

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Madison Extension Office**  
**Madison, Virginia**  
**April 2, 2024**

DRAFT

The meeting was called to order by Chairman Lynn Graves at 10:00 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Anthony Jewett, Madison County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Mike Biniek, Rappahannock County  
Mike Sands, Rappahannock County  
Bob Williamson, Associate Director, Culpeper County  
Brad Jarvis, Associate Director, Madison County  
Steve Morris, At-Large Director, Greene County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**DIRECTORS NOT PRESENT:**

Dennis Verhoff, Culpeper County  
Tom O'Halloran, Culpeper County  
David Cox, Greene County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Kendall Dellinger, Conservation Specialist  
Stephanie DeNicola, Education Specialist  
David Massie, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
R. Cheyenne Sheridan, Conservation Specialist  
Lily Smith, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Debbie Cross, CDC, DCR  
Rex Rexrode, NRCS  
Luke Bello, VCE, Orange County  
Philip Morris, Greene County  
Davis Lamb, Greene County Board of Supervisors

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:00 AM. Following a moment of silence, W. Yager led the Pledge of Allegiance. There were four handouts: Technical Committee Additions, one Staff Report, NRCS Report and DCR Report.

2) **DRAFT MINUTES**

L. Graves called for approval of the substance of the March 5, 2024, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Biniek moved to approve the Minutes as presented. M. Sands seconded the motion. (M. Biniek, M. Sands, unanimous)

3) **AGENDA APPROVAL**

L. Graves called for Agenda approval. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. R. Brame moved to adopt the Agenda as modified. M. Biniek seconded the motion. (R. Brame, M. Biniek, unanimous)

4) **CONSENT AGENDA**

OPERATIONS COMMITTEE REPORT  
 EDUCATION COMMITTEE REPORT  
 TREASURER’S REPORT

5) **ADDITIONS TO AGENDA**

5.1) **TECHNICAL COMMITTEE REPORT WITH ADDITIONS**

L. Graves recused himself.

**March 19, 2024 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Anthony Jewett, Madison; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Henny Calloway, Conservation Specialist; Lily Smith, Conservation Specialist; Amanda McCullen, Conservation Specialist; Richard Jacobs, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Debbie Cross, Conservation District Coordinator

*Items in italics were added at the April 2, 2024 in Madison County, Virginia*

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6N	2024 VACS	James Corbin	07-24-0483	585024	Orange	\$ 2,462.50	\$ 0.00
CCI-SL-6W	2024 VACS	Vicki Chaney	07-24-0467	584948	Culpeper	\$ 2,500.00	\$ 0.00
FR-3	2024 VACS	Laurel Hill of Rappahannock LLC	07-24-0511	585649	Culpeper	\$ 21,965.00	\$ 0.00
NM-3C	2024 VACS	Douglas Coleman Farms LLC	07-24-0127	558549	Culpeper	\$ 599.10	\$ 0.00
NM-5P	2024 VACS	Dennis Brown	07-24-0499	585419	Culpeper	\$ 11,040.00	\$ 0.00
NM-5P	2024 VACS	Glebe Farm LLC	07-24-0500	585420	Culpeper	\$ 12,232.00	\$ 0.00
NM-5P	2024 VACS	Brandy Rock Farm Inc.	07-24-0494	585276	Culpeper	\$ 5,410.32	\$ 0.00
NM-5P	2024 VACS	Wedderburn Farm	07-24-0221	577307	Culpeper	\$ 912.00	\$ 0.00
SL-1	2024 VACS	Senterfitt Farms	07-24-0503	585437	Madison	\$ 79,750.00	\$ 0.00
SL-6W	2024 VACS	Tyler McCormic	07-24-0468	584879	Madison	\$ 117,610.00	\$ 0.00
SL-6W	2024 VACS	Scott Lovelace	07-24-0469	584913	Madison	\$ 78,981.75	\$ 694.00
SL-6W	2024 VACS	Brian Morris	07-24-0478	584964	Greene	\$ 46,633.50	\$ 0.00
SL-6W	2024 VACS	Lindsay Eastham	07-24-0215	574158	Rappahannock	\$ 60,454.00	\$ 2,156.50
SL-7	2024 VACS	John Leary	07-24-0496	585367	Culpeper	\$ 5,416.00	\$ 338.50

