

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### **BOARD MEETING Virginia Cooperative Extension Madison, Virginia February 7, 2017**

The meeting was called to order by Chairman Lynn Graves at 9:30 A.M.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Philip Morris, Greene County  
Robert Brame, Orange County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Monira Rifaat, Rappahannock County  
Michael Peterson, Rappahannock County  
Steve Hill, Madison County

**DIRECTORS ABSENT:** Dick McNear, Rappahannock County Associate Director  
Jim Byrne, Madison County Associate Director  
Warren Lee, Orange County Associate Director  
Tom O'Halloran, Culpeper County  
Andrew Campbell, Culpeper County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Steve Morris, Greene County Director, At Large  
Brad Jarvis, Madison County, Virginia Cooperative Extension,  
Associate Director

**STAFF PRESENT:** Greg Wichelns, District Manager  
JoAnn Neal, Administrative Secretary  
Ashleigh Cason, Conservation Specialist  
W. Spencer Yager, Conservation Specialist  
David Massie, Conservation Specialist  
Richard Jacobs, Conservation Specialist  
Henny Calloway, Conservation Specialist  
Stephanie DeNicola, Information Specialist  
E. J. Burke, Conservation Specialist  
Amanda Chester, Conservation Specialist

**OTHERS PRESENT:** Rex Rexrode, NRCS District Conservationist  
Debbie Cross, CDC, Department of Conservation and Recreation  
Jim Gehlsen, Area II Chairman

#### **1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves welcomed everyone to Madison County. Following a moment of silence, R. Jacobs led the Pledge of Allegiance. There were two handouts: Technical Committee Report Addenda (2).

L. Graves welcomed Jim Gehlsen, Area II Chairman. Mr. Gehlsen has been a Director for 5 years and is currently Vice Chair of the Prince William SWCD. He is also a producer that grows Christmas trees, has a pumpkin patch, grows organic vegetables and cuts hay.

2) **DRAFT MINUTES**

L. Graves called for approval of the substance of the January 3, 2017 Draft Board Meeting Minutes and for any substantive corrections or additions. R. Bradford moved to approve as presented. M. Peterson seconded the motion. (Bradford, Peterson, unanimous)

3) **AGENDA APPROVAL**

L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and be added to the Agenda as 5.1. G. Wichelns requested RMP TRC Implementation Plan Review be added after Technical Committee Report. Rex Rexrode reported there were no NRCS plans to be added to the Agenda. M. Rifaat moved to approve the Agenda as amended. M. Peterson seconded the motion. (Rifaat, Peterson, unanimous)

4) **CONSENT AGENDA**

Consent Agenda approved as modified.

COMMITTEE REPORTS

- EDUCATIONAL
- OPERATIONS
- LEGISLATIVE

TREASURER'S REPORT

5) **ADDITIONS TO AGENDA –**

5.1) **TECHNICAL REPORT –**

*\*Items in italics were added at the February 7, 2017 Board Meeting in Madison County, Virginia*

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6	2017 VACS	Randy Soderquist	07-17-0313	267791	Madison	\$ 10,436.00	\$ 652.25
LE-2	2017 VACS	Little Sage Farm	07-17-0316	267819	Rappahannock	\$ 6,020.00	\$ 1,505.00
SL-8B	2017 VACS	Battlepark Farm	07-17-0342	268115	Culpeper	\$ 5,229.70	\$ 0.00
RMP-1	<i>RMP Fund</i>	Charlie Thornton	07-17-0291	268192	Madison	\$ 1,944.00	\$ 0.00
<i>SL-6</i>	<i>2017 VACS</i>	<i>True Blue Farm LLC</i>	<i>07-17-0363</i>	<i>278646</i>	<i>Orange</i>	<i>\$ 21,760.00</i>	<i>\$ 1,360.00</i>

2) *The following BMP participants have been approved by the Technical Committee for payment:*

