

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Blue Ridge Cafe**  
**Greene, Virginia**  
**June 6, 2023**

The meeting was called to order by Chairman Lynn Graves at 10:06 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Tom O'Halloran, Culpeper County  
Dennis Verhoff, Culpeper County  
Philip Morris, Greene County  
Steve Morris, Greene County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Mike Biniek, Rappahannock County  
Mike Sands, Rappahannock County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Brad Jarvis, Associate Director, Madison County  
Bob Williamson, Associate Director, Culpeper County

**DIRECTORS NOT PRESENT:**

Warren Lee, Associate Director, Orange County  
Stephen Hill, Madison County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary  
Henny Calloway, Conservation Specialist  
Brandy Harris, Conservation Specialist  
Richard Jacobs, Conservation Specialist  
David Massie, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Debbie Cross, DCR  
Rex Rexrode, NRCS

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:06 AM. Following a moment of silence, W. Yager led the Pledge of Allegiance. There were four handouts: Technical Committee Addendum, DCR Report, and two Staff Reports.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of the May 2, 2023, Draft District Board Meeting Minutes and for any substantive corrections or additions. S. Morris moved to approve the Minutes as presented. M. Biniek seconded the motion. (S. Morris, M. Biniek, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. The Legislative Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.3. A Closed Session for Personnel Matters was added to the Agenda as item number 6.1. M. Sands moved to adopt the Agenda as modified. T. O’Halloran seconded the motion. (M. Sands, T. O’Halloran, unanimous)

**4) CONSENT AGENDA**

Consent Agenda adopted as modified.

- EDUCATION COMMITTEE REPORT
- FINANCE COMMITTEE REPORT
- TREASURER’S REPORT
- NRCS CONSERVATION PLANS

Orange	1 Acre	Seasonal High Tunnel
Orange	1 Acre	Cover Crop, No-Till, Nutrient Management

**5) ADDITIONS TO AGENDA**

**5.1) OPERATIONS COMMITTEE REPORT:**

The Committee reviewed the Draft Letter of Intent to Mike Corbin regarding building expansion. Mr. Corbin is to draft a Construction Contract and a Lease Agreement for District Board review. The Committee recommends the Board Chairman sign the Letter of Intent and forward to Mr. Corbin for his signature.

The Committee recommends that the District purchase one additional new Ford F150 4x4 Crew Can and to plan for selling the 2002 Dodge Ram.

The District Manager reported on his review and update to District Policies. In his review, he updated the mileage reimbursement rate to reflect the current standards with the IRS (\$0.655), added a previously approved Watershed Dam Policy on Grazing Access, updated the number of petroleum credit cards in the District’s possession (6), and updated Scholarship information, increasing the scholarship fund from \$6,000 to \$10,000.

T. O’Halloran moved to approve the Operations Committee’s recommendations as presented. R. Brame seconded the motion. (T. O’Halloran, R. Brame, unanimous)

**5.2) TECHNICAL COMMITTEE REPORT WITH ADDITIONS:**

**May 23, 2023 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Henny Calloway, Conservation Specialist; Lily Smith, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Brandy Harris, Conservation Specialist

*The items in italics were added at the June 6, 2023 Board Meeting in Greene County, Virginia*

