

MINUTES
CULPEPER SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
Washington Volunteer Fire & Rescue
Washington, Virginia
June 6, 2024

The meeting was called to order by Chairman Lynn Graves at 10:04 AM.

DIRECTORS PRESENT:

Lynn Graves, Madison County
Anthony Jewett, Madison County
Tom O’Halloran, Culpeper County
Robert Runkle, Greene County
Robert Bradford, Orange County
Robert Brame, Orange County
Mike Biniek, Rappahannock County
Mike Sands, Rappahannock County
Bob Williamson, Associate Director, Culpeper County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Brad Jarvis, Associate Director, Madison County

DIRECTORS NOT PRESENT:

Dennis Verhoff, Culpeper County
David Cox, Greene County
Steve Morris, At-Large Director, Greene County

STAFF PRESENT:

Greg Wichelns, District Manager
Stevie Ross, Administrative Secretary/Financial Specialist
Henny Calloway, Conservation Specialist
Kendall Dellinger, Conservation Specialist
David Massie, Conservation Specialist
Amanda McCullen, Conservation Specialist
R. Cheyenne Sheridan, Conservation Specialist
W. Spencer Yager, Conservation Specialist

OTHERS PRESENT:

Debbie Cross, CDC, DCR
Rex Rexrode, NRCS
Madeline Kenerly, VDOF
Luke Bello, VCE – Orange County
Davis Lamb, Greene County BOS

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves called the meeting to order at 10:04 AM. Following a moment of silence, L. Graves led the Pledge of Allegiance. There were seven handouts: Education Committee Report, Revised Technical Committee Report, Technical Committee Additions, two Staff Reports, NRCS Report and DCR Report.

2) **DRAFT MINUTES**

L. Graves called for approval of the substance of the May 7, 2024, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes as presented. M. Biniek seconded the motion. (M. Sands, M. Biniek, unanimous)

3) **AGENDA APPROVAL**

L. Graves called for Agenda approval. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. M. Sands moved to adopt the Agenda as modified. T. O’Halloran seconded the motion. (M. Sands, T. O’Halloran, unanimous)

4) **CONSENT AGENDA**

EDUCATION COMMITTEE REPORT
 LEGISLATIVE COMMITTEE REPORT
 TREASURER’S REPORT
 NRCS CONSERVATION PLANS

Culpeper 75.2 Acres

Rappahannock 6 Acres

EQIP – Herbaceous Weed Treatment, Wildlife Habitat Planting,
 Forage Harvest Management

EQIP – Herbaceous Weed Treatment, Brush Management,
 Wildlife Habitat Planting, Tree Planting

5) **ADDITIONS TO AGENDA**

5.1) **TECHNICAL COMMITTEE REPORT WITH ADDITIONS**

May 21, 2024 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Robert Runkle, Greene; Mike Sands, Rappahannock; Dennis Verhoff, Culpeper; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Henny Calloway, Conservation Specialist; Lily Smith, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Richard Jacobs, Conservation Specialist

Items in italics were added at the June 6, 2024 Board Meeting in Rappahannock County, Virginia

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2024 VACS	William S. Lovelace	07-24-0565	587404	Madison	\$ 184,682.00	\$ 0.00
NM-3C	2024 VACS	<i>Glebe Farm LLC</i>	<i>07-24-0643</i>	<i>588423</i>	<i>Culpeper</i>	<i>\$ 2,592.00</i>	<i>\$ 0.00</i>
NM-3C	2024 VACS	<i>Mt. Pony Farms</i>	<i>07-24-0655</i>	<i>588561</i>	<i>Culpeper</i>	<i>\$ 3,204.00</i>	<i>\$ 0.00</i>

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
FR-3	2024 VACS	Laurel Hill of Rappahannock LLC*	07-24-0511	585649	Rappahannock	\$ 29,676.13	\$ 0.00
SL-1	2024 VACS	Carolton Farms**	07-24-0158	562563	Orange	\$ 3,487.27	\$ 0.00