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
<i>SL-6T</i>	<i>RR TMDL</i>	<i>Don Shifflette**</i>	<i>07-15-0242</i>	<i>231736</i>	<i>Madison</i>	<i>\$ 7,192.42</i>	<i>\$ 0.00</i>
<i>SL-6T</i>	<i>2015 VACS</i>	<i>Don Shifflette**</i>	<i>07-15-0242</i>	<i>231736</i>	<i>Madison</i>	<i>\$ 2,397.48</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2016 CBIG</i>	<i>Scott Sullivan*</i>	<i>07-15-0369</i>	<i>230229</i>	<i>Greene</i>	<i>\$ 112,230.33</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2016 Supp.</i>	<i>Scott Sullivan*</i>	<i>07-15-0369</i>	<i>230229</i>	<i>Greene</i>	<i>\$ 35,632.52</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2016 Supp.</i>	<i>Hunter Weaver***</i>	<i>07-15-0288</i>	<i>206018</i>	<i>Madison</i>	<i>\$ 49,760.00</i>	<i>\$ 0.00</i>

*\*Increase due to fracking of well costs, extra pipe and extra fence.*

*\*\*Increase due to extra fence, and stone and machine time for limited access construction.*

*\*\*\*Increase due to the installation of two limited accesses.*

3) The following BMP applicants have cancelled their projects with the District:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
SL-6	2015 VACS	Eusebia Estes	07-15-0309	206519	Greene	\$ 20,650.10
SL-6	2015 VACS	Graydon Lamb	07-15-0311	206524	Greene	\$ 14,516.40
SL-6	2015 VACS	Robert Bradford	07-15-0358	208400	Orange	\$ 6,500.00

4) The following approved SL-6 applicants have had their cost estimates revised by District Staff. The new total cost share amount is shown below:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
SL-6	2017 Earmark	Calvin Powell	07-15-0200	203066	Greene	\$ 31,350.70
SL-6	2017 Earmark	Battlepark Farm	07-15-0357	208375	Culpeper	\$ 41,540.00
SL-6	2017 Earmark	J.C. Smith Farm Partnership	07-15-0360	208442	Madison	\$ 35,490.00
SL-6	2017 Earmark	Michael Willis	07-15-0375	208831	Madison	\$ 89,560.00
LE-1T	DEQ15990	White Horse Hill Farm	07-17-0107	263152	Rappahannock	\$ 18,003.00

5) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Rain Garden	Adrianus Van Krimpen	Culpeper	\$ 1,048.85

6) The following Upper Rapidan River TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Michael Piercy	07-17-0340	268077	Madison	\$ 150.00
RB-1	DEQFY16RFA	Scott Fox	07-17-0341	268078	Madison	\$ 150.00
RB-3	DEQFY16RFA	Ellen Nagase	07-17-0345	268126	Madison	\$ 2,337.50
RB-1	DEQFY16RFA	Hubert Barr	07-17-0346	268127	Orange	\$ 150.00
RB-1	DEQFY16RFA	Ruth Kulick	07-17-0372	268760	Madison	\$ 150.00
RB-1	DEQFY16RFA	Eric Woolford	07-17-0374	268762	Orange	\$ 150.00

7) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-4P	DEQNPSWQIF	Sharon Accardo	07-17-0213	265955	Orange	\$ 4,500.00
RB-1	DEQNPSWQIF	Joyce Epperly	07-17-0339	268073	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Alvin Meadows	07-17-0338	268056	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Christine Shifflett	07-17-0337	268054	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Stephen Trainum	07-17-0336	268053	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Gerald Burnett	07-17-0335	268051	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Pamela Garner	07-17-0334	268050	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Phillip Cotten	07-17-0333	268048	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Phillip Cotten	07-17-0333	268049	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Ashley Young	07-17-0332	268047	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Ida Thompson	07-17-0330	268037	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Melanie Harp	07-17-0331	268041	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Wendy Weakley	07-17-0343	268120	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Michael Morrison	07-17-0349	268130	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Jo Woods	07-17-0344	268125	Greene	\$ 150.00

