

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### BOARD MEETING PVCC Stanardsville, Virginia November 7, 2017

The meeting was called to order by Chairman Lynn Graves at 9:30 A.M.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Philip Morris, Greene County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Tom O'Halloran, Culpeper County  
Steve Morris, Greene County Director, At Large  
Robert Brame, Orange County  
Steve Hill, Madison County  
Monira Rifaat, Rappahannock County  
Andrew Campbell, Culpeper County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Brad Jarvis, Madison County, Virginia Cooperative Extension,  
Associate Director

**DIRECTORS ABSENT:** Jim Byrne, Madison County Associate Director  
Michael Peterson, Rappahannock County  
Warren Lee, Orange County Associate Director

**STAFF PRESENT:** Greg Wichelns, District Manager  
JoAnn Neal, Administrative Secretary  
W. Spencer Yager, Conservation Specialist  
David Massie, Conservation Specialist  
Henny Calloway, Conservation Specialist  
Amanda McCullen Conservation Specialist  
E. J. Burke, Conservation Specialist

**OTHERS PRESENT:** Rex Rexrode, NRCS District Conservationist  
Debbie Cross, DCR, CDC  
Virginia Sutton, Rappahannock Property Owner  
Sharon Luke, Real Estate Agent

- 1) **CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**  
L. Graves welcomed everyone to Greene County. Following a moment of silence, W. Spencer Yager led the Pledge of Allegiance. There were two handouts: Technical Committee Report Addendum and DCR CDC Monthly Report. .
- 2) **DRAFT MINUTES**  
L. Graves called for approval of the substance of the October 3<sup>rd</sup>, 2017 Draft Board Meeting Minutes and for any substantive corrections or additions. M. Rifaat moved to approve as presented. T. O'Halloran seconded the motion. (M. Rifaat, T. O'Halloran, unanimous)

Public Comment: Virginia Sutton, Rappahannock property owner requested the Board of Directors reconsider her application for a septic BMP. Discussion followed. Sharon Luke, Real Estate Agent stated that for Ms. Sutton to sell her property an inspection of the septic system is required. The work on her septic system was performed prior to Board approval. M. Rifaat spoke on the policy that requires pre-approval which is in our DEQ grant that must be followed. Discussion followed. R. Brame moved to decline the request based on program requirements. M. Rifaat seconded the motion. (Brame, Rifaat, unanimous) R. Bradford suggested they contact DEQ if they had any questions.

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. R. Bradford requested that the Technical Committee Report be removed from the Consent Agenda for discussion. T. O’Halloran moved to approve the Agenda as amended. R. Bradford seconded the motion. (T. O’Halloran, R. Bradford, unanimous)

**4) CONSENT AGENDA**

Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATION

OPERATIONS

FINANCE

TREASURER’S REPORT

DEQ TMDL GRANT 16546 – UPPER HAZEL

DEQ TMDL GRANT 16547 – UPPER YORK

CBRAP 16/17 BMP VERIFICATION GRANT

**5) ADDITIONS TO AGENDA –**

**5.1) TECHNICAL COMMITTEE REPORT-**

*Items in italics were added at the November 7, 2017 Board Meeting in Greene County, Virginia*

