

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING Washington Fire Hall Washington Virginia July 3, 2018

The meeting was called to order by Chairman Lynn Graves at 9:35 A.M.

DIRECTORS PRESENT: Lynn Graves, Madison County
Philip Morris, Greene County
Robert Bradford, Orange County
Robert Brame, Orange County
Tom O'Halloran, Culpeper County
Robert Runkle, Greene County
Mike Biniek, Rappahannock County
Monira Rifaat, Rappahannock County
Andrew Campbell, Culpeper County

DIRECTORS ABSENT: Jim Byrne, Madison County Associate Director
Steve Hill, Madison County
Warren Lee, Orange County Associate Director
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director
Steve Morris, Greene County Director, At Large
Sarah Sharpe, Virginia Cooperative Extension, Greene County

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary
W. Spencer Yager, Conservation Specialist
Henny Calloway, Conservation Specialist
David Massie, Conservation Specialist
Richard Jacobs, Conservation Specialist
Stephanie DeNicola, Educational Specialist
Kendall Dellinger, Conservation Specialist

OTHERS PRESENT: Debbie Cross, DCR, CDC
Ashleigh Cason, NRCS
Cynthia Smith, FSA

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves welcomed everyone to Rappahannock County. Following a moment of silence, Richard Jacobs led the Pledge of Allegiance. There were two handouts: Technical Committee Report Addendum, and the DCR Monthly Report.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the June 5th, 2018 Draft Board Meeting Minutes and for any substantive corrections or additions. T. O'Halloran moved to approve as presented. M. Rifaat seconded the motion. (T O'Halloran, M. Rifaat, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. M. Rifaat requested the Legislative Committee Report be removed from the Consent Agenda and placed on the Agenda as 6.1. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda as 6.2. G. Wichelns requested Board approval for the Treasurer to sign DCR Grant Agreements for both Operations and Cost Share. G. Wichelns requested Board approval for the District Manager to continue to function as both FOIA Officer and the Conflict of Interest Act (COIA) officer. T. O’Halloran moved to approve the Agenda as amended. P. Morris seconded the motion. (T. O’Halloran, P. Morris, unanimous)

4) CONSENT AGENDA

Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATION

OPERATIONS

TREASURER’S REPORT

NRCS CONSERVATION PLANS –NONE

DCR OPERATIONS GRANT AGREEMENT

DCR COST SHARE GRANT AGREEMENT

FOIA AND COIA APPOINTMENT

5) NOMINATING COMMITTEE REPORT

The Nominating Committee reviewed potential nominees for District Chair, Vice Chair and Treasurer for FY19. The Committee proposed Chairman - L. Graves, Vice-Chairman- Philip Morris, and Treasurer-Tom O’Halloran. R. Bradford opened the floor for nominations. None were forwarded. Nominations were Closed.

R. Bradford moved to accept the Nominating Committee Report with the slate of Officers: Lynn Graves for Chair, Philip Morris for Vice-Chair and T. O’Halloran for Treasurer. R. Brame seconded the motion. (Bradford, Brame, unanimous)

6) ADDITIONS TO AGENDA

6.1) LEGISLATIVE COMMITTEE REPORT

The Legislative Committee reviewed the draft FY19 Culpeper District Legislative Agenda. The Committee Chair highlighted the proposed mechanism to create revenue for district operations funding and small dam repair funding. There was a discussion on the proposal to increase the Virginia Department of Motor Vehicles registration renewal by 50 cents per vehicle. It was proposed that this could raise \$4,117,203 each year. Under the proposal, Virginia’s Conservation Districts could be 80 percent funded of the identified levels. Also proposed was an additional 10 cents per registration renewal (or 10 cents of the previously identified 50 cents) would readily raise the funding per year for small dam repair. Discussion followed on Engineering Support. D. Cross is to check with DCR on 3 questions that were posed on this item. There will be an Area II Legislative conference call on July 26th, at 8:30 in the morning. Cost Share, Operating Funds, and Dam Repairs are priorities. R. Bradford moved to approve the Draft Legislative Agenda to send to Area II. Board approval unanimous.