RB-1	DEQNPSWQIF	Christopher Donner	07-17-0347	268128	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Janet Roberts	07-17-0310	267770	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Christine Verhagen	07-17-0314	267792	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Carolyn Cox	07-17-0318	267825	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jane Thompson	07-17-0319	267826	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Greg Bookout	07-17-0320	267961	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Max Weber	07-17-0321	267962	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Holly Morgan	07-17-032	267961	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Edward Knewstep	07-17-0325	267986	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Harry Rogers	07-17-0326	267987	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Adrianus Van Krimpen	07-17-0327	267988	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Carroll L. Apperson III	07-17-0328	267989	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Ruth Baumgardner	07-17-0234	267730	Rappahannock	\$ 2,337.50
RB-1	DEQNPSWQIF	Robert Clarke	07-17-0307	267764	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Frank Griffith	07-17-0308	267765	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Phyllis Outlaw	07-17-0309	267766	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Karen Nesbit	07-17-0311	267784	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Robert Royster	07-17-0315	267795	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Burton Laub	07-17-0322	267983	Madison	\$ 150.00
RB-3	DEQNPSWQIF	Ann Timmons	07-17-0323	267984	Culpeper	\$ 2,337.50
RB-3	DEQNPSWQIF	Gregg Lacy	07-17-0348	268129	Culpeper	\$ 2,337.50
RB-3	DEQNPSWQIF	Cedar Homes LLC	07-17-0364	268747	Orange	\$ 2,337.50
RB-3	DEQNPSWQIF	CedarHomes LLC	07-17-0364	268748	Orange	\$ 2,337.50
RB-1	DEQNPSWQIF	Sherre Kaufman	07-17-0365	268749	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Tracey Shifflett	07-17-0366	268752	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Beverly Shifflett	07-17-0367	268053	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Daniel Dowling Sr.	07-17-0368	268753	Madison	\$ 150.00
RB-1	DEQNPSWQIF	George Krynitsky	07-17-0370	268757	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Paul McKenna	07-17-0371	268759	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Cecil Dean	07-17-0351	268193	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jeanne Banks	07-17-0353	268357	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Janet Murphy	07-17-0354	268360	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Michael Watts	07-17-0355	268365	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Joan Bonsignore	07-17-0356	268378	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Bruce Wyman	07-17-0251	268385	Culpeper	\$ 2,337.50
RB-1	DEQNPSWQIF	Philip String	07-17-0357	268400	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Rhonda Foster	07-17-0359	268458	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Joann Lambert	07-17-0360	268459	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Beauregard Farm Inc	07-17-0361	268496	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Beauregard Farm Inc	07-17-0361	268495	Culpeper	\$ 150.00
RB-4P	DEQNPSWQIF	Atlantic VA Properties	07-17-0375	268775	Culpeper	\$ 4,500.00
RB-1	DEQNPSWQIF	William Noakes	07-17-0369	268754	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	William Noakes	07-17-0369	268755	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Jon Carr	07-17-0377	268779	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Dean Hahn	07-17-0362	268695	Rappahannock	\$ 150.00

8) The following Robinson River TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQPO16119	Dennis Verhoff	07-17-0312	267785	Culpeper	\$ 150.00

<i>RB-1</i>	<i>DEQPO16119</i>	<i>Douglas Tasker</i>	<i>07-17-0358</i>	<i>268449</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
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9) The following Upper York River TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Rosa Brown</i>	<i>07-17-0373</i>	<i>268761</i>	<i>Orange</i>	<i>\$ 150.00</i>

10) The following Upper Hazel River TMDL Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
<i>RB-4P</i>	<i>DEQ 15990R</i>	<i>John Miller III</i>	<i>07-17-0072</i>	<i>262214</i>	<i>Rappahannock</i>	<i>\$ 4,500.00</i>
<i>RB-4</i>	<i>DEQ 15990R</i>	<i>Scott Montgomery</i>	<i>07-17-0240</i>	<i>266277</i>	<i>Rappahannock</i>	<i>\$ 2,600.00</i>