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2023 VACS	Wheatley Shackelford	07-23-0421	526431	Culpeper	\$ 8,375.00	\$ 0.00
CCI-SE-1	2023 VACS	Cathy G. Aylor	07-23-0453	527987	Madison	\$ 665.00	\$ 0.00
NM-1A	2023 VACS	Douglas Coleman Farm LLC	07-23-0452	527985	Culpeper	\$ 797.00	\$ 0.00
NM-1A	2023 VACS	Merlyn Koontz	07-23-0177	518715	Orange	\$ 276.60	\$ 0.00
NM-3C	2023 VACS	Glebe Farm LLC	07-23-0440	527800	Culpeper	\$ 3,240.00	\$ 0.00
NM-3C	2023 VACS	Herren Farms, LLC	07-23-0443	527937	Culpeper	\$ 1,860.00	\$ 0.00
NM-3C	2023 VACS	Carl James	07-23-0467	528129	Culpeper	\$ 138.00	\$ 0.00
NM-4	2023 VACS	Douglas Coleman Farm LLC	07-23-0433	528056	Culpeper	\$ 512.06	\$ 0.00
NM-5P	2023 VACS	Ben Southard	07-23-0379	525023	Orange	\$ 696.00	\$ 0.00
NM-5N	2023 VACS	Ben Southard	07-23-0384	525069	Orange	\$ 348.00	\$ 0.00
NM-5P	2023 VACS	Knight Cattle Corp	07-23-0380	525024	Orange	\$ 2,960.00	\$ 0.00
NM-5N	2023 VACS	Knight Cattle Corp	07-23-0382	525070	Orange	\$ 1,944.00	\$ 0.00
SL-6N	2023 VACS	Seven Sunflowers Farm LLC	07-23-0407	528057	Madison	\$ 60,270.00	\$ 10,045.00
SL-6W	2023VACS	George S. Webb	07-23-0442	527892	Madison	\$ 20,125.00	\$ 0.00
SL-6W	2023VACS	Jeffery Beshear	07-23-0434	527709	Orange	\$ 42,607.50	\$ 0.00
SL-8B	2023 VACS	Erich Jenkins	07-23-0184	519029	Madison	\$ 3,991.20	\$ 0.00
SL-8B	2023 VACS	Merlyn Koontz	07-23-0163	518546	Orange	\$ 1,540.00	\$ 0.00
SL-10	2023 VACS	Mystic Hill Farm	07-23-0438	527778	Culpeper	\$ 2,727.75	\$ 0.00
SL-10	2023 VACS	AlPat Farms	07-23-0436	525676	Greene	\$ 1,823.25	\$ 0.00
SL-10	2023 VACS	AlPat Farms	07-23-0436	525684	Greene	\$ 1,521.00	\$ 0.00
SL-10	2023 VACS	AlPat Farms	07-23-0436	525692	Greene	\$ 2,238.75	\$ 0.00
SL-10	2023 VACS	Robert Wilbanks	07-23-0435	527713	Orange	\$ 9,750.00	\$ 0.00
SL-10E	2023 VACS	Calvin Powell	07-23-0314	525793	Greene	\$ 2,269.60	\$ 0.00
SL-10E	2023 VACS	Calvin Powell	07-23-0314	525794	Greene	\$ 2,600.80	\$ 0.00
SL-10E	2023 VACS	Jeremy Engh	07-23-0415	525798	Culpeper	\$ 39,056.00	\$ 0.00
SL-10E	2023 VACS	Jeremy Engh	07-23-0415	525799	Culpeper	\$ 8,996.00	\$ 0.00
SL-10E	2023 VACS	Roy Boldridge	07-23-0150	518039	Culpeper	\$ 32,783.50	\$ 0.00
SL-10E	2023 VACS	Bean Hollow Grassfed	07-23-0201	519965	Rappahannock	\$ 10,366.00	\$ 0.00
SL-10E	2023 VACS	Tim Neale	07-23-0203	520009	Orange	\$ 15,400.00	\$ 0.00
SL-10E	2023 VACS	Doug Hill	07-23-0204	520010	Madison	\$ 21,154.00	\$ 0.00
SL-15A	2023 VACS	Nixon Farms LLC	07-23-0460	528036	Orange	\$ 3,301.90	\$ 0.00
SL-15B	2023 VACS	Nixon Farms LLC	07-23-0460	528043	Orange	\$ 1,034.25	\$ 0.00
SL-15A	2023 VACS	Glenmary Farm Holdings LLC	07-23-0459	528025	Orange	\$ 124,258.40	\$ 0.00
SL-15B	2023 VACS	Glenmary Farm Holdings LLC	07-23-0459	528027	Orange	\$ 12,034.75	\$ 0.00
SL-15A	2023 VACS	Glenmary Farm LLC	07-23-0454	528000	Orange	\$ 79,277.10	\$ 0.00
SL-15B	2023 VACS	Glenmary Farm LLC	07-23-0454	528011	Orange	\$ 20,619.55	\$ 0.00
SL-15A	2023 VACS	Western View LLC	07-23-0461	528047	Orange	\$ 56,979.30	\$ 0.00
SL-15B	2023 VACS	Western View LLC	07-23-0461	528048	Orange	\$ 9,556.75	\$ 0.00
SL-15A	2023 VACS	Tom Nixon	07-23-0462	528049	Orange	\$ 12,971.70	\$ 0.00
SL-15B	2023 VACS	Tom Nixon	07-23-0462	528050	Orange	\$ 7,294.70	\$ 0.00
WP-4SF	2023 VACS	Brandon VanHoven	07-23-0439	527792	Orange	\$ 225,000.00	\$ 0.00
CCI-CNT	2023 VACS	Glenmary Farm LLC	07-23-0470	528281	Orange	\$ 4,945.00	\$ 0.00
CCI-SL-6W	2023 VACS	Michael Biniek	07-23-0471	528476	Rappahannock	\$ 23,900.00	\$ 0.00
NM-3C	2023 VACS	Shawn Woodfolk	07-23-0340	523365	Madison	\$ 1,212.00	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2023 VACS	Wheatley Shackelford	07-23-0421	526431	Culpeper	\$ 8,375.00	\$ 0.00
CCI-SE-1	2023 VACS	Cathy G. Aylor	07-23-0453	527987	Madison	\$ 665.00	\$ 0.00

