

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING Graves Mountain Lodge Madison, Virginia May 2, 2018

The meeting was called to order by Chairman Lynn Graves at 9:35 A.M.

DIRECTORS PRESENT: Lynn Graves, Madison County
Philip Morris, Greene County
Robert Bradford, Orange County
Robert Brame, Orange County
Tom O'Halloran, Culpeper County
Robert Runkle, Greene County
Steve Hill, Madison County
Mike Biniek, Rappahannock County, Associate Director
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director

DIRECTORS ABSENT: Jim Byrne, Madison County Associate Director
Warren Lee, Orange County Associate Director
Andrew Campbell, Culpeper County
Sarah Sharpe, Virginia Cooperative Extension, Greene County
Monira Rifaat, Rappahannock County
Steve Morris, Greene County Director, At Large

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary
W. Spencer Yager, Conservation Specialist
Henny Calloway, Conservation Specialist
David Massie, Conservation Specialist
Richard Jacobs, Conservation Specialist
Amanda McCullen Conservation Specialist
E. J. Burke, Conservation Specialist

OTHERS PRESENT: Debbie Cross, DCR, CDC
Ashleigh Cason, NRCS Soil Conservationist

- 1) **CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**
L. Graves welcomed everyone to Madison County. Following a moment of silence, Richard Jacobs led the Pledge of Allegiance. There were two handouts: Technical Committee Report Addendum, and DCR Monthly Report.

- 2) **DRAFT MINUTES**
L. Graves called for approval of the substance of the April 3rd, 2018 Draft Board Meeting Minutes and for any substantive corrections or additions. R. Brame moved to approve as presented. T. O'Halloran seconded the motion. (R. Brame, T. O'Halloran, unanimous)

3) **AGENDA APPROVAL**

L. Graves called for Agenda approval. R. Runkle requested a Closed Session-Personnel be added to the Consent Agenda and placed on the Agenda as 5.1. G. Wichelns requested 5 RMP Plans for approval be added to the Consent Agenda. S. Hill moved to approve the Agenda as amended. P. Morris seconded the motion. (S. Hill, P. Morris, passed; R. Bradford and T. O’Halloran abstained)

4) **CONSENT AGENDA**

Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATION – Scholarship Winners- **Caragh Heverly**, Rappahannock, will receive the John Boldridge Honorary Scholarship and will attend Duke University.
Liam Godbold, Greene, will attend Virginia Tech
Robert Keast, Culpeper, will attend graduate school at Ohio State University

OPERATIONS
 TECHNICAL

**Items in italics were added at the May 1, 2018 Board Meeting in Madison County*

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6	2018 CB VACS	Lori Murray	07-18-0584	305078	Madison	\$ 24,044.00	\$ 1,502.75
SL-9	2018 CB VACS	Harold Slaughter	07-18-0581	304824	Madison	\$ 2,810.00	\$ 702.50
NM-5N	2018 CB VACS	Shawn Woodfolk	07-18-0587	304837	Madison	\$ 2,640.00	\$ 0.00
CCI-SE1	2017 VACS Trans	Loreen Daun Allen	07-18-0572	304696	Culpeper	\$ 10,040.00	\$ 0.00
SL-6	2018 CB VACS	Hebert Dwyer	07-18-0592	304917	Culpeper	\$ 7,400.00	\$ 1,850.00
WP-2	2018 CB VACS	Payton Young	07-18-0603	305116	Culpeper	\$ 3,120.00	\$ 260.00
<i>CCI-SE1</i>	<i>2017 VACS Tran</i>	<i>Curtis Gill</i>	<i>07-18-0574</i>	<i>304722</i>	<i>Orange</i>	<i>\$ 2,700.00</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2018 VACS</i>	<i>Ann Gravett</i>	<i>07-18-0451</i>	<i>303220</i>	<i>Madison</i>	<i>\$ 22,688.00</i>	<i>\$ 1,418.00</i>
<i>SL-8B</i>	<i>2017 VACS Tran</i>	<i>Cleavend Farm LLC</i>	<i>07-18-0179</i>	<i>304849</i>	<i>Orange</i>	<i>\$ 6,929.20</i>	<i>\$ 0.00</i>

