

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**PVCC**  
**Greene County, Virginia**  
**August 6, 2024**

DRAFT

The meeting was called to order by Chairman Lynn Graves at 10:08 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Anthony Jewett, Madison County  
Tom O’Halloran, Culpeper County  
Dennis Verhoff, Culpeper County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Mike Sands, Rappahannock County  
Bob Williamson, Associate Director, Culpeper County  
Steve Morris, At-Large Director, Greene County

**DIRECTORS NOT PRESENT:**

David Cox, Greene County  
Mike Biniek, Rappahannock County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary/Financial Specialist  
Henny Calloway, Conservation Specialist  
Kendall Dellinger, Conservation Specialist  
Stephanie DeNicola, Education Specialist  
Richard Jacobs, Conservation Specialist  
David Massie, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Cheyenne Sheridan, Conservation Specialist  
Lily Smith, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Debbie Cross, CDC, DCR  
Rex Rexrode, NRCS  
Madeline Kenerly, VDOF  
Davis Lamb, Greene County Board of Supervisors  
Kayleigh Dugger, Scholarship Recipient

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:08 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were five handouts: Finance Committee Report, Technical Committee Additions, DCR Report, Cost Share and TA Assessment, and Admin and Operations Assessment.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of the July 2, 2024, Draft District Board Meeting Minutes and for any substantive corrections or additions. T. O’Halloran moved to approve the Minutes as presented. R. Runkle seconded the motion. (T. O’Halloran, R. Runkle, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Finance Committee Report was added to the Consent Agenda. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The RMP TRC Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. T. O’Halloran moved to adopt the Agenda as modified. M. Sands seconded the motion. (T. O’Halloran, M. Sands, unanimous)

**4) CONSENT AGENDA**

FINANCE COMMITTEE REPORT  
OPERATIONS COMMITTEE REPORT  
EDUCATION COMMITTEE REPORT  
TREASURER’S REPORT  
NRCS CONSERVATION PLANS

Culpeper & Orange	494.4 Acres	EQIP IRA Agricultural Waste Management, Grazing Management
Culpeper	885 Acres	EQIP IRA Conservation Crop Rotation
Madison	2 Acres	EQIP Poultry Litter Storage Facility
Rappahannock	13.6 Acres	CSP IRA Wildlife Habitat Management and Planting

**5) ADDITIONS TO AGENDA**

**5.1) TECHNICAL COMMITTEE REPORT WITH ADDITIONS**

**July 24, 2024 Technical Committee Meeting Minutes (Updated)**

*Items in italics were added at the August 6, 2024 Board Meeting in Greene County, Virginia*

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O’Halloran, Culpeper; Robert Runkle, Greene; Anthony Jewett, Madison; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Henny Calloway, Conservation Specialist; Lily Smith, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Richard Jacobs, Conservation Specialist; Rex Rexrode, District Conservationist

1) The following conservation plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Woodbrook Farm	CP-7-25-0012
Liselotte Draney	CP-7-25-0006
Thomas Gilbert	CP-7-25-0008
Mill Creek Farm LLC	CP-7-25-0007
Turn of the River Farm LLC	CP-7-25-0009
Christopher A. Webster	CP-7-23-0068
Raymond Mills	CP-7-23-0042
Karen L. Jennings	CP-7-23-0015
Charles Johnson	CP-7-25-0011

William Queitzish	CP-7-25-0013
Muddy Flats Farm LLC	CP-7-20-0070
Chris Artale	CP-7-21-0002
Full Life Journey Farm	CP-7-24-0025
Philip Ponton	CP-7-25-0014
Albert Lohman	CP-7-25-0010
Standing Rock	CP-7-23-0002
Mary Hood	CP-7-22-0015
Lohr Farm	CP-7-22-0094

