

# MINUTES

**CULPEPER SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING  
Washington Volunteer Fire Hall  
Washington, Virginia 22747  
December 9, 2021**

The meeting was called to order by Chairman Lynn Graves at 10:16 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Tom O'Halloran, Culpeper County  
Dennis Verhoff, Culpeper County  
Robert Runkle, Greene County  
Philip Morris, Greene County  
Robert Bradford, Orange County  
Mike Sands, Rappahannock County  
Bob Williamson, Associate Director, Culpeper County

**DIRECTORS NOT PRESENT:**

Robert Brame, Orange County  
Steve Morris, Greene County  
Stephen Hill, Madison County  
Mike Biniek, Rappahannock County  
Brad Jarvis, Associate Director, Madison County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Jim Byrne, Associate Director, Madison County  
Warren Lee, Associate Director, Orange County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary  
David Massie, Conservation Specialist  
W. Spencer Yager, Conservation Specialist  
Richard Jacobs, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Stephanie DeNicola, Education Coordinator

**OTHERS PRESENT:**

Rex Rexrode, NRCS  
Kinner Ingram, VDOF  
Michael Vanlandingham, DCR

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:16 AM. Following a moment of silence, Spencer Yager led the Pledge of Allegiance. There were two handouts: District Technical Committee Report Addendum and W. S. Yager's Monthly Work Report.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of the November 2, 2021, Draft District Board Meeting Minutes and for any substantive corrections or additions. T. O'Halloran moved to approve the minutes as presented. M. Sands seconded the motion. (T. O'Halloran, M. Sands, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Legislative Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.3, along with the Addendum to the Report. M. Sands moved to adopt the Agenda as modified. T. O’Halloran seconded the motion. (M. Sands, T. O’Halloran, unanimous)

**4) CONSENT AGENDA**

Consent Agenda adopted as modified.

EDUCATION COMMITTEE REPORT  
FINANCE COMMITTEE REPORT  
TREASURER’S REPORT

**5) ADDITIONS TO AGENDA**

**5.1) LEGISLATIVE COMMITTEE REPORT**

G. Wichelns brought attention to paragraph two of the District’s Legislative Committee Report and stated that communications had been distributed to State Senators and Delegates who represent our counties to highlight budget priorities. Currently, the VASWCD is waiting for the Governor to release his budget on December 16<sup>th</sup>.

L. Graves announced that it is likely that VASWCD Legislative Day will not happen in person this year and recommends scheduling Zoom meetings with senators and delegates.

M. Sands moved to approve the report as presented. P. Morris seconded the motion. (M. Sands, P. Morris, unanimous)

**5.2) OPERATIONS COMMITTEE REPORT**

G. Wichelns updated the Board on progress with dam projects and brought attention to the Draft Policy Update on lands within the flood pool elevations and reported that he will continue to monitor situations that could potentially interfere with easements in the future. He gave an opportunity for the Board to ask questions; there were no questions on the matter. R. Bradford moved to approve the minutes as presented. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**5.3) TECHNICAL COMMITTEE REPORT w/ Addendum**

L. Graves stepped out of the room for the approval of the Technical Committee Report. R. Bradford moved to approve the Committee Report without discussion. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**November 23, 2021 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Brandy Harris, Conservation Specialist; Henny Calloway, Conservation Specialist

*Items in italics were added at the December 9, 2021 Board Meeting in Washington, Virginia*