6.2) TECHNICAL COMMITTEE REPORT -

Items in italics were added at the July 3, 2018 Board Meeting in Rappahannock County, Virginia

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SE1	2018 VACS	Chris Parrish	07-18-0580	304822	Rappahannock	\$ 21,630.00	\$ 0.00
CCI-SE1	2018 VACS	Lynn Pittinger	07-18-0753	306293	Rappahannock	\$ 3,696.00	\$ 0.00
SL-6	2018 VACS	Lynn Pittinger	07-18-0772	306526	Rappahannock	\$ 6,434.00	\$ 402.13
SL-10T	Upper York	Joseph R. Brame III	07-18-0202	301032	Orange	\$ 8,980.50	\$ 0.00
CCI-SE1	2018 VACS	Custom Harvesters	07-18-0613	305348	Orange	\$ 8,700.00	\$ 0.00
CCI-SE1	2018 VACS	Blue Hills Farm	07-18-0771	306521	Madison	\$ 30,600.00	\$ 0.00
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Robert Bradford</i>	<i>07-18-0769</i>	<i>306496</i>	<i>Orange</i>	<i>\$ 4,145.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Keith Morris</i>	<i>07-18-0431</i>	<i>303149</i>	<i>Culpeper</i>	<i>\$ 4,900.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Spring Ridge Farm</i>	<i>07-18-0774</i>	<i>306565</i>	<i>Greene</i>	<i>\$ 2,195.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Elizabeth Berry</i>	<i>07-18-0775</i>	<i>306580</i>	<i>Madison</i>	<i>\$ 4,421.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2018 VACS</i>	<i>Payne Hay and Straw</i>	<i>07-18-0170</i>	<i>300783</i>	<i>Culpeper</i>	<i>\$ 1,771.60</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>Upper Rapidan</i>	<i>Cedar Springs Farm LLC</i>	<i>07-18-0777</i>	<i>307238</i>	<i>Madison</i>	<i>\$37,182.23</i>	<i>\$1,640.39</i>

- 2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SE1	2018 VACS	Chris Parrish	07-18-0580	304822	Rappahannock	\$ 21,630.00	\$ 0.00
CCI-SE1	2018 VACS	Lynn Pittinger	07-18-0753	306293	Rappahannock	\$ 3,696.00	\$ 0.00
CCI-SE1	2018 VACS	Custom Harvesters	07-18-0613	305348	Orange	\$ 8,700.00	\$ 0.00
CCI-SE1	2018 VACS	Blue Hills Farm	07-18-0771	306521	Madison	\$ 30,600.00	\$ 0.00
SL-10T	Upper York	Joseph R. Brame III	07-18-0202	301032	Orange	\$ 8,980.50	\$ 0.00
SL-8B	2018 VACS	Shawn Woodfolk	07-18-0180	300901	Madison	\$ 12,491.04	\$ 0.00
SL-8B	2018 VACS	Madison Farms	07-18-0247	301386	Madison	\$ 7,961.05	\$ 0.00
SL-8B	2018 VACS	Brooke Farms	07-18-0534	304306	Orange	\$ 10,952.75	\$ 0.00
WP-2	2018 VACS	Payton Young	07-18-0603	305116	Culpeper	\$ 3,120.00	\$ 260.00
SL-6	2017 Earmark SL-6	Cattle Run Farm	07-15-0292	206069	Greene	\$ 39,301.90	\$ 0.00
<i>SL-6</i>	<i>2018 VACS</i>	<i>Chubby Chicken Busy Bee</i>	<i>07-18-0495</i>	<i>304096</i>	<i>Orange</i>	<i>\$ 20,677.60</i>	<i>\$ 1,292.35</i>
<i>SL-6</i>	<i>2017 SL-6 Earmark</i>	<i>William Spillman III*</i>	<i>07-15-0256</i>	<i>204857</i>	<i>Culpeper</i>	<i>\$ 42,995.53</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Robert Bradford</i>	<i>07-18-0769</i>	<i>306496</i>	<i>Orange</i>	<i>\$ 4,145.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Keith Morris</i>	<i>07-18-0431</i>	<i>303149</i>	<i>Culpeper</i>	<i>\$ 4,900.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Spring Ridge Farm</i>	<i>07-18-0774</i>	<i>306565</i>	<i>Greene</i>	<i>\$ 2,195.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2018 VACS</i>	<i>Elizabeth Berry</i>	<i>07-18-0775</i>	<i>306580</i>	<i>Madison</i>	<i>\$ 4,421.00</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2015 VACS</i>	<i>Philip Schmidt**</i>	<i>07-15-0006</i>	<i>305072</i>	<i>Orange</i>	<i>\$ 43,789.80</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>Upper Rapidan</i>	<i>Cedar Springs Farm LLC</i>	<i>07-18-0777</i>	<i>307238</i>	<i>Madison</i>	<i>\$ 37,182.23</i>	<i>\$1,640.39</i>
<i>SL-8B</i>	<i>2018 VACS</i>	<i>Nathan Rosenberger</i>	<i>07-18-0208</i>	<i>301076</i>	<i>Culpeper</i>	<i>\$ 13,220.64</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2018 VACS</i>	<i>Bradley Rosenberger</i>	<i>07-18-0209</i>	<i>301079</i>	<i>Culpeper</i>	<i>\$ 1,851.80</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2018 VACS</i>	<i>Alton Caldwell</i>	<i>07-18-0211</i>	<i>301181</i>	<i>Culpeper</i>	<i>\$ 240.00</i>	<i>\$ 0.00</i>