2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2025 VACS	Custom Harvesters	07-25-0022	589920	Orange	\$ 20,000.00	\$ 0.00
CCI-CNT	2025 VACS	Madison Farms Locust Dale LLC	07-25-0030	590036	Madison	\$ 8,200.00	\$ 0.00
CCI-SL-6N	2025 VACS	Charles Johnson	07-25-0008	588867	Rappahannock	\$ 5,342.25	\$ 0.00
SL-1	2025 VACS	Woodbrook Farm	07-25-0019	589614	Orange	\$ 12,375.00	\$ 0.00
SL-1	2025 VACS	Liselotte Draney	07-25-0031	590047	Madison	\$ 12,375.00	\$ 0.00
SL-6W	2025 VACS	Thomas Gilbert	07-25-0036	590071	Orange	\$ 70,051.61	\$ 0.00
SL-6W	2025 VACS	Mill Creek Farm LLC	07-25-0037	590088	Orange	\$ 217,475.00	\$ 0.00
SL-6W	2025 VACS	Turn of the River Farm LLC	07-25-0012	589067	Orange	\$ 125,260.50	\$ 0.00
SL-10	2025 VACS	Raymond Mills	07-25-0026	589979	Culpeper	\$ 1,050.00	\$ 0.00
SL-10	2025 VACS	Karen L. Jennings	07-25-0059	590363	Culpeper	\$ 992.25	\$ 0.00
SL-10	2025 VACS	Charles Johnson	07-25-0025	589978	Rappahannock	\$ 1,725.00	\$ 0.00
WQ-1	2025 VACS	William Queitzish	07-25-0020	589615	Madison	\$ 13,590.00	\$ 0.00
NM-3C	2024 VACS	Brandy Rock Farm Inc.*	07-24-0589	586918	Culpeper	\$ 2,142.00	\$ 0.00
SL-6W	2025 VACS	Lohr Farm	07-25-0021	589793	Madison	\$ 115,238.00	\$ 0.00
SL-6W	2025 VACS	Albert Lohman	07-25-0065	590329	Orange	\$ 84,421.00	\$ 0.00
SL-6W	2025 VACS	Christopher A. Webster	07-25-0045	590303	Madison	\$ 28,787.00	\$ 0.00
SL-6W	2025 VACS	Mary Hood	07-25-0062	590919	Greene	\$ 53,652.00	\$ 0.00
SL-7	2025 VACS	Chris Artale	07-25-0060	590671	Madison	\$ 4,853.20	\$ 303.33
SL-11	2025 VACS	Standing Rock	07-25-0009	588868	Rappahannock	\$ 9,000.00	\$ 750.00

\*Contract wasn't recorded in April 23, 2024 Technical Committee Report, but was signed by a Director and included on the carryover report.

3) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2024 VACS	Jessica Graves	07-24-0297	581154	Orange	\$ 12,145.00	\$ 723.61
SL-6W	2024 VACS	Anna Levin	07-24-0223	577358	Culpeper	\$ 12,347.50	\$ 1,651.88
SL-7	2024 VACS	John Davis	07-24-0397	583514	Greene	\$ 11,880.00	\$ 1,261.25
NM-3C	2024 VACS	Brandy Rock Farm Inc.	07-24-0589	586918	Culpeper	\$ 2,142.00	\$ 0.00
NM-3C	2024 VACS	Mt. Pony Farms	07-24-0655	588561	Culpeper	\$ 3,204.00	\$ 0.00
NM-3C	2024 VACS	Douglas Coleman Farms LLC	07-24-0127	558549	Culpeper	\$ 599.10	\$ 0.00
NM-5P	2024 VACS	Pullen Farm LLC	07-24-0555	586573	Culpeper	\$ 3,216.00	\$ 0.00
SL-1	2024 VACS	Bruce Hegyi	07-24-0078	546364	Culpeper	\$ 7,588.10	\$ 0.00
SL-1	2025 VACS	Woodbrook Farm	07-25-0019	589614	Orange	\$ 12,375.00	\$ 0.00
SL-6N	2024 VACS	Turn of the River Farm LLC	07-24-0493	584112	Culpeper	\$ 14,325.15	\$ 6,206.45
SL-6W	2023 VACS	Standing Rock *	07-23-0274	488415	Rappahannock	\$104,148.18	\$ 6,470.11
SL-7	2024 VACS	Tamara Fleming	07-24-0354	582735	Culpeper	\$ 2,608.00	TBD

\*The Technical Committee approved an increase for additional pipeline and buffer acres.