SL-7	2024 VACS	Brian Morris	07-24-0478	584965	Greene	\$ 4,156.00	\$ 259.75
SL-8B	2024 VACS	J. Wells Waugh	07-24-0268	579254	Culpeper	\$ 6,650.00	\$ 0.00
SL-8B	2024 VACS	Mike Coates	07-24-0275	579491	Madison	\$ 26,300.00	\$ 0.00
SL-8B	2024 VACS	Donald Tatum	07-24-0280	579736	Madison	\$ 7,200.00	\$ 0.00
WP-2W	2024 VACS	Chris Parrish	07-24-0338	581984	Rappahannock	\$ 24,480.00	\$ 630.00
WP-2W	2024 VACS	Ragged Ridge LLC	07-24-0498	585418	Rappahannock	\$ 3,536.00	\$ 91.00
SL-6N	2024 VACS	Thomas B. Massie	07-24-0428	582301	Rappahannock	\$ 13,182.00	\$ 2,197.00
SL-6W	2024 VACS	Graves Mtn. Farm	07-24-0484	585029	Madison	\$ 101,152.50	\$ 943.13

2) The following BMP participants have been approved by the Technical Committee for an increase:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-7	2024 VACS	David Sears*	07-24-0350	582525	Orange	\$ 15,272.00	\$ 954.50
SL-6W	2024 VACS	Tyler McCormic**	07-24-0468	584879	Madison	\$ 131,578.00	\$ 0.00

\*Application was approved for \$12,272.00 with 2024 VACS Funds. Increase of \$3,000.00 of 2024 VACS Funds were approved for additional interior cross fence to facilitate a rotational grazing system.

\*\*Application was approved for \$117,610.00 with 2024 VACS Funds. Increase of \$13,968.00 of 2024 VACS Funds were approved for a stream crossing.

3) The following BMP participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-6W	Upper Rapidan	Jeffery S. Beshear	07-23-0434	527709	Orange	\$ 30,130.65	\$ 5,852.34
SL-11	2022 VACS	Celt Run Farm*	07-22-0421	477368	Greene	\$ 2,700.00	\$ 225.00
SL-6W	2022 VACS	Celt Run Farm**	07-22-0421	477367	Greene	\$ 23,880.15	\$ 225.56
SL-6W	2023 Transfer	Celt Run Farm**	07-22-0421	477367	Greene	\$ 2,240.10	\$ 225.56
SL-6W	2024 VACS	Mark Roberts	07-24-0194	570745	Madison	\$ 118,702.50	\$ 0.00
SL-6W	2023 VACS	Hazel River Farm LLC***	07-23-0406	525774	Culpeper	\$ 40,237.25	\$ 0.00
SL-6W	2024 VACS	Black Nine Equestrian	07-24-0016	531878	Madison	\$ 53,040.00	\$ 0.00
SL-8B	2024 VACS	William E. McDaniel	07-24-0193	570499	Greene	\$ 10,591.20	\$ 0.00
SL-8B	2024 VACS	Bobby McDaniel****	07-24-0319	581791	Greene	\$ 4,704.30	\$ 0.00
SL-8B	2024 VACS	John M. McDaniel	07-24-0320	581792	Greene	\$ 1,601.10	\$ 0.00
SL-8B	2024 VACS	Aksel D. Falk****	07-24-0164	563686	Madison	\$ 15,507.00	\$ 0.00
SL-8H	2024 VACS	Aksel D. Falk****	07-24-0164	563684	Madison	\$ 433.80	\$ 0.00
SL-8B	2024 VACS	Muddy Flats Farm, LLC	07-24-0231	578469	Culpeper	\$ 4,634.10	\$ 0.00
SL-8H	2024 VACS	Ashland Farm Inc.*****	07-24-0119	558066	Culpeper	\$ 3,630.00	\$ 0.00
WP-2W	2024 VACS	Ragged Ridge LLC*****	07-24-0498	585418	Rappahannock	\$ 4,873.50	TBD

The Technical Committee approved an increase for:

\*fencing to protect the newly seeded area. This was left out of the initial contract by error.

\*\*additional stream exclusion fencing footage caused by natural barriers in the initial fencing layout.