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2022 VACS	Merlyn Koontz	07-22-0158	466525	Orange	\$ 400.00	\$ 0.00
CCI-SL-6W	2022 VACS	Old South Farm LLC	07-22-0194	468047	Orange	\$ 20,912.50	\$ 0.00
FR-1	2022 VACS	Mark Eaton	07-22-0151	465653	Orange	\$ 3,330.00	\$ 0.00
FR-3	2022 VACS	Mark Eaton	07-22-0151	465672	Orange	\$ 17,160.00	\$ 0.00
NM-6	2022 VACS	Lewis A. Lamb & Sons Inc.	07-22-0218	468261	Madison	\$ 2,250.00	\$ 0.00
SL-1	2022 VACS	Herbert Dwyer	07-22-0187	467990	Culpeper	\$ 4,168.75	\$ 0.00
SL-1	2022 VACS	Katherine B. Johnson	07-22-0185	467908	Orange	\$ 3,300.00	\$ 0.00
SL-1	2022 VACS	M & W Cattle Co.	07-22-0213	468208	Orange	\$ 25,375.00	\$ 0.00
SL-8H	2022 VACS	Farm at Cedar Mountain Operation, LLC	07-22-0197	468098	Culpeper	\$ 1,200.00	\$ 0.00
SL-8B	2022 VACS	Thomas Clark	07-22-0125	468147	Culpeper	\$ 1,980.00	\$ 0.00
SL-8B	2022 VACS	Carl James	07-22-0193	468041	Culpeper	\$ 705.00	\$ 0.00
SL-8B	2022 VACS	Joseph Gray	07-22-0209	468194	Culpeper	\$ 1,320.00	\$ 0.00
SL-8B	2022 VACS	Beauregard Farm LP	07-22-0202	468166	Culpeper	\$ 6,460.00	\$ 0.00
SL-8H	2022 VACS	Beauregard Farm LP	07-22-0203	468168	Culpeper	\$ 19,590.00	\$ 0.00
SL-8B	2022 VACS	Beauregard Farm, Inc.	07-22-0204	468172	Culpeper	\$ 1,420.00	\$ 0.00
SL-8H	2022 VACS	Beauregard Farm, Inc.	07-22-0205	468175	Culpeper	\$ 1,200.00	\$ 0.00
SL-8H	2022 VACS	Terri Elgin	07-22-0208	468193	Orange	\$ 3,760.00	\$ 0.00
SL-8B	2022 VACS	Belair Dairy	07-22-0211	468245	Culpeper	\$ 7,984.80	\$ 0.00
SL-8B	2022 VACS	J.C. Smith Farm Partnership LLP	07-22-0183	467906	Madison	\$ 570.00	\$ 0.00
SL-8B	2022 VACS	Merlyn Koontz	07-22-0158	466524	Orange	\$ 800.00	\$ 0.00
SL-8B	2022 VACS	Graves Mountain Farms	07-22-0214	468211	Madison	\$ 732.60	\$ 0.00
SL-8H	2022 VACS	Graves Mountain Farms	07-22-0214	468210	Madison	\$ 1,036.00	\$ 0.00
SL-8H	2022 VACS	J.R. & J.G. Goodwin	07-22-0084	461713	Orange	\$ 340.00	\$ 0.00
SL-8H	2022 VACS	Marshall Dairy	07-22-0212	468206	Orange	\$ 16,000.00	\$ 0.00
SL-8H	2022 VACS	Custom Harvesters	07-22-0164	467104	Orange	\$ 1,300.00	\$ 0.00
SL-8B	2022 VACS	Wayne Harris	07-22-0166	467106	Orange	\$ 10,000.00	\$ 0.00
SL-8H	2022 VACS	Wayne Harris	07-22-0166	467108	Orange	\$ 4,000.00	\$ 0.00
SL-8B	2022 VACS	Knight Cattle Corp	07-22-0167	467111	Orange	\$ 7,020.00	\$ 0.00
SL-8H	2022 VACS	C.R. Tanner & Sons	07-22-0170	467116	Madison	\$ 400.00	\$ 0.00
SL-8B	2022 VACS	C.R. Tanner & Sons	07-22-0170	467117	Madison	\$ 5,400.00	\$ 0.00
SL-8H	2022 VACS	J. Wells Waugh	07-22-0176	467466	Orange	\$ 1,260.00	\$ 0.00
SL-8B	2022 VACS	J. Wells Waugh	07-22-0176	467467	Orange	\$ 2,750.00	\$ 0.00
SL-8H	2022 VACS	M & W Cattle Co.	07-22-0196	468092	Orange	\$ 600.00	\$ 0.00
SL-8B	2022 VACS	M & W Cattle Co.	07-22-0196	468093	Orange	\$ 5,500.00	\$ 0.00
SL-8B	2022 VACS	M & W Cattle Co.	07-22-0196	468094	Orange	\$ 1,400.00	\$ 0.00
SL-8B	2022 VACS	M & W Cattle Co.	07-22-0196	468095	Orange	\$ 2,250.00	\$ 0.00
SL-6W	2022 VACS	Katherine B. Johnson	07-22-0184	467907	Orange	\$ 103,312.25	\$ 0.00
SL-6W	2022 VACS	Neil R. Donnelly	07-22-0216	468227	Madison	\$ 80,290.50	\$ 0.00
SL-6W	2022 VACS	Betty Gardner	07-22-0217	468280	Orange	\$ 32,142.00	\$ 0.00
SL-7	2022 VACS	Merlyn Koontz	07-22-0181	467790	Orange	\$ 16,528.00	\$ 1,033.00
SL-7	2022 VACS	Thomas Fortunato	07-22-0171	467036	Madison	\$ 1,202.42	\$ 403.84
SL-10	2022 VACS	George Aylor	07-22-0182	467791	Madison	\$ 12,512.25	\$ 0.00
SL-10	2022 VACS	Erwin Opitz	07-22-0172	467322	Rappahannock	\$ 2,118.75	\$ 0.00