11) The following Upper York River TMDL Residential participants has been approved for payment by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ 15972R</i>	<i>Martha Atkins</i>	<i>07-17-0216</i>	<i>265960</i>	<i>Orange</i>	<i>\$ 150.00</i>

12) The following Upper Rapidan River TMDL Residential participants has been approved for payment by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ FY16RFA</i>	<i>Lindy Wright</i>	<i>07-17-0154</i>	<i>265369</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQ FY16RFA</i>	<i>William Huff III</i>	<i>07-17-0274</i>	<i>266819</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQ FY16RFA</i>	<i>Thomas Pendleton</i>	<i>07-17-0271</i>	<i>266812</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>William McMullen</i>	<i>07-17-0273</i>	<i>266818</i>	<i>Greene</i>	<i>\$ 137.50</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>William McMullen</i>	<i>07-17-0273</i>	<i>266814</i>	<i>Greene</i>	<i>\$ 137.50</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Ellen Keys</i>	<i>07-17-0156</i>	<i>265377</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Pagan Strauss</i>	<i>07-17-0221</i>	<i>265968</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-4</i>	<i>DEQFY16RFA</i>	<i>Henry Purcell</i>	<i>07-17-0064</i>	<i>262176</i>	<i>Orange</i>	<i>\$ 4,000.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Thomas Bennett</i>	<i>07-17-0233</i>	<i>266094</i>	<i>Orange</i>	<i>\$ 150.00</i>
<i>RB-3</i>	<i>DEQ FY16RFA</i>	<i>Stephanie Golon</i>	<i>07-17-0153</i>	<i>265367</i>	<i>Greene</i>	<i>\$ 1,487.50</i>

13) The following WQIF Residential participants have been approved by the Technical Committee for payment by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>John Yeaman III</i>	<i>07-17-0126</i>	<i>266035</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Gertha Houston</i>	<i>07-17-0209</i>	<i>265924</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Cecilia Rowe</i>	<i>07-17-0228</i>	<i>266036</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Wendi Sirat</i>	<i>07-17-0008</i>	<i>237505</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>David Cox</i>	<i>07-17-0174</i>	<i>265440</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Alain Zuschlag</i>	<i>07-17-0095</i>	<i>263006</i>	<i>Rappahannock</i>	<i>\$ 1,887.50</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>George Aylor</i>	<i>07-17-0175</i>	<i>265441</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>George Aylor</i>	<i>07-17-0175</i>	<i>265442</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>George Aylor</i>	<i>07-17-0175</i>	<i>265443</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Gillian Edwards</i>	<i>07-17-0155</i>	<i>265373</i>	<i>Rappahannock</i>	<i>\$ 975.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Reed Messer</i>	<i>07-17-0129</i>	<i>264235</i>	<i>Orange</i>	<i>\$ 137.50</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Doris Coughlin</i>	<i>07-17-0006</i>	<i>237497</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>