\*\*\*additional cross fence, water trough, and buffer acres.

\*\*\*\*additional acreage of cover crop which was planted prior to the planting date and established adequate cover.

\*\*\*\*\*the bonus payment for not harvesting the straw.

\*\*\*\*\*additional footage of stream exclusion fencing.

4) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	PO17406	Michael Dennis	07-24-0504	585571	Culpeper	\$ 200.00
RB-1	PO17406	Betty Pilkington	07-24-0521	585670	Culpeper	\$ 300.00
RB-1	PO17406	Karen Hanrahan	07-24-0525	585678	Culpeper	\$ 200.00
RB-3M	PO17406	James Oliver	07-24-0512	585652	Culpeper	\$ 2,200.00
RB-3M	PO17406	Kevin Argiro	07-24-0518	585663	Culpeper	\$ 1,000.00

RB-3M	PO17406	Andrew Kostic	07-24-0526	585680	Culpeper	\$ 1,000.00
RB-3M	PO17406	Denise Edwards	07-24-0513	585653	Culpeper	\$ 1,000.00
<i>RB-1</i>	<i>PO17406</i>	<i>Cecilia Thorpe*</i>	<i>07-24-0505</i>	<i>585573</i>	<i>Culpeper</i>	<i>\$ 320.00</i>
<i>RB-3</i>	<i>PO17406</i>	<i>Susan Andrick</i>	<i>07-24-0422</i>	<i>585836</i>	<i>Culpeper</i>	<i>\$ 4,000.00</i>
<i>RB-3</i>	<i>PO17406</i>	<i>Julie Page</i>	<i>07-24-0388</i>	<i>586216</i>	<i>Culpeper</i>	<i>\$ 3,000.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Christine Martin</i>	<i>07-24-0539</i>	<i>586136</i>	<i>Culpeper</i>	<i>\$ 1,200.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Karen Hughes**</i>	<i>07-24-0413</i>	<i>583806</i>	<i>Culpeper</i>	<i>\$ 3,200.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Mark Smith</i>	<i>07-24-0548</i>	<i>586201</i>	<i>Culpeper</i>	<i>\$ 2,000.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Nancy Sisk</i>	<i>07-24-0363</i>	<i>586165</i>	<i>Culpeper</i>	<i>\$ 3,200.00</i>

*\*Cecilia Thorpe provided tax documents for an increase in funding.*

*\*\*Karen Hughes increases in funding from Level 1 to 2.*

5) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	William Hallums	07-24-0510	585635	Madison	\$ 200.00
RB-1	DEQ17220	Lloyd Williams	07-24-0514	585656	Madison	\$ 200.00
RB-1	DEQ17220	Karen Frye	07-24-0515	585657	Culpeper	\$ 320.00
RB-1	DEQ17220	Mark Hicks	07-24-0516	585659	Madison	\$ 200.00
RB-1	DEQ17220	Beau Clatterbuck	07-24-0523	585674	Madison	\$ 200.00
RB-3M	DEQ17220	Michael Smith	07-24-0517	585662	Madison	\$ 1,000.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Allen Hensley</i>	<i>07-24-0538</i>	<i>586127</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>James O'Grady</i>	<i>07-24-0551</i>	<i>586205</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Randall Lillard</i>	<i>07-24-0543</i>	<i>586185</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Michael Coates</i>	<i>07-24-0544</i>	<i>586186</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Teresa Carpenter</i>	<i>07-24-0025</i>	<i>585904</i>	<i>Madison</i>	<i>\$ 3,000.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>John Woodward, Jr.</i>	<i>07-24-0550</i>	<i>586204</i>	<i>Madison</i>	<i>\$ 1,200.00</i>

6) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Lisa Evans	07-24-0411	585611	Madison	\$ 200.00
RB-1	PO17083	Charles Gutridge	07-24-0508	585620	Madison	\$ 240.00
RB-1	PO17083	Lee Clayton	07-24-0507	585618	Madison	\$ 240.00
RB-1	PO17083	Irma Waters	07-24-0509	585623	Orange	\$ 320.00
RB-1	PO17083	Cecil Irvin	07-24-0519	585664	Greene	\$ 220.00
RB-1	PO17083	Donna Armstrong	07-24-0524	585676	Madison	\$ 320.00
RB-3M	PO17083	Karen Jones	07-24-0506	585615	Greene	\$ 1,000.00
RB-3M	PO17083	Megan Hattaway	07-24-0522	585673	Greene	\$ 1,000.00
<i>RB-3M</i>	<i>PO17083</i>	<i>Christopher Haag</i>	<i>07-24-0541</i>	<i>586167</i>	<i>Greene</i>	<i>\$ 1,000.00</i>
<i>RB-4</i>	<i>PO17083</i>	<i>Richard Durrer</i>	<i>07-24-0427</i>	<i>586210</i>	<i>Greene</i>	<i>\$ 6,400.00</i>

7) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17084</i>	<i>William Dant</i>	<i>07-24-0531</i>	<i>585903</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Deborah Sawyer</i>	<i>07-24-0534</i>	<i>586059</i>	<i>Culpeper</i>	<i>\$ 300.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>James Settle</i>	<i>07-24-0535</i>	<i>586062</i>	<i>Culpeper</i>	<i>\$ 260.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Elaine Griffith</i>	<i>07-24-0537</i>	<i>586110</i>	<i>Culpeper</i>	<i>\$ 300.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Ashlee Haines</i>	<i>07-24-0542</i>	<i>586184</i>	<i>Culpeper</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Laurente Wohlers</i>	<i>07-24-0529</i>	<i>586125</i>	<i>Rappahannock</i>	<i>\$ 2,000.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Warren Jenkins</i>	<i>07-24-0536</i>	<i>586066</i>	<i>Madison</i>	<i>\$ 1,000.00</i>

8) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17407	Herbert Pyron Jr.	07-24-0520	585666	Orange	\$ 220.00
RB-3M	PO17407	Bonnie Chatham	07-24-0540	586138	Orange	\$ 1,100.00
RB-3M	PO17407	Debra Kerley	07-24-0549	586202	Orange	\$ 1,000.00
RB-5	PO17407	Nayeli Rivas	07-24-0547	586198	Orange	\$ 19,200.00

9) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Ronald Chadman	07-24-0395	583501	Culpeper	\$ 200.00
RB-1	PO17406	Frances Jenkins	07-24-0451	584673	Culpeper	\$ 225.00
RB-1	PO17406	Dawn Miller	07-24-0421	584033	Culpeper	\$ 200.00
RB-1	PO17406	Shirley Owens	07-24-0442	584416	Culpeper	\$ 300.00
RB-1	PO17406	Jeannie Sesler	07-24-0433	584389	Culpeper	\$ 243.75
RB-3M	PO17406	Tasha Lewton	07-24-0434	585203	Culpeper	\$ 250.00

10) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Shane Clark	07-24-0210	576037	Madison	\$ 220.00
RB-1	DEQ17220	Desiree Keener	07-24-0061	547644	Madison	\$ 200.00
RB-1	DEQ17220	Jeremy Meredith	07-24-0480	584987	Madison	\$ 187.50
RB-1	DEQ17220	Gregory Lohr	07-24-0386	583368	Madison	\$ 200.00
RB-1	DEQ17220	Gregory Lohr	07-24-0386	583484	Madison	\$ 200.00
RB-1	DEQ17220	Christopher Allen	07-24-0293	581122	Madison	\$ 200.00

11) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Gregory Lohr	07-24-0386	583485	Madison	\$ 200.00
RB-1	PO17083	Gregory Lohr	07-24-0386	583488	Madison	\$ 200.00
RB-1	PO17083	Gregory Lohr	07-24-0386	583489	Madison	\$ 200.00
RB-1	PO17083	Gregory Lohr	07-24-0386	583490	Madison	\$ 200.00
RB-1	PO17083	Joyce Estes	07-24-0408	583772	Madison	\$ 220.00
RB-1	PO17083	Barbara McDaniel	07-24-0059	541277	Madison	\$ 320.00
RB-1	PO17083	Donna Armstrong	07-24-0524	585676	Madison	\$ 320.00
RB-3M	PO17083	David Snead	07-24-0430	584354	Madison	\$ 250.00

12) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Shawn Brown	07-24-0364	582892	Rappahannock	\$ 243.75
RB-1	DEQ17084	Kristin Brewer	07-24-0317	581753	Culpeper	\$ 187.50
RB-1	DEQ17084	James Massie, Jr.	07-24-0368	582914	Rappahannock	\$ 137.50
RB-1	DEQ17084	James Massie, Jr.	07-24-0368	582915	Rappahannock	\$ 137.50
RB-4P	DEQ17084	William Landis, Jr.	07-24-0259	579043	Rappahannock	\$ 6,000.00

13) The following Upper York River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17407	Anita Dade	07-24-0416	583819	Orange	\$ 300.00

14) The following Residential participants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17084	Julie Perez	07-23-0432	526599	Culpeper	\$ 200.00
RB-3M	PO17083	Donna Armstrong	07-23-0484	529579	Madison	\$ 1,600.00
RB-3M	DEQ17220	Katherine Shore	07-23-0449	527081	Madison	\$ 1,200.00
RB-3M	PO17083	Debra Winger	07-24-0032	533494	Orange	\$ 1,300.00
RB-3M	PO17401	Susan Andrick	07-24-0422	584054	Culpeper	\$ 1,600.00
RB-3M	PO17406	Julie Page	07-24-0388	586461	Culpeper	\$ 1,600.00
RB-1	DEQ17084	J. Clifford Miller Revocable Trust	07-24-0069	542591	Rappahannock	\$ 200.00
RB-1	DEQ17084	J. Clifford Miller Revocable Trust	07-24-0069	542592	Rappahannock	\$ 200.00
RB-1	DEQ17084	J. Clifford Miller Revocable Trust	07-24-0069	542594	Rappahannock	\$ 200.00
RB-3M	PO17083	Joshua Geer	07-24-0114	556663	Madison	\$ 1,000.00
RB-3M	DEQ17084	Roger Piantadosi	07-24-0175	568002	Rappahannock	\$ 1,000.00
RB-3M	DEQ17083	Charles Atwell	07-24-0117	557851	Madison	\$ 1,000.00
RB-3M	PO17083	Lisa Evans	07-24-0411	583799	Madison	\$ 1,000.00
RB-3M	PO17083	Richard Durrer	07-24-0427	584131	Greene	\$ 1,000.00
RB-3M	PO17406	Nancy Sisk	07-24-0363	582889	Culpeper	\$ 1,600.00
RB-3M	DEQ17220	Teresa Carpenter	07-24-0025	532956	Madison	\$ 1,500.00
RB-3M	DEQ17084	William Dant	07-23-0445	528005	Culpeper	\$ 1,000.00

15) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Conservation Landscaping Buffer (CL-5)	Lake of the Woods Association	Orange	\$ 1,600.00
Conservation Landscaping Meadow (CL-1)	Barrett Hightower	Madison	\$ 7,000.00
Conservation Landscaping Meadow (CL-1)	Keyur Parikh	Rappahannock	\$ 5,340.00
Conservation Landscaping Meadow (CL-1)	Heather Dow	Greene	\$ 5,923.20
Conservation Landscaping Tree/Shrub Planting (CL-2)	Heather Dow	Greene	\$ 1,067.93

16) The District Manager gave an update on the dams:

- a. Storms debris cleanup is underway on several dams. This work will be completed prior to annual spring mowing.
- b. The District Manager and Staff will attend an Emergency Management Services exercise in Culpeper on Wednesday, March 20, 2024.

17) The Committee discussed an issue that recently came up regarding outside organizations taking sign up for cost share practices and distributing the actual contract form. The Committee will contact the outside organization and instruct them that not only will we not honor any such sign up, but that they should cease any such activity. Concerns were raised about misinformation on program details and Staff feels that it is better for them to speak directly to applicants without such interference.

It was recommended that the Technical Committee be granted authority by the Board to open and award dam mowing bids. R. Bradford moved to approve the recommendation. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

R. Bradford moved to approve the Technical Committee Report with additions. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**6) CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:07 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. M. Biniek seconded the motion. (R. Runkle, M. Biniek, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:20 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". M. Biniek seconded the motion. (R. Runkle, M. Biniek, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**7) DIRECTOR REPORTS**

L. Graves reported that he will be attending the Virginia Association of Soil and Water Conservation Districts (VASWCD) Meeting in Richmond on April 3<sup>rd</sup>. Additionally, he mentioned that the VASWCD will be hosting a Golf Tournament on May 8<sup>th</sup> at the Hollows Golf Course in Montpelier. Registration for the Tournament can be completed online.