- 4) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Ronald Frazier	07-25-0024	589970	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589972	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589974	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589976	Culpeper	\$ 225.00
RB-3M	PO17406	Suzanne Torosian	07-25-0034	590061	Culpeper	\$ 1,950.00
RB-3M	PO17406	Linda Murphy	07-25-0035	590066	Culpeper	\$ 1,625.00
RB-3M	PO17406	Ronald Melampy	07-25-0029	590031	Culpeper	\$ 1,625.00
RB-4	PO17406	Gada Attiyeh*	07-25-0014	589146	Culpeper	\$ 9,375.00
RB-5	PO17406	Donald Essig	07-25-0032	590068	Culpeper	\$ 15,750.00
<i>RB-1</i>	<i>PO17406</i>	<i>Russell Chaney</i>	<i>07-25-0067</i>	<i>591605</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Lois Weik</i>	<i>07-25-0069</i>	<i>591618</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Allen Reid</i>	<i>07-25-0070</i>	<i>591620</i>	<i>Culpeper</i>	<i>\$ 1,625.00</i>

\*Gada Attiyeh changed from RB-3M to RB-4

- 5) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Kristen Hawkins	07-25-0050	590330	Madison	\$ 225.00
RB-1	DEQ17220	Timothy Hill	07-25-0041	590133	Madison	\$ 360.00
RB-3M	DEQ17220	Donny Boyd	07-25-0039	590110	Madison	\$ 1,787.50
<i>RB-1</i>	<i>DEQ17220</i>	<i>Thomas Smith</i>	<i>07-25-0077</i>	<i>591862</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Isaac Woodson</i>	<i>07-25-0076</i>	<i>591857</i>	<i>Madison</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Lynne Boyle</i>	<i>07-25-0079</i>	<i>591886</i>	<i>Madison</i>	<i>\$ 225.00</i>

- 6) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Leo Kudej III	07-25-0046	590333	Orange	\$ 247.50
RB-1	PO17083	Aaron Brutkiewicz	07-25-0052	590334	Orange	\$ 225.00
RB-1	PO17083	Kevin Dodson	07-25-0007	588817	Madison	\$ 225.00
RB-1	PO17083	Edna Slaven	07-25-0042	590144	Madison	\$ 225.00
RB-3M	PO17083	Judith Spears	07-25-0057	590345	Madison	\$ 1,625.00
<i>RB-1</i>	<i>PO17083</i>	<i>Jane Washburn</i>	<i>07-25-0058</i>	<i>590349</i>	<i>Greene</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Robert Roudabush</i>	<i>07-25-0071</i>	<i>591646</i>	<i>Madison</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Beverly Stack</i>	<i>07-25-0078</i>	<i>591876</i>	<i>Orange</i>	<i>\$ 337.50</i>

- 7) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17407	Anthony Farone	07-25-0055	590344	Orange	\$ 225.00
RB-1	PO17407	Melvin Monroe	07-25-0054	590340	Orange	\$ 225.00
RB-3M	PO17407	Cynthia Whitman	07-25-0053	590336	Orange	\$ 1,625.00
RB-3M	PO17407	Tina Lovett	07-25-0038	590090	Orange	\$ 5,200.00
RB-3M	PO17407	Benjamin Boston	07-25-0017	589596	Orange	\$ 1,787.50
<i>RB-1</i>	<i>PO17407</i>	<i>Stacy Southard</i>	<i>07-25-0061</i>	<i>590755</i>	<i>Orange</i>	<i>\$ 337.50</i>

- 8) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Cheryl Woodard</i>	<i>07-25-0075</i>	<i>591837</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Cheryl Woodard</i>	<i>07-24-0075</i>	<i>591851</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Darlene Shaffer</i>	<i>07-24-0073</i>	<i>591781</i>	<i>Rappahannock</i>	<i>\$ 2,600.00</i>

9) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Angela Eley	07-24-0665	588614	Culpeper	\$ 227.50
RB-1	Locally Funded	Karina Rodriguez	07-24-0661	588596	Culpeper	\$ 320.00
RB-1	Locally Funded	Lily Jenkins	07-25-0047	590325	Greene	\$ 225.00
RB-1	Locally Funded	Thomas Atkins	07-25-0049	590327	Rappahannock	\$ 225.00
RB-1	Locally Funded	Lynda Weller	07-25-0051	590332	Madison	\$ 337.50
RB-3M	Locally Funded	Terry Ford	07-25-0018	589597	Orange	\$ 1,787.50
RB-3M	Locally Funded	Steven Amadon	07-25-0015	589195	Culpeper	\$ 1,787.50
RB-3M	Locally Funded	Kennon Copeland	07-25-0043	590163	Greene	\$ 1,625.00
RB-3M	Locally Funded	Thomas Atkins	07-25-0049	590328	Rappahannock	\$ 1,625.00
RB-4P	Locally Funded	Nargil Grigsby	07-25-0027	590028	Culpeper	\$ 8,250.00
<i>RB-1</i>	<i>Locally Funded</i>	<i>Roger Williams</i>	<i>07-25-0068</i>	<i>591614</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Roberta Watts</i>	<i>07-25-0072</i>	<i>591651</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Roberta Watts</i>	<i>07-25-0072</i>	<i>591654</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Roberta Watts</i>	<i>07-25-0072</i>	<i>591655</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Roberta Watts</i>	<i>07-25-0072</i>	<i>591656</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Michael Davis</i>	<i>07-25-0063</i>	<i>590934</i>	<i>Culpeper</i>	<i>\$ 3,575.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Jesse McGruder</i>	<i>07-25-0080</i>	<i>592037</i>	<i>Greene</i>	<i>\$ 1,950.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Stephen Hutchinson</i>	<i>07-25-0074</i>	<i>591782</i>	<i>Greene</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Cynthia Vasilas</i>	<i>07-25-0048</i>	<i>590326</i>	<i>Orange</i>	<i>\$ 2,600.00</i>

10) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	James Galvin	07-24-0664	588613	Culpeper	\$ 200.00
RB-1	PO17406	David Swan	07-24-0578	586815	Culpeper	\$ 200.00
<i>RB-3M</i>	<i>PO17406</i>	<i>Evelyn Caroline</i>	<i>07-24-0676</i>	<i>588712</i>	<i>Culpeper</i>	<i>\$ 3,140.00</i>
<i>RB-3</i>	<i>PO17406</i>	<i>Christina Stockton</i>	<i>07-24-0394</i>	<i>587265</i>	<i>Culpeper</i>	<i>\$ 2,500.00</i>
<i>RB-4</i>	<i>PO17406</i>	<i>Brandy Harlow</i>	<i>07-24-0404</i>	<i>586938</i>	<i>Culpeper</i>	<i>\$ 5,200.00</i>

11) The following Locally Funded applicants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Angela Eley	07-24-0665	588614	Culpeper	\$ 227.50
RB-1	Locally Funded	Karina Rodriguez	07-24-0661	588596	Culpeper	\$ 320.00

12) The following Upper Hazel River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Monica Worth</i>	<i>07-24-0206</i>	<i>584914</i>	<i>Rappahannock</i>	<i>\$ 3,200.00</i>

13) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3M</i>	<i>PO17407</i>	<i>Old South Farm LLC</i>	<i>07-24-0429</i>	<i>587126</i>	<i>Orange</i>	<i>\$ 2,000.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>William Powell</i>	<i>07-24-0559</i>	<i>587598</i>	<i>Orange</i>	<i>\$ 1,250.00</i>

14) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>PO17083</i>	<i>Mary D'Agnese</i>	<i>07-24-0435</i>	<i>584399</i>	<i>Greene</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>James Bennett</i>	<i>07-24-0647</i>	<i>588442</i>	<i>Madison</i>	<i>\$ 187.50</i>

RB-1	PO17083	William Joyce	07-24-0649	588462	Madison	\$ 200.00
RB-1	PO17083	Donna Apperson	07-24-0653	588481	Madison	\$ 260.00

15) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ17220	Eileen Kennedy	07-24-0376	583008	Madison	\$ 200.00
RB-1	DEQ17220	James O'Grady	07-24-0551	586205	Madison	\$ 320.00
RB-1	DEQ17220	Jamie Boyd	07-24-0626	587549	Madison	\$ 200.00
RB-1	DEQ17220	Virginia Lillard	07-24-0646	588440	Madison	\$ 206.25