2) *The following BMP participants have been approved by the Technical Committee for payment:*

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
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SL-6	2017 Earmark	Lee Durrer*	07-15-0335	208369	Greene	\$ 30,501.92	\$ 0.00
SL-8B	2017 VACS Tran	Custom Harvesters	07-18-0177	300889	Orange	\$ 1,240.00	\$ 0.00
SL-8H	2017 VACS Tran	Custom Harvesters	07-18-0177	300890	Orange	\$ 5,410.08	\$ 0.00
SL-8B	2017 VACS Tran	Pullen Farm LLC	07-18-0309	302021	Culpeper	\$ 2,620.00	\$ 0.00
SL-8H	2017 VACS Tran	Pullen Farm LLC	07-18-0309	302022	Culpeper	\$ 2,240.00	\$ 0.00
SL-8B	2017 VACS Tran	J. Wells Waugh	07-18-0201	301345	Culpeper	\$ 2,818.00	\$ 0.00
SL-8H	2017 VACS Tran	J. Wells Waugh	07-18-0201	301030	Culpeper	\$ 2,918.80	\$ 0.00
SL-8B	2017 VACS Tran	Piedmont Grain & Cattle	07-18-0274	301689	Madison	\$ 7,293.20	\$ 0.00
SL-8B	2017 VACS Tran	Kenwood Farm LLC	07-18-0155	300232	Orange	\$ 1,854.80	\$ 0.00
SL-8H	2017 VACS Tran	Kenwood Farm LLC	07-18-0154	300228	Orange	\$ 2,513.20	\$ 0.00
SL-8B	2017 VACS Tran	Cleavend Farm LLC	07-18-0179	304849	Orange	\$ 6,929.20	\$ 0.00
SL-8H	2017 VACS Tran	Cleavend Farm LLC	07-18-0179	300897	Orange	\$ 1,067.20	\$ 0.00
SL-8B	2017 VACS Tran	Glenmary Farm LLC	07-18-0249	301389	Orange	\$ 29,227.07	\$ 0.00
SL-8H	2017 VACS Tran	Glenmary Farm LLC	07-18-0249	301390	Orange	\$ 1,870.00	\$ 0.00
SL-8B	2017 VACS Tran	Western View Plantation	07-18-0248	301388	Culpeper	\$ 15,788.16	\$ 0.00
SL-8H	2017 VACS Tran	Tom Nixon	07-18-0250	301393	Orange	\$ 37,937.65	\$ 0.00
SL-8B	2017 VACS Tran	Ben Southard	07-18-0183	300918	Orange	\$ 2,118.24	\$ 0.00
CCI-SE1	2017 VACS Tran	David A. Ingram	07-18-0396	302933	Culpeper	\$ 2,535.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Meadow Grove Farm LLC	07-18-0346	302412	Rappahannock	\$ 2,290.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Charles Johnson	07-18-0377	302698	Rappahannock	\$ 2,123.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Ashland Farms Inc	07-18-0384	302802	Culpeper	\$ 4,358.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Robert Bradford	07-18-0512	304151	Orange	\$ 8,950.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Robert Bradford	07-18-0512	304154	Orange	\$ 4,395.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Paul Amberger	07-18-0427	303046	Orange	\$ 5,100.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Millwood Farm LLC	07-18-0385	302804	Orange	\$ 6,300.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Cherry Grove Farm Inc	07-18-0502	304139	Orange	\$ 2,300.00	\$ 0.00
CCI-SE1	2017 VACS Tran	W.J. Davis	07-18-0504	304141	Madison	\$ 1,500.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Rivandale Farm	07-18-0489	303997	Orange	\$ 7,550.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Lara Wharton	07-18-0391	302897	Orange	\$ 4,600.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Robert Cockerill	07-18-0453	303225	Orange	\$ 4,200.00	\$ 0.00
CCI-SE1	2017 VACS Tran	Bruce Bowman	07-18-0352	302577	Madison	\$ 4,400.00	\$ 0.00

*Increase of \$5,441.92 for additional pipeline, cross fence and an added water trough.