SL-1	2024 VACS	Carl James	07-24-0488	585050	Culpeper	\$ 8,490.01	\$ 0.00
NM-5P	2024 VACS	Wedderburn Farm	07-24-0221	577307	Culpeper	\$ 912.00	\$ 0.00
NM-5P	2024 VACS	Beauregard Farm, Inc.	07-24-0502	585423	Culpeper	\$ 2,293.76	\$ 0.00
NM-5N	2024 VACS	Brandy Rock Farm Inc.	07-24-0556	586574	Culpeper	\$ 388.00	\$ 0.00
SL-6W	2024 VACS	AMCARWILL LLC***	07-24-0110	555786	Madison	\$ 29,137.33	\$ 491.11
SL-6W	2022 VACS	Francis McGuigan	07-22-0349	473176	Greene	\$ 42,625.50	\$ 957.38
SL-6W	2023 VACS	Karen L. Jennings	07-23-0039	499359	Culpeper	\$ 13,869.42	\$ 0.00
SL-6W	2023 VACS	George S. Webb	07-23-0442	527892	Madison	\$ 19,018.00	\$ 0.00
SL-6W	2023 VACS	Brittany A. Shifflett****	07-23-0397	523036	Madison	\$ 56,393.76	\$ 0.00
SL-8B	2024 VACS	Stewart Morris Jr.*****	07-24-0222	577344	Greene	\$ 3,870.00	\$ 0.00
SL-8H	2024 VACS	Virgil Sisk	07-24-0135	561645	Culpeper	\$ 100.00	\$ 0.00
SL-8B	2024 VACS	Tyler Marshall	07-24-0387	583399	Orange	\$ 12,494.70	\$ 0.00
SL-8B	2024 VACS	Dale Welch*****	07-24-0245	578579	Rappahannock	\$ 14,070.00	\$ 0.00
SL-8H	2024 VACS	Beauregard Farm LP*****	07-24-0217	577269	Culpeper	\$ 8,224.20	\$ 0.00
SL-8B	2024 VACS	Beauregard Farm LP	07-24-0218	577270	Culpeper	\$ 99,741.60	\$ 0.00
SL-8B	2024 VACS	Beauregard Farm, Inc*****	07-24-0220	577272	Culpeper	\$ 44,221.50	\$ 0.00
SL-8B	2024 VACS	Virgil Sisk*****	07-24-0135	561650	Culpeper	\$ 2,800.00	\$ 0.00
SL-8B	2024 VACS	William Brown, III	07-24-0361	582882	Culpeper	\$ 14,211.00	\$ 0.00
SL-8B	2024 VACS	Wedderburn Farm	07-24-0202	577306	Culpeper	\$ 9,720.00	\$ 0.00
SL-8B	2024 VACS	Lewis A. Lamb & Sons INC.	07-24-0115	582450	Madison	\$ 50,860.00	\$ 0.00
SL-8H	2024 VACS	Lewis A. Lamb & Sons INC.	07-24-0115	582451	Madison	\$ 11,400.00	\$ 0.00
SL-8H	2024 VACS	Brandon E. VanHoven	07-24-0152	562444	Orange	\$ 4,180.00	\$ 0.00
SL-8B	2024 VACS	Cleaveland Farm LLC	07-24-0147	562407	Orange	\$ 59,444.00	\$ 0.00
SL-8H	2024 VACS	Cleaveland Farm LLC	07-24-0147	562418	Orange	\$ 769.00	\$ 0.00
SL-8B	2024 VACS	Rory Melanson	07-24-0597	586998	Culpeper	\$ 1,400.00	\$ 0.00
SL-8B	2024 VACS	Madison Farms Locust Dale LLC*****	07-24-0087	549992	Madison	\$ 79,930.20	\$ 0.00
SL-8H	2024 VACS	Yowell Farm Ent	07-24-0191	570116	Madison	\$ 1,000.00	\$ 0.00
SL-8B	2024 VACS	Yowell Farm Ent*****	07-24-0191	570115	Madison	\$ 10,500.00	\$ 0.00
SL-8H	2024 VACS	Cardette Farm Partnership	07-24-0247	578752	Culpeper	\$ 100.00	\$ 0.00
SL-8B	2024 VACS	Cardette Farm Partnership*****	07-24-0247	578753	Culpeper	\$ 1,336.20	\$ 0.00
SL-8B	2024 VACS	Shawn Woodfolk	07-24-0283	579811	Madison	\$ 9,658.00	\$ 0.00
SL-8H	2024 VACS	Shawn Woodfolk	07-24-0823	579812	Madison	\$ 1,150.00	\$ 0.00
SL-8B	2024 VACS	Knight Cattle Corp.	07-24-0105	552520	Orange	\$ 24,224.10	\$ 0.00
SL-8H	2024 VACS	Ben Southard	07-24-0104	552514	Orange	\$ 6,900.00	\$ 0.00
SL-8B	2024 VACS	Cherry Grove Farm Ent. Inc	07-24-0209	576036	Orange	\$ 3,060.00	\$ 0.00
SL-8B	2024 VACS	Goodwin Brothers LLC	07-24-0159	562921	Orange	\$ 11,300.00	\$ 0.00
SL-8H	2024 VACS	Goodwin Brothers LLC	07-24-0159	562923	Orange	\$ 1,607.00	\$ 0.00
SL-8B	2024 VACS	J.R. & J.G. Goodwin LLC	07-24-0160	562925	Orange	\$ 1,530.00	\$ 0.00
SL-8B	2024 VACS	Bar M Farms LLC*****	07-24-0260	579045	Orange	\$ 50,700.00	\$ 0.00
SL-8B	2024 VACS	J. Wells Waugh	07-24-0268	579254	Orange	\$ 6,650.00	\$ 0.00
SL-8H	2024 VACS	J. Wells Waugh	07-24-0268	579255	Orange	\$ 3,900.00	\$ 0.00
SL-8B	2024 VACS	Alexander Stumpf*****	07-24-0151	562442	Orange	\$ 6,570.00	\$ 0.00
SL-6W	2023 VACS	Raymond Mills*****	07-23-0008	487484	Culpeper	\$ 24,680.00	\$ 378.69
SL-1	2023 VACS	David Gray	07-23-0133	517801	Culpeper	\$ 5,156.22	\$ 0.00
SL-1	2024 VACS	Paul Compton*****	07-24-0116	557747	Culpeper	\$ 15,250.00	\$ 54.02
SL-6W	2023 VACS	Trygve W. Hoff	07-23-0021	495672	Madison	\$ 13,693.75	\$ 1,594.06
SL-8H	2024 VACS	Glebe Farm LLC*****	07-24-0270	579425	Culpeper	\$ 5,148.00	\$ 0.00
SL-8B	2024 VACS	Glebe Farm LLC	07-24-0267	579253	Culpeper	\$ 30,897.00	\$ 0.00
WQ-4	2024 VACS	Glebe Farm LLC	07-24-0271	579426	Culpeper	\$ 3,847.50	\$ 0.00
NM-5P	2024 VACS	Glebe Farm LLC	07-24-0500	585420	Culpeper	\$ 10,101.84	\$ 0.00