* Increase for additional footage of fence and pipeline as well as an additional water trough.

**Increase for additional footage of fence and pipeline as well as an additional water trough.

- 3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Scott A. Schlosser	07-18-0755	306334	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Robert C. Mayo	07-18-0754	306333	Madison	\$ 150.00

RB-1	DEQNPSWQIF	William Brown II	07-18-0768	306426	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Elbert Stephenson	07-18-0764	306368	Greene	\$ 150.00
RB-1	DEQNPSWQIF	John Stone Jr.	07-18-0766	306419	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Raymond Rush	07-18-0765	306376	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Linwood Carpenter	07-18-0761	306365	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Gina Johnson	07-18-0760	306363	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Leonardo Garcia	07-19-0006	307629	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Ford Tayne	07-19-0007	307729	Culpeper	\$ 150.00
RB-4	DEQNPSWQIF	Sandra Gaizick	07-19-0036	310136	Culpeper	\$ 5,200.00
RB-3	DEQNPSWQIF	Matthew Bromley	07-19-0037	310169	Culpeper	\$ 2,500.00
RB-3	DEQNPSWQIF	James Paul	07-19-0015	308067	Rappahannock	\$ 2,500.00
RB-3R	DEQNPSWQIF	Robert Jenkins	07-19-0032	309312	Culpeper	\$ 1,000.00
RB-3	DEQNPSWQIF	Cammie Mangrum	07-19-0014	308065	Culpeper	\$ 2,500.00
RB-3R	DEQNPSWQIF	Claude Minnich	07-19-0010	310188	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Henri Demaire	07-19-0011	308060	Culpeper	\$ 240.00
RB-3	DEQNPSWQIF	Stephen Frazier	07-19-0013	308062	Culpeper	\$ 2,500.00
RB-3	DEQNPSWQIF	Michael Corbin	07-19-0012	308061	Culpeper	\$ 2,500.00
RB-3R	DEQNPSWQIF	Lucy Grimm	07-19-0020	310466	Culpeper	\$ 1,000.00
RB-3R	DEQNPSWQIF	Ann Velez	07-19-0019	310467	Culpeper	\$ 1,300.00
RB-3R	DEQNPSWQIF	Joshua Millson-Martula	07-19-0038	310470	Culpeper	\$ 1,500.00
RB-3R	DEQNPSWQIF	Patricia Ward	07-19-0042	310986	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Terri Rapine	07-18-0778	308921	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jane Thompson	07-18-0779	309302	Culpeper	\$ 240.00
RB-3R	DEQNPSWQIF	Steven Hemler	07-18-0742	310468	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Earl Mills	07-19-0002	306546	Culpeper	\$ 225.00
RB-1	DEQNPSWQIF	Kevin Taylor	07-19-0003	309314	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Blanca Navarrete	07-19-0049	311085	Culpeper	\$ 1,500.00
RB-3R	DEQNPSWQIF	Lori Dart	07-19-0045	311067	Rappahannock	\$ 1,000.00
RB-3	DEQNPSWQIF	Joanne Lomax	07-19-0001	306545	Culpeper	\$ 4,000.00
RB-1	DEQNPSWQIF	Michael Wolniewicz	07-19-0022	308207	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Bobby Burke	07-19-0024	309085	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Bobby Holtzman	07-19-0026	309214	Greene	\$ 150.00
RB-3R	DEQNPSWQIF	Michael Gibson	07-19-0027	309218	Greene	\$ 1,000.00
RB-1	DEQNPSWQIF	Mamie Burke	07-19-0029	309303	Madison	\$ 150.00
RB-3R	DEQNPSWQIF	Angelo Lagana	07-19-0031	309311	Greene	\$ 1,000.00
RB-1	DEQNPSWQIF	Donovan Brock	07-19-0030	309310	Madison	\$ 150.00