3) The previously approved projects will require an increase in the total project cost:

Practice	Fund	Participant	Contract #	Instance #	County	Amount	Tax Credit
SL-6	CB SL-6 Earmark	Lewis A Lamb & Sons *	07-15-0190	202782	Madison	\$35,260.50	\$0.00
SL-6	CB SL-6 Earmark	J.C. Smith Farm Part. **	07-15-0360	208442	Madison	\$45,416.00	\$0.00

*increased by \$5,355.50 due to additional fence

**increased by \$9,926.00 due to additional fence, trough and pipeline

4) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQNPSWQIF	Toby Varn	07-18-0578	304780	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Gary Wintersgill	07-18-0601	305058	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Marjorie Madison	07-18-0598	305040	Greene	\$ 150.00
RB-3R	DEQNPSWQIF	Bryan Hoffa	07-18-0597	305021	Greene	\$ 1,000.00
RB-3R	DEQNPSWQIF	James Taylor	07-18-0596	305013	Orange	\$ 1,000.00
RB-1	DEQNPSWQIF	Thomas Hawes	07-18-0594	304951	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Thomas Hawes	07-18-0594	304964	Madison	\$ 150.00

RB-3R	DEQNPSWQIF	Natasha Shaikh	07-18-0593	304888	Madison	\$ 1,000.00
RB-1	DEQNPSWQIF	Curtis Gill	07-18-0591	304873	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Steven Austin	07-18-0585	304828	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Stephen Borders	07-18-0582	304825	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Phillip Goodwin Jr.	07-18-0589	304867	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Carl Morrison	07-18-0611	305345	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Frances Rowell	07-18-0621	305374	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Payton Young	07-18-0602	305080	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Lynda Blume	07-18-0606	305294	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Steve Krueger	07-18-0607	305323	Culpeper	\$1,000.00
RB-3	DEQNPSWQIF	Rae-Leigh Wood	07-18-0542	305327	Culpeper	\$3,000.00
RB-3R	DEQNPSWQIF	Larry Miller	07-18-0612	305346	Culpeper	\$1,000.00
RB-1	DEQNPSWQIF	Herbert Strevel	07-18-0616	305352	Orange	\$ 225.00
RB-1	DEQNPSWQIF	Rebecca Hitt	07-18-0617	305355	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Christine Brown	07-18-0618	305367	Culpeper	\$1,100.00
RB-1	DEQNPSWQIF	Cynthia Tredway	07-18-0640	305405	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Kay Colgan	07-18-0641	305408	Culpeper	\$1,000.00
RB-3	DEQNPSWQIF	Ebenazar Robinson	07-18-0644	305410	Culpeper	\$4,000.00
RB-1	DEQNPSWQIF	Richard Lieb	07-18-0646	305413	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Clarence Owens	07-18-0647	305414	Culpeper	\$ 225.00
RB-3R	DEQNPSWQIF	Allen Merriman	07-18-0648	305485	Culpeper	\$1,000.00
RB-1	DEQNPSWQIF	William Gravely	07-18-0649	305417	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Leslie Gredler	07-18-0366	305342	Culpeper	\$3,750.00
RB-1	DEQNPSWQIF	Juanita Sipe	07-18-0482	305295	Culpeper	\$ 165.00