NM-5P	2024 VACS	Dennis Brown	07-24-0499	585419	Culpeper	\$ 8,989.20	\$ 0.00
NM-5P	2024 VACS	Brandy Rock Farm Inc.	07-24-0494	585276	Culpeper	\$ 5,070.00	\$ 0.00
SL-8B	2024 VACS	Joseph Gray	07-24-0357	582848	Culpeper	\$ 25,938.00	\$ 0.00
SL-8H	2024 VACS	Joseph Gray	07-24-0358	582877	Culpeper	\$ 1,400.00	\$ 0.00
SL-8B	2024 VACS	Herren Farms, LLC	07-24-0369	582916	Culpeper	\$ 67,590.00	\$ 0.00
SL-8B	2024 VACS	Mt. Pony Farms*****	07-24-0352	582709	Culpeper	\$ 66,990.00	\$ 0.00
SL-8H	2024 VACS	Mt. Pony Farms*****	07-24-0353	582710	Culpeper	\$ 5,349.00	\$ 0.00
SL-8B	2024 VACS	Merlyn Koontz	04-24-0161	563450	Orange	\$ 1,540.00	\$ 0.00
SL-8B	2024 VACS	Glenburnie Farm LLC	07-24-0192	570501	Orange	\$ 2,556.40	\$ 0.00
SL-8B	2024 VACS	Piedmont Grain & Cattle Inc.*****	07-24-0092	550038	Orange	\$ 36,000.00	\$ 0.00
SL-8H	2024 VACS	Piedmont Grain & Cattle Inc.*****	07-24-0093	550042	Orange	\$ 9,900.00	\$ 0.00
SL-8H	2024 VACS	Twelve Springs Farm LLC	07-24-0276	579513	Madison	\$ 810.00	\$ 0.00
SL-8H	2024 VACS	Henshaw Farm LLC	07-24-0330	582144	Madison	\$ 602.60	\$ 0.00