Raymond Ducharme's practice changed from RB-3 TO RB-4 based on technical need.

Robert Reid's practice changed from RB-3 to RB-4 based on technical need.

Roger Scott, William Moe, Evelyn Lawson, Kenneth Lohr RB-3R changed to RB-1 voluntarily.

Gregory Lohr instances 302935,302658 RB-3R changed to RB-1 voluntarily.

Steve Copas RB-3R changed to RB-3 based on technical need.

Elizabeth Maillet RB-1 changed to RB-3 based on technical need.

4) The following Upper Hazel Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3R	DEQ16546	Mary K. Selzer	07-18-0756	306336	Rappahannock	\$ 1,000.00
RB-1	DEQ16546	James B. Clark	07-18-0752	306292	Rappahannock	\$ 150.00
RB-1	DEQ16546	Thomas G. Walker	07-18-0757	306345	Rappahannock	\$ 150.00
RB-1	DEQ16546	Thomas G. Walker	07-18-0757	306346	Rappahannock	\$ 150.00
RB-1	DEQ16546	Joseph Lesh	07-19-0039	310471	Rappahannock	\$ 225.00
RB-3R	DEQ16546	Laura Grigsby	07-18-0776	306612	Rappahannock	\$ 1,000.00
RB-3R	DEQ16546	Mary Selzer*	07-18-0756	308059	Rappahannock	\$ 1,300.00
RB-3R	DEQ16546	Kathryn Reinboldt	07-19-0047	311078	Rappahannock	\$ 1,000.00
RB-1	DEQ16546	Paul Paratore	07-19-0048	311081	Rappahannock	\$ 150.00

RB-1	DEQ16546	James Shamberger	07-19-0046	311072	Rappahannock	\$ 150.00
RB-1	DEQ16546	James M. Foster	07-19-0043	311057	Culpeper	\$ 150.00
RB-3	DEQ16546	Michelle DiReinzo	07-19-0016	308069	Culpeper	\$ 2,500.00
RB-3	DEQ16546	John J. Tschirky	07-19-0005	306564	Rappahannock	\$ 2,500.00
RB-3R	DEQ16546	Sarah Meservey	07-19-0043	311059	Rappahannock	\$ 1,000.00
RB-1	DEQ16546	Robert T. Franklin	07-19-0051	311227	Rappahannock	\$ 150.00

5) The following Upper Rapidan Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQFY16RFA	Fannie Mummau	07-18-0767	306420	Madison	\$ 150.00
RB-1	DEQFY16RFA	Scott Darling	07-18-0759	306362	Orange	\$ 150.00
RB-3R	DEQFY16RFA	Micah Bistel	07-18-0762	306366	Greene	\$ 1,000.00
RB-3R	DEQFY16RFA	Eva Morris	07-19-0028	309277	Greene	\$ 1,000.00
RB-1	DEQFY16RFA	Patricia McGuire	07-19-0035	309478	Greene	\$ 150.00
RB-3R	DEQFY16RFA	James Siemen	07-19-0041	310877	Orange	\$ 1,000.00

Cynthia Napier RB-3R changed to RB-4 based on technical need.

