

MINUTES
CULPEPER SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
Madison Extension Office
Madison, Virginia
November 7, 2023

The meeting was called to order by Chairman Lynn Graves at 10:03 AM.

DIRECTORS PRESENT:

Lynn Graves, Madison County
Stephen Hill, Madison County
Dennis Verhoff, Culpeper County
Tom O'Halloran, Culpeper County
Philip Morris, Greene County
Steve Morris, Greene County
Robert Runkle, Greene County
Robert Bradford, Orange County
Robert Brame, Orange County
Mike Biniek, Rappahannock County
Mike Sands, Rappahannock County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Bob Williamson, Associate Director, Culpeper County
Brad Jarvis, Associate Director, Madison County

DIRECTORS NOT PRESENT:

STAFF PRESENT:

Greg Wichelns, District Manager
Stevie Ross, Administrative Secretary/Financial Specialist
Henny Calloway, Conservation Specialist
Kendall Dellinger, Conservation Specialist
Stephanie DeNicola, Education Specialist
Richard Jacobs, Conservation Specialist
David Massie, Conservation Specialist
Amanda McCullen, Conservation Specialist
R. Cheyenne Sheridan, Conservation Specialist
Lily Smith, Conservation Specialist
W. Spencer Yager, Conservation Specialist

OTHERS PRESENT:

Debbie Cross, DCR

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves called the meeting to order at 10:03 AM. Following a moment of silence, W. Yager led the Pledge of Allegiance. There were four handouts: Technical Committee Additions, a draft MOU with TJSWCD, one Staff Report, and DCR Report.

L. Graves introduced the newest staff member of the Culpeper District, Cheyenne Sheridan, Conservation Specialist. Cheyenne introduced herself to the Board and the Board took turns introducing themselves to her.

2) **DRAFT MINUTES**

L. Graves called for approval of the substance of the October 3, 2023, Draft District Board Meeting Minutes and for any substantive corrections or additions. T. O’Halloran moved to approve the Minutes as presented. D. Verhoff seconded the motion. (T. O’Halloran, D. Verhoff, unanimous)

3) **AGENDA APPROVAL**

L. Graves called for Agenda approval. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. M. Sands moved to adopt the Agenda as modified. T. O’Halloran seconded the motion. (M. Sands, T. O’Halloran, unanimous)

4) **CONSENT AGENDA**

Consent Agenda adopted as modified.

FINANCE COMMITTEE REPORT
EDUCATION COMMITTEE REPORT
TREASURER’S REPORT

5) **ADDITIONS TO AGENDA**

5.1) **OPERATIONS COMMITTEE REPORT**

G. Wichelns explained the draft MOU between TJSWCD and CSWCD as well as the Risk Management Plan Attachment from the Department of Treasury. He also reported that the negotiations between the landlord of the Culpeper office and the District have been completed and that the District is ready to move forward with the building construction and lease.

R. Bradford moved to approve moving forward with the building construction and lease and having the Treasurer sign both documents on behalf of the Board. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

R. Runkle moved to approve the Operations Committee Report as presented including the signing of the MOU with TJSWCD. M. Sands seconded the motion. (R. Runkle, M. Sands, unanimous)

5.2) **TECHNICAL COMMITTEE REPORT WITH ADDITIONS**

October 24, 2023 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Robert Runkle, Greene; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Amanda McCullen, Conservation Specialist; Henny Calloway, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Spencer Yager, Conservation Specialist

Items in italics were added at the November 7, 2023 Board Meeting in Madison County, Virginia

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6W	2024 VACS	Mark Roberts	07-24-0251	578846	Madison	\$ 10,750.00	\$ 0.00
CCI-WP-2N	2024 VACS	Jonathan Boone	07-24-0243	578573	Madison	\$ 2,736.75	\$ 0.00