The Technical Committee approved an increase for:

*additional acres planted, which increased the buffer payment and rental payment amounts.

**length of contract which affects the cost share payment amount.

***additional pipeline footage, larger area of ramp crossing, and screen/slot liner pipe for well.

****additional machine work, stone, and geotextile fabric for animal walkway.

*****Spelling of name corrected; approved as Stuart Morris Jr., corrected, and pay to Stewart L. Morris Jr.

*****additional acreage of cover crop which was planted prior to the planting deadline and established adequate cover.

*****new well pump and additional cross fencing.

*****a tax credit, which was not previously approved in the Technical Committee minutes.

3) Contract #07-24-0330 is being transferred from Henshaw & Sons Farm LLC to Henshaw Farm LLC prior to payment.

4) The following BMP participant has been approved by the Technical Committee for an increase:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
NM-5N	2024 VACS	Beauregard Farm LP*	07-24-0501	585421	Culpeper	\$ 8,866.40	\$ 0.00

*Application was approved by the Technical Committee for an increase of \$1,834.40 with 2024 VACS Funds for increase acres.

5) The following BMP applicants have been cancelled by the Technical Committee:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
FR-1	2022 VACS	David Corcoran	07-22-0098	463885	Orange	\$ 6,705.00	\$ 0.00
FR-3	2022 VACS	David Corcoran	07-22-0098	463886	Orange	\$ 7,150.00	\$ 0.00
SL-6W	2022 VACS	Kenneth Gerhart	07-22-0291	470550	Madison	\$ 12,275.50	\$ 0.00
SL-6W	2022 VACS	Lohr Farm	07-22-0322	473201	Madison	\$ 7,432.50	\$ 0.00
SL-6W	2022 VACS	William Lovelace	07-22-0329	472327	Madison	\$ 93,366.98	\$ 0.00
SL-10	2022 VACS	Carolton Farms LLC	07-22-0346	474353	Orange	\$ 2,250.00	\$ 0.00
SL-6W	2022 VACS	Payge Drakeford	07-22-0359	474686	Orange	\$ 26,418.00	\$ 0.00
SL-10	2022 VACS	Carl Koontz	07-22-0368	475509	Orange	\$ 12,750.00	\$ 0.00
SL-6W	2022 VACS	ECC Stables	07-22-0416	477703	Orange	\$ 34,875.00	\$ 0.00
SL-6W	2022 VACS	Katherine Johnson	07-22-0184	467907	Orange	\$ 103,312.25	\$ 0.00
SL-6W	2023 VACS	Amanda Davis	07-23-0038	501565	Culpeper	\$ 52,628.00	\$ 0.00
SL-6W	2023 VACS	ECC Stables	07-23-0050	505792	Orange	\$ 66,726.00	\$ 0.00
SL-6W	2023 VACS	ECC Stables	07-23-0052	506366	Orange	\$ 49,900.00	\$ 0.00
SL-6W	2023 VACS	ECC Stables	07-23-0054	505848	Orange	\$ 28,075.00	\$ 0.00
SL-1	2023 VACS	Doneva Wolf	07-23-0235	520103	Madison	\$ 9,900.00	\$ 0.00
SL-8H	2024 VACS	Beauregard Farm, Inc	07-24-0219	577271	Culpeper	\$ 6,000.00	\$ 0.00