SL-10	2022 VACS	Jimmy Henshaw	07-22-0207	468186	Greene	\$ 4,741.50	\$ 0.00
SL-10	2022 VACS	Jimmy Henshaw	07-22-0207	468190	Greene	\$ 4,924.50	\$ 0.00
WQ-4	2022 VACS	Beauregard Farm, Inc.	07-22-0200	468157	Culpeper	\$ 4,710.00	\$ 0.00
WQ-4	2022 VACS	Beauregard Farm LP	07-22-0201	468158	Culpeper	\$ 46,110.00	\$ 0.00
SL-6N	2022 VACS	Bettie Boldridge	07-22-0219	468368	Culpeper	\$ 37,657.50	\$ 3,138.13
SL-8H	2022 VACS	Levi Atkins	07-22-0220	468588	Rappahannock	\$ 400.00	\$ 0.00
SL-8H	2022 VACS	Payne Hay And Straw	07-22-0229	468799	Culpeper	\$ 3,540.00	\$ 0.00
SL-8H	2022 VACS	Tatum Farm LLC	07-22-0228	468785	Madison	\$ 360.00	\$ 0.00
SL-8B	2022 VACS	Tatum Farm LLC	07-22-0228	468786	Madison	\$ 6,500.00	\$ 0.00
SL-8B	2022 VACS	John McDaniel	07-22-0233	468871	Greene	\$ 587.80	\$ 0.00
SL-8B	2022 VACS	Bobby McDaniel	07-22-0215	468865	Greene	\$ 1,016.80	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCISL-6N	2022 VACS	Berry Hay and Cattle LLC*	07-22-0137	465932	Culpeper	\$ 4,732.50	\$ 0.00
SL-1	2021 VACS	Kenneth L. Anderson**	07-21-0272	426951	Culpeper	\$ 14,437.50	\$ 0.00
SL-1	2022 VACS	Erich Jenkins***	07-22-0090	463260	Culpeper	\$ 82,500.00	\$ 0.00
SL-10	2022 VACS	Doug Hill	07-22-0055	450029	Madison	\$ 15,000.00	\$ 0.00
SL-10	2022 VACS	Cherry Grove Farm Ent. Inc.	07-22-0083	461443	Madison	\$ 5,722.50	\$ 0.00
SL-10	2022 VACS	Kenneth L. Anderson	07-22-0180	467484	Culpeper	\$ 15,000.00	\$ 0.00
SL-6W	2021 VACS	Edward Carpenter	07-21-0204	388411	Madison	\$ 98,688.00	\$1,303.16
SL-6W	2022 VACS	Edward Carpenter****	07-21-0204	388411	Madison	\$ 8,678.37	\$ 0.00
CCI-SL-6W	2022 VACS	Old South Farm LLC	07-22-0194	468047	Orange	\$ 20,912.50	\$ 0.00
CCI-SL-6W	2022 VACS	Merlyn Koontz*****	07-22-0119	464285	Orange	\$ 16,800.00	\$ 0.00
SL-1	2022 VACS	M & W Cattle Co.*****	07-22-0213	468208	Orange	\$ 25,900.50	\$ 0.00
SL-7	2022 VACS	Doug Hill*****	07-22-0055	450016	Madison	\$ 6,769.60	\$ 480.10
SL-10	2022 VACS	Triple R Investments LLC	07-22-0021	440280	Madison	\$ 15,000.00	\$ 0.00
SL-10	2022 VACS	George Aylor	07-22-0182	467791	Madison	\$ 12,512.25	\$ 0.00