FR-3	2023 VACS	Janet Makela	07-23-0395	525231	Rappahannock	\$ 895.55	\$ 0.00
FR-3	2023 VACS	Terri Elgin	07-23-0250	487497	Orange	\$ 2,153.58	\$ 0.00
NM-1A	2023 VACS	Merlyn Koontz	07-23-0177	518715	Orange	\$ 276.60	\$ 0.00
NM-1A	2023 VACS	Douglas Coleman Farm LLC	07-23-0452	527985	Culpeper	\$ 797.00	\$ 0.00
NM-5P	2023 VACS	Glebe Farm LLC	07-23-0419	525818	Culpeper	\$ 9,900.00	\$ 0.00
SL-1	2022 VACS	James Darnell	07-22-0327	474240	Madison	\$ 7,250.00	\$ 0.00
SL-8B	2023 VACS	Glen Cove Farm, Inc.	07-23-0105	517570	Orange	\$ 4,928.70	\$ 0.00
SL-8B	2023 VACS	Glebe Farm LLC	07-23-0193	519512	Culpeper	\$ 24,570.00	\$ 0.00
SL-8H	2023 VACS	Glebe Farm LLC	07-23-0194	519513	Culpeper	\$ 2,600.00	\$ 0.00
WQ-4	2023 VACS	Glebe Farm LLC*	07-23-0196	519550	Culpeper	\$ 2,925.00	\$ 0.00
SL-8B	2023 VACS	Jason Hancock	07-23-0208	520042	Greene	\$ 4,026.00	\$ 0.00
SL-15A	2023 VACS	Jason Hancock	07-23-0207	520040	Greene	\$ 3,556.00	\$ 0.00
SL-8B	2023 VACS	Dennis Brown	07-23-0146	517964	Culpeper	\$ 19,261.80	\$ 0.00
SL-8H	2023 VACS	Dennis Brown	07-23-0145	217963	Culpeper	\$ 3,600.00	\$ 0.00
SL-8B	2023 VACS	Dale Welch	07-23-0142	517892	Rappahannock	\$ 12,390.00	\$ 0.00
SL-8B	2023 VACS	Roy Boldridge	07-23-0143	517954	Culpeper	\$ 6,300.00	\$ 0.00
SL-8B	2023 VACS	Paul Compton	07-23-0165	518576	Culpeper	\$ 3,600.00	\$ 0.00
SL-8B	2023 VACS	Bar M Farms LLC	07-23-0265	521281	Orange	\$ 11,056.50	\$ 0.00
SL-8H	2023 VACS	Bar M Farms LLC	07-23-0265	521282	Orange	\$ 788.60	\$ 0.00
SL-8B	2023 VACS	Erich Jenkins	07-23-0184	519029	Madison	\$ 3,991.20	\$ 0.00
SL-8B	2023 VACS	Merlyn Koontz	07-23-0163	518546	Orange	\$ 1,540.00	\$ 0.00
SL-8B	2023 VACS	Bobby McDaniel	07-23-0230	520098	Greene	\$ 4,124.70	\$ 0.00
SL-8B	2023 VACS	John McDaniel	07-23-0231	520099	Greene	\$ 1,601.10	\$ 0.00
SL-8B	2023 VACS	Belair Dairy LLC	07-23-0229	520097	Culpeper	\$ 17,946.00	\$ 0.00
SL-8B	2023 VACS	Wayne Harris	07-23-0072	514593	Orange	\$ 45,000.00	\$ 0.00
SL-8H	2023 VACS	Marshall Dairy	07-23-0106	517446	Orange	\$ 15,838.60	\$ 0.00
SL-10	2023 VACS	Robert Wilbanks	07-23-0435	527713	Orange	\$ 9,750.00	\$ 0.00
SL-10	2023 VACS	Mystic Hill Farm	07-23-0438	527778	Culpeper	\$ 2,727.75	\$ 0.00
SL-10	2023 VACS	J. C. Smith Farm Part. LLP	07-23-0179	518853	Madison	\$ 7,884.00	\$ 0.00
SL-10	2023 VACS	Thornhill Farms LLC	07-23-0343	523383	Rappahannock	\$ 9,375.00	\$ 0.00
SL-10E	2023 VACS	Roy Boldridge	07-23-0150	518039	Culpeper	\$ 32,783.50	\$ 0.00
SL-10E	2023 VACS	Bean Hollow Grassfed	07-23-0201	519965	Rappahannock	\$ 10,366.00	\$ 0.00
NM-4	2023 VACS	Douglas Coleman Farms LLC	07-23-0433	528056	Culpeper	\$ 512.06	\$ 0.00
WQ-4	2023 VACS	Somerset Plantation Inc*	07-23-0248	520632	Orange	\$ 1,948.50	\$ 0.00
SL-1	2022 VACS	Western View LLC	07-22-0283	470680	Culpeper	\$ 36,250.00	\$ 0.00
SL-6W	2022 VACS	Mine Run Ag Inc.	07-22-0392	476607	Orange	\$ 90,830.00	\$ 0.00
SL-6W	2023 VACS	Mine Run Ag Inc.**	07-22-0392	476607	Orange	\$ 14,906.00	\$ 0.00
SL-6W	2022 VACS	Cathy Aylor	07-22-0016	440329	Madison	\$ 17,417.00	\$ 0.00
SL-6W	2023 VACS	Cathy Aylor****	07-22-0016	440329	Madison	\$ 10,610.00	\$ 0.00
SL-6W	2022 VACS	Lohr Farm	07-22-0321	472793	Madison	\$ 23,451.85	\$ 0.00
SL-6W	2023 VACS	Lohr Farm****	07-22-0321	472793	Madison	\$ 14,502.05	\$ 2,201.25
SL-6N	2021 VACS	Thomas Atkins	07-21-0164	409443	Rappahannock	\$ 4,872.00	\$ 0.00
SL-6N	2022 VACS	Thomas Atkins	07-21-0164	409443	Rappahannock	\$ 2,098.81	\$ 0.00
SL-6N	2023 VACS	Thomas Atkins*****	07-21-0164	409443	Rappahannock	\$ 3,067.19	\$ 1,936.13
SL-10E	2023 VACS	Doug Hill	07-23-0204	520010	Madison	\$ 20,404.00	\$ 0.00
SL-10E	2023 VACS	Tim Neale	07-23-0203	520009	Orange	\$ 14,650.00	\$ 0.00
SL-8H	2023 VACS	Shephard Sons Farm	07-23-0107	517447	Madison	\$ 4,500.00	\$ 0.00
SL-8H	2023 VACS	J. Wells Waugh	07-23-0210	520053	Orange	\$ 3,200.00	\$ 0.00
SL-8B	2023 VACS	J. Wells Waugh	07-23-0210	520055	Orange	\$ 7,623.80	\$ 0.00