- 6) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	John Driver	07-24-0618	587374	Culpeper	\$ 320.00
RB-1	PO17406	Michele Jameson	07-24-0619	587375	Culpeper	\$ 200.00
RB-1	PO17406	Francis Brown	07-24-0620	587377	Culpeper	\$ 260.00
RB-1	PO17406	William Partlow	07-24-0621	587380	Culpeper	\$ 200.00
RB-3M	PO17406	Jeffrey Reynolds	07-24-0624	587450	Culpeper	\$ 1,000.00
RB-3M	PO17406	Gada Attiyeh	07-24-0623	587390	Culpeper	\$ 3,000.00
RB-3	PO17406	Brittley Cullaro	07-24-0622	587443	Culpeper	\$ 2,500.00
RB-4	PO17406	James Oliver	07-24-0512	586997	Culpeper	\$ 4,400.00
<i>RB-1</i>	<i>PO17406</i>	<i>Louise Crawford</i>	<i>07-24-0642</i>	<i>588420</i>	<i>Culpeper</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Michele Jameson</i>	<i>07-24-0619</i>	<i>587375</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Reva Tutt</i>	<i>07-24-0637</i>	<i>587937</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Anna Levin*</i>	<i>07-24-0419</i>	<i>584029</i>	<i>Culpeper</i>	<i>\$ 2,000.00</i>

*Anna Levin Increase from RB-3M Level 1 to Level 2

- 7) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Shirley Buracker	07-24-0633	587572	Madison	\$ 200.00
RB-1	DEQ17220	Jennifer Bierhuizen	07-24-0631	587571	Madison	\$ 200.00
RB-1	DEQ17220	John Weaver	07-24-0627	587552	Madison	\$ 200.00
RB-1	DEQ17220	Jamie Boyd	07-24-0626	587549	Madison	\$ 200.00
RB-1	DEQ17220	Ferris Hovey II	07-24-0635	587596	Madison	\$ 200.00
RB-3M	DEQ17220	Mark Frye	07-24-0628	587557	Madison	\$ 1,100.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>James McClintock</i>	<i>07-24-0644</i>	<i>588431</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Timothy Beales</i>	<i>07-24-0645</i>	<i>588437</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Virginia Lillard</i>	<i>07-24-0646</i>	<i>588440</i>	<i>Madison</i>	<i>\$ 220.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Harold Duncan</i>	<i>07-24-0650</i>	<i>588467</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Nakhone Batman</i>	<i>07-24-0654</i>	<i>588494</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Anne May</i>	<i>07-24-0629</i>	<i>587566</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Pamela Pack</i>	<i>07-24-0638</i>	<i>588347</i>	<i>Madison</i>	<i>\$ 1,600.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Hair of the Hound LLC</i>	<i>07-24-0639</i>	<i>588379</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Joanna Vere Nicoll</i>	<i>07-24-0640</i>	<i>588390</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Joanna Vere Nicoll</i>	<i>07-24-0640</i>	<i>588391</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Joanna Vere Nicoll</i>	<i>07-24-0640</i>	<i>588392</i>	<i>Madison</i>	<i>\$ 1,000.00</i>

- 8) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Gloria Piercy	07-24-0625	587547	Madison	\$ 200.00
RB-1	PO17083	Gloria Piercy	07-24-0625	587548	Madison	\$ 200.00
RB-1	PO17083	Jacqueline Porter	07-24-0634	587594	Madison	\$ 320.00
RB-3M	PO17083	John Wright	07-24-0630	587569	Madison	\$ 1,000.00
RB-3M	PO17083	John Wright	07-24-0630	587570	Madison	\$ 1,000.00
RB-3M	PO17083	Loretta Larned	07-24-0617	587305	Orange	\$ 1,600.00
<i>RB-1</i>	<i>PO17083</i>	<i>DeAnna Atkins</i>	<i>07-24-0648</i>	<i>588455</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>James Bennett</i>	<i>07-24-0647</i>	<i>588442</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>William Joyce</i>	<i>07-24-0649</i>	<i>588462</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Donna Apperson</i>	<i>07-24-0653</i>	<i>588481</i>	<i>Madison</i>	<i>\$ 260.00</i>
<i>RB-3M</i>	<i>PO17083</i>	<i>Cheryl Yowell</i>	<i>07-24-0636</i>	<i>587903</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-4</i>	<i>PO17083</i>	<i>Kevin Lamb</i>	<i>07-24-0552</i>	<i>586215</i>	<i>Orange</i>	<i>\$ 6,000.00</i>