\*Increase in payment for additional fencing, water trough and crossing.

\*\*Increase in payment for additional acres planted.

\*\*\*Increase in payment for switching lifespan from 10 to 15 years.

\*\*\*\*Increase due to additional cost of stream crossings for stone and materials.

\*\*\*\*\*This payment was previously reported in the October 19, 2021 Technical Committee Meeting Minutes. This payment has been increased for additional stream exclusion fencing, crossing and water trough.

\*\*\*\*\* This payment has been increased for additional acres planted.

\*\*\*\*\*Increase in payment and tax credit for additional pipeline.

3) The following BMP applicant has requested to cancel their contract:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
FR-3	2021 VACS	Monte Vista	07-21-0167	421268	Greene	\$ 12,875.00	\$ 0.00

4) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16679	Norris John	07-22-0190	468033	Madison	\$ 175.00
RB-1	DEQ16679	Coleman Walters	07-22-0198	468109	Madison	\$ 175.00
RB-1	DEQ16679	Scott Kurtzman	07-22-0206	468189	Culpeper	\$ 175.00
RB-3M	DEQ16679	Kevin Grand Pre	07-22-0127	467852	Madison	\$ 1,100.00
RB-1	DEQ16679	Edward Cogen	07-22-0178	467859	Madison	\$ 175.00

<i>RB-1</i>	<i>DEQ16679</i>	<i>William Craig</i>	<i>07-22-0227</i>	<i>468760</i>	<i>Madison</i>	<i>\$ 175.00</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Peter Gioia</i>	<i>07-22-0226</i>	<i>468759</i>	<i>Culpeper</i>	<i>\$ 210.00</i>
<i>RB-3M</i>	<i>DEQ16679</i>	<i>Sherilynn Stover</i>	<i>07-22-0223</i>	<i>468747</i>	<i>Madison</i>	<i>\$ 1,500.00</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>William Jones</i>	<i>07-22-0051</i>	<i>468339</i>	<i>Madison</i>	<i>\$ 175.00</i>
<i>RB-3M</i>	<i>DEQ16679</i>	<i>Nicholas Fotenos</i>	<i>07-22-0230</i>	<i>468858</i>	<i>Madison</i>	<i>\$ 1,000.00</i>

5) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3M</i>	<i>PO16974</i>	<i>Shirley Atkins</i>	<i>07-22-0189</i>	<i>468031</i>	<i>Orange</i>	<i>\$ 1,300.00</i>
<i>RB-3M</i>	<i>PO16974</i>	<i>Richard Smith</i>	<i>07-22-0225</i>	<i>468757</i>	<i>Orange</i>	<i>\$ 1,200.00</i>
<i>RB-3M</i>	<i>PO16974</i>	<i>Kristina Auth</i>	<i>07-22-0224</i>	<i>468755</i>	<i>Orange</i>	<i>\$ 1,000.00</i>