16) The following Residential participants have been canceled by the Technical Committee:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3M	PO17406	Gada Attiyeh	07-24-0623	587390	Culpeper	\$ 3,000.00
RB-3M	Locally Funded	Michael Davis	07-24-0674	588650	Culpeper	\$ 1,100.00

17) There are two residential septic contracts that are being transferred to new owners:

- a. Contract # 07-24-0622, Instance & Practice: 587443, RB-3. Brittley Cullaro transferring to John W. Clark IV
- b. Contract # 07-24-0579, Instance & Practice: 586816, RB-3. Nicholas Zervos, transferring to Franklin Aveni.

18) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

Practice	Participant	County	Amount
RWH – Rainwater Harvesting	Jason Champion	Orange	\$ 1,374.39

19) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for payment:

Practice	Participant	County	Amount
VSC – Wet Swale	Barbara Fattore	Orange	\$ 23,355.66*

\*\$18,684.53 VCAP DCR Funds Paid to Contractor; \$4,671.13 VCAP NFWF funds paid to applicant.

20) The Technical Committee discussed a practice which was out of compliance. A certified letter has been mailed and further follow-up will occur in an attempt to remediate the issue.

21) The Technical Committee discussed the implications of the new additions to the FY2025 Cost Share and Technical Assistance Grant Agreement and Deliverables.

22) The Technical Committee discussed and prioritized suggestions from the Technical Advisory Committee. The Technical Committee Chairman will submit the prioritized suggestions in order of most important to least important in an online survey later this week.

23) District Staff updated the Technical Committee on recently completed administrative reviews conducted by Debbie Cross, Conservation District Coordinator. The reviews went well, and all forms were submitted to DCR.

24) District Staff will be working with Debbie Cross to conduct random verifications (new term for spot checks) of practices remaining in lifespan. Please contact Staff if you wish to attend the verifications.

25) The Technical Committee Chairman:

- a. requested authority from the Board for the Technical Committee to compose a letter to Matthew Wells, DCR, regarding the burden of DCR policy updates.
- b. informed the Board that bids for dam wave berm repairs have been received and opened, with the lowest bid totaling \$500,000. This amount exceeds the District's budget by about \$125,000. The District has requested additional dam repair funds from DCR, and the contractor is willing to wait for a response.

R. Bradford updated the Board on the District Office in Orange County. The original plan to remain in the building with Farm Service Agency – Orange has changed, and the possibility of relocating to office space elsewhere in Orange is being investigated.

R. Bradford requested authority from the Board for the Technical Committee to send a letter to Matthew Wells, DCR Director, regarding the increasing administrative burden on District staff from program requirements of the Virginia Agricultural Best Management Practices Cost Share Program.

R. Bradford informed the Board that bids for dam wave berm repairs have been received and opened, with the lowest bid totaling \$500,000 for the two projects. This amount exceeds the District's budget by about \$125,000. The District has requested additional dam repair funds from DCR, and the contractor is willing to wait for a response. A response from DCR is expected by mid-September after the next meeting of the Virginia Soil and Water Conservation Board.

R. Bradford provided an update on one ag contract review process, noting that the contract was found to be non-compliant during a site visit conducted by himself and Mr. Yager. The identified issues have been addressed by the participant, resulting in the contract now being fully in compliance.

A. Jewett recused himself from the discussion of the contracts portion of the Technical Committee Report and Additions and left the meeting room.

R. Bradford made a motion to accept the Technical Committee Report with Additions and to authorize the Technical Committee to draft a letter to DCR Director, Matthew Wells. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

## **5.2) RMP TRC COMMITTEE REPORT**

The District recently received its Resource Management Plan Program Review "Report Card" from DCR. The review consists of a Programmatic Section and a Plan Review Section. The District scored 100% on Program Review and 90% on Plan Review. This was the second such review the District has had since the program's inception. The first review in 2019 scored a 100/100.

The RMP Technical Review Committee updated its TRC Membership List.