Gregory Lohr instances 302936, 302937 RB-3R changed to RB-1 voluntarily.

Dana Lohr RB-3R changed to RB-1 voluntarily.

6) The following Robinson Residential applicant has been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3	DEQPO16119	Kristianna Dobyms	07-19-0050	311223	Madison	\$ 2,500.00

7) The following Upper York Residential applicant has been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16547R	Angelia Williams-Tibbs	07-19-0040	310876	Orange	\$ 150.00

8) The following Upper York Residential participant has been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16547R	Linda Armstrong	07-18-0404	302952	Orange	\$ 240.00

Linda Armstrong cost share increased from 50% to 80% based on income level eligibility.

9) The following WQIF Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQNPSWQIF	Robert C. Mayo	07-18-0754	306333	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Kimberly Strawser	07-18-0319	302133	Orange	\$ 137.50
RB-1	DEQNPSWQIF	Vincent Shifflett	07-17-0593	275086	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Pamela Morris	07-18-0524	304181	Greene	\$ 225.00
RB-1`	DEQNPSWQIF	Grace Rodriguez	07-18-0288	301942	Madison	\$ 150.00
RB-1`	DEQNPSWQIF	Donny Dodson	07-18-0506	304143	Madison	\$ 195.00
RB-3R	DEQNPSWQIF	Mariel Norat	07-18-0294	301978	Greene	\$ 345.00
RB-1	DEQNPSWQIF	Michael E. LaBrecque	07-18-0529	304187	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jerry Banks	07-18-0738	306115	Culpeper	\$ 150.00
RB-4P	DEQNPSWQIF	Atlantic VA Properties	07-18-0137	299935	Culpeper	\$ 5,000.00
RB-1	DEQNPSWQIF	Joseph Rutherford	07-18-0527	304185	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Donn Shinn	07-18-0364	302652	Culpeper	\$ 195.00

RB-1	DEQNPSWQIF	William Bradley	07-18-0547	304584	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Steve Krueger	07-18-0607	305323	Culpeper	\$ 387.50
RB-1	DEQNPSWQIF	Gerald Hicks	07-18-0687	305604	Culpeper	\$ 165.00
RB-3	DEQNPSWQIF	Rae-Leigh Wood	07-18-0542	305327	Culpeper	\$ 2,070.00
RB-1	DEQNPSWQIF	Sarah Latham	07-18-0532	304190	Rappahannock	\$ 225.00
RB-1	DEQNPSWQIF	Earl Mills	07-19-0002	306546	Culpeper	\$ 225.00
RB-1	DEQNPSWQIF	Kevin Taylor	07-19-0033	309314	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Diane Kitchen	07-18-0720	306024	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Marjorie Madison	07-18-0598	305040	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Karen Walton	07-18-0477	303641	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Jennifer Terrasi	07-18-0409	302976	Greene	\$ 150.00
RB-1	DEQNPSWQIF	James Graves	07-18-0661	305548	Greene	\$ 150.00
RB-1	DEQNPSWQIF	James Graves	07-18-0628	305393	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Raymond Albertella	07-18-0662	305550	Orange	\$ 137.50
RB-1	DEQNPSWQIF	Stephen Borders	07-18-0582	304825	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Lynn Blake	07-18-0469	303621	Orange	\$ 125.00
RB-1	DEQNPSWQIF	Wanda Groome	07-18-0554	306343	Orange	\$ 150.00

Mariel Norat's cost share increased from 50% to 60% based on income level eligibility.

Donny Dodson's cost share increased from 50% to 65% based on income level eligibility.

Pamela Morris's cost share increased from 50% to 75% based on income level eligibility.

Wanda Groome changed from RB-3R to RB-1 voluntarily.