FR-1	2024 VACS	David P. Wilfong	07-24-0029	579059	Orange	\$ 4,162.50	\$ 271.88
FR-3	2024 VACS	Calvin Powell	07-24-0035	535432	Greene	\$ 22,442.50	\$ 0.00
NM-6	2024 VACS	Lewis A Lamb & Sons Inc	07-24-0190	570073	Madison	\$ 4,500.00	\$ 0.00
SL-1	2024 VACS	Grey Hall Dressage	07-24-0229	578462	Madison	\$ 4,620.00	\$ 0.00
SL-1	2024 VACS	Harvester Farms LLC	07-24-0233	578485	Madison	\$ 10,875.00	\$ 0.00
SL-6W	2024 VACS	Brian K. Hanlin	07-24-0242	573938	Rappahannock	\$ 80,301.00	\$ 0.00
SL-6W	2024 VACS	Reggie L. Lipscomb	07-24-0216	577143	Madison	\$ 48,965.00	\$ 0.00
SL-6W	2024 VACS	Mark Roberts	07-24-0194	570745	Madison	\$ 120,925.00	\$ 0.00
SL-6W	2024 VACS	Anchor Mere Farm LLC	07-24-0252	474223	Culpeper	\$ 160,022.63	\$ 1,178.41
SL-7	2024 VACS	Anchor Mere Farm LLC	07-24-0252	579148	Culpeper	\$ 5,810.00	\$ 363.13
SL-7	2024 VACS	Elmwood Farm LLC	07-24-0246	573497	Orange	\$ 14,325.00	\$ 1,193.75
SL-8B	2024 VACS	Carl James	07-24-0227	578253	Culpeper	\$ 1,659.00	\$ 0.00
SL-8B	2024 VACS	Kenneth Smith	07-24-0195	571512	Culpeper	\$ 45,812.70	\$ 0.00
SL-8H	2024 VACS	Wheatley Shackelford	07-24-0196	571513	Culpeper	\$ 1,000.00	\$ 0.00
SL-8B	2024 VACS	Wheatley Shackelford	07-24-0198	571515	Culpeper	\$ 24,000.00	\$ 0.00
SL-8B	2024 VACS	Wedderburn Farm	07-24-0202	577306	Culpeper	\$ 9,720.00	\$ 0.00
SL-8B	2024 VACS	Paul Compton	07-24-0204	575735	Culpeper	\$ 2,800.00	\$ 0.00
SL-8H	2024 VACS	Paul Compton	07-24-0205	575737	Culpeper	\$ 800.00	\$ 0.00
SL-8H	2024 VACS	Brandy Rock Farm Inc	07-24-0213	576784	Culpeper	\$ 1,000.00	\$ 0.00
SL-8H	2024 VACS	Beauregard Farm LP	07-24-0217	577269	Culpeper	\$ 5,000.00	\$ 0.00
SL-8B	2024 VACS	Beauregard Farm LP	07-24-0218	577270	Culpeper	\$ 126,000.00	\$ 0.00
SL-8H	2024 VACS	Beauregard Farm, Inc	07-24-0219	577271	Culpeper	\$ 6,000.00	\$ 0.00
SL-8B	2024 VACS	Beauregard Farm, Inc	07-24-0220	577272	Culpeper	\$ 22,500.00	\$ 0.00
SL-8H	2024 VACS	Levi Atkins	07-24-0225	577930	Rappahannock	\$ 400.00	\$ 0.00
SL-8B	2024 VACS	Dale Welch	07-24-0245	578579	Rappahannock	\$ 12,390.00	\$ 0.00
SL-8B	2024 VACS	Roy Boldridge	07-24-0226	577931	Culpeper	\$ 6,300.00	\$ 0.00
SL-8H	2024 VACS	Payne Hay and Straw Inc	07-24-0253	578890	Culpeper	\$ 6,000.00	\$ 0.00
SL-8B	2024 VACS	Gough Farms LLC	07-24-0255	578910	Culpeper	\$ 4,500.00	\$ 0.00
SL-8B	2024 VACS	Bar M Farms LLC	07-24-0260	579045	Orange	\$ 44,400.00	\$ 0.00
SL-8B	2024 VACS	Paul D Heatwole	07-24-0256	578946	Culpeper	\$ 6,650.00	\$ 0.00
SL-8B	2024 VACS	Yowell Farm Ent	07-24-0191	570115	Madison	\$ 7,000.00	\$ 0.00
SL-8H	2024 VACS	Yowell Farm Ent	07-24-0191	570116	Madison	\$ 2,350.00	\$ 0.00
SL-8B	2024 VACS	Renda Ag LLC	07-24-0261	579049	Culpeper	\$ 12,810.00	\$ 0.00
SL-8B	2024 VACS	Cardette Farm Partnership	07-24-0247	578753	Culpeper	\$ 1,260.00	\$ 0.00
SL-8H	2024 VACS	Cardette Farm Partnership	07-24-0247	578752	Culpeper	\$ 100.00	\$ 0.00
SL-8B	2024 VACS	McCormic Hill Farms LLC	07-24-0201	572103	Madison	\$ 7,500.00	\$ 0.00
SL-8H	2024 VACS	McCormic Hill Farms LLC	07-24-0201	572102	Madison	\$ 2,000.00	\$ 0.00
SL-8H	2024 VACS	Senterfitt Farms	07-24-0232	578470	Madison	\$ 4,398.40	\$ 0.00
SL-8B	2024 VACS	Timothy S. Cheek	07-24-0258	579037	Greene	\$ 6,911.10	\$ 0.00
SL-8B	2024 VACS	Aksel Falk	07-24-0164	563686	Madison	\$ 15,300.00	\$ 0.00
SL-8B	2024 VACS	William McDaniel	07-24-0193	570499	Greene	\$ 10,591.20	\$ 0.00
SL-8B	2024 VACS	Stuart Morris Jr.	07-24-0222	577344	Greene	\$ 3,960.00	\$ 0.00
SL-8B	2024 VACS	Muddy Flats Farm, LLC	07-24-0231	578469	Culpeper	\$ 4,634.10	\$ 0.00
SL-8B	2024 VACS	Mathews Custom Farming Inc.	07-24-0254	578906	Culpeper	\$ 66,609.00	\$ 0.00
SL-8H	2024 VACS	Aksel Falk	07-24-0164	563684	Madison	\$ 420.00	\$ 0.00
SL-10	2024 VACS	Jonathan Boone	07-24-0244	578578	Madison	\$ 15,000.00	\$ 0.00
SL-10	2024 VACS	Elmwood Farm LLC	07-24-0224	573132	Orange	\$ 3,435.00	\$ 0.00
SL-10	2024 VACS	Thornhill Farm LLC	07-24-0126	558547	Culpeper	\$ 17,250.00	\$ 0.00
SL-15A	2024 VACS	Senterfitt Farms	07-24-0230	578468	Madison	\$ 15,414.70	\$ 0.00
CCI-SL-6W	2024 VACS	Blue Hills Farm	07-24-0266	579252	Madison	\$ 48,000.00	\$ 0.00
SL-6W	2024 VACS	GNG Farms LLC	07-24-0269	578141	Culpeper	\$ 40,712.70	\$ 662.31

