07-20-0432	388643	Rappahannock	\$ 3,100.00	\$ 0.00
SL-10	2020 VACS	Carl James	07-20-0444	389051	Culpeper	\$ 2,400.00	\$ 0.00
SL-10	2020 VACS	W. J. Davis	07-20-0457	389163	Madison	\$ 4,627.50	\$ 0.00
SL-1	2020 VACS	Jeffrey Utz	07-20-0461	389193	Madison	\$ 6,187.50	\$ 0.00
SL-7	2020 VACS	Crystallis LLC	07-20-0350	383835	Madison	\$ 23,662.50	\$ 1,971.87
SL-7	2020 VACS	Karen Evans	07-20-0455	389146	Culpeper	\$ 1,431.00	\$ 119.25
SL-6W	2020 VACS	Tatum Farm LLC	07-20-0136	375285	Madison	\$ 44,807.50	\$ 0.00
SL-6W	2020 VACS	Edna Lindemann	07-20-0459	389190	Culpeper	\$ 12,362.50	\$ 0.00
SL-6W	2020 VACS	Tom Johnston Cattle	07-20-0388	387014	Madison	\$ 13,710.13	\$ 0.00
SL-6W	2020 VACS	Bruce Hegyi	07-20-0335	383626	Culpeper	\$ 37,077.00	\$ 0.00
SL-6W	2020 VACS	Samantha Crow	07-20-0356	384013	Orange	\$ 9,045.75	\$ 0.00
SL-6W	2020 VACS	Quaker Barn LLC	07-20-0443	387719	Rappahannock	\$ 44,405.00	\$ 0.00
SL-6W	2020 VACS	Michael DiGeronimo	07-20-0347	383783	Madison	\$ 60,533.25	\$ 0.00
SL-6N	2020 VACS	Triple R Investments LLC	07-20-0436	388777	Madison	\$ 13,747.50	\$ 1,850.62
SL-7	2020 VACS	Triple R Investments LLC	07-20-0437	388778	Madison	\$ 8,700.00	\$ 725.00
CCI-SL-6W	2020 VACS	Triple R Investments LLC	07-20-0438	388779	Madison	\$ 7,812.50	\$ 0.00
SL-6B	Tax Credit	William C. Herndon	07-20-0465	389199	Orange	\$ 0.00	\$ 720.00
RMP-2	2020 VACS	Wayne Harris	07-20-0453	389145	Orange	\$ 605.00	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
WP-2B	Tax Credit	James L. Jones	07-20-0255	380299	Rappahannock	\$ 0.00	\$ 2,962.10
FR-1	2020 VACS	William M. Green	07-20-0176	376977	Culpeper	\$ 9,900.36	\$ 575.03
FR-3	2020 VACS	Linda Croxson*	07-20-0295	381348	Rappahannock	\$ 4,759.17	\$ 0.00
SL-1	2020 VACS	Richard Girten	07-20-0080	365902	Orange	\$ 35,693.63	\$ 0.00
SL-1	2020 VACS	Payne Hay and Straw	07-20-0048	364453	Culpeper	\$ 15,587.50	\$ 0.00
SL-1	2020 VACS	Tatum Farm LLC	07-20-0142	375309	Madison	\$ 8,594.12	\$ 0.00
SL-1	2020 VACS	Terry Jenkins	07-20-0148	375786	Madison	\$ 9,571.50	\$ 0.00
SL-1	2020 VACS	Carl James	07-20-0167	376579	Culpeper	\$ 7,196.71	\$ 0.00
CCI-SL-6W	2020 VACS	Harold Slaughter	07-20-0415	387684	Madison	\$ 3,125.00	\$ 0.00
CCI-SL-6N	2020 VACS	Paul Hale	07-20-0253	380294	Orange	\$ 1,760.00	\$ 0.00
SL-8B	2020 VACS	William McDaniel	07-20-0321	382998	Greene	\$ 3,898.00	\$ 0.00
SL-8B	2020 VACS	Belair Dairy LLC.	07-20-0226	379513	Culpeper	\$ 3,997.92	\$ 0.00
SL-8B	2020 VACS	Belle Meade Farm LLC	07-20-0124	374658	Culpeper	\$ 2,400.00	\$ 0.00
