

MINUTES
CULPEPER SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
Madison Extension Office
Madison, Virginia 22727
January 3, 2023

The meeting was called to order by Chairman Lynn Graves at 10:01 AM.

DIRECTORS PRESENT: Lynn Graves, Madison County
Tom O'Halloran, Culpeper County
Dennis Verhoff, Culpeper County
Robert Runkle, Greene County
Stephen Hill, Madison County
Robert Bradford, Orange County
Robert Brame, Orange County
Mike Biniek, Rappahannock County
Mike Sands, Rappahannock County
Brad Jarvis, Associate Director, Madison County
Bob Williamson, Associate Director, Culpeper County

DIRECTORS NOT PRESENT: Philip Morris, Greene County
Steve Morris, Greene County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Warren Lee, Associate Director, Orange County

STAFF PRESENT: Greg Wichelns, District Manager
Stevie Ross, Administrative Secretary
Henny Calloway, Conservation Specialist
Stephanie DeNicola, Education Specialist
Brandy Harris, Conservation Specialist
Richard Jacobs, Conservation Specialist
David Massie, Conservation Specialist
Amanda McCullen, Conservation Specialist
Lily Smith, Conservation Specialist
W. Spencer Yager, Conservation Specialist

OTHERS PRESENT: Debbie Cross, DCR

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves called the meeting to order at 10:01 AM. Following a moment of silence, W. Yager led the Pledge of Allegiance. There were four handouts: Technical Committee Additions, DCR Report, NRCS Report, and one Staff Report.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the December 13, 2022, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes as presented. T. O'Halloran seconded the motion. (M. Sands, T. O'Halloran, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. S. Hill moved to adopt the Agenda as presented with the addition of NRCS Conservation Plans. T. O’Halloran seconded the motion. (S. Hill, T. O’Halloran, unanimous)

4) CONSENT AGENDA

Consent Agenda adopted as modified.

- OPERATIONS COMMITTEE REPORT
- TECHNICAL COMMITTEE REPORT
- EDUCATION COMMITTEE REPORT
- TREASURER’S REPORT
- NRCS CONSERVATION PLANS

Culpeper	44.3 Acres	CSP – GCI – Herbaceous Weed Control and Pasture Planting
Orange	219.7 Acres	CSP Renewal Pasture, Herbaceous Weed Control and Prescribed Grazing

5) CLOSED SESSION: PERSONNEL MATTERS

R. Runkle moved that the Board go into Closed Session at 10:04 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. T. O’Halloran seconded the motion. (R. Runkle, T. O’Halloran, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:16 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board”. T. O’Halloran seconded the motion. (R. Runkle, T. O’Halloran, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. S. Hill seconded the motion. (R. Bradford, S. Hill, unanimous)

6) ADDITIONS TO AGENDA

TECHNICAL COMMITTEE REPORT WITH ADDITIONS:

December 20, 2022 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Mike Sands, Rappahannock; Philip Morris, Greene; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Henny Calloway, Conservation Specialist; Brandy Harris, Conservation Specialist; Lily Smith, Conservation Specialist

Items in italics were added at the January 3, 2023 Board Meeting in Madison, Virginia

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2023 VACS	Charles Woolfrey Construction Inc.	07-23-0260	520984	Orange	\$ 18,750.00	\$ 0.00
CCI-SE-1	2023 VACS	Bean Hollow Grassfed	07-23-0256	520815	Rappahannock	\$ 410.00	\$ 0.00