SL-8H	2024 VACS	Twelve Springs Farm LLC	07-24-0276	579513	Madison	\$ 810.00	\$ 0.00
SL-8B	2024 VACS	Shawn Woodfolk	07-24-0283	579811	Madison	\$ 9,658.00	\$ 0.00
SL-8H	2024 VACS	Shawn Woodfolk	07-24-0283	579812	Madison	\$ 1,150.00	\$ 0.00
WP-2W	2024 VACS	John D. Davis	07-24-0272	579486	Greene	\$ 17,337.60	\$ 513.60

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6W	2024 VACS	Mark A. Roberts	07-24-0257	578846	Madison	\$ 10,750.00	\$ 0.00
CCI-SL-6W	2024 VACS	Blue Hills Farm	07-24-0266	579252	Madison	\$ 48,000.00	\$ 0.00
CCI-WP-2N	2024 VACS	Jonathan E. Boone	07-24-0243	578573	Madison	\$ 2,736.75	\$ 0.00
SL-6N	2024 VACS	Triple R Investments	07-24-0054	540117	Madison	\$ 30,488.25	\$ 4,104.19
SL-6N	2023 VACS	Jacob Gilley	07-23-0377	522113	Madison	\$ 17,585.75	\$ 1,884.19
SL-6N	2023 VACS	Jacob Gilley	07-23-0378	522280	Madison	\$ 17,327.63	\$ 1,856.53
SL-6W	2023 VACS	Chancellors Rock Farm LLC*	07-23-0411	525126	Rappahannock	\$ 215,875.75	\$ 12,351.48
SL-10	2024 VACS	Jonathan E. Boone	07-24-0244	578578	Madison	\$ 15,000.00	\$ 0.00
SL-10	2024 VACS	Bruce Hegyi	07-24-0077	546210	Orange	\$ 4,926.75	\$ 0.00
SL-15A	2024 VACS	Senterfitt Farms	07-24-0230	578468	Madison	\$ 15,414.70	\$ 0.00
WP-2W	2024 VACS	John D. Davis	07-24-0272	579486	Greene	\$ 17,337.60	\$ 513.60

*The Technical Committee approved an increase in cost share for additional pipeline and depth of well.
A tax credit is also being approved for out-of-pocket expenses.

