

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING Graves Mountain Lodge Syria, Virginia 22701 December 1, 2020

DIRECTORS PRESENT: Lynn Graves, Madison County
Robert Bradford, Orange County
Robert Runkle, Greene County
Tom O'Halloran, Culpeper County
Mike Biniek, Rappahannock County
Robert Brame, Orange County
Steve Hill, Madison County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Steve Morris, Greene County, Director-At Large
Bob Williamson, Culpeper County, Associate Director

DIRECTORS NOT PRESENT:
Warren Lee, Orange County, Associate Director
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director
Dennis Verhoff, Culpeper County
Mike Sands, Rappahannock County
Philip Morris, Greene County

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary
Melissa Anderson, Administrative Secretary

OTHERS PRESENT : Debbie Cross, CDC, DCR

- 1) **CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**
L. Graves welcomed everyone to Madison County. Following a moment of silence, Lynn Graves led the Pledge of Allegiance. There were three handouts: DCR Monthly Report, District Technical Committee Report Addendum and Views From The Foothills newsletter update.
- 2) **DRAFT MINUTES**
L. Graves called for approval of the substance of the November 3, 2020 Draft District Board Meeting Minutes and for any substantive corrections or additions. R. Bradford moved to approve the minutes as presented. T. O'Halloran seconded the motion. (R. Bradford, T. O'Halloran, unanimous)
- 3) **AGENDA APPROVAL**
L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda as 4.1. T. O'Halloran moved to approve the Agenda as amended. R. Bradford seconded the motion. (T. O'Halloran, R. Bradford, unanimous)

4) **CONSENT AGENDA**
 Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATION COMMITTEE REPORT
 RMP/TRC COMMITTEE REPORT
 OPERATIONS COMMITTEE REPORT
 TREASURER'S REPORT

4.1) TECHNICAL COMMITTEE REPORT-

*Items in italics were added at the December 1, 2020 Board Meeting in Syria, Virginia

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-8H	2021 VACS	Shawn Woodfolk	07-21-0187	421680	Madison	\$ 2,983.60	\$ 0.00
SL-8B	2021 VACS	Paul Heatwole	07-21-0177	421661	Culpeper	\$ 3,910.50	\$ 0.00
SL-8B	2021 VACS	Wayne Harris	07-21-0181	421668	Orange	\$ 11,160.00	\$ 0.00
SL-8H	2021 VACS	Wayne Harris	07-21-0181	421666	Orange	\$ 2,400.00	\$ 0.00
SL-8B	2021 VACS	Piedmont Grain & Cattle	07-21-0188	421681	Orange	\$ 6,000.00	\$ 0.00
SL-8H	2021 VACS	Piedmont Grain & Cattle	07-21-0188	421682	Orange	\$ 6,300.00	\$ 0.00
SL-8B	2021 VACS	J. Wells Waugh	07-21-0189	421684	Orange	\$ 2,760.00	\$ 0.00
SL-8H	2021 VACS	J. Wells Waugh	07-21-0189	421683	Orange	\$ 2,100.00	\$ 0.00
SL-8H	2021 VACS	Levi Atkins	07-21-0182	421673	Rappahannock	\$ 400.00	\$ 0.00
SL-6N	2021 VACS	Thomas Atkins	07-21-0164	409443	Rappahannock	\$ 4,872.00	\$ 522.00
NM-3C	2021 VACS	Dennis Brown	07-21-0165	421264	Culpeper	\$ 3,200.00	\$ 0.00
NM-5P	2021 VACS	Dennis Brown	07-21-0160	421256	Culpeper	\$ 3,800.00	\$ 0.00
SL-8B	2021 VACS	Dennis Brown	07-21-0159	421253	Culpeper	\$ 4,200.00	\$ 0.00
SL-8H	2021 VACS	Dennis Brown	07-21-0157	421251	Culpeper	\$ 3,600.00	\$ 0.00
SL-8B	2021 VACS	Bobby McDaniel	07-21-0190	421690	Greene	\$ 734.50	\$ 0.00
SL-6W	2021 VACS	M&W Cattle Co.	07-21-0174	421490	Orange	\$ 62,391.00	\$ 0.00
SL-6W	2021 VACS	Helen E. Maggard Trust	07-21-0178	421662	Orange	\$ 37,410.00	\$ 0.00
<i>SL-8B</i>	<i>2021 VACS</i>	<i>Belair Dairy LLC</i>	<i>07-21-0191</i>	<i>421693</i>	<i>Culpeper</i>	<i>\$ 1,858.50</i>	<i>\$ 0.00</i>
<i>FR-3</i>	<i>2021 VACS</i>	<i>Carolyn Smith</i>	<i>07-21-0196</i>	<i>421977</i>	<i>Madison</i>	<i>\$ 15,990.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2021 VACS</i>	<i>Bobby McDaniel</i>	<i>07-21-0190</i>	<i>421945</i>	<i>Greene</i>	<i>\$ 92.00</i>	<i>\$ 0.00</i>