1) The following BMP applicant has been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
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SL-8B	2018 VACS	Ashland Farm, Inc.	07-18-0169	300778	Culpeper	\$ 198.40	\$ 0.00
SL-8B	2018 VACS	Wedderburn Farm	07-18-0094	300785	Culpeper	\$ 14,400.00	\$ 0.00
SL-8H	2018 VACS	Payne Hay and Straw	07-18-0170	300783	Culpeper	\$ 1,000.00	\$ 0.00
SL-8B	2018 VACS	Payne Hay and Straw	07-18-0171	300784	Culpeper	\$ 3,600.00	\$ 0.00
SL-8H	2018 VACS	William Brown III	07-18-0107	297583	Culpeper	\$ 3,500.00	\$ 0.00
SL-8B	2018 VACS	Dennis Brown	07-18-0106	297580	Culpeper	\$ 9,600.00	\$ 0.00
SL-8H	2018 VACS	Dennis Brown	07-18-0105	297579	Culpeper	\$ 3,000.00	\$ 0.00
SL-8B	2018 VACS	Joseph Gray	07-18-0168	300751	Culpeper	\$ 5,740.80	\$ 0.00
SL-8B	2018 VACS	Jeffrey Herren	07-18-0166	300742	Culpeper	\$ 38,830.08	\$ 0.00
SL-8H	2018 VACS	Beauregard Farm, Inc.	07-18-0093	297385	Culpeper	\$ 1,000.00	\$ 0.00
SL-8B	2018 VACS	Beauregard Farm, Inc.	07-18-0099	297386	Culpeper	\$ 36,000.00	\$ 0.00
SL-8H	2018 VACS	Wheatley Shackelford	07-18-0173	300787	Culpeper	\$ 540.00	\$ 0.00
SL-8B	2018 VACS	Wheatley Shackelford	07-18-0172	300786	Culpeper	\$ 400.00	\$ 0.00
SL-8H	2018 VACS	Mount Pony Farm	07-18-0210	301082	Culpeper	\$ 5,000.00	\$ 0.00
SL-8B	2018 VACS	Mount Pony Farm	07-18-0210	301081	Culpeper	\$ 19,000.00	\$ 0.00
SL-8B	2018 VACS	Mystic Hill Farms LLC	07-18-0161	300505	Culpeper	\$ 926.88	\$ 0.00
SL-8H	2018 VACS	Nathan Rosenberger	07-18-0207	301075	Orange	\$ 1,400.00	\$ 0.00
SL-8B	2018 VACS	Nathan Rosenberger	07-18-0207	301074	Orange	\$ 5,290.00	\$ 0.00
SL-8H	2018 VACS	Nathan Rosenberger	07-18-0208	301077	Culpeper	\$ 1,400.00	\$ 0.00
SL-8B	2018 VACS	Nathan Rosenberger	07-18-0208	301076	Culpeper	\$ 5,750.00	\$ 0.00
SL-8H	2018 VACS	Bradley Rosenberger	07-18-0209	301079	Culpeper	\$ 935.60	\$ 0.00
SL-8B	2018 VACS	Bradley Rosenberger	07-18-0209	301080	Culpeper	\$ 1,200.00	\$ 0.00
SL-8B	2018 VACS	Dale Welch	07-18-0174	300788	Rappahannock	\$ 6,410.00	\$ 0.00
SL-8B	2018 VACS	Manfred Call IV	07-18-0205	301071	Rappahannock	\$ 2,400.00	\$ 0.00
SL-8B	2018 VACS	Heavenly Acres Farm	07-18-0184	300926	Greene	\$ 3,822.20	\$ 0.00
SL-8H	2018 VACS	Cleavend Farm LLC	07-18-0179	300897	Orange	\$ 1,067.20	\$ 0.00
SL-8B	2018 VACS	Lewis A. Lamb & Sons	07-18-0181	300908	Madison	\$ 10,800.00	\$ 0.00
SL-8H	2018 VACS	Lewis A. Lamb & Sons	07-18-0181	300911	Madison	\$ 7,660.00	\$ 0.00