3) The following BMP participants have been approved by the Technical Committee for an increase:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-8B	2024 VACS	Shepherd Sons Farm*	07-24-0156	562452	Madison	\$ 84,000.00	\$ 0.00
SL-8B	2024 VACS	Mine Run Ag Inc*	07-24-0089	550006	Orange	\$ 34,550.00	\$ 0.00
WP-4SF	2023 VACS	David Sears**	07-23-0262	437868	Orange	\$166,653.75	\$13,887.81
SL-8B	2024 VACS	Lewis A Lamb & Sons Inc*	07-24-0155	562450	Madison	\$ 50,860.00	\$ 0.00
SL-8H	2024 VACS	Lewis A Lamb & Sons Inc*	07-24-0155	562451	Madison	\$ 11,400.00	\$ 0.00
SL-8H	2024 VACS	Brandon E. VanHoven*	07-24-0152	562444	Orange	\$ 4,180.00	\$ 0.00
SL-8B	2024 VACS	Alexander T. Stumpf*	07-24-0151	562442	Orange	\$ 6,570.00	\$ 0.00
SL-8B	2024 VACS	Mine Run Ag Inc*	07-24-0089	550006	Orange	\$ 34,550.00	\$ 0.00

*These applications were originally approved by the Technical Committee but have an increase in 2024 VACS funding for additional cover crop acres enrolled. The amount is the total contract approval.

***Original application was approved for \$164,829.38 of 2023 VACS Funds with a tax-credit of \$13,735.78. Increase of \$1,824.37 of 2023 VACS Funds and an additional \$152.03 tax-credit were approved for additional concrete required by design update.

4) The following BMP participants have cancelled their application:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2024 VACS	Kemper H. Aylor	07-24-0098	523703	Madison	\$ 49,791.75	\$ 0.00
CCI-SE-1	2024 VACS	Blue Hills Farm	07-24-0019	532400	Madison	\$ 15,300.00	\$ 0.00
SL-6W	2022 VACS	John D. Davis	07-22-0032	432651	Greene	\$ 56,630.00	\$ 0.00

5) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Daniel Thacker	07-24-0237	578514	Madison	\$ 200.00
RB-1	DEQ17220	Monica Dodson	07-24-0239	578518	Madison	\$ 200.00
RB-1	DEQ17220	Bobby Jenkins	07-24-0249	578794	Madison	\$ 320.00
RB-1	DEQ17220	Bobby Jenkins	07-24-0249	578795	Madison	\$ 320.00
RB-1	DEQ17220	Kate Dunnivan	07-24-0248	578791	Madison	\$ 200.00

RB-1	DEQ17220	Samuel Pattie	07-24-0257	578965	Madison	\$ 200.00
RB-1	DEQ17220	Sharon Ryder	07-24-0263	579105	Madison	\$ 200.00
RB-3M	DEQ17220	Richard Kuhn	07-24-0264	579109	Madison	\$ 1,000.00
<i>RB-1</i>	<i>DEQI 7220</i>	<i>Christopher Allen</i>	<i>07-24-0293</i>	<i>581122</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQI7220</i>	<i>Russel Dodson</i>	<i>07-24-0292</i>	<i>581117</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQI 7220</i>	<i>Russel Dodson</i>	<i>07-24-0292</i>	<i>581119</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQI 7220</i>	<i>Geraldine Roach</i>	<i>07-24-0291</i>	<i>581116</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>DEQI 7220</i>	<i>James Smith Jr.</i>	<i>07-24-0294</i>	<i>581123</i>	<i>Madison</i>	<i>\$ 300.00</i>
<i>RB-1</i>	<i>DEQI 7220</i>	<i>Ernest Dodson</i>	<i>07-24-0289</i>	<i>581114</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>DEQI7220</i>	<i>Michael Smith</i>	<i>07-24-0295</i>	<i>581124</i>	<i>Madison</i>	<i>\$ 300.00</i>
<i>RB-1</i>	<i>DEQI7220</i>	<i>Richard Kuhn</i>	<i>07-24-0264</i>	<i>581134</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>DEQI 7220</i>	<i>Brian Baird</i>	<i>07-24-0290</i>	<i>581115</i>	<i>Madison</i>	<i>\$ 1,100.00</i>
<i>RB-4</i>	<i>DEQI7220</i>	<i>Lucy Gibbs</i>	<i>07-24-0281</i>	<i>579748</i>	<i>Madison</i>	<i>\$ 6,400.00</i>

6) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Alice Racer	07-24-0132	578583	Rappahannock	\$ 320.00
RB-1	DEQ17084	Janet Clatterbuck	07-24-0240	578521	Rappahannock	\$ 320.00
RB-1	DEQ17084	Jason Stell	07-24-0238	578516	Rappahannock	\$ 200.00
RB-4	DEQ17084	Sarah Scott	07-24-0262	579086	Culpeper	\$ 4,000.00
RB-4P	DEQ17084	William Landis	07-24-0259	579043	Rappahannock	\$ 6,000.00
<i>RB-1</i>	<i>DEQI7084</i>	<i>Robert Bannister</i>	<i>07-24-0288</i>	<i>581106</i>	<i>Rappahannock</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQI7084</i>	<i>Robert Bannister</i>	<i>07-24-0288</i>	<i>581125</i>	<i>Rappahannock</i>	<i>\$ 200.00</i>

7) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Stephanie Golon	07-24-0235	578499	Madison	\$ 200.00
RB-1	PO17083	Lindy Wright	07-24-0234	578486	Madison	\$ 200.00
RB-1	PO17083	William Hood	07-24-0138	577966	Madison	\$ 200.00
RB-3M	PO17083	Henry Gallihugh	07-24-0236	578510	Madison	\$ 1,100.00
RB-1	PO17083	Jeanette McClendon	07-24-0250	578844	Orange	\$ 260.00
<i>RB-1</i>	<i>POI7083</i>	<i>Kevin Dove</i>	<i>07-24-0287</i>	<i>581103</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>POI7083</i>	<i>David Estes</i>	<i>07-24-0139</i>	<i>581152</i>	<i>Greene</i>	<i>\$ 3,200.00</i>

8) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	William Smith	07-24-0133	561236	Orange	\$ 3,000.00
RB-3M	PO17407	Bernard Verling Jr	07-24-0165	578270	Orange	\$ 3,200.00
RB-3M	PO17407	Silvester Castelan	07-24-0111	575313	Orange	\$ 3,200.00

9) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Susan Eisendrath	07-24-0028	533002	Madison	\$ 240.00
RB-3M	DEQ17084	Dorothy Scott	07-24-0043	547861	Rappahannock	\$ 1,500.00
RB-1	DEQ17084	Dorothy Scott	07-24-0043	568071	Rappahannock	\$ 320.00
<i>RB-3M</i>	<i>DEQI7084</i>	<i>Gregory Naranjo</i>	<i>07-24-0064</i>	<i>542086</i>	<i>Rappahannock</i>	<i>\$ 1,275.00</i>

Susan Eisendrath contract 07-24-0028 instance 533002 cost share increased from \$200.00 to \$240.00 based on income eligibility.

10) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-4	PO17083	Gilbert Queitzsch	07-24-0038	535986	Orange	\$ 4,000.00

RB-1	PO17083	Mark Frazier	07-24-0022	532942	Orange	\$ 187.50
RB-1	PO17083	Alan Johnson	07-23-0475	528937	Orange	\$ 192.50
RB-1	PO17083	Carrie Swanson	07-24-0023	535948	Madison	\$ 240.00
RB-1	PO17083	Joseph Wooldridge	07-24-0063	542083	Greene	\$ 320.00
RB-1	PO17083	Teresa Benshoff	07-24-0115	574138	Greene	\$ 300.00
RB-3M	PO17083	James Davies	07-24-0170	575513	Orange	\$ 2,000.00

11) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Harrison Grayson	07-24-0181	568244	Madison	\$ 200.00
RB-3M	DEQ17220	Louis Kreh	07-24-0142	575299	Madison	\$ 1,350.00
RB-1	DEQ17220	Michael Hale	07-24-0131	575520	Madison	\$ 320.00
RB-1	DEQ17220	Cheryl Myers	07-24-0168	563893	Madison	\$ 200.00
RB-3M	DEQ17220	Sandra Mowchan	07-24-0112	556530	Madison	\$ 2,340.00
RB-1	DEQ17220	Benjamin Breeden	07-24-0024	532954	Madison	\$ 187.50
RB-1	DEQ17220	Patricia Henshaw	07-24-0031	533492	Madison	\$ 200.00
RB-1	DEQ17220	Darrell Zwemke	07-24-0177	568088	Madison	\$ 187.50
RB-1	DEQ17220	Karen Parkinson	07-24-0212	576145	Culpeper	\$ 200.00
RB-1	DEQ17220	Lynn Henshaw	07-24-0130	561141	Madison	\$ 187.50
RB-1	DEQ17220	Daniel Thacker	07-24-0237	578514	Madison	\$ 200.00

12) The following Residential applicants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ17083	William Hood	07-24-0138	561927	Madison	\$ 1,000.00
RB-3M	DEQ17084	Alice Racer	07-24-0132	561234	Rappahannock	\$ 1,600.00
RB-3M	PO16974	Silvestre Castelan	07-24-0111	556406	Orange	\$ 1,600.00
RB-3M	PO16974	Bernard Verling	07-24-0165	563814	Orange	\$ 1,600.00
RB-3M	DEQ17220	Alexander Miller	07-23-0431	527742	Orange	\$ 2,000.00
RB-3M	PO17083	Leslie Yager	07-24-0169	518620	Orange	\$ 1,100.00
RB-1	PO17083	William Yager	07-23-0137	517877	Orange	\$ 200.00
RB-3M	PO17083	Terrence Whelan	07-23-0073	514617	Orange	\$ 1,000.00
RB-3M	DEQ17220	Richard Kuhn	07-24-0264	579109	Madison	\$ 1,000.00
RB-3M	PO17083	David Estes	07-24-0139	561928	Greene	\$ 1,600.00
RB-3M	DEQ17220	Lucy Gibbs	07-23-0485	529580	Madison	\$ 1,600.00

13) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
Bioretention (BR)	Hilda Seary*	Orange	\$ 14,784.00

*The Technical Committee approved an increase of \$2,784.00 due to material substitutions and utility work around.

14) The District Manager gave an update on the dams:

- Beautiful Run #1B repair project design documents are ready but not out for bid yet.
- The District is waiting for funding decisions for the Merrimac wave berm project, and expects to know whether it will be funded by the 1st week of December.
- Minor concrete repairs are needed at Mountain Run #8A and #13 but have not been put out for bid yet.
- Beautiful Run #7 has a wave berm funding request out, but it is a low hazard dam so not likely to be funded soon.
- The remote monitoring system continues to have some issues.
- The Committee plans to survey Beautiful Run #5 for a potential drain tile project.

15) The Committee discussed staffs recent EJAA reviews with the DCR Engineer, Amanda Pennington.

16) The Committee discussed the finalized perennial stream data mapping project that DCR has now posted to both the DCR website and the Conservation Application Suite (CAS/Tracking system).

17) The Committee also noted that the *General Assembly* has formed a Bay Bill Workgroup.

18) *The Technical Committee Chairman requests authority from the Board to approve any new applications, payments, and associated tax credits before the end of the calendar year.*

R. Bradford moved to authorize the Technical Committee to sign any necessary contracts, tax credits, and other year-end documentation on behalf of the Board between now and December 31, 2023. R. Brame seconded the motion. (R. Bradford, R. Brame, unanimous)

R. Bradford moved to approve the Technical Committee Report as presented. R. Brame seconded the motion. (R. Bradford, R. Brame, unanimous)

6) **CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:23 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. S. Hill seconded the motion. (R. Runkle, S. Hill, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:35 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". T. O'Halloran seconded the motion. (R. Runkle, T. O'Halloran, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. R. Brame seconded the motion. (R. Bradford, R. Brame, unanimous)

7) **DIRECTOR REPORTS**

D. Verhoff reported that the hummingbirds have left and that he looks forward to their April return.

S. Sharpe reported that the North Fork Rivanna TMDL work group meeting will take place at the Greene Extension Office at 5:30 PM on December 5th and invited members of the Board to attend. She also reported that her Beef Producer Meeting was well attended and well received, reminding all that sometimes going back to basics is a necessary approach to education sessions.