5) The following Upper Hazel Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Thomas Price	07-18-0579	304808	Rappahannock	\$ 150.00
RB-1	DEQ16546	Christopher O'Neil	07-18-0604	305128	Culpeper	\$ 150.00
RB-1	DEQ16546	Robert Alford	07-18-0609	305333	Rappahannock	\$ 150.00
RB-1	DEQ16546	Charles Pilkington	07-18-0608	305331	Rappahannock	\$ 150.00
RB-1	DEQ16546	Scott Alford	07-18-0610	305344	Rappahannock	\$ 150.00
RB-1	DEQ16546	Michael Murphy	07-18-0620	305369	Culpeper	\$ 150.00
RB-1	DEQ16546	Lillian Jenkins	07-18-0650	305418	Rappahannock	\$ 150.00

6) The following Upper Rapidan Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Nicole Butler	07-18-0588	304860	Madison	\$ 150.00
RB-1	DEQFY16RFA	Nita Meadows	07-18-0586	304835	Madison	\$ 150.00
RB-1	DEQFY16RFA	Anita Hasbury-Snogles	07-18-0595	304986	Orange	\$ 150.00
RB-1	DEQFY16RFA	Albert Pehanick	07-18-0599	305042	Greene	\$ 150.00
RB-1	DEQFY16RFA	Margot Bologna	07-18-0367	302656	Greene	\$ 165.00
RB-1	DEQFY16RFA	Lori Lawson-Sutton	07-18-0279	301716	Greene	\$ 150.00

7) The following Upper York Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547R	Tracy Fields	07-18-0590	304872	Orange	\$ 150.00
RB-1	DEQ16547R	Phyllis Anderson	07-18-0600	305055	Orange	\$ 150.00

8) The following Robinson River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQPO16119	William Landes	07-18-0619	305368	Culpeper	\$ 1,000.00

9) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	James Paulson	07-18-0549	304586	Rappahannock	\$ 600.00
RB-1	DEQNPSWQIF	David Stanley	07-18-0454	303300	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Ken Pankow	07-18-0343	302324	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Jimmy Calhoun	07-18-0316	302100	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Larry Beatty	07-18-0519	304163	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Joyce Simms	07-18-0329	302150	Orange	\$ 137.50
RB-3R	DEQNPSWQIF	John Hayes	07-18-0407	302976	Greene	\$ 150.00
RB-4P	DEQNPSWQIF	Grace Collier	07-18-0187	300972	Orange	\$ 5,000.00
RB-1	DEQNPSWQIF	Tonya Dobslaw	07-18-0267	301552	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	John Egertson	07-18-0536	304461	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Debbie Clifford	07-18-0336	302174	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Rebecca Ramey	07-18-0530	304188	Culpeper	\$ 225.00
RB-1	DEQNPSWQIF	Jeff Clark	07-18-0380	302766	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Lynda Blume	07-18-0606	305294	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Matthew Eastham	07-18-0262	301508	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Bret Platt	07-18-0462	303446	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	David Hall	07-18-0345	302407	Culpeper	\$ 140.00
RB-3	DEQNPSWQIF	John Furr	07-18-0340	302244	Culpeper	\$ 2,000.00
RB-1	DEQNPSWQIF	Rodney Metzgar	07-18-0435	303165	Culpeper	\$ 125.00
RB-1	DEQNPSWQIF	Frederick Petersen	07-18-0460	303331	Culpeper	\$ 125.00
RB-1	DEQNPSWQIF	Sarah Latham	07-18-0532	304190	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Juanita Sipe	07-18-0482	305295	Culpeper	\$ 165.00

10) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQPO16119	Dennis McDaniel	07-18-0395	302923	Madison	\$ 150.00
RB-1	DEQPO16119	Barbara Boyles	07-18-0393	302913	Madison	\$ 150.00