RB-1	DEQNPSWQIF	Doris Coughlin	07-17-0006	237499	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Doris Coughlin	07-17-0006	237500	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Doris Coughlin	07-17-0006	237502	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Louis Moore	07-17-0261	266577	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Louis Moore	07-17-0261	266578	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Louis Moore	07-17-0261	266579	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Louis Moore	07-17-0261	266580	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Louis Moore	07-17-0261	266581	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Louis Moore	07-17-0261	266605	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Kristian Kimble	07-17-0145	265253	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Frank Grosso	07-17-0268	266701	Rappahannock	\$ 975.00
RB-1	DEQNPSWQIF	Kenneth Gilmore	07-17-0181	265521	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Ann Marie Anderson	07-17-0184	265524	Culpeper	\$ 1,439.84
RB-1	DEQNPSWQIF	Gwendolyn Apperson	07-17-0294	267040	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Marylin Hupp	07-17-0162	265389	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	James O'Grady	07-17-0243	266273	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Ester Schmidt	07-17-0245	266275	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Michael Larosa	07-17-0286	266866	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Vinda Carpenter	07-17-0212	265952	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Beverly Dickey	07-17-0254	266308/9	Rappahannock	\$ 300.00
RB-1	DEQNPSWQIF	Cecil Dean	07-17-0351	268193	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Edward A. Knewstep	07-17-0325	267986	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Michael Watts	07-17-0355	268365	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Rhonda Foster	07-17-0359	268458	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	William Noakes	07-17-0198	265778	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	William Noakes	07-17-0198	265780	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	James Massie	07-17-0253	266301	Rappahannock	\$ 110.00
RB-1	DEQNPSWQIF	James Massie	07-17-0253	266302	Rappahannock	\$ 110.00
RB-1	DEQNPSWQIF	James Massie	07-17-0253	266303	Rappahannock	\$ 110.00
RB-1	DEQNPSWQIF	James Massie	07-17-0253	266304	Rappahannock	\$ 110.00
RB-3	DEQNPSWQIF	Ruth Baumgardner	07-17-0234	267730	Rappahannock	\$ 1,617.50
RB-1	DEQNPSWQIF	Ruth Baumgardner	07-17-0234	266179	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Evert Sowards	07-17-0203	265838	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Evert Sowards	07-17-0203	265839	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Anthony Markley	07-17-0182	265522	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Ann Timmons	07-17-0323	267984	Culpeper	\$ 2,225.00

14) The following Robinson River TMDL Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQPO16119	Douglas Tasker	07-17-0358	268449	Culpeper	\$ 150.00

15) The following Upper York River TMDL Residential participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ15972R	Jean Graves	07-17-0219	265966	Orange	\$ 150.00

16) The following WQIF Residential participants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Janet Dean	07-17-0225	266003	Culpeper	\$ 150.00

RB-1	DEQNPSWOIF	Bruce Wyman	07-17-0251	266297	Culpeper	\$ 150.00
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17) The District Manager gave a brief update on dam maintenance issues.

- a. The iron work on two dams in Madison County – Beautiful Run 2A and Beautiful Run 11- was recently completed. District Staff will evaluate the work prior to payment.
- b. The small repair projects scheduled on several Beautiful Run dams will be put out for bid soon in the local newspapers.

18) The District Manager reported that the District was receiving two renewed TMDL grants. The Upper Hazel River TMDL and the Upper York River TMDL will receive funding in the spring of 2017.

19) *The Technical Committee requests the Board's approval to open and award the bid for the small repair projects scheduled on several Beautiful Run dams at the upcoming Technical Committee meeting on Tuesday, February 21, 2017.*

R. Bradford reported completion of all practices under 2016 Chesapeake Bay Implementation Grant (CBIG) Funding of approximately \$200,000 and the 2016 Supplemental VNRFC funding has used ½ of the \$700,000 allotted to this program. Discussion followed.

**RMP Implementation Plan Review Completion**

The RMP-TRC has verified the implementation of three RMP plans for Culpeper County

7-15-007	298.7 total acres
7-15-008	all cropland
7-15-009	

Conditional approval is granted because there are two minor edits that need to be made: Type of crop on a specific field and the revised date on the Nutrient Management Plan. Staff will take action in the tracking module once the edits are complete.

