

INVITATION FOR BIDS

Agency Name:

Culpeper SWCD

351 Lakeside Drive

Culpeper, Virginia 22701

(540) 825-8591

Project Name & Location:

Access Road Relocation

1) Mountain Run Dam 8A (04701)

PROJECT CODE NO: MRD2018ROAD

Engineers of Record:

Schnabel Engineering

6445 Shiloh Road, Suite A

Alpharetta, GA 30005

DATE: January 7, 2019

**ACCESS ROAD RELOCATION
MOUNTAIN RUN WATERSHED DAM 8A
CULPEPER, VIRGINIA**

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NOTICE OF INVITATION FOR BIDS

Sealed bids are invited for: The removal and reconstruction of one single-lane, paved access road; approximately 200 feet.

Bid Submission Deadline: Thursday, February 21, 2019

If interested, request additional information by contacting Culpeper Soil & Water Conservation District at 540-825-8591. A **MANDATORY** pre-bid site visit will be held at 8:30 on Thursday, January 24, 2019.

BID SPECIFICATIONS

DATE: January 7, 2019
PROJECT: Access Road Relocation
Mountain Run Watershed Dam 8A –

Project Code: MRD2018ROAD

To: Culpeper Soil & Water Conservation District
351 Lakeside Drive
Culpeper, Virginia 22701

Scope of Work

The bid contract will be for the removal of approximately 200 feet of one single lane, paved access road and reconstruction of a new road segment located in Culpeper County, Virginia. Existing road and minor forest land cover is to be fully removed and disposed of at an off- site location. Contractor must provide suitable fill material for new road base, subgrade material, culvert installation and asphalt paving. Minor survey work for project staking and as built data is required of contractor. Topsoil is to be stripped, stockpiled and replaced on and fill areas. Additional topsoil maybe required and to be provided by contractor. Residential vehicle access to two temporary residence home-sites must be maintained or provided throughout the project. The contractor will be responsible for any overhead clearing of vegetation required for construction vehicle access. The contractor will be responsible for all local state or federal permits associated with the project. All disturbed areas will need to be fully stabilized per specifications.

Bid Requirements

All bidders shall use the attached Bid Form (page 8 & 9) for submitting their bid proposal. All bidders shall sign and submit certification of Insurance Requirements as outlined below. All bidders must be licensed to work in the Commonwealth of Virginia (Class B license – minimum or commensurate with bid amount). Three references and qualifications are required as part of bid submittal. The successful bidder shall comply with all applicable State and Federal regulations, including safety, while work on Owner property.

Design and Specifications

The construction shall be completed in accordance with the attached specifications;

Construction Specifications for Road Relocation

List of Specifications

Title	No.
Pollution Control	VA-705
Seeding	VA-706
Site Preparation	VA-707
Salvaging and Spreading Topsoil	VA-708
Excavation	VA-721
Earthfill	VA-723
Corrugated Metal Pipe	VA-751
Geotextile	VA-795
Loose Rock RipRap	VA-761

Erosion and Sediment Control

The contractor shall comply with all local, state, and federal regulations regarding erosion and sediment control. Reference: Virginia Erosion and Sediment Control Handbook

Construction Access

- A. Construction access to the job sites will be along existing access routes per District easements.
- B. Any damage to the existing ground along access routes or within the work limits, shall be repaired at the contractor's expense prior to demobilization. Repair shall include any necessary regrading, seeding and mulching.

Vehicle access

Residential vehicle access must be maintained throughout the duration of the project.

Notification

The contractor shall notify the Owner at least 1 week prior to the start of construction and at all other times specified in construction drawings and attached specifications.

Insurance Requirement

Along with bid submission, the contractor must furnish Certificates of General Liability, Vehicle Liability and Workman's Compensation Insurance in amounts not less than \$1,000,000, \$1,000,000 and \$500,000 respectively to the Owner. All insurance coverages shall be written by companies licensed to do business in Virginia and shall be administered by a Virginia registered agent. Proof of insurance must include dams listed as an insured construction item. The contractor will maintain these coverages during the entire term of the contract.

Hold Harmless: The contractor agrees to hold the Owner harmless and exonerate the Owner from any and all liability for injury or damage to persons or property caused by the negligence or willful misconduct of contractor, its agents, employees, or subcontractors in carrying out its duties. This indemnification shall apply to any costs incurred by the Owner, including reasonable attorney's fees, in defense of such action.

Negotiation of Bid

The Owner reserves the right to accept or reject any or all bids submitted.

Negotiation with Low Bidder

The Owner reserves the right to negotiate options with the lowest responsive/responsible bidder.

Submission of Bid

Sealed bids shall be submitted on the attached Bid Submission Form to Culpeper Soil & Water Conservation District. Bids shall be mailed by Certified Registered Mail or hand delivered to Culpeper Soil & Water Conservation District, 351 Lakeside Drive, Culpeper, VA 22701. All Bids should be marked on the outside of the envelope with the letters "Bid" so as to avoid its possible opening with regular mail. **Bids will be rejected if not on the attached form.** Sealed bids must be received by the Culpeper District by 4 p.m. on Thursday, February 21, 2019.