B. Williamson reported that producers have shown gratitude for their alternative watering systems as the local drought conditions continue.

R. Runkle reported that he attended S. Sharpe's Beef Producer Meeting and shared that it was a good meeting.

L. Graves reported on the local wildfire in Madison County located in the Syria area. He reported that the fire was reportedly started by a lightning strike that smoldered and later caught fire due to winds in the area. He reported that it has jumped fire lines and that the National Guard is expected to offer assistance in putting the fire out. He also reported that he attended a meeting with Delegate Runion, Kendall Tyree, and farmers, to brainstorm a plan to address the staff turnover and low practice implementation in the Shenandoah Valley. L. Graves also reported that at the Association's Annual Banquet, Brad Jarvis will be receiving the EC Compton Outstanding Associate Director Award and Kendall Dellinger will be receiving one of the Outstanding District Employee Chaffin Awards. He congratulated both of them on their achievements.

8) **STAFF REPORTS**

S. Ross reminded the Board to RSVP for the District's Annual Awards Banquet on November 16th and invited anyone interested to donate prizes for the event.

S. DeNicola reported that the MWEEs have ended and that one MWEE Event was cancelled due to the ongoing wildfire in Madison County. She reported that she reached roughly 700 6th grade students this season. She also reported that the Tree Sale is open for taking orders, having received about a dozen orders so far. This year, she reported ordering 12,000 seedlings for the Tree Sale.

R Jacobs reported that he attended the last DEQ Stakeholder Meeting for the Final Draft of the consolidated Erosion and Stormwater Control Handbook. The Draft is going through it's final round of comments before being opened for Public Comment in late winter. The handbook will be implemented in July 2024. He also reported that he will be hosting a Contractors Workshop in Culpeper County on December 1st. The workshop will be free of charge and will discuss requirements for land disturbances.

K. Dellinger reported that she attended S. Sharpe's Beef Producer Meeting and that it was a well-done event. She reported that the Culpeper District was highly complimented.

D. Massie reported that Locust Dale Enterprises will be awarded the Rappahannock River Basin Award at the Association's Annual Meeting this December. The owners, John Paul and Mollie Visosky will be attending the Tuesday Awards Luncheon to receive the award. He also reported that the Krebsler Fund has allocated an additional \$50,000 to the District to spend on stream exclusion practices in Rappahannock County through 2026.

C. Sheridan reported that she attended the RUSLE Training and ICE Training.

G. Wichelns reported that the TMDL Grant covering York River Basin watersheds primarily in Orange County has closed and that another one will soon be opening to replace it. He also reported that he nominated the District's New Landowner Manual for the June Sekoll Media Award of the Virginia Chapter of the American Soil Conservation Society and the District Staff for the Society's Conservationist of the Year Award but that neither nomination will be awarded because no other submissions were received.

9) **AGENCY REPORTS**

DCR- D. Cross submitted a written report and highlighted a handful of items including the upcoming IRS training on November 16th, and the IT Security Awareness Training due on December 15th.

10) **PLAN FOR NOVEMBER COMMITTEE MEETINGS (IN PERSON)**

Committees will meet at the Madison Extension Office on Tuesday, November 21, 2023. Personnel 9:00, Operations 9:30, Technical 10:00. The Education Committee will meet on the same day at the Madison Extension Office at 3:30. **BOARD MEETING FOR DECEMBER WILL BE HELD AT 10:00 AM ON TUESDAY, December 12, 2023, in person, at the Town of Orange Public Works Building at 235 Warren Street in the Town of Orange.**

11) **ADJOURNMENT**

L. Graves motioned to adjourn the November 2023 Board meeting at 11:24 AM. P. Morris seconded the motion. (L. Graves, P. Morris, unanimous)

Respectfully Submitted,
Stevie Ross, Administrative Secretary

Lynn Graves, Chairman



Date Approved: December 12, 2023