R. Bradford moved to approve the Technical Committee report. M. Peterson seconded the motion. (Bradford, Peterson, unanimous)

M. Rifaat moved to approve the RMP Implementation Plan Review Completion Report. M. Peterson seconded the motion. (Rifaat, Peterson, unanimous)

**6) CLOSED SESSION – PERSONNEL/LITIGATION**

R. Runkle moved that the Board go into Closed Session at 10:40 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues and as provided for in the Code of Virginia Section 2.2-3711(A) (7) to discuss potential litigation. The Associate Directors, the District Manager and the Area II Chairman were invited to attend. R. Brame seconded the motion. (Runkle, Brame, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:55 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board”. R. Brame seconded the motion. (Runkle, Brame, unanimous) R. Bradford made the motion to accept the recommendations from the Personnel Committee. M. Peterson seconded the motion. (Bradford, Peterson, unanimous)

**7) DIRECTORS REPORTS**

- R. Runkle reported the Greene County Board of Supervisors will be meeting for budget discussion tomorrow.
- P. Morris reported viewing an SL-6 practice close to where he lived and reported being very impressed with the quality of design and work.
- S. Hill reported attending the Beginning Beekeeping course last week at Greene Cooperative Extension office and found it very interesting. He also attended the Farm Safety Dinner Theater and commented on a very good performance by all.

- L. Graves reported attending the Mid Atlantic Fruit Growers meeting in Pennsylvania. Issues highlighted and discussed were farm labor and issues about inviting people on your farm because some people appear to be looking for issues on your farm.
- R. Brame reported he is amazed as a beginning farmer at how much assistance is available for folks in agriculture. He reported being very impressed by the cooperation between various agencies. Virginia Tech had instructions on a Bovine Health Program which was very informative.
- M. Rifaat requested information on a phone call directed to Greg regarding draining of a pond and how it prompted a sediment complaint. The information was passed on to R. Jacobs and he was in touch with Jack Atkins in the building permit section of Rappahannock County. Further information will be given to M. Rifaat after all information is gathered.
- L. Graves announced February 16, 2017 there will be a Fruit School starting at 8:30 a.m. at Graves Mountain Lodge. Pesticide recertification will be offered. Call Brad Jarvis at the VCE office in Madison, Kenner Love at the VCE office in Rappahannock, or Sarah Sharpe at the VCE office in Greene for more information.
- R. Bradford reported that Steve Hopkins, Orange County Virginia Cooperative Extension Agent will be retiring after 27 years of service. Thursday, 23<sup>rd</sup>, 2017 from 4 to 7 an appreciation for Steve Hopkins in Orange at the Lakeland Farm Pavilion, off of Route 15. RSVP and donations will be taken. Presentation will be at 5:30. If there is need of an extension agent for bovine health, contact Brad Jarvis in the Madison Extension office and/or Carl Stafford in the Culpeper Extension office.

## 8) STAFF REPORTS

- R. Jacobs reported that Virginia Conservation Assistance Program (VCAP) has been able to allocate the remainder of the funds for the 2016 grant. The 2017 VCAP grant has about twice the money to distribute. We are hoping more districts will be involved in the 2017 VCAP grant. Twelve to fourteen districts are now involved. The training schedule for employees and directors will be announced for the 2017 year soon. He attended the Chesapeake Bay Landscape Professional Training Certification Program for private landscapers and installers to obtain this certification.
- S. DeNicola reported the 25<sup>th</sup> of February is the Woods and Wildlife Program – 75 people have already registered. Information is on the website for registration.
- A. Chester reported she, Ashleigh and Spencer went to the Crop Producers meeting in Rapidan and they spoke about the District and the programs that are available. She also attended and spoke at the Culpeper Library, to the Silver Club, on the new septic system program.
- D. Massie attended the Virginia Farm Show. This Thursday in Brandy Station, the Culpeper Farmers Coop is putting on a program on Mineral Programs – performance and reproduction, at 6 p.m. at the Brandy Station Fire Hall. Discussion followed.
- G. Wichelns distributed pictures highlighting recent small dam repairs at two District dams. He gave a brief on how the District utilizes the State Small Dam Repair Fund for this type of maintenance. Bids will be opened at the next Technical Committee for more dam repairs on other dams. He mentioned that DEQ has announced their intent to award more 319 TMDL grants for renewal – the Upper York and the Upper Hazel are up for renewal.