6) The following Blue Run Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3M</i>	<i>PO17083</i>	<i>Stacy Buchanan</i>	<i>07-22-0234</i>	<i>468875</i>	<i>Orange</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>PO17083</i>	<i>Kristine Roberts</i>	<i>07-22-0231</i>	<i>468860</i>	<i>Orange</i>	<i>\$ 1,600.00</i>
<i>RB-3M</i>	<i>PO17083</i>	<i>John Bourke</i>	<i>07-22-0232</i>	<i>468869</i>	<i>Orange</i>	<i>\$ 1,000.00</i>

7) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Marion Bechtle</i>	<i>07-22-0130</i>	<i>465335</i>	<i>Madison</i>	<i>\$ 175.00</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Michael Pilkerton</i>	<i>07-22-0064</i>	<i>456150</i>	<i>Madison</i>	<i>\$ 280.00</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Edward Cogen</i>	<i>07-22-0178</i>	<i>467859</i>	<i>Madison</i>	<i>\$ 175.00</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>William Jones</i>	<i>07-22-0051</i>	<i>468339</i>	<i>Madison</i>	<i>\$ 175.00</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Linda Hawkins</i>	<i>07-22-0152</i>	<i>466462</i>	<i>Madison</i>	<i>\$ 162.50</i>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Linda Hawkins</i>	<i>07-22-0152</i>	<i>466463</i>	<i>Madison</i>	<i>\$ 162.50</i>
<i>RB-3M</i>	<i>DEQ16679</i>	<i>James Dale</i>	<i>07-22-0126</i>	<i>465323</i>	<i>Madison</i>	<i>\$ 261.25</i>

8) The following Residential applicants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ16679</i>	<i>Kevin Grand Pre</i>	<i>07-22-0127</i>	<i>465873</i>	<i>Madison</i>	<i>\$ 192.50</i>
<i>RB-3M</i>	<i>DEQ16679</i>	<i>Edward Cogen</i>	<i>07-22-0178</i>	<i>467468</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ16679</i>	<i>William Jones</i>	<i>07-22-0051</i>	<i>446674</i>	<i>Madison</i>	<i>\$ 1,000.00</i>

9) Transfer of Responsibility - Virginia Rockwell has transferred responsibility for her Upper Rapidan Contract #07-19-0351, instance #337194, to Patrick Hennessey, Jr.

10) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
<i>Rainwater Harvesting (RWH)</i>	<i>Alan Davis</i>	<i>Culpeper</i>	<i>\$ 4,472.00</i>

11) The District Manager gave an update on the dams:

- a. The construction of slip lining six Beautiful Run primary spillways is nearing completion. All six pipes have been inserted into the primary spillways and the grouting is expected to begin during the week of November 29, 2021. Following the grouting, minor seeding and mulching will occur.
- b. The arrival of the remote monitoring equipment, which is to be installed on two dams, is on hold due to issues with the supply chain.

- 12) The Technical Committee continues to delegate the authority to the District Manager to sign BMP contracts on behalf of the Board of Directors on an as needed basis.
- 13) The Technical Committee Chairman requested authority from the Board to approve any payments with associated tax credits before the end of the calendar year.
- 14) *A conservation plan for Herbert Dwyer was approved to be eligible for an equipment tax credit. This was reviewed and signed by a director.*

**6) DIRECTOR REPORTS**

B. Williamson reported that he attended the State Farm Bureau Meeting and that they are establishing a policy for Legislative Staff. The meeting continued to show support for conservation efforts and did not announce any big changes. B. Williamson also let the Board know that on December 8<sup>th</sup>, Laura Campbell celebrated her 97<sup>th</sup> birthday.

T. O'Halloran reported that he attended the Rappahannock River Basin Meeting and that the speakers agreed on the importance of Districts, state wide, and that there is a push for additional VCAP funding as well as fully funding cost-share programs.