SL-8H	2020 VACS	Belle Meade Farm LLC	07-20-0124	388925	Culpeper	\$ 1,560.00	\$ 0.00
SL-8B	2020 VACS	Brandy Rock Farm Inc.	07-20-0180	377627	Culpeper	\$ 14,657.28	\$ 0.00
SL-8B	2020 VACS	Thomas Clark	07-20-0164	376347	Culpeper	\$ 2,976.00	\$ 0.00
SL-8H	2020 VACS	Carl James	07-20-0165	376385	Culpeper	\$ 500.00	\$ 0.00
SL-8B	2020 VACS	Bayard Young	07-20-0090	369910	Culpeper	\$ 1,536.00	\$ 0.00
SL-8B	2020 VACS	Ashland Farms Inc.	07-20-0115	374184	Culpeper	\$ 4,800.00	\$ 0.00
SL-8H	2020 VACS	Ashland Farms Inc.	07-20-0098	373189	Culpeper	\$ 2,000.00	\$ 0.00
SL-8H	2020 VACS	Moriah Grain Farm LC	07-20-0179	377217	Culpeper	\$ 8,500.00	\$ 0.00
SL-8H	2020 VACS	Phil & Phillip Goodwin	07-20-0217	379241	Orange	\$ 2,006.00	\$ 0.00
SL-8H	2020 VACS	Charles Woolfrey Construction Inc.	07-20-0209	378335	Orange	\$ 8,066.40	\$ 0.00
SL-7	2020 VACS	Charles and Vicki Horn Family Trust	07-20-0390	387049	Orange	\$ 4,422.00	\$ 368.50
SL-7	2020 VACS	Karen Evans**	07-20-0228	379520	Culpeper	\$ 2,405.12	\$ 200.43
WP-2N	2020 VACS	Richard Durrer	07-20-0240	380187	Greene	\$ 21,580.50	\$ 3,596.75
SL-6W	2020 VACS	Liberty Hall Plantation LLC	07-20-0324	383004	Culpeper	\$ 26,250.21	\$ 0.00
NM-1A	2020 VACS	Beauregard Farm LP^	07-20-0105	373984	Culpeper	\$ 3,646.00	\$ 0.00
NM-1A	2020 VACS	Beauregard Farm, Inc.^	07-20-0107	373987	Culpeper	\$ 1,374.60	\$ 0.00
SL-10	2020 VACS	Brian Gibson	07-20-0067	363195	Orange	\$ 11,419.50	\$ 0.00
SL-10	2020 VACS	Samuel Higginbotham II	07-20-0068	363197	Orange	\$ 12,357.00	\$ 0.00
SL-10	2020 VACS	Paul Hale	07-20-0252	380292	Orange	\$ 4,275.00	\$ 0.00
SL-10	2020 VACS	Karen Evans	07-20-0256	380300	Culpeper	\$ 2,193.75	\$ 0.00
LE-1T	2018 VACS	Erwin Opitz^^	07-18-0562	304635	Rappahannock	\$ 18,603.61	\$ 820.75
RMP-2	2020 VACS	Wayne Harris	07-20-0453	389145	Orange	\$ 605.00	\$ 0.00
NM-1A	2020 VACS	Glenmary Farm LLC	07-20-0129	374958	Orange	\$ 1,207.40	\$ 0.00
SL-8B	2020 VACS	Glenmary Farm LLC	07-20-0131	374969	Orange	\$ 19,042.13	\$ 0.00
SL-8H	2020 VACS	Glenmary Farm LLC	07-20-0131	374970	Orange	\$ 3,516.60	\$ 0.00
NM-1A	2020 VACS	Western View LLC	07-20-0126	374894	Orange	\$ 417.26	\$ 0.00
SL-8B	2020 VACS	Western View LLC	07-20-0127	374898	Culpeper	\$ 35,046.14	\$ 0.00
SL-8B	2020 VACS	Tom Nixon	07-20-0134	374984	Orange	\$ 5,861.60	\$ 0.00
SL-8B	2020 VACS	Glenmary Farm Holdings LLC	07-20-0340	383640	Orange	\$ 23,339.00	\$ 0.00
SL-6W	2020 VACS	David Cox***	07-20-0370	383362	Greene	\$ 54,336.90	\$ 0.00