SL-8B	2023 VACS	Joseph Gray	07-23-0055	506603	Culpeper	\$ 27,000.00	\$ 0.00
SL-8H	2023 VACS	Thomas Clark	07-23-0261	520998	Culpeper	\$ 1,980.00	\$ 0.00
SL-8H	2023 VACS	Pullen Farm LLC	07-23-0374	524686	Culpeper	\$ 1,800.00	\$ 0.00
SL-8B	2023 VACS	Mike Coates	07-23-0359	524203	Madison	\$ 25,777.50	\$ 0.00
WQ-4	2023 VACS	Mike Coates	07-23-0361	524219	Madison	\$ 14,990.40	\$ 0.00
CCI-CNT	2023 VACS	Mike Coates	07-23-0358	524197	Madison	\$ 19,074.75	\$ 0.00
SL-10	2023 VACS	AlPat Farms	07-23-0436	525676	Greene	\$ 1,823.25	\$ 0.00
SL-10	2023 VACS	AlPat Farms	07-23-0436	525684	Greene	\$ 1,521.00	\$ 0.00
SL-10	2023 VACS	AlPat Farms	07-23-0436	525692	Greene	\$ 2,238.75	\$ 0.00
SL-10E	2023 VACS	Calvin Powell	07-23-0314	525793	Greene	\$ 2,269.60	\$ 0.00
SL-10E	2023 VACS	Calvin Powell	07-23-0314	525794	Greene	\$ 2,600.80	\$ 0.00
SL-10E	2023 VACS	Jeremy Engh	07-23-0415	525798	Culpeper	\$ 39,056.00	\$ 0.00
SL-10E	2023 VACS	Jeremy Engh	07-23-0415	525799	Culpeper	\$ 8,996.00	\$ 0.00
SL-15A	2023 VACS	Nixon Farms LLC	07-23-0460	528036	Orange	\$ 3,301.90	\$ 0.00
SL-15B	2023 VACS	Nixon Farms LLC	07-23-0460	528043	Orange	\$ 1,034.25	\$ 0.00
SL-15A	2023 VACS	Glenmary Farm Holdings LLC	07-23-0459	528025	Orange	\$ 124,258.40	\$ 0.00
SL-15B	2023 VACS	Glenmary Farm Holdings LLC	07-23-0459	528027	Orange	\$ 12,034.75	\$ 0.00
SL-15A	2023 VACS	Glenmary Farm LLC	07-23-0454	528000	Orange	\$ 64,381.10	\$ 0.00
SL-15B	2023 VACS	Glenmary Farm LLC	07-23-0454	528011	Orange	\$ 20,619.55	\$ 0.00
SL-15A	2023 VACS	Western View LLC	07-23-0461	528047	Orange	\$ 56,979.30	\$ 0.00
SL-15B	2023 VACS	Western View LLC	07-23-0461	528048	Orange	\$ 9,556.75	\$ 0.00
SL-15A	2023 VACS	Tom Nixon	07-23-0462	528049	Orange	\$ 12,490.10	\$ 0.00
SL-15B	2023 VACS	Tom Nixon	07-23-0462	528050	Orange	\$ 6,721.05	\$ 0.00
CCI-CNT	2023 VACS	Glenmary Farm LLC	07-23-0470	528281	Orange	\$ 4,945.00	\$ 0.00
CCI-SL-6W	2023 VACS	Michael Biniek	07-23-0471	528476	Rappahannock	\$ 23,900.00	\$ 0.00