L. Graves reported that he attended the Virginia Association of Soil and Water Conservation Districts meeting and that he was voted in as President of the Association. He also announced that Stephanie DeNicola was the winner of one of the Chaffin Awards for Employee of the Year in the category of staff with 10+ years of service and presented her with her award. He also announced that the Culpeper District Education Committee was the winner of the June Sekoll Media Award from the Virginia Chapter of the American Soil Conservation Society.

**7) STAFF REPORTS**

R. Jacobs reported that site plans are slowing down, which is normal for this time of year. He updated the Board on progress of Clevenger's Village, which has begun the first phase of residential housing. He also reported that the VDOT Gravel Road Demonstration is being delayed on account of not being able to find the proper culvert pipe for the demonstration. The Wetsel School project funded by a Bay License Plate Grant has also been delayed but is expected to begin any time. R. Jacobs announced that there is one VCAP applicant that is almost ready for payment, that there a couple more still working on applications, and that there is plenty of VCAP funding still available.

S. DeNicola reported that the Area II Envirothon Training was recently held at Graves Lodge in Syria and that 145 people attended, including a group that travelled all the way from Newport News. She also reported that newsletters have been delivered and that the Annual Tree Sale has begun. She also announced that the Education Committee will not be meeting in December.

D. Massie reported that the District has allocated about fifty percent of its VACS cost-share allocation for the year.

G. Wichelns passed around pictures of the dam sliplining project that highlighted each step of the construction. He reported that the contractors have done an excellent job and have handled obstacles well. There is no more construction to be done at this time. Engineers will conduct their final inspection of the work in January. G. Wichelns also announced that two new TMDL grants have commenced, and that one of them already has received contracts ready for approval. He also updated the Board that a new truck has been ordered and is expected to arrive in about six months. The new truck is a Ford F150 Crew Cab with four wheel drive.

**8) AGENCY REPORTS**

NRCS – R. Rexrode stated that the Agency is continuing to operate on a continuing resolution. For now, the Agency is working on last year’s budget, and will continue to do so until the budget has been updated. He reported that the office is still locked, social distancing, and masking, but that they are now allowing 75% staffing. R. Rexrode also reported that there is a new Federal Telework Policy close to being finalized which will be a lot more liberal than the policy previously in place. He announced that there are 57 applicants for EQIP funding waiting to be ranked for contract approval. There is one new Conservation Security Program contract through FSA in Rappahannock County that is expected to be completed by the end of this month. He also announced that Rural Development staff member, Brunilda Pina Noble will be retiring at the end of the month and will be very missed.

DCR – In Debbie’s absence, L. Graves reminded the Board that COIA trainings need to be completed by tomorrow, December 10<sup>th</sup>.

DOF – K. Ingram reported that the area needs rain and that according to his gauges, the last rain fall was November 10<sup>th</sup> or 11<sup>th</sup>. DOF does not have the authority to establish burn bans at this time but does not recommend burning. He brought 2022 VDOF calendars to share and reminded the Board and Staff that he is available to be a resource as needed.

**10) PLAN FOR NOVEMBER COMMITTEE MEETINGS (IN PERSON)**

Committees will meet at the Madison Extension Office on Tuesday, December 21, 2021. Personnel 9:00, Operations 9:30, Legislative 10:00, Technical 10:20. Education will not be meeting this month. **BOARD MEETING FOR JANUARY WILL TENTATIVELY BE HELD TUESDAY, JANUARY 4, 2022, in person, at 10:00 AM at the Pepper’s Grill in Culpeper County.**

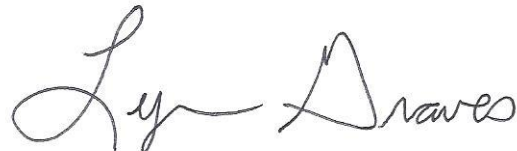
**12) ADJOURNMENT**

R. Bradford motioned to adjourn December 9, 2021, Board meeting at 10:48 AM. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

Respectfully Submitted,

Stevie Ross  
Administrative Secretary

Lynn Graves, Chairman



Date Approved: January 4, 2022