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-10	2020 VACS	Red Hill Lane LLC	07-20-0219	379315	Rappahannock	\$ 600.00	\$ 0.00
SL-6W	2020 VACS	Lisa Robertson	07-20-0411	387497	Madison	\$ 32,378.00	\$ 0.00
SL-6W	2020 VACS	Helen Robertson*	07-20-0409	387488	Madison	\$ 41,422.55	\$ 0.00
<i>SL-7</i>	<i>2020 VACS</i>	<i>Karen Evans</i>	<i>07-20-0455</i>	<i>389146</i>	<i>Culpeper</i>	<i>\$ 1,335.60</i>	<i>\$ 111.30</i>
<i>SL-6W</i>	<i>2020 VACS</i>	<i>Lyle Alexander**</i>	<i>07-20-0429</i>	<i>386610</i>	<i>Culpeper</i>	<i>\$ 57,691.85</i>	<i>\$ 192.29</i>
<i>WP-2B</i>	<i>Tax Credit</i>	<i>Lyle Alexander</i>	<i>07-21-0140</i>	<i>420671</i>	<i>Culpeper</i>	<i>\$ 0.00</i>	<i>\$ 1,896.35</i>
<i>CCI-SL-6W</i>	<i>2021 VACS</i>	<i>Somerset Plantation Inc.</i>	<i>07-21-0049</i>	<i>404689</i>	<i>Orange</i>	<i>\$ 16,050.00</i>	<i>\$ 0.00</i>
<i>SL-10T</i>	<i>Upper Rapidan</i>	<i>Evan Bowman</i>	<i>07-19-0494</i>	<i>333747</i>	<i>Orange</i>	<i>\$ 15,000.00</i>	<i>\$ 0.00</i>

*Increase for one additional stream crossing, interior cross fence footage and water line footage.

**Increase for additional stream exclusion fencing and two stream crossings.

3) The following BMP applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
LE-1T	Upper York	Eddie Dodson	07-18-0684	305622	Orange	\$ 19,932.50	\$ 879.37
LE-1T	Upper York	Jeff Morris	07-18-0272	301681	Orange	\$ 38,972.50	\$ 1,719.38
LE-1T	Upper York	Travis Saunders	07-18-0032	276646	Orange	\$ 20,952.50	\$ 924.37

4) The following Upper Hazel River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	George Dixon	07-21-0176	421610	Rappahannock	\$ 175.00

5) The following Upper Rapidan River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16678	Susan Travellin	07-21-0179	421663	Madison	\$ 1,000.00

6) The following Robinson River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16679	George Harris	07-21-0180	421665	Culpeper	\$ 1,000.00

7) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ16547	Margaret Stoner	07-21-0186	421678	Orange	\$ 1,600.00
RB-1	DEQ16547	Timothy Powers	07-21-0184	421677	Orange	\$ 175.00
RB-3M	DEQ16547	Shelly Leach	07-21-0194	421973	Orange	\$ 1,000.00
RB-3M	DEQ16547	Susan Swope	07-21-0195	421974	Orange	\$ 1,000.00
RB-3M	DEQ16547	Russell Capaldo	07-21-0198	421983	Orange	\$ 1,000.00

8) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQ16679	Thomas Borm	07-20-0224	379502	Madison	\$ 1,692.80
RB-1	DEQ16679	Teresa McIntosh	07-21-0171	421384	Madison	\$ 162.50
RB-5	DEQ16679	Robin Breckenridge	07-21-0043	402570	Madison	\$ 10,487.32

9) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16678	Jennifer Spencer	07-20-0426	388108	Orange	\$ 162.50
RB-1	DEQ16678	Jeffrey Colvin	07-21-0085	418943	Greene	\$ 162.50

10) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547	Stewart Morris	07-21-0070	413204	Orange	\$ 175.00
RB-4	DEQ16547	Andrea Wilsman	07-21-0010	393759	Orange	\$ 4,000.00
RB-3M	DEQ16547	Jacquelyn Garnett	07-21-0031	397034	Orange	\$ 337.50
RB-3M	DEQ16547	Russell Capaldo	07-21-0198	421983	Orange	\$ 1,000.00

11) The following Hazel River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Casimir P. Eitner	07-21-0166	421285	Rappahannock	\$ 175.00

12) The following Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Garan Marty	07-20-0416	390213	Culpeper	\$ 175.00
RB-3R	DEQ16547	Julie Breslin	07-20-0471	389312	Orange	\$ 3,200.00

13) Transfer of Responsibility - Elizabeth Henry has transferred responsibility for her WQIF RB-5 contract # 07-20-0047 instance # 352290 to Albert Lohman.

14) The District Manager gave an update on the dams:

- a. Pipe lining project designs and resubmittals have been reviewed and sent off to DCR and NRCS for final comment.
- b. Late last week, two dams had their emergency spillways activated by the high rain event. No damage occurred and the alarm alert system did activate on one dam.

15) The Technical Committee reviewed the Annual Plan of Work and felt it was satisfying all requirements of this document.

16) The Technical Committee continues to delegate the authority to the District Manager to sign BMP contracts on behalf of the Board of Directors on an as needed basis.

17) The Technical Committee Chairman requested authority from the Board to approve any payments with associated tax credits before the end of the calendar year.

R. Bradford moved to approve any request for payments and tax credits to be approved by the District Manager before the end of the year. M. Biniek seconded the motion. (Bradford, Biniek, unanimous)

R. Bradford moved to approve the Technical Committee Report. S. Morris seconded the motion. (Bradford, Morris, unanimous)

5) DIRECTORS REPORT-

- S. Sharpe reported that no Virginia Cooperative Extension programs will be in person until further notice. Via virtual learning there will be a “Women in Ag.” Zoom meeting once a month starting December 2. She also reported; December 15, How to Start a Vegetable Farm; January 19, Identifying a Market; March 16 Introduction to Tree Fruit Production and April 20, Pasture Management. All sessions held via Zoom from 7-8 p.m.
- S. Hill reported the VASWCD Director’s Social Hour (meet and greet) for new Directors at 7 p.m. on November 11th was very informative and well attended. He also reported on the 4 webinars AMS and USDA were hosting; CME Cattle Contracts – on November 17, and The Science Behind The Grade on December 1, were very interesting. There are two more sessions to come; Live Cattle Evaluation on Dec. 8, 7 to 9 pm and USDA Beef Carcass Grading – Dec 15, 7 to 9 pm.
- S, Morris reported Greene County will probably end up in court over the Greene County reservoir. The County has already paid \$11 million dollars in engineering costs and recently conflicts have arisen with Rapidan Service Authority.

- T. O'Halloran reported on completing the FOIA Training Webinar (power point) for elected officials and received his certificate.
- R. Bradford reported on Asian Longhorn Ticks are still on his farm. Discussion followed.
- R. Bradford reported on the draft guidance document related to the identification of perennial streams in Virginia's Chesapeake Bay Watershed. Public comment period closes on December 9, 2020. This guidance document will be presented to the Virginia Soil and Water Conservation Board at the December 16, 2020 meeting for approval. R. Brame motioned that as a Board the CSWCD needs to comment that before it is put in place it needs to be ground tested and the District Manager should comment on behalf of the Board. R. Bradford seconded the motion. (Brame, Bradford, unanimous) G. Wichelns is to send out via email where to make comments for directors.
- L. Graves reported on the Area II Meeting: Chairman is John Flannery from Loudoun SWCD and Vice Chair is Will Linter from Prince William SWCD.
- L. Graves reported VASWCD held a Director's Social Hour (Zoom meet and greet) for new Directors at 7 p.m. on November 11th and it was very successful.
- L. Graves reminded everyone of the Educational Foundation raffle – tickets are \$5 each.
- L. Graves reported the Annual Business Meeting is on December 7th, 2020 at 2 to 4 p.m. You must register for this.
- L. Graves introduced Melissa Anderson, Administrative Secretary, who will be replacing JoAnn Neal.