The Technical Committee approved an increase for:

\*additional cover crop acres planted.

\*\*additional footage of stream exclusion fencing and sleeving of the pipeline due to rock.

\*\*\*an additional trough, pipeline, and pressure tank shelter.

\*\*\*\*additional footage of stream exclusion fence, additional trough to facilitate rotational grazing and stone for culvert crossing.

\*\*\*\*\*additional footage of stream exclusion fence and machine time for trough installation.

3) The following BMP participants have cancelled their application:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-6W	2021 VACS	George Hamm	07-21-0020	394761	Orange	\$ 71,842.50	\$ 0.00
SL-6W	2021 VACS	Terry Jenkins	07-21-0015	394148	Madison	\$ 46,125.00	\$ 0.00
SL-6W	2021 VACS	George Webb	07-21-0058	410417	Greene	\$ 20,977.00	\$ 0.00
SL-7	2021 VACS	Tucker Farms LLC	07-21-0276	427665	Madison	\$ 4,950.00	\$ 1,220.00
SL-1	2022 VACS	Piedmont Grain and Cattle Inc.	07-22-0326	473229	Madison	\$ 2,875.00	\$ 0.00
FR-3	2023 VACS	Frederick Matthews	07-23-0398	525233	Rappahannock	\$ 10,505.00	\$ 0.00
WQ-4	2023 VACS	Glenmary Farm LLC	07-23-0225	520088	Orange	\$ 16,200.00	\$ 0.00
SL-8B	2023 VACS	Aksel D. Falk	07-23-0124	517651	Madison	\$ 1,579.90	\$ 0.00
CCI-SL-6W	2023 VACS	10 Gables Farm LLC	07-23-0019	493828	Madison	\$ 797.50	\$ 0.00
SL-8H	2023 VACS	John Anderson	07-23-0190	519315	Orange	\$ 540.00	\$ 0.00
SL-8H	2023 VACS	Kenneth L. Anderson	07-23-0191	519316	Culpeper	\$ 400.00	\$ 0.00

4) The following Upper Robinson River Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ17220	Louis Messa	07-23-0447	527979	Madison	\$ 200.00
RB-1	DEQ17220	Jack Jeffries	07-23-0450	527982	Madison	\$ 220.00

RB-3M	DEQ17220	Alexander Miller	07-23-0431	527742	Madison	\$ 2,000.00
RB-3M	DEQ17220	Donna Alvey	07-23-0425	527865	Culpeper	\$ 2,400.00
RB-3M	DEQ17220	William Berry	07-23-0446	527978	Madison	\$ 1,000.00
RB-3M	DEQ17220	Katherine Shore	07-23-0449	527981	Madison	\$ 1,200.00
RB-3M	DEQ17220	Judy Reed	07-23-0456	528007	Madison	\$ 1,200.00
RB-3M	DEQ17220	Shawna Gates	07-23-0458	528024	Madison	\$ 1,600.00
RB-3M	DEQ17220	Laura Hamilton*	07-23-0414	525797	Madison	\$ 3,000.00
<i>RB-3M</i>	<i>DEQ17220</i>	<i>James Lillard</i>	<i>07-23-0472</i>	<i>528848</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Marjorie Buckland</i>	<i>07-23-0473</i>	<i>528850</i>	<i>Madison</i>	<i>\$ 1,600.00</i>
<i>RB-4</i>	<i>DEQ17220</i>	<i>Judith Kendall</i>	<i>07-23-0280</i>	<i>528979</i>	<i>Madison</i>	<i>\$ 6,000.00</i>

\*Approval amount in April 2023 Board Meeting Additions was incorrect. The Technical Committee approved \$3,000.00 for this practice.

5) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO16974	Michael Gredler	07-23-0441	527853	Orange	\$ 1,100.00
RB-4	PO16974	Mary Yates	07-23-0298	527999	Orange	\$ 4,800.00

6) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ17084	Elizabeth Hille	07-23-0444	527975	Rappahannock	\$ 1,500.00
RB-3M	DEQ17084	Natalie Balents	07-23-0448	527980	Rappahannock	\$ 1,000.00
RB-3M	DEQ17084	William Dant	07-23-0445	528005	Rappahannock	\$ 1,000.00
RB-3M	DEQ17084	Angela Scott	07-23-0466	528061	Culpeper	\$ 1,000.00
RB-4P	DEQ17084	Michelle Trufant	07-23-0437	527744	Rappahannock	\$ 6,000.00
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Ann Marie Stacey</i>	<i>07-23-0326</i>	<i>528940</i>	<i>Rappahannock</i>	<i>\$ 2,000.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Betsy Hille</i>	<i>07-23-0444</i>	<i>528521</i>	<i>Rappahannock</i>	<i>\$ 3,000.00</i>

7) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Jeffrey Shifflett	07-23-0451	527983	Madison	\$ 200.00
RB-1	PO17083	Chris Hall	07-23-0455	528004	Madison	\$ 200.00
RB-3M	PO17083	Mitchell Craig	07-23-0457	528018	Orange	\$ 1,200.00
<i>RB-1</i>	<i>PO17083</i>	<i>Margarett Marquis</i>	<i>07-23-0474</i>	<i>528853</i>	<i>Orange</i>	<i>\$ 260.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Alan Johnson</i>	<i>07-23-0475</i>	<i>528937</i>	<i>Orange</i>	<i>\$ 200.00</i>

8) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO16974	Bradley James	07-23-0367	524592	Orange	\$ 195.00
RB-3M	PO16974	Edna Bratz	07-23-0373	526598	Orange	\$ 3,200.00
RB-4P	PO16974	Robert Miller	07-23-0278	521632	Orange	\$ 6,000.00
RB-5	PO16974	Virginia Home Buyers LLC	07-23-0355	523791	Orange	\$ 11,000.00
<i>RB-1</i>	<i>PO16974</i>	<i>Ann Bledsoe</i>	<i>07-23-0352</i>	<i>523747</i>	<i>Orange</i>	<i>\$ 200.00</i>
<i>RB-4</i>	<i>PO16974</i>	<i>Shelly Morris</i>	<i>07-23-0215</i>	<i>520120</i>	<i>Orange</i>	<i>\$ 4,400.00</i>

9) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	John Butler	07-23-0428	526553	Madison	\$ 200.00
RB-1	DEQ17220	Richard Gore Jr.	07-23-0322	522997	Madison	\$ 200.00
RB-1	DEQ17220	James Berry II	07-23-0393	525181	Madison	\$ 187.50

RB-1	DEQ17220	Helen Dixon	07-23-0344	523398	Madison	\$ 187.50
RB-3M	DEQ17220	Laura Hamilton	07-23-0414	525797	Madison	\$ 1,612.50
RB-3M	DEQ17220	Mary Jane Berry	07-23-0430	526578	Madison	\$ 262.50
<i>RB-1</i>	<i>DEQ17220</i>	<i>Thomas Warder</i>	<i>07-23-0303</i>	<i>522490</i>	<i>Madison</i>	<i>\$ 300.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Peter Thompson</i>	<i>07-23-0424</i>	<i>526513</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Linda Maurer</i>	<i>07-23-0399</i>	<i>525256</i>	<i>Madison</i>	<i>\$ 412.50</i>

10) The following Residential applicants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ17220	Alexander Miller	07-23-0431	526597	Madison	\$ 1,000.00
RB-3M	DEQ17220	Donna Alvey	07-23-0425	526514	Culpeper	\$ 1,100.00
RB-3M	PO16974	Mary Yates	07-23-0298	522986	Orange	\$ 2,400.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Alice Hoffman</i>	<i>07-23-0144</i>	<i>517960</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>PIO16974</i>	<i>David Chambers</i>	<i>07-23-0014</i>	<i>487500</i>	<i>Orange</i>	<i>\$ 1,200.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Judith Kendall</i>	<i>07-23-0280</i>	<i>521637</i>	<i>Madison</i>	<i>\$ 1,500.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Ann Marie Stacey</i>	<i>07-23-0326</i>	<i>523005</i>	<i>Rappahannock</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Betsy Hille</i>	<i>07-23-0444</i>	<i>528521</i>	<i>Rappahannock</i>	<i>\$ 1,600.00</i>
<i>RB-4</i>	<i>PO16974</i>	<i>Debra Cervone</i>	<i>07-23-0009</i>	<i>487487</i>	<i>Orange</i>	<i>\$ 6,400.00</i>

11) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
<i>Dry Well (DW)</i>	<i>Douglas Whipple</i>	<i>Culpeper</i>	<i>\$ 3,600.00</i>
<i>Rain Garden (RG)</i>	<i>Billy Shells</i>	<i>Culpeper</i>	<i>\$ 7,000.00</i>
<i>Conservation Landscaping Filter Strip (CL-4)</i>	<i>Billy Shells</i>	<i>Culpeper</i>	<i>\$ 6,488.00</i>

12) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
<i>Impervious Surface Removal (ISR)*</i>	<i>Richard Ayad</i>	<i>Greene</i>	<i>\$ 6,154.00</i>
<i>Rain Garden (RG)</i>	<i>Carol Donoho</i>	<i>Orange</i>	<i>\$ 7,000.00</i>
<i>Dry Swale (VSC-DS)</i>	<i>Tom Choman</i>	<i>Orange</i>	<i>\$ 7,257.11</i>
<i>Conservation Landscaping Mulch Bed (CL-3)</i>	<i>Tom Choman</i>	<i>Orange</i>	<i>\$ 7,000.00</i>

\*Richard Ayad had a cost-share increase of \$354.00 from the previously approved \$5,800.00.

13) The District Manager gave an update on the dams:

- The first dam mowing of the season has been completed on all dams. The remote-control mower works well.
- Schnabel Engineering approved the borrow material at Beautiful Run #1B for the wave berm and dam embankment resurfacing.
- Schnabel Engineering surveyed Beautiful Run #7 for the installation of a rip rap apron around the wave berm structure.
- A request has been submitted for funding for the wave berm for Mountain Run #13 in Culpeper County.
- Updated Emergency Action Plans were submitted to the Madison County Emergency Coordinator. A practice session will be scheduled soon.

14) The Technical Committee recommends renewing the term contract with Schnabel Engineering for another year.

15) The Technical Committee requests the approval of the Board of Directors to make any end of year decisions for approvals, payments, tax credits, carryovers, and returning cost share and technical assistance funds to DCR. This authority will exist from June 20, 2023, through the end of the fiscal year on June 30, 2023.

16) The Technical Committee briefly discussed the Clean Water Farm Awards nominations for this year. Directors are encouraged to discuss nominations with Staff members.

M. Sands and M. Biniek left the Board meeting at 10:11 to recuse themselves from Technical Committee conversations and voting.

The Technical Committee requested blanket authority to make final year end decisions for funding and payment approvals through June 20, 2023, including the Carryover Report and other necessary business of the Technical Committee.

D. Massie requested that all directors and staff begin to consider award recipient recommendations for this year's awards program and to make final decisions by Fall 2023.

R. Bradford moved to approve the BMP contract approvals and payments as presented and to give the Committee authority to make final year end decisions. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

### **5.3) LEGISLATIVE COMMITTEE REPORT:**

The Legislative Committee presented the Draft FY25 Legislative Agenda for consideration with a recommendation of approval. The Agenda includes: Support funding for the Virginia Agricultural Best Management Cost Share Program (VACS) and associated Technical Assistance (TA) funding at the full level as identified by the most current Ag Needs Assessment Study; Support District Operations funding at 100% of the need as identified by the most recent Budget Template submissions; Support recalibrating "Base TA" for the VACS Program to be consistent with "Base Level Funding" as identified by DCR by the Budget Template process (this item will be revisited at the next Board Meeting for final discussion); Recommend funding for the District Small Dam Repairs at \$1 million per year for each year of the biennium; and Recommend funding for VCAP at \$2 million per year for each year of the new biennium, plus provide \$500,000 per year for each year to support the development and/or expansion of SWCD staff capacity.

R. Brame moved to approve the Legislative Committee's recommendations as presented. T. O'Halloran seconded the motion. (R. Brame, T. O'Halloran, unanimous)

### **6) NOMINATING COMMITTEE REPORT**

The Nominating Committee recommended for the following:

District Chairman – Lynn Graves

District Vice-Chairman – Mike Sands

District Treasurer – Tom O'Halloran

R. Bradford opened the nominating process for Chair, there were no additional nominations. R. Bradford moved to close the nomination process and appoint Lynn Graves as Chairman of the Board. M. Biniek seconded the motion. (R. Bradford, M. Biniek, unanimous)

L. Graves opened the nominating process for Vice-Chair, there were no additional nominations. R. Bradford moved to close the nomination process and appoint Mike Sands as Vice-Chairman. R. Brame seconded the motion. (R. Bradford, R. Brame, unanimous)