SL-8B	2018 VACS	Ben Southard	07-18-0183	300918	Orange	\$ 2,118.24	\$ 0.00
SL-8B	2018 VACS	Paul Heatwole	07-18-0176	300887	Culpeper	\$ 3,431.60	\$ 0.00
SL-8B	2018 VACS	Shawn Woodfolk	07-18-0180	300901	Madison	\$ 12,941.04	\$ 0.00
SL-8H	2018 VACS	Wayne T. Harris	07-18-0182	300913	Orange	\$ 3,000.00	\$ 0.00
SL-8B	2018 VACS	Wayne T. Harris	07-18-0182	300915	Orange	\$ 10,800.00	\$ 0.00
SL-8H	2018 VACS	J. Wells Waugh	07-18-0201	301030	Culpeper	\$ 2,918.50	\$ 0.00
LE-1T	UYR TMDL	Barboursville Farm LLC	07-18-0064	285590	Orange	\$ 9,579.50	\$1,690.50
SL-10T	UYR TMDL	Joseph Brame III	07-18-0202	301032	Orange	\$ 8,980.50	\$ 0.00
SL-6	2018 VACS	J. Wells Waugh	07-18-0203	301066	Culpeper	\$ 37,620.00	\$2,351.25
LE-1T	Upper Hazel TMDL	Duane P. Morey	07-18-0217	301247	Rappahannock	\$ 24,824.25	\$ 1,095.18
LE-1T	2018 VACS	John C. Schwab	07-18-0227	301338	Rappahannock	\$ 6,226.25	\$ 274.69
SL-6	2018 VACS	Culpeper Cattle Company	07-18-0234	301360	Culpeper	\$ 2,700.00	\$ 0.00
SL-1	2018 VACS	Culpeper Cattle Company	07-18-0237	301364	Culpeper	\$ 13,182.00	\$ 0.00
SL-6	2018 VACS	Alnell Farm	07-18-0091	295679	Rappahannock	\$ 10,631.20	\$ 664.45
SL-6B	2018 VACS	Helen R. DuBois	07-18-0254	301420	Rappahannock	\$ 0.00	\$ 875.00
SL-8H	2018 VACS	Phil & Phillip Goodwin	07-18-0029	301346	Orange	\$ 1,773.00	\$ 0.00
SL-8B	2018 VACS	Phil & Phillip Goodwin	07-18-0029	301348	Orange	\$ 371.52	\$ 0.00
SL-8B	2018 VACS	Madison Farms Locust Dale	07-18-0247	301386	Madison	\$ 7,961.05	\$ 0.00
SL-8B	2018 VACS	Western View Plantation	07-18-0249	301388	Culpeper	\$ 18,757.92	\$ 0.00
SL-8H	2018 VACS	Glenmary Farm LLC	07-18-0248	301390	Orange	\$ 1,870.00	\$ 0.00
SL-8B	2018 VACS	Glenmary Farm LLC	07-18-0248	301389	Orange	\$ 41,266.59	\$ 0.00
SL-8B	2018 VACS	Tom Nixon	07-18-0250	301393	Orange	\$ 40,706.05	\$ 0.00
SL-8B	2018 VACS	Alton Caldwell	07-18-0211	301181	Culpeper	\$ 240.00	\$ 0.00
SL-8H	2018 VACS	Bobby McDaniel	07-18-0258	209236	Greene	\$ 260.00	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6	2017 VACS	William Woycik, Jr.	07-17-0570	274622	Orange	\$ 35,715.16	\$2,232.20
LE-1T	RR-LDR TMDL	Joe Henshaw	07-17-0459	272403	Madison	\$ 20,862.43	\$ 920.40
SL-6B	Tax Credit	Robert Runkle	07-17-0488	273142	Greene	\$ 0.00	\$ 700.00
SL-6	2017 Earmark	Steven. R. Smith*	07-15-0047	189336	Culpeper	\$ 21,523.20	\$ 0.00
SL-6	2017 Earmark	John J. O'Connor	07-15-0322	207761	Culpeper	\$ 49,709.70	\$ 0.00
SL-6	2017 Earmark	Greenfield Cattle Farm LLC	07-15-0390	209236	Greene	\$ 215,889.22	\$ 0.00