9) The following Upper York River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	William Powell	07-24-0559	587598	Orange	\$ 2,000.00

10) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Stephanie Jewell	07-24-0652	588474	Culpeper	\$ 220.00
RB-3M	DEQ17084	Whippoorwill Farm LLC	07-24-0641	588417	Rappahannock	\$ 1,000.00
RB-3M	DEQ17084	Whippoorwill Farm LLC	07-24-0641	588418	Rappahannock	\$ 1,000.00

11) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Michael Dennis	07-24-0504	585571	Culpeper	\$ 200.00
RB-1	PO17406	Karen Hanrahan	07-24-0525	585678	Culpeper	\$ 200.00
RB-1	PO17406	William Partlow	07-24-0621	587380	Culpeper	\$ 200.00
RB-1	PO17406	Bernard T. Fletcher*	07-24-0406	583710	Culpeper	\$ 225.00
RB-1	PO17406	Bernard T. Fletcher*	07-24-0406	583711	Culpeper	\$ 225.00
RB-1	PO17406	Bernard T. Fletcher*	07-24-0406	583712	Culpeper	\$ 225.00
RB-1	PO17406	Bernard T. Fletcher*	07-24-0406	583713	Culpeper	\$ 240.00
RB-1	PO17406	Bernard T. Fletcher*	07-24-0406	583714	Culpeper	\$ 225.00
RB-1	PO17406	Bernard T. Fletcher*	07-24-0406	583715	Culpeper	\$ 225.00
RB-1	PO17406	Cecilia Thorpe	07-24-0505	585573	Culpeper	\$ 308.00
RB-1	PO17406	Robert Powell	07-24-0614	587263	Culpeper	\$ 320.00
RB-1	PO17406	Michele Jameson	07-24-0619	587375	Culpeper	\$ 200.00
RB-3	PO17406	Susan Andrick	07-24-0422	585836	Culpeper	\$ 4,000.00
RB-3M	PO17406	Susan Andrick	07-24-0422	584046	Culpeper	\$ 680.00
RB-3M	PO17406	Laura Beth Lineweaver	07-24-0441	584412	Culpeper	\$ 487.50
RB-3M	PO17406	William Thompson	07-24-0572	586674	Culpeper	\$ 2,600.00

*The Technical Committee approved an increase for lower income eligibility.

12) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Lola Poles	07-24-0584	586885	Madison	\$ 243.75
RB-1	DEQ17220	Angela Scott	07-24-0561	586617	Madison	\$ 192.50
RB-3M	DEQ17220	Robert Tschida	07-24-0577	586814	Madison	\$ 1,200.00
RB-1	DEQ17220	Kelly Alexander	07-24-0609	587256	Culpeper	\$ 200.00
RB-1	DEQ17220	Alexis Jeffries	07-24-0566	586654	Madison	\$ 187.50
RB-1	DEQ17220	Leonard Menhart	07-24-0392	583494	Madison	\$ 187.50
RB-1	DEQ17220	Allen Hensley	07-24-0538	586127	Madison	\$ 320.00
RB-4P	DEQ17220	Orange Bear Properties LLC	07-24-0366	582898	Madison	\$ 6,000.00

13) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17083	Megan Hattaway	07-24-0522	585673	Greene	\$ 262.50
RB-4	PO17083	Richard Durrer	07-24-0427	586210	Greene	\$ 6,400.00

14) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17084	Thomas Johnson	07-24-0440	584411	Rappahannock	\$ 200.00
RB-1	PO17084	Edward Abramson	07-24-0344	584409	Rappahannock	\$ 200.00

15) The following Residential participants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	William Powell	07-24-0559	586609	Orange	\$ 1,000.00
RB-1	DEQ17084	Robert Bannister	07-24-0288	581125	Rappahannock	\$ 200.00

16) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
VSC-WS (Wet Swale)	Barbara Fattore	Orange	\$ 23,355.66*

*\$18,684.53 is 80% cost share paid by DCR; \$4,671.13 is 20% stacking funds paid by NFWF for low-income areas with >70% low-income census designation.

17) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL-5 Riparian Buffer*	Rappahannock County Parks	Rappahannock	\$ 4,821.75
RWH (Rainwater Harvesting)	Kristen Eggleston	Culpeper	\$ 875.49
CL-2 (Tree/Shrub Plantings)**	Heather Dow	Greene	\$ 1,064.38

*The Technical Committee approved a cost share increase for material cost increases due to a change in contractor.

***There was a cost share increase of \$66.50 due to labor and material increases.

18) The District Manager gave an update on the dams:

- a. The first of two scheduled mowings have begun.
- b. Additional remote monitoring dam stations have been secured and will be installed by the end of the calendar year.

19) The Technical Committee discussed both the Average Cost List and the Secondary Considerations. Staff will work to revise and update both documents for approval at the June Technical Committee meeting.

20) The Technical Committee Chairman requested the authority of the Board to open sealed bids for dam projects at the July 23, 2024 Technical Committee Meeting, and award the low bid.

A. Jewett recused himself from the discussion at 10:08 AM. R. Bradford proposed delegating authority to the Technical Committee to open bids and award a contractor for small dam repair projects currently advertised. Bid opening will be Tuesday, July 23, 2024, at 10 AM. Following this proposal, R. Bradford made a motion to accept the Technical Committee Report with Additions and to delegate that authority to the Technical Committee. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

5.2) OPERATIONS COMMITTEE REPORT

G. Wichelns highlighted the third item on the Operations Committee Report, which discusses a map showing the geographical areas of the District currently eligible to receive 319 Grant Funding for Residential Septic BMPs. The Operations Committee recommends allocating \$250,000 to provide expanded access to cost share funds for areas that are not currently eligible for 319 Grant Funding, with the goal of offering septic cost share programs District-wide.

G. Wichelns drew attention to the fourth item on the Operations Committee Report which indicates that the Committee reviewed the 2024 Desktop Procedures for Fiscal Operations and confirmed that the District is fully compliant.

R. Bradford moved to accept the Operations Committee Report. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

6) CLOSED SESSION: PERSONNEL MATTERS

R. Runkle moved that the Board go into Closed Session at 10:17 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. T. O'Halloran seconded the motion. (R. Runkle, T. O'Halloran, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:37 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". T. O'Halloran seconded the motion. (R. Runkle, T. O'Halloran, unanimous)

T. O'Halloran moved to accept the recommendations from the Personnel Committee. M. Biniek seconded the motion. (T. O'Halloran, M. Biniek, unanimous)

7) DIRECTOR REPORTS

B. Jarvis provided an update on the recent program for Realtors aimed at building relationships with realtors who sell farmland. The program focused on educating realtors about the various programs and incentives offered by the District and other agencies. He also expressed gratitude to the Board for their acknowledgement of his upcoming retirement.

S. Sharpe announced her nomination to serve on the District Board as the Cooperative Extension Director. R. Brame motioned to accept Sarah Sharpe as the Extension Director of the Culpeper Soil and Water Conservation District Board of Directors. T. O'Halloran seconded the motion. (R. Brame, T. O'Halloran, unanimous)

L. Graves reported that he attended the NRCS Tour to Mountain Run Lake with G. Wichelns with approximately thirty people in attendance. He also reported his plans to participate in the Association's Quarterly Zoom Meeting on June 20th and the Area II Legislative Meeting on July 25th.