## 9) AGENCY REPORTS NRCS

R. Rexrode reported on the Regional Conservation Partnership Program (RCPP). NRCS has received 1 DCR-RCPP preapproved contract. There will not be any more preapprovals for this program. The Blue Ridge Prism Program is focused on controlling invasive species in the counties surrounding the Shenandoah National Park. It affects this area because of Greene, Madison and Rappahannock Counties. NRCS has received 16 preapprovals in the Blue Ridge Prism Program and is starting to work on those contracts. There will be a second round of preapprovals issued sometime in March, 2017. This will probably take up most of the funding allocated to the program. There is a third sub program of the Regional Conservation Partnership Program coming, which will involve introducing



native species into active management systems. NRCS does not have all the information on this program and will not start until 2018. Regular EQIP funding will be allocated in mid-March.

At the moment there is no U S Secretary of Agriculture. Mr. Bricker, Virginia State Conservationist, told Virginia NRCS employees to expect change and a new farm bill next year.

The vacancy for Melissa Allen's position will be hired at some point and they will have an intern in the future.

## DCR

D. Cross reported the disbursement letter will be transmitted on February 10, 2017. Annually districts should update their fixed assets inventory. District books should be maintained on a cash basis of accounting. 2019 Budget Templates will be forthcoming soon. Mid-Year Personnel Reviews need to be conducted.

Ag Spot check follow ups need to be completed. Anyone receiving a Tax Credit must have a conservation plan approved by the SWCD board. DCR is currently conducting a data review for state cap issues. State participation caps are based upon the fiscal year that the practice is approved not the fiscal year the cost-share payment is made. DCR is doing an analysis of 2015 contracts to determine which participants may have received more cost share than they were entitled too.

Evaluating 100% Livestock Stream Exclusion Program – by February 28 develop cost estimates and calculate CEF for Backlogged 2015 Pending Lack of Funding SL-6 BMPs and enter into tracking.

New DCR Staff – David Lee started with the Division of Soil and Water Conservation (Staunton Office) on January 10<sup>th</sup> as the new Conservation GIS Specialist to help provide special data support especially with the upcoming integration of the Ag Nutrient Management Planning Module.

Review Operations/Administration grant deliverables between 7/1/16 and 6/30/17.

### Dates to remember:

- February 14: GIS Toolbar Training 9:00 a.m., Madison VCE
- February 13: Ag BMP 9:30 a.m. VDOF in Charlottesville
- February 16: CB WIP 3 Staff meeting 10 a.m. DEQ VRO 4411 Early Road, Harrisonburg
- February 21: Ches. Bay WIP 3 Public Officials Meeting, 1 p.m. NRO DEQ Woodbridge
- February 22: VA No-Till Alliance winter conference, Rockingham Co. Fairgrounds, 8-3:30
- February 28: Deadline for Cost Estimates for Backlogged SL-6 Pending Practices to be entered into tracking.
- March 9: Virginia Soil and Water Conservation Board meeting ODEC, Glen Allen
- March 28: VASWCD Quarterly Board Meeting 9-4, ODEC, Glen Allen
- April 11: Area II Spring Meeting hosted by TJSWCD

- 10) PLAN FOR FEBRUARY COMMITTEE MEETINGS (in Orange at the Orange Service Center)**  
Committees will meet on Tuesday, February 21<sup>st</sup>, 2017: Personnel 9:00, Operations 9:30, Legislative 10:00 and Technical 10:30. The Educational Committee will meet on February, 22<sup>nd</sup>, in Madison at the War Memorial Building at 4 P.M. **BOARD MEETING FOR MARCH WILL BE HELD TUESDAY, MARCH 7<sup>TH</sup> IN ORANGE AT THE ORANGE/MADISON COOPERATIVE OFFICE IN ORANGE, VIRGINIA.**

**12) ADJOURNMENT**

Motion was made to adjourn the February, 2017 Board meeting at 11:45.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal  
Administrative Secretary

Date Approved 3/7/2017