Opening of Bid

The bids will be opened at 9 a.m. on Tuesday, March 5, 2019 in Culpeper County just prior to the Board Meeting of the Culpeper Soil & Water Conservation District. The successful bidder will be notified on the following day. In the event of bad weather that closes the Culpeper SWCD office, the bids will be opened on the next business day.

If notice of acceptance of this bid is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Timeline

The undersigned understands that time is of the essence and agrees that the time for completion of the entire project shall be 90 consecutive calendar days from the date of commencement of the Work as specified in the Notice of Proceed.

Requirements for Certification prior to payment

The contractor must notify the Owner 1 week prior to completion in order to schedule a final inspection visit by the certifying engineer. The certifying engineer will inspect the completed work within 1 week of completion. A bill representing the contract price must be submitted. All necessary seeding, grading and final mulching must be completed prior to payment.

Payment Time

Payment will be made within 30 days after certification by a professional engineer licensed by Virginia that the repair meets the above NRCS specifications. The engineer will be an authorized representative of the engineer of record for the project. Individual contractors shall provide their Social Security Number and proprietorships, partnerships and corporations shall provide their Federal Employer Identification Number, in the space indicated on the Bid Form. Payment for each of the three sub projects can be made as each is completed and certified.

Fair Employment Practices

The bidder will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. The proposer agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth this nondiscrimination clause. The bidder, in all solicitations or advertisements for employees placed because of this proposal, will state that such bidder is an equal opportunity employer.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and will not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

Disqualification of Contractors: By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

Modification of Bid

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner or by sending the Owner a telegraphic message.

Nondiscrimination Statement

In accordance with the Code of Virginia, this public body does not discriminate against faith based organizations or against a bidder or offeror because of race, religion, color, sex, nation origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

Right to Terminate Contract

In the event that any provisions of this Contract are violated by the Contractor, the Owner shall have the right to serve written notice upon the Contractor of its intention to terminate such Contract, such notice to contain the reasons for such intention to terminate. The Contractor shall immediately upon receipt of such notice, cease such violation or make satisfactory arrangements for corrections or the Owner may declare the Contract terminated by serving written notice upon the Contractor. The termination shall be effective and the Contract shall cease five (5) days after mailing such written notice via certified United States mail to the Contractor and his surety. In the event of such termination, the Owner may take over the work or any portion thereof, and prosecute the same, by contract or any other method, for the account and at the expense of the Contractor, and the Contractor shall be liable to the Owner for any excess cost occasioned by the Owner thereby.

Negotiation with Successful Bidder

- A. If all bids received exceed the available funds for the proposed purchase, the Owner, pursuant to Code provisions, may meet with the lowest responsive and responsible bidder to discuss a reduction in the scope for the proposed purchase and negotiate a contract price within the available funds.
- B. After bid negotiations, the lowest responsive and responsible bidder shall submit an addendum to his bid, which addendum shall include the change in scope for the proposed purchase, the reduction in price and the new contract value.
- C. If the proposed addendum is acceptable to the Owner, the Owner may award a contract within funds available to the lowest responsive and responsible bidder based upon the amended bid.
- D. If the Owner and the lowest responsive and responsible bidder cannot negotiate a contract within available funds, all bids may be rejected.

Directions to Site

Contact the Culpeper SWCD District Office for specific directions.

BID SUBMISSION FORM

Access Road Relocation

Issue Date: January 7, 2019

Title: Access Road Relocation – Mountain Run 8A.

Issuing Agency: Culpeper Soil & Water Conservation District

Completion Date: TBD

Sealed Bids will be received until 4 p.m., Thursday, February 21, 2019 at the Culpeper Soil & Water Conservation District office.

All inquiries for information should be directed to Greg Wichelns, Phone (540) 825-8591, gregw@culpeperswcd.org

Submission of Bid(certified mail or hand deliver) to:

Culpeper Soil & Water Conservation District, 351 Lakeside Drive, Culpeper, VA 22701

SITE SHOWING: There will be a MANDATORY site showing scheduled for 8:30 a.m., Thursday, January 24, 2019.

Bids will be rated on the following criteria:

- 1. Cost***
- 2. Ability to complete the contract in the specified time.***
- 3. Experience of contractor to perform the task.***
- 4. Bidder meeting all bid requirements and providing all submittals.***

Business name _____

Address: _____

Phone: _____

Please acknowledge receipt of the specifications:

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the Plans and Specifications .

CONTRACT BID:

Lump sum price construct 3 earthen training dikes in accordance with the Specifications.

Total Lump Sum Bid \$ _____

Name of individual who attended pre bid site visit: _____

I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Commonwealth of Virginia, Department of Commerce, State Board of Contractors, to perform all Work included in the scope of the Contract.

Virginia License No. _____

Bidder _____

(Name of Firm)

Contractor Class _____

By _____

(Signature)

Specialty _____

(Typed Name)

Valid until _____

Title _____

If Partnership(List Partners' Names)

If Corporation, affix Corporate Seal &

List State of Incorporation

State: _____

(Affix Seal)

Business Address:

Telephone # _____

Fax# _____

Email (optional) _____