S. Sharpe informed the Board that she had Greene County send out a notice to all Greene County residents who have signed up for text alerts regarding the tree giveaway, which will distribute the remaining trees from the District's Tree Sale. She mentioned the Women in Ag Meeting is scheduled to take place in Blacksburg and that there are plans for other events during the summer, such as a potential Fencing School Workshop.

**8) STAFF REPORTS**

S. DeNicola reported that the Orange County Public Schools have invited the District to attend the School Board meeting on April 15<sup>th</sup> to be recognized as a community partner. She also reported that the tree sale was successful with all but 750 out of the 10,000 trees finding homes. The remaining 750 trees will be sent to the Greene County Extension Office to be given away for free. Additionally, she discussed the status of MWEEs, noting that volunteers are still being accepted. She also mentioned that one team has been eliminated from the Envirothon. Lastly, she informed the Board that Graves Mountain Lodge will be hosting Heritage Day this Saturday, April 6<sup>th</sup>.

D. Massie provided an update on his recent attendance at the 21<sup>st</sup> Annual Cattle College hosted by Rose Hill Veterinary Clinic. He served as a presenter at the event, where he discussed the District's programs and the Bay Bill. Approximately 150 producers were in attendance. He also reported on his participation in the No Till Seeding Demo at the Carver Center, an event that attracted around 12 attendees, primarily from other Districts.

G. Wichelns reported attending a Emergency Action Plan Meeting with the Town of Culpeper on March 20<sup>th</sup>, along with Tom O'Halloran, Amanda McCullen, Stevie Ross, and Cheyenne Sheridan, for a 45-minute session as an action drill. He also reported that the Conservation Services Update Workshop held by the District on March 15<sup>th</sup> successfully met the outreach grant deliverable. Additionally, G. Wichelns reported meeting with a new staff member at DEQ to discuss ongoing grant work. He noted that Septic BMP reimbursement amounts are set to increase on July 1<sup>st</sup>, as requested by the Culpeper District and other Conservation Districts. G. Wichelns also mentioned that dam inspections are scheduled for April 3<sup>rd</sup> in Madison and April 4<sup>th</sup> in Culpeper. On April 9<sup>th</sup>, he will be taking contractors to dams as a mandatory preview for submitting dam maintenance bids.

9) **AGENCY REPORTS**

NRCS- R. Rexrode submitted a written report. He announced that two staff members have been hired: a Farm Bill Specialist and an individual to handle contract and payment reviews. Both employees are scheduled to begin their positions on Monday, April 8<sup>th</sup>. Additionally, he shared that two ALE Easements, one in Madison and one in Orange, have been successfully closed. He also reported that twelve additional EQIP pre-approvals have been received.

DCR- D. Cross presented a written report, highlighting key points for discussion. She gave reminders for Quarterly Reports, Audit Updates, FY25 Budget, and FY25 Annual Plan of Work. She also reminded the Board that the Cost Share Obligations must be completed by June 15<sup>th</sup>, requiring Board action. Additionally, D. Cross updated the Board on the status of VACS Contract signatures, explaining that failure to fully sign contracts will result in a deduction of that amount of cost share funding from the next fiscal year. Lastly, she mentioned that Resource Notebooks have been distributed to Directors for Director Orientation.

10) **PLAN FOR MARCH COMMITTEE MEETINGS (IN PERSON)**

Committees will meet at the Culpeper District Office on Tuesday, April 23, 2024. Personnel 9:00, Operations 9:30, Technical 10:00. The Education Committee will meet on the same day at the Madison Extension Office at 3:30. **BOARD MEETING FOR APRIL WILL BE HELD AT 10:00 AM ON TUESDAY, May 7, 2024, in person, at EverGro in Orange County.**

11) **ADJOURNMENT**

L. Graves motioned to adjourn the April 2024 Board meeting at 10:47 AM. M. Sands seconded the motion. (L. Graves, M. Sands, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman

Date Approved \_\_\_\_\_, 2024