L. Graves opened the nominating process for Treasurer, there were no additional nominations. R. Brame moved to close the nomination process and appoint Tom O'Halloran as Treasurer. S. Morris seconded the motion. (R. Brame, S. Morris, unanimous)

L. Graves moved to appoint Greg Wichelns as FOIA Officer and Record Retention Officer and S. Morris seconded the motion. (L. Graves, S. Morris, unanimous)



**6.1) CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:34 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (7) to discuss Litigation Matters. The Associate Directors and the District Manager were invited to attend. R. Brame seconded the motion. (R. Runkle, R. Brame, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:50 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". M. Biniek seconded the motion. (R. Runkle, M. Biniek, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. T. O'Halloran seconded the motion. (R. Bradford, T. O'Halloran, unanimous)

**7) DIRECTOR REPORTS**

T. O'Halloran reported that he will be attending the Rappahannock River Basin Commission Meeting in Tappahannock on June 28 to discuss Utility Scale Solar Projects.

S. Morris reported that the request made at the last Rivanna River Basin Commission Meeting to generate a letter to DEQ for TMDL implementation has been sent and that DEQ has responded that they will begin working on this in August 2023.

B. Jarvis reported that Virginia Tech and the University of Tennessee are collaborating to revamp the soil testing program database. The revamp will provide accounts for simplified and continuous access to soil test results over a larger span of time. A programmer has been hired to design these updates. The revamp will also include an updated Diagnostic Lab and Testing Center which is intended to help generate more automatic Nutrient Management Plans.

R. Bradford congratulated staff on surpassing the 90% allocated milestone: currently reaching 92.99%.

S. Sharpe reported that the Greene County Extension Office will be having an Open House today, June 6, from 5-7pm and that the 4-H Club will be offering dinner there as a fundraiser. She also reported that there will be a hands-on Goat Workshop on June 23<sup>rd</sup>.

B. Williamson reported on his attendance at the Carver Center when the new Director of Cooperative Extension recently visited.

L. Graves reported that he and S. Yager placed third at the SWCD Golf Tournament. He also reported that he was unable to attend the Association Meeting on June 5<sup>th</sup> but plans to attend the Summer Board Meeting via Zoom on June 21<sup>st</sup>. He also reported that the Tour Piedmont District will take place on June 13<sup>th</sup>.

**7) STAFF REPORTS**

G. Wichelns reported that the effort by DEQ to begin the Rivanna River TMDL Implementation Plan (IP) development process is coming soon after a lot of staff turnover at DEQ has occurred. He also is hoping to bring attention to Mountain Run, Mine Run, and the Lower Rapidan for IP development. He also reported that Schnabel Engineering construction plans for dams are expected within the next week.

R. Jacobs reported that there are two more meetings scheduled over the summer to consolidate the DEQ Stormwater and Erosion Control Handbooks. He hopes that after these two meetings, the publication will open for public comment in the Fall and be approved and finalized by Summer 2024. He also reported that he is working with S. DeNicola on having a student field day in Greene County at Thomas Farm in South River.

D. Massie reported that he will be participating in a workshop on July 27 to put a program together for the Pasture Management Pilot Practice.

8) **AGENCY REPORTS**

DCR – D. Cross submitted a written report as a handout and took a moment to go over a few key items. She reminded all that FY24 Budgets and Annual Plan of Work should be Board approved and in place by July 1, 2023, and that FY23 Grant Deliverables, including year end personnel evaluations, need to be completed by June 30, 2023, and that Quarterly Reports, Year End Reports, and Attachment Ds (FY25 Budget Template) are due July 17, 2023. She also listed other upcoming trainings and updates.

NRCS – R. Rexrode submitted a written report and took a moment to mention that Matt Lyons, NRCS State Engineer, has announced his retirement and plans to leave his position during the month of July. He also reported NRCS is working to meet a 50% goal for contracting obligations for financial assistance contracts by mid-June.

10) **PLAN FOR JUNE COMMITTEE MEETINGS (IN PERSON)**

Committees will meet at the Madison Extension Office on Tuesday, June 20, 2023. Personnel 9:00, Operations 9:30, Technical 10:00. The Education Committee will meet at the Madison Extension Office on the same day, at 3:30 PM. **BOARD MEETING FOR JULY WILL BE HELD AT 10:00 AM ON THURSDAY, July 6, 2023, in person, at the Town of Orange Public Works Building in Orange County.**

11) **ADJOURNMENT**

L. Graves motioned to adjourn the May 2023 Board meeting at 11:47 AM. R. Brame seconded the motion. (L. Graves, R. Brame, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary

Lynn Graves, Chairman



Date Approved: June 6, 2023