6) STAFF

Greg reported there has been no contact from the auditors. He discussed the Nutrient Management Plans and House Bill 1422 cover article from the Views from the Foothills District newsletter. Included with the article is a chart of Remaining Agricultural Nitrogen Reductions by Basin – Rappahannock River crop land nitrogen reduction needs are large. The Department of Conservation and Recreation (DCR) is currently offering a Nutrient Management Plan Direct Pay Program where DCR pays the nutrient management planner directly for developing the plans on agricultural acres (hay, pasture, crops) in the Virginia portion of the Chesapeake Bay Watershed.

Brad Jarvis is to help present the ABC's of Nutrient Management to be presented to the public. The next meeting of the "Bay Bill" group will be December 9.

Greg reported that on November 12th one of the high water monitors on a flood control dam in Madison was activated. No damage was reported.

Greg reported USDA-NRCS in Virginia has gone back to Phase 1 Covid restrictions which means no visitors are allowed and building occupancy is limited to 10 individuals..

7) AGENCY REPORTS

DCR –D. Cross reported Quarterly Reports are due on January 15th, 2021. FOIA training for locally elected officials must be completed by 12/31/2020. DCR IT Security Awareness on-line training must be completed by January 29th, 2021. Culpeper Staff have all completed this. Ag Cost Share – all tax credits must be completed/issued and data entered into the AgBMP Tracking Module no later than January 31st for BMP's completed by 12/31/2020.

VASWCD Training Blitz: FOIA training on December 15, 2020 3:00 pm to 4:00 pm (you must register). Virginia Association of Counties (VACO) is offering FOIA training for elected officials on November 16, 2020-1:00-3:00pm. RSVP to Valerie Russell at vrussell@vaco.org. FOIA Council website training: sessions Nov 16 or Dec. 15, on line courses. <http://foiacouncil.dls.virginia.gov/officertraining/>.

Dates to Remember:

- Dec 7 VASWCD Virtual Business Meeting 2-4 Registration is required. Need directors to attend
- Dec 8 VACDE Winter Meeting 9:00-11:00 am registration and session details to follow
- Dec 15 Director FOIA Training webinar, VAWCD hosting 3:00 to 4:00 pm registration and session details.
- Dec 16 VSWCB Audit Subcommittee 9:00 a.m.
- Dec 16 VSWCB Virtual Meeting 10:00 a.m.
- Dec 17 Ag BMP Technical Advisory Committee 1 pm to 5 pm. Final Webinar on all TAC Suggestion
- Dec 31 4-yr. Long Range Plan/Strategic Plan Due for Culpeper, Northern Virginia, Prince William and Thomas Jefferson SWCD's.

R. Runkle moved to grant ½ day off for New Year's Eve. L. Graves seconded the motion. (Runkle, Graves, unanimous)

- 8) PLAN FOR DECEMBER COMMITTEE MEETINGS (in CULPEPER at the CULPEPER OFFICE)**
Committees will meet on Tuesday, December 22, 2020. Personnel 9:00, Operations 9:30, Legislative 10:00, Technical 10:30 and Educational meeting will be held December 22, 2020 via telephone 4 pm. **BOARD MEETING FOR JANUARY WILL TENTATIVELY BE HELD TUESDAY, JANUARY 5, 2021 IN MADISON COUNTY AT GRAVES MOUNTAIN LODGE.**

ADJOURNMENT

Motion was made to adjourn the December 3, 2020 Board meeting at 10:35.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
Administrative Secretary

Date Approved 1/5/2021