10) The following Upper Hazel Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Thomas G. Walker	07-18-0757	306345	Rappahannock	\$ 150.00
RB-1	DEQ16546	Thomas G. Walker	07-18-0757	306346	Rappahannock	\$ 150.00
RB-1	DEQ16546	Robert Alford	07-18-0609	305333	Rappahannock	\$ 150.00
RB-1	DEQ16546	Scott Alford	07-18-0610	305344	Rappahannock	\$ 150.00
RB-1	DEQ16546	Christopher O'Neil	07-18-0604	305128	Culpeper	\$ 150.00

11) The following Upper York Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547R	Sarah Baker	07-18-0358	302615	Orange	\$ 187.50
RB-1	DEQ16547R	Merlyn Koontz Jr.	07-18-0320	302134	Orange	\$ 137.50

Sarah Baker's cost share increased from 50% to 75% based on income eligibility.

12) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Linda Koch	07-18-0634	305399	Greene	\$ 150.00
RB-3R	DEQFY16RFA	Kay Nichol	07-18-0629	305394	Madison	\$ 416.25
RB-1	DEQFY16RFA	Stephen Kock	07-18-0677	305588	Greene	\$ 150.00

13) The following Upper Rapidan Residential participants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Henry Gallihugh	07-18-0342	302276	Madison	\$ 150.00
RB-1	DEQFY16RFA	Alfred Goossens	07-18-0291	301963	Madison	\$ 150.00

14) The following WQIF Residential participants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Steven Hemler	07-18-0742	306120	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	James Hickman	07-17-0382	268870	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	David Nunberg	07-18-0260	301475	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Daryl Garrison	07-18-0244	301382	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Mary Rose Roberts	07-8-0124	298865	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	David Edwards	07-18-0118	298770	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Paul Lipscomb	07-17-0608	275166	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Christine Verhagen	07-17-0314	267792	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Eric Hohman	07-17-0495	273311	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Denise Waters	07-17-0465	272747	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Coy Payton	07-18-0242	301374	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Dot Ferrero	07-18-0223	301285	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Pandit Patil	07-18-0243	301381	Rappahannock	\$ 150.00
RB-3R	DEQNPSWQIF	Halle Montague	07-18-0418	302992	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Halle Montague	07-18-0418	302991	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Ian Masson	07-18-0348	302989	Culpeper	\$ 180.00
RB-1	DEQNPSWQIF	William Minnis	07-18-0339	302198	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Robert F. Gilmore	07-18-0354	302595	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Anthony Thompson	07-18-0145	300204	Culpeper	\$ 2,500.00
RB-1	DEQNPSWQIF	Darlene Queen	07-18-0160	300502	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Tory Brainard	07-18-0312	302062	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Sherry Smith	07-18-0307	302018	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Robert Treanor	07-18-0233	301359	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Jacqueline Lewis	07-17-0469	272858	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Kenneth Lohr	07-18-0362	302622	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Michael Waldenberger	07-18-0260	301541	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Penny Schevey	07-18-0163	300722	Orange	\$ 150.00
RB-1	DEQNPSWQIF	John Jones	07-18-0357	302609	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Wendall O'Berry	07-18-0231	301353	Madison	\$ 150.00

15) The following Upper Hazel Residential participants have been cancelled:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Kathy McNitt	07-18-0328	302149	Rappahannock	\$ 150.00
RB-1	DEQ16546	Patrick G. Wolfe	07-18-0269	301601	Rappahannock	\$ 150.00
RB-1	DEQ16546	Michael A. Frank	07-18-0213	301202	Rappahannock	\$ 150.00
RB-3R	DEW16546	Paul Coladonato	07-18-0009	301362	Culpeper	\$1,000.00

16) The following Robinson River Residential participant has been cancelled:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16119	Ruth Nicholson	07-18-0411	302982	Culpeper	\$ 150.00

17) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
Conservation Landscaping – Meadow	Locust Grove Middle School	Orange	\$ 311.58
Conservation Landscaping – Meadow	Bill Jones	Madison	\$ 1,044.03

18) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
Green Roof	Orange County Schools	Orange	\$ 2,080.00
Conservation Landscaping – Meadow	Lula Hasan	Culpeper	\$ 586.26
Rainwater Harvesting	Lula Hasan	Culpeper	\$ 1,088.00
Conservation Landscaping – Mulch Bed	Nancy Sopher	Greene	\$ 3,500.00
Stormwater Conveyance – Dry Swale	Nancy Sopher	Greene	\$ 8,886.38

19) The following Virginia Conservation Assistance Program (VCAP) applicants have been canceled:

<u>Practice</u>	<u>Applicant</u>	<u>County</u>	<u>Amount</u>
Conservation Landscaping – Mulch Bed	Elizabeth Snead	Madison	\$ 3,500.00
Conservation Landscaping – Meadow	Montpelier Foundation	Orange	\$ 1,398.75
Conservation Landscaping – Mulch Bed	Nancy Sopher	Greene	\$ 3,500.00
Stormwater Conveyance – Dry Swale	Nancy Sopher	Greene	\$ 10,000.00

20) The District Manager gave an update on dam maintenance and small dam repair projects underway at the District.

- The first mowing of the District dams is almost complete.
- District Staff is evaluating and operating gate valves for the upcoming video inspection of all dam pipes.
- Designs for a wave berm on Beautiful Run #2A and a road alteration on Mountain Run #8 have been completed.
- Numerous other small dam repair requests have been submitted to DCR for both design and installation projects. The next round of awards will be announced in January 2019.

21) The Technical Committee reviewed the carryover list which staff will submit to Gary Moore at the end of the month. The Committee also voted to increase component cost allowances on most components of fencing and water system projects by 10%. Secondary Considerations were approved and will be submitted to Gary Moore. Subsequently, Secondary Consideration were approved by Gary Moore.

G. Wichelns discussed a practice (McLean Family Trust) funded during the 100% ag cost share program initiative. There are three projects – two have been completed. One practice was for \$64,000 on November 2016 payment was issued to McLean Family Trust and one for \$252,000 on March 2017 payment was issued to McLean Family Trust/Steve McLean. Discussion occurred on how the second check was issued and how to clarify the recipient per the recipient’s request. R. Brame moved to have transfer forms signed. R. Bradford seconded motion. (Brame, Bradford, passed). M. Rifaat abstained.

R. Bradford moved to approve the Technical Committee Report. Motion passed. R. Bradford abstained. R. Brame abstained.

Cynthia Smith, Orange County Executive Director, Farm Service Agency spoke to the Board on the upcoming County Committee Elections, urging everyone to nominate farmers and ranchers to serve on FSA county committees. The nomination period is June 15, 2018, to August 1, 2018. Ballots will be mailed to eligible voters November 5, 2018. Last day to return voted ballots to the FSA county office, December 3, 2018 and newly elected county committee members take office January 1, 2019. The nomination is for a three year term. Who can vote: Agricultural producers of legal voting age may be eligible to vote if they participate or cooperate in any FSA program. Producer may contact their local FSA county office for more information.

7) CLOSED SESSION: PERSONNEL MATTERS

R. Runkle moved that the Board go into Closed Session at 10:30 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues. The Associate Directors and the District Manager were invited to attend. R. Brame seconded the motion. (Runkle, Brame, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:40 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed

Session was convened were heard or discussed by this Board”. T. O’Halloran seconded the motion. (Runkle, O’Halloran, unanimous) R. Bradford made the motion to accept the recommendations from the Personnel Committee. P. Morris seconded the motion. (R. Bradford, P. Morris, unanimous)

8) DIRECTORS REPORTS

- T. O’Halloran reported that former director, John Boldridge, was home from the hospital.
- P. Morris announced the Greene County Fair is occurring earlier this year.
- R. Bradford reported the Orange County Fair is occurring early as well.
- R. Runkle reported Greene County Administrator John Barkley resigned his position and the Planning and Zoning Director Svoboda has also recently left. The Deputy Administrator will be the temporary replacement. R. Runkle also reported on a Supreme Court decision – you can now collect sales tax on internet sales. Discussion followed.
- L. Graves reported from May 30 to June 22 there was 30 inches of rain in Syria, Virginia.