11) The following Upper Hazel Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Richard Rose	07-18-0465	303536	Rappahannock	\$ 150.00
RB-1	DEQ16546	Richard Rose	07-18-0465	303537	Rappahannock	\$ 150.00
RB-1	DEQ16546	Anne Green	07-18-0541	304527	Rappahannock	\$ 150.00
RB-1	DEQ16546	John Grundberg	07-18-0436	303167	Culpeper	\$ 150.00
RB-3	DEQ16546	Thomas O'Halloran	07-18-0457	303321	Culpeper	\$ 2,295.50
RB-1	DEQ16546	Ben Giles	07-18-0432	303153	Rappahannock	\$ 150.00
RB-3	DEQ16546	Harold Byler	07-18-0456	303315	Culpeper	\$ 650.00

12) The following WQIF Residential participants have been cancelled:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	Brian Scarbrough	07-18-0537	304466	Culpeper	\$ 1,000.00
RB-3R	DEQNPSWQIF	Rae-Leigh Wood*	07-18-0542	304530	Culpeper	\$ 1,200.00
RB-3R	DEQNPSWQIF	Leslie Gredler*	07-18-0366	302990	Culpeper	\$ 1,500.00
RB-3	DEQNPSWQIF	Juanita Sipe	07-18-0482	303686	Culpeper	\$ 2,500.00

*changed to RB-3

13) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
Rainwater Harvesting	Kevin Passarello	Orange	\$1,700.00

14) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
Conservation Landscaping	Elizabeth Snead	Madison	\$3,500.00

15) The District Manager gave a report on several dam issues:

- a. Designs are under review for projects at Caynor Lake in Culpeper and Dam #2A in Madison.
- b. Dam maintenance bid notice was sent to the local newspapers and will be advertised for two weeks.
- c. Dam maintenance work will be shown to contractors on Monday, April 30, 2018 and bids will be opened on Tuesday, May 15, 2018.
- d. This summer, work will begin to video inspect all District dam pipes in Culpeper and Madison.

16) NRCS Staff announced that they had preapprovals for two EQIP-RCPP contracts. The District will cover 25% of the total contract cost.

17) The finalized version of the concrete trough form lease agreement was approved by The Technical Committee

18) Annual BMP Spot Checks were schedule for the following dates:

- a. Monday, April 30, 2018 – portions of Greene, Madison and Orange
- b. Wednesday, May 9, 2018 – Culpeper and Rappahannock
- c. Wednesday, May 23, 2018 – portions of Greene, Madison and Orange

TREASURER'S REPORT

RMP PLANS – RMP-18-0001

RMP-18-0002

RMP-18-0003

RMP-18-0004

RMP-18-0005

899.81 acres, Culpeper County, all grazing land.

NRCS CONSERVATION PLANS -None

5. ADDITIONS TO AGENDA

5.1) **CLOSED SESSION – PERSONNEL**

R. Runkle moved that the Board go into Closed Session at 10:00 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues. The Associate Directors and the District Manager were invited to attend. T. O’Halloran seconded the motion. (Runkle, O’Halloran, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:10 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board”. R. Brame seconded the motion. (Runkle, Brame, unanimous) R. Bradford made the motion to accept the recommendations from the Personnel Committee. T. O’Halloran seconded the motion. (R. Bradford, T. O’Halloran, unanimous)

6) **DIRECTORS REPORTS**

- R. Runkle reported the Farm Bureau magazine called Cultivate had an article on the Soil and Water Districts and the Cost-Share programs.
- S. Hill reported participating in the dam inspections, found it very interesting and recommended it to other directors.
- B. Jarvis reported that both he and S. Hill were judges at the Area II Envirothon ”presentations”. The special topic for the presentations was Pasture Management. There were seven teams. Natural Resources Program is connecting kids to careers. There were 15 applications for scholarships this year. On May 24th there is a Baleage program at Evan Bowman’s farm. Registration is at 4:30. Dinner is provided and there will be demonstrations.
- L. Graves reported attending the Virginia Agri Business Council Connection Meeting at Bald Tops Brewery in Madison. Dr. Jewel Bronaugh, the new Virginia Commissioner of Agriculture and Consumer Services attended. The 4 H cooked dinner.