8) STAFF REPORTS

S. Yager reported that he attended the "Speed Dating Farm Workshop" in mid-May and the NRCS Grazing School where he served as a Grazing Mentor.

D. Massie reported that he attended the Realtor Program with R. Jacobs and H. Calloway where they each spoke on some of the available cost share programs offered by the District. He also reported that he will be attending the Virginia Forage and Grassland Council Forage Tour from June 18-20 which will result in his absence from the June Technical Committee Meeting. He assured that he will arrange for someone else to attend the Technical Committee in his place.

H. Calloway confirmed her attendance at the Realtor Program, expressing that she believed it was a successful and valuable opportunity.

G. Wichelns provided updates on the construction progress at both the Culpeper and Orange District offices. He reported that the expansion at the Culpeper office is on track to be completed by the end of June, with plans for a celebratory cookout by staff. However, there were no new updates on the construction at the Orange District office. G. Wichelns discussed the maintenance of District dams, noting that the first round of dam mowing has been completed at all locations. He also reported that remote monitoring equipment will be installed at all dams by the end of the calendar year. Two upcoming projects, one at a Culpeper dam and one at a Madison dam, will be offered as a single bid. Interested contractors will have the opportunity to view the dams on June 20th, with bids due on July 22nd and opened on July 23rd. G. Wichelns informed the Board that the District's IT Consultant, Tad Loving, will be retiring and efforts are underway to find a replacement. He also shared his positive experience at the NRCS Tour, where he noted the presence of high-profile individuals, including the National Associate Chief of NRCS and members of the Office of Management and Budget. Lastly, he

commended District staff for their successful efforts in providing cost share, technical assistance, and educational opportunities to the District's five member counties throughout the 2024 Fiscal Year, which was met with applause from all attendees.

9) **AGENCY REPORTS**

NRCS- R. Rexrode presented a written report and highlighted several key items. He reported that the Culpeper Service Center recently hosted a tour for the National Office, State Office, and Office of Management and Budget Staff with over thirty participants, including Louis Aspey (NRCS Associate Chief) and Dr. Edwin Martinez (State Conservationist). The tour included visits to Mountain Run Lake, Virginia Seed Company, and Glenmary Farm. R. Rexrode expressed gratitude to G. Wichelns and L. Graves for attending. He reported that the Culpeper Field Office staff has successfully obligated over \$600,000 in 11 contracts with 11 more contracts pre-approved. He also shared that he participated in the NRCS Grazing School as a Grazing Mentor alongside S. Yager. Lastly, he announced the hiring of a new Soil Conservationist, Isabelle (Bella) Brush, who is set to begin her role in July.

DCR- D. Cross submitted a written report and highlighted a few key points. She informed the Board that the State Budget has been approved and final draft policies and grant agreements will be presented to the Soil and Water Conservation Board for finalization on June 26th. D. Cross also emphasized the importance of completing the FY25 Secondary Considerations and Average Cost List before any payments can be made from FY25 funds. Additionally, she reported that all new Directors have completed their required trainings and certifications and provided an overview of important upcoming dates.

VDOF- M. Kenerly announced that she recently joined the Department as the new Watershed Specialist, starting on May 27th. In her new role, she will work in twelve counties spanning from Spotsylvania to Washington, D.C.


10) **PLAN FOR JUNE COMMITTEE MEETINGS (IN PERSON)**

Committees will meet at the Culpeper District Office on Tuesday, June 18, 2024. Personnel 9:00, Operations 9:30, Nominating 10:00, Technical 10:15. The Education Committee will meet on the same day at the Madison County Extension Office at 3:30. **BOARD MEETING FOR JULY WILL BE HELD AT 10:00 AM ON TUESDAY, July 2, 2024, in person, Pepper's Grill in Culpeper County.**

11) **ADJOURNMENT**

L. Graves motioned to adjourn the June 2024 Board meeting at 11:13 AM. T. O'Halloran seconded the motion. (L. Graves, T. O'Halloran, unanimous)

Respectfully Submitted,
Stevie Ross, Administrative Secretary/Financial Specialist


Lynn Graves, Chairman

Date Approved: July 2, 2024