7) STAFF REPORTS

- S. DeNicola requested all directors and staff check their “bio’s” on the website by the end of the fiscal year. The annual report must be completed by September 30.
- R. Jacobs reported both the Orange County and Rappahannock County Contractors Workshops were very successful. The District partnered with the localities, DEQ, Dam Safety and the Army Corp of Engineers for the workshops.
- The raingarden workshop is July 10th 2018. The Madison Future Farmers will be helping to install it.
- G. Wichelns reported Upper Rapidan and Robinson River Little Dark Run grant proposals for the counties of Madison Greene, and Orange have been invited for resubmission with slightly reduced budgets. Greg reported the District received favorable feedback from DCR on our Spring Area II Meeting.
- G. Wichelns reported WIP 3 is asking for input from counties and districts. Initial staff meeting for information was attended by G. Wichelns, D. Massie, S. Yager, A. McCullen and R. Rexrode. Another meeting is scheduled and this will be discussed at Committee Meeting on July 24, from 9:00 to 10:30 with Technical Meeting to follow. WIP 3 information to follow in emails.

8) AGENCY REPORTS

NRCS – A. Cason reported Courtney Pooton has returned to the Culpeper USDA Service Center office as a full time NRCS employee. NRCS is taking reports of damage from the latest storms in our area.

DCR

D. Cross reported the FY19 Policies and Grant Agreements will require board approval in July. Webinars to review FY19 Policies and Grant Agreements will be held Monday, July 9 2018, 2 p.m. to 3:30 p.m. and Tuesday, July 10 2018, 9:30 to 11: a.m. Login information was provided to your district. Quarterly Reports are due to D. Cross no later than July 16th. In addition to the routine submission of Attachment E, Balance sheet and P&L; fourth quarter reports are to include year-end cash balance and carry over reports and the FY18 Attachment ‘roll up’.

- New requirement to return to DCR unobligated cost share funds: Any unobligated funds in excess of 10% of the unobligated amount in a particular funding source must be returned to DCR by August 31.
- Annual Reports are due before September 30, 2018 to CDC.
- At-Large Director Appointments - term of office expires December 31, 2018. Sitting appointed directors need to let the board know if they desire to serve another 4 year term. All paper work for the nomination should be submitted to your CDC by November 1, 2018.
- Just a reminder, any state cost-share request that includes at least one subcontractor’s scope of work that is anticipated to exceed billable expenses above \$30,000 must comply with the approved bid procedures before cost share can be expended.

- Conservation Planning Certification – application for DCR Conservation Planning Certification will be categorized into one of four groups, each with varying levels of required training. The VSWCB added a new (4th) CPC group 2B for SWCD staff previously certified through NRCS that expired prior to January 1, 2016.
- Clean Water Farm Awards are due no later than 10/1/2018.

Dates to Remember:

- July 16th End of Year Financial, Cost share and Carryover Reports due to DCR
- July 19th SWCD Dam Owners Workgroup Meeting, 9:30 Augusta County Govt. Center
- July 26th Area II Legislative Conference Call 8:30
- July 30th Area II CB WIP III spreadsheets and Program Suggestions due to Darryl Glover
- Aug 24th Area II CB WIP III meeting, 1:30 to 3:30 Culpeper County Library
- Sept 10th Ag BMP TAC Meeting 9:30 am DOF, Charlottesville
- Sept 13th VASWCD Quarterly Meeting, ODEC, Glen Allen
- Sept 27th VSWCD Meeting, ODEC, Glen Allen

- 9) **PLAN FOR JULY COMMITTEE MEETINGS (in CULPEPER at the CULPEPER OFFICE)**
Committees will meet on Tuesday, July 24th. Operations/WIP111 9:00, and Technical 10:30. The Educational Committee meeting will be held in Madison at 4:00 P.M., on July 24th, at the War Memorial Building. **BOARD MEETING FOR AUGUST WILL BE HELD TUESDAY, AUGUST 7, 2018 IN CULPEPER COUNTY AT THE VFW HALL.**

10) **ADJOURNMENT**

Motion was made to adjourn the July, 2018 Board meeting at 11:40.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
 Administrative Secretary

Date Approved 8-7-2018