7) **STAFF REPORTS**

- David Massie reported last Tuesday and Thursday he was in Shenandoah Valley District for their Grazing School. He reported it was very beneficial.
- R. Jacobs reported he attended a Solar Planning Workshop in Remington, Virginia on April 13 sponsored by Piedmont Environment Council. It was an overview of the solar projects in Virginia and a review of some of the DEQ permits required. On average it will take 8 acres of ground mounted solar arrays to produce 1 megawatt of electricity. 1 megawatt is estimated to power 250 homes at a time. All of the systems are tied into the grid. Most of the projects are over 100 acres. Statewide there are 9 projects currently operational, 16 projects currently going through the process; there are 58 other potential projects. Discussion followed.
- H. Calloway reported attending the Madison Women’s Club and presented the septic cost-share program.
- E. J. Burke reported that this was his last meeting and thanked the Board for the opportunity to work for the Soil and Water District.

8) **AGENCY REPORTS**

NRCS – A. Cason gave a brief report for Rex Rexrode.

DCR

D. Cross reported the FY19 Virginia State Budget has not yet been approved. Attachment D-FY20 Budget Template is due June 30. Quickbooks/Atchment E/Intro to VRS/Audit Preparation training – June 4th in Roanoke, with a Go To Meeting option. This will be a little different than the basic accounting class DCR offered in 2016 and 2017. How to handle “old checks” identified on outstanding

check report – refer to page 13 of the Desktop Procedures for District Fiscal Operations for full details.

- Please review Bid Procedures on pages 11-68 through 70 of the VACS manual.
- CY18 BMP Verification (spot checks) lists have been sent out.
- Encourage completion of projects by June 30, 2017.
- Carryovers- if needed should have board or Technical Committee approval.
- Chesapeake Bay Watershed Implementation Plan Phase III (WIP III) development is underway and Districts will help with Ag goals. May 22 – Area II – Culpeper Library, 10 a.m. for the meeting.

Reminders:

Review strategic plan, review Desktop Procedures for District Fiscal Operations, conduct timely employee evaluations and review personnel policy, prepare FY 19 annual plan of work, and secondary considerations are to be submitted to DCR by June 30.

Dates to Remember:

- May 8th Area II Spring Meeting, Madison, Virginia. Hosted by Culpeper SWCD.
- May 16th WIP III Meeting (Ag & Forestry) Area I Districts – Augusta County Gov.
- May 22nd WIP III Meeting (Ag &* Forestry) Area II Districts – Culpeper Library 10 a.m.
- May 31st Submit suggested changes to VACS Program to Gary Moore
- June 4th Quickbooks/Attachment E/Intro to VRS/Audit Prep Training, Roanoke
- June 11 FY19 VACS Training, DOF, Charlottesville, 9:30 am
- June 13 Ag BMP TAC Meeting DOF, Charlottesville 9:30 am
- June 28th VASWCD Quarterly Meeting
- June 28th VSWCB Meeting (additional meeting to address policies and Grant agreements if state budget delays continue)
- June 30th Secondary Considerations due to DCR
- July 16th End of Year Financial, Cost share and Carryover Reports due to DCR

- 9) **PLAN FOR MAY COMMITTEE MEETINGS (in CULPEPER at the CULPEPER OFFICE)**
Committees will meet on Tuesday, May 22nd, Personnel 8:30, Operations 9:00, and Technical 2:00. The Educational Committee meeting will be held in Madison at 4:00 P.M., on May 22nd, at the War Memorial Building. **BOARD MEETING FOR JUNE WILL BE HELD TUESDAY, JUNE 5th, 2018 IN ORANGE COUNTY AT THE ORANGE/MADISON COOP.**

10) **ADJOURNMENT**

Motion was made to adjourn the May, 2018 Board meeting at 10:40.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
Administrative Secretary

Date Approved 6/5/18