*Increase due to the cost of certain species planted.

^Increase for additional acres covered under these Nutrient Management Plans.

**Increase for additional pipeline.

^^Increase for additional stream exclusion fence.

***Increase for additional stream exclusion fence and pipeline.

3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	Joseph Kratochvil	07-20-0434	388734	Culpeper	\$ 2,000.00
RB-3R	DEQNPSWQIF	Vilma Moody	07-20-0435	388736	Culpeper	\$ 2,000.00
RB-3R	DEQNPSWQIF	Norma Marsh	07-20-0433	388648	Culpeper	\$ 3,200.00
RB-4	DEQNPSWQIF	Charles Ray	07-20-0022	351177	Greene	\$ 4,000.00
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>William Fitterer</i>	<i>07-20-0467</i>	<i>389304</i>	<i>Orange</i>	<i>\$ 2,500.00</i>
RB-5	DEQNPSWQIF	Paul Callahan	07-20-0473	389422	Orange	\$12,000.00

4) The following Robinson River-Little Dark Run Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQ16679	Christopher Coggins	07-20-0447	389095	Culpeper	\$ 2,000.00
RB-3R	DEQ16679	Lynn Gartner	07-20-0451	389133	Madison	\$ 2,000.00
RB-1	DEQ16679	William Revelle	07-20-0452	389135	Madison	\$ 280.00
<i>RB-3R</i>	<i>DEQ16679</i>	<i>Marjorie Curtis</i>	<i>07-20-0454</i>	<i>389303</i>	<i>Madison</i>	<i>\$ 2,000.00</i>
<i>RB-3R</i>	<i>DEQ16679</i>	<i>Rose Park United Methodist Church</i>	<i>07-20-0470</i>	<i>389308</i>	<i>Madison</i>	<i>\$ 2,000.00</i>
<i>RB-3R</i>	<i>DEQ16679</i>	<i>Ronald Peters</i>	<i>07-20-0469</i>	<i>389307</i>	<i>Culpeper</i>	<i>\$ 2,000.00</i>

5) The following Upper Rapidan Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16678	Robert Sobeck	07-20-0439	388905	Orange	\$ 280.00
RB-1	DEQ16678	Paul Utz	07-20-0441	388922	Madison	\$ 193.00
RB-1	DEQ16678	Jeannine Utz	07-20-0440	388916	Madison	\$ 228.00
RB-1	DEQ16678	Leslie Tinder	07-20-0442	388924	Orange	\$ 280.00
RB-3R	DEQ16678	Shawn McQueen	07-20-0445	389077	Greene	\$ 3,200.00
RB-1	DEQ16678	Cynthia White	07-20-0446	389079	Greene	\$ 175.00
RB-3R	DEQ16678	Jeffrey Graham	07-20-0448	389096	Orange	\$ 2,000.00
RB-4	DEQ16678	Michael Stroble	07-20-0449	389103	Greene	\$ 4,800.00

6) The following Upper Hazel Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3R</i>	<i>DEQ16546</i>	<i>Richard Parsons</i>	<i>07-20-0450</i>	<i>389132</i>	<i>Rappahannock</i>	<i>\$ 3,200.00</i>

7) The following Upper York Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3R</i>	<i>DEQ16547</i>	<i>Beverly Buhrman</i>	<i>07-20-0468</i>	<i>389306</i>	<i>Orange</i>	<i>\$ 2,000.00</i>
<i>RB-3R</i>	<i>DEQ16547</i>	<i>Julie Breslin</i>	<i>07-20-0471</i>	<i>389312</i>	<i>Orange</i>	<i>\$ 3,200.00</i>
<i>RB-4</i>	<i>DEQ16547</i>	<i>Don Dyer</i>	<i>07-20-0472</i>	<i>389414</i>	<i>Orange</i>	<i>\$ 4,000.00</i>

8) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3	DEQ16546	Sharon Kilpatrick	07-20-0336	387177	Rappahannock	\$ 3,637.50
RB-4	DEQ16546	Joseph Rossetti	07-19-0363	333662	Culpeper	\$ 4,800.00

9) The following WQIF Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	Norma Marsh	07-20-0433	388648	Culpeper	\$ 1,820.00

10) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16678	Melissa Dillon	07-20-0413	387506	Madison	\$ 193.00
RB-3R	DEQ16678	Nicole Baisden	07-20-0334	383594	Greene	\$ 1,362.50
RB-3R	DEQ16678	Howard Robinson	07-20-0375	386459	Madison	\$ 225.00
RB-3R	DEQ16678	Lynn Robinette	07-20-0332	383590	Greene	\$ 362.50
<i>RB-3R</i>	<i>DEQ16678</i>	<i>Doug Hill</i>	<i>07-20-0341</i>	<i>383644</i>	<i>Madison</i>	<i>\$ 287.50</i>
<i>RB-3R</i>	<i>DEQ16678</i>	<i>Doug Hill</i>	<i>07-20-0341</i>	<i>383647</i>	<i>Madison</i>	<i>\$ 362.50</i>
<i>RB-3R</i>	<i>DEQ16678</i>	<i>Doug Hill</i>	<i>07-20-0341</i>	<i>383648</i>	<i>Madison</i>	<i>\$ 362.50</i>
<i>RB-4</i>	<i>DEQ16678</i>	<i>Doug Hill</i>	<i>07-20-0341</i>	<i>386494</i>	<i>Madison</i>	<i>\$ 2,500.00</i>
<i>RB-4</i>	<i>DEQ16678</i>	<i>William McGinnis</i>	<i>07-19-0490</i>	<i>333691</i>	<i>Madison</i>	<i>\$ 3,925.00</i>

11) The following Upper York Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQ16547	Diana Christianson	07-20-0404	387427	Orange	\$ 1,287.00

12) The Technical Committee delegates the authority to the District Manager to sign BMP contracts for the current month on behalf of the Board of Directors.

13) The District Manager gave an update on the dams:

- a. Several dams have been sprayed for multiflora rose and ground honeysuckle.
- b. The bond for Beautiful Run # 11 has been released by Madison County.
- c. Caynor Dam final payment and close out has been completed.

14) A producer requested to transfer his BMP contract with the District from his social security number to his limited liability corporation. The contract number is 07-19-0514 and instance number is 334284. Original participant was James Yates and new participant is River Joran Farm LLC.

RMP's For Approval of Implementation

07-15-0064 121 acres of pasture Orange County Ready for Certification

One additional RMP Plan was returned to the Planner due to its status as incomplete.

A tentative date for the Technical Committee will be May 19th, in Orange at the Orange Service Center. June Board Meeting will tentatively be held in Rappahannock County at the Washington Fire Hall.

OPERATIONS COMMITTEE REPORT

The Chairman briefed the Board members on recent activity by the Virginia General Assembly and Virginia Governor regarding the use of electronic media to conduct public meetings by public bodies in lieu of a quorum being physically present in one location. This is strictly for under conditions when the Governor has declared a state of emergency, the nature of which made it impractical or unsafe to physically meet. Amendment 28 of House Bill 29 outlined the full

details and limitations of the action taken. The District Board unanimously approved adding this to District Policies. (L. Graves, P. Morris, unanimous)

The Chairman briefed the Board members on the option to delegate "Board Approval Authority" individually to one or more members of the Board so that in the event it is impractical or unsafe for the Board to meet then anyone of the authorized individuals could take action on the Board's behalf. The District Manager will be charged with insuring all Board members are apprised of any pending action in this regard. Steve Hill moved adoption of delegating this authority to the Chairman, Vice-Chairman and Chair of the Technical Committee. L. Graves seconded the motion. (Hill, Graves, unanimous)

A letter to the Chairman of the Virginia Soil and Water Board requesting 100 percent reimbursement and exclusion from any program caps for BMP's in RMP's was presented. R. Bradford moved for approval. T. O'Halloran seconded the motion. (Bradford, O'Halloran, unanimous)

PLAN FOR MAY COMMITTEE MEETINGS (in ORANGE at the ORANGE SERVICE CENER)
Committees will meet on Tuesday, May 19th, 2020. Personnel 9:00, Operations 9:30, Technical 10:00, and RMP/TRC if necessary after Technical Committee. Educational meeting will be held May 19th, 2020 via telephone 4 P. M. **BOARD MEETING FOR JUNE WILL TENTATIVELY BE HELD TUESDAY, June 2nd, 2020 IN RAPPAHANNOCK AT THE WASHINGTON FIRE STATION, IN WASHINGTON, VIRGINIA.**

ADJOURNMENT

Motion was made to adjourn the May 2020 Board meeting at 9:55.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
Administrative Secretary

Date Approved 6-2-2020