R. Bradford moved to accept the RMP TRC Committee Report as presented. A. Jewett seconded the motion. (R. Bradford, A. Jewett, unanimous)

## **6) DIRECTOR REPORTS**

S. Morris reported on his attendance at the Greene County Farm Show, noting that despite the weather causing a lower attendance, the event was still well-executed.

T. O'Halloran announced his resignation from the District Board, effective October 1, 2024. R. Bradford moved to accept his resignation (with regrets). M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous). R. Bradford moved to recommend Associate Director, Bob Williamson, to the Virginia Soil and Water Conservation Board for appointment to fill Tom's position as Director and Treasurer of the Board. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

L. Graves shared his participation in the first of five dam safety meetings hosted by DCR, with the next meeting scheduled for September. He also reported on attending the Area II Legislative meeting with Mr. Wichelns, where the Legislative Report was approved to be sent to the Association. Mr. Wichelns distributed a copy of the Area II Report to all members of the District Board.

## **7) STAFF REPORTS**

S. DeNicola expressed gratitude to the Directors and staff for sending her updates to their bios. She introduced Kayleigh Dugger, a District Scholarship recipient, to the Board, congratulating her on her achievements.

R. Jacobs informed the Board that he will be collaborating with Blair Blanchett from VASWCD on the DEQ Stormwater Handbook review.

D. Massie reported that thirteen contracts underwent administrative review with Debbie Cross, DCR, and all were found to be compliant with DCR Policies. The District will begin project verifications (spot checks) for twenty contracts today, with the goal of completing all verifications by

the end of September 2024. He also reminded Directors to provide suggestions for Clean Water Farm Award nominations. Additionally, he mentioned that he and other District staff have registered to attend the Annual VACDE Trainings at Graves Mountain Lodge later this month.

G. Wichelns shared that he and Lily Smith represented the District at the Greene County Farm Show, where there was significant interest in the VCAP Program. He also noted that Tom O'Halloran, who has been the representative for Soil and Water Conservation Districts on the Rappahannock River Basin Commission, will be resigning from his position there also. A vote to fill his seat will take place on August 30<sup>th</sup>. Mr. Wichelns emphasized the value and importance of District involvement in the River Basin Commissions, noting that the Culpeper District currently has seats on two. Lastly, he mentioned that the final mowing and maintenance of District dams will begin this week.

**8) AGENCY REPORTS**

NRCS- R. Rexrode delivered an update on recent personnel additions at the USDA Culpeper Office, including Bella Brush (NRCS) and John Ramirez (RD), both of whom commenced their roles earlier this month. He informed the Board about the successful closure of two easements in Culpeper County and the imminent evaluation of WRP Easements. Additionally, he reported on the upcoming review of fifteen CREP practices that are nearing the end of their contract lifespan. He also reported on measures being taken by the Governor to address drought conditions by opening access to FSA Emergency Funds.

DCR- D. Cross presented the FY24 Assessment for Cost Share & Technical Assistance and the FY24 Assessment for Admin & Operations. The District scored nearly perfect on the Annual Assessments. She proceeded to outline several points from her written report, emphasizing the approaching deadline for the FY24 Annual Report and the upcoming two-year audit to be conducted by *Robinson, Farmer and Cox, Inc.* She informed Directors and staff of several upcoming dates and trainings, including a reminder of the mandatory completion of a FOIA training every two years.

VDOF- M. Kenerly announced the VDOF's free Riparian Forest for Landowners (RFFL) Program for eligible individuals interested in participating.

**9) PLAN FOR AUGUST COMMITTEE MEETINGS**

Committees will meet at the Madison Extension Office on Tuesday, August 20, 2024. Personnel 9:00, Operations 9:30, Technical 10:00. The Education Committee will meet on Thursday, August 22, 2024, at the Madison County Extension Office at 3:30. **BOARD MEETING FOR SEPTEMBER WILL BE HELD AT 10:00 AM ON TUESDAY, September 3, 2024, in person, at the Madison County Extension Office.**

**10) ADJOURNMENT**

L. Graves motioned to adjourn the August 2024 Board meeting at 11:00 AM. R. Bradford seconded the motion. (L. Graves, R. Bradford, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman

Date Approved \_\_\_\_\_, 2024