CCI-SL-6W	2023 VACS	Michael Goodwin	07-23-0259	520917	Rappahannock	\$ 5,181.25	\$ 0.00
CCI-SL-6W	2023 VACS	AMCARWILL LLC	07-23-0254	520756	Madison	\$ 9,888.75	\$ 0.00
SL-6W	2023 VACS	Piedmont Grain & Cattle Inc.	07-23-0197	519953	Madison	\$ 28,319.97	\$ 0.00
SL-8B	2023 VACS	Tyler Marshall	07-23-0244	520342	Orange	\$ 13,425.30	\$ 0.00
SL-8B	2023 VACS	Timothy Weekes	07-23-0238	520661	Orange	\$ 1,040.20	\$ 0.00
SL-8H	2023 VACS	M & W Cattle Co.	07-23-0198	519955	Orange	\$ 1,200.00	\$ 0.00
SL-8B	2023 VACS	M & W Cattle Co.	07-23-0198	519957	Orange	\$ 19,800.00	\$ 0.00
SL-8H	2023 VACS	Thomas Clark	07-23-0261	520998	Culpeper	\$ 1,980.00	\$ 0.00
SL-8B	2023 VACS	Thomas Clark	07-23-0261	520999	Culpeper	\$ 7,000.00	\$ 0.00
SL-10	2023 VACS	Brent Scott	07-23-0136	517815	Culpeper	\$ 564.00	\$ 0.00
NM-3C	2023 VACS	Somerset Plantation Inc	07-23-0257	520841	Orange	\$ 1,932.00	\$ 0.00
NM-5P	2023 VACS	Somerset Plantation Inc	07-23-0258	520843	Orange	\$ 3,968.00	\$ 0.00
WQ-4	2023 VACS	Somerset Plantation Inc	07-23-0248	520632	Orange	\$ 1,944.00	\$ 0.00
FR-1	2023 VACS	Castleton Farms LLC	07-23-0269	521286	Rappahannock	\$ 13,875.00	\$ 906.25
FR-3	2023 VACS	Castleton Farms LLC	07-23-0269	521287	Rappahannock	\$ 7,640.00	\$ 0.00
SL-6W	2023 VACS	Senterfitt Farms	07-23-0263	521209	Madison	\$ 28,464.90	\$ 124.03
SL-8H	2023 VACS	Terri Elgin	07-23-0264	521280	Orange	\$ 2,400.00	\$ 0.00
SL-8B	2023 VACS	Mount Pony Farms	07-23-0266	521283	Culpeper	\$ 49,534.90	\$ 0.00
SL-8H	2023 VACS	Mount Pony Farms	07-23-0267	521284	Culpeper	\$ 3,671.40	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-7	2022 VACS	Mary Harp*	07-22-0110	463547	Greene	\$ 1,340.63	\$ 211.53
SL-7	2023 VACS	Mary Harp*	07-22-0110	463547	Greene	\$ 1,197.75	\$ 0.00
CCI-SE-1	2023 VACS	Bean Hollow Grassfed	07-23-0256	520815	Rappahannock	\$ 410.00	\$ 0.00
CCI-SL-6W	2023 VACS	Michael Goodwin	07-23-0259	520917	Rappahannock	\$ 5,181.25	\$ 0.00
CCI-SL-6W	2023 VACS	AMCARWILL LLC	07-23-0254	520756	Madison	\$ 9,888.75	\$ 0.00
SL-6N	2023 VACS	Bean Hollow Grassfed	07-23-0075	512234	Rappahannock	\$ 4,016.34	\$ 430.32
SL-10	2023 VACS	Brent Scott	07-23-0136	517815	Culpeper	\$ 564.00	\$ 0.00

*Increase for additional interior cross fence and increase in tax credit for out-of-pocket costs.

3) The following BMP participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-9	2019 VACS	Tia Schurecht*	07-19-0520	334388	Orange	\$ 46.03	\$ 1,903.03

4) The following BMP participant has been approved by the Technical Committee for an increase:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2023 VACS	Ann Holladay	07-22-0404	476268	Culpeper	\$ 38,271.50	\$ 0.00

The application was approved on 6/7/2022 for \$30,380.60 of 2022 VACS Funds. Increase of \$7,890.90 of 2023 VACS Funds approved for additional length of stream exclusion fence and additional length of rotational fence, which also increases the buffer size and buffer reimbursement.

5) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Jennifer Weaver	07-23-0268	521285	Madison	\$ 200.00
RB-1	DEQ17220	Phyllis Browning	07-23-0271	521292	Madison	\$ 220.00

6) The following Upper Rapidan River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17083	Kevin Lamb	07-23-0272	521294	Orange	\$ 1,500.00

7) The following Upper York River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO16974	Carole Bentley	07-23-0270	521291	Orange	\$ 320.00

8) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO16974	Preston Morris Sr.	07-22-0384	476424	Orange	\$ 212.50
RB-4	PO16974	Charles Bates	07-23-0103	516987	Orange	\$ 4,000.00

9) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Janet Garrison	07-23-0164	518565	Madison	\$ 200.00
RB-4	DEQ17220	Daniel Dixon	07-23-0079	514646	Madison	\$ 4,000.00

10) The following Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Jo Donovan	07-23-0085	514710	Orange	\$ 320.00
RB-1	PO17083	Robert Vogt III	07-23-0044	506198	Orange	\$ 200.00
RB-1	PO17083	Robert Vogt III	07-23-0044	506208	Orange	\$ 200.00

11) The following participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Virginia Strother	07-23-0253	520699	Madison	\$ 320.00

12) The District Manager gave an update on the dams:

- a. Beautiful Run #1B's wave berm has been approved for funding. The gate valve may also be replaced during construction.

13) Mr. Bradford and Mr. Yager will work towards securing a location for the FY2024 Area II Spring Meeting and report back to the Committee.

7) DIRECTOR REPORTS

B. Williamson reported that he attended the Virginia Farm Bureau Legislative Round Table where he learned that Delegate Webert was intending to sponsor a legislative bill this session proposing to extend some Chesapeake Bay deadlines. Next week, B. Williamson will be attending the Virginia Agri Business Council Banquet in Richmond, Virginia.

D. Verhoff reported that he will be attending the Virginia Association of Biological Farming two-day conference in Roanoke.

B. Jarvis reported on behalf of S. Sharpe that the Women in Agriculture gathering at Graves Mountain Lodge will be held on February 16th and 17th.

L. Graves reported that he will be attending the Virginia Agri Business Council Banquet in Richmond with Mr. Williamson and expects there to be a large turnout, including Legislators and possibly the Virginia Governor.

8) STAFF REPORTS

R. Jacobs reported that VCAP Workshops have been scheduled and flyers have been distributed. The workshops will be on January 13th at the Culpeper Library, January 26th at Orange County Public

Works, and February 2nd at PVCC in Greene. The workshops are intended for contractors, designers, landscapers, residents, HOAs, NGOs and anyone else to attend.

G. Wichelns reported that the Two Year District Audit is complete and that the District did very well. The only remarks were regarding two purchases where Sales Tax was paid when it shouldn't have been. He also reported that the small dam repair funds for the wave berm construction at Dam 1B will also be used to replace all or part of the gate valve. The gate valve will need to be opened and the dam drained for these operations. There is still paperwork to be completed before advertising can take place. G. Wichelns also reported that the Town of Culpeper's Public Works Assistant Director has been communicating with the District about increasing their interaction with the District. He noted that the Town did put match money towards securing the TMDL Grant that will be commencing this Fall. The County also did. He also reported that he and R. Jacobs will be talking with Madison County Government regarding their Comprehensive Plan update. G. Wichelns then updated the Board that after talking to the Attorney General, the idea for a VCAP raffle will not be undertaken at this time. Eligibility for such an undertaking seems questionable.

9) AGENCY REPORTS

DCR – D. Cross took a moment to go over a few of the items in her written report. She reminded staff that Quarterly Reports will be due on January 17th and gave reminders for Grant Deliverables. She also reported that on January 1, 2023, the IRS Mileage Rate increased to 65.5 cents per mile.

NRCS – R. Rexrode submitted a written report which was passed out as a handout.

10) PLAN FOR JANUARY COMMITTEE MEETINGS (IN PERSON)

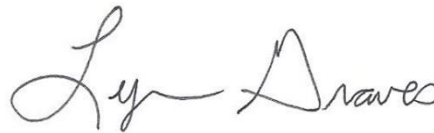
Committees will meet at the Culpeper District Office on Tuesday, January 24, 2022. Personnel 9:00, Operations 9:30, Technical 10:00. Tentatively, the Education Committee will meet at the Madison Extension Office on the same day, at 3:30 PM. **BOARD MEETING FOR FEBRUARY WILL TENTATIVELY BE HELD TUESDAY, February 7, 2023, in person, at 10:00 AM at the Orange County COOP.**

11) ADJOURNMENT

L. Graves motioned to adjourn the January 3, 2023 Board meeting at 10:56 AM. T. O'Halloran seconded the motion. (L. Graves, T. O'Halloran, unanimous)

Respectfully Submitted,
Stevie Ross, Administrative Secretary

Lynn Graves, Chairman



Date Approved: February 7, 2023