\*Increase of \$700.50 for additional pipeline and a fence charger.

- 3) The following Virginia Conservation Assistance Program (VCAP) applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Rainwater Harvesting	Kevin Passarello	Orange	\$ 1,700.00
Conservation Landscaping	David Snead	Madison	\$ 3,500.00

- 4) The following Upper Rapidan River TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQFY16RFA	Charles Smith	07-18-0193	300984	Orange	\$ 1,000.00
RB-1	DEQFY16RFA	Phyllis Browning	07-18-0194	301009	Madison	\$ 150.00
RB-3R	DEQFY16RFA	Gregoire Gasparini	07-18-0040	301031	Orange	\$ 1,000.00
RB-1	DEQFY16RFA	Gregoire Gasparini	07-18-0040	301022	Orange	\$ 150.00
RB-1	DEQFY16RFA	Gregoire Gasparini	07-18-0040	301023	Orange	\$ 150.00
RB-1	DEQFY16RFA	James Estes	07-18-0224	301286	Madison	\$ 150.00
RB-1	DEQFY16RFA	Cynthia Pedersen	07-18-0228	301343	Greene	\$ 150.00
RB-1	DEQFY16RFA	Thomas Schlegel	07-18-0230	301349	Orange	\$ 150.00
RB-1	DEQFY16RFA	Cheryl Yowell	07-18-0232	301358	Madison	\$ 150.00
RB-1	DEQFY16RFA	Jesse Hodges	07-18-0225	301339	Greene	\$ 150.00
RB-1	DEQFY16RFA	Craig Humes	07-18-0240	301367	Greene	\$ 150.00

- 5) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-4P	DEQNPSWQIF	Grace Collier	07-18-0187	300972	Orange	\$ 5,000.00
RB-1	DEQNPSWQIF	Krystal Waters	07-18-0188	300973	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Mary Seymore	07-18-0190	300977	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Gari Dulin	07-18-0195	301010	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Laverne Shotwell	07-18-0196	301011	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Carl Myers	07-18-0189	300975	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Essie Nicholson	07-18-0192	300982	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Judy Reed	07-18-0191	300980	Madison	\$ 150.00
RB-3R	DEQNPSWQIF	Wade Schick	07-18-0016	300443	Culpeper	\$ 1,000.00
RB-3R	DEQNPSWQIF	Dianne Evans	07-18-0059	300773	Culpeper	\$ 1,500.00
RB-4	DEQNPSWQIF	Jens Tholand	07-18-0135	300780	Culpeper	\$ 6,400.00
RB-4	DEQNPSWQIF	Faye Hobeck	07-18-0052	300734	Culpeper	\$ 5,260.00
RB-1	DEQNPSWQIF	Naomi Baldwin	07-18-0198	301018	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Andera Fancher	07-18-0156	300445	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Sara White	07-18-0158	300487	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Darlene Queen	07-18-0160	300502	Culpeper	\$ 150.00

RB-1	DEQNPSWQIF	Matthew McCracken	07-18-0159	300501	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Penny Schevey	07-18-0163	300722	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Brian Dodds	07-18-0162	300721	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Brandon Carroll	07-18-0164	300723	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Edward Napier	07-18-0215	301214	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Edward Napier	07-18-0215	301215	Madison	\$ 150.00
RB-3R	DEQNPSWQIF	Christopher Burnside	07-18-0216	301218	Madison	\$ 1,000.00
RB-3R	DEQNPSWQIF	Scott Hunter	07-18-0222	301284	Greene	\$ 1,000.00
RB-1	DEQNPSWQIF	Wendall O'Berry	07-18-0231	301353	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Rebecca Riggle	07-18-0235	301361	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Bennie Short	07-18-0236	301363	Orange	\$ 150.00
RB-3R	DEQNPSWQIF	Carolyn Long	07-18-0238	301365	Orange	\$ 1,000.00
RB-1	DEQNPSWQIF	Margot Bologna	07-18-0239	301366	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Raymond Carbonneau	07-18-0241	301368	Greene	\$ 150.00
RB-1	DEQNPSWQIF	John Riegler	07-18-0252	301418	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Eric Cotten	07-18-0251	301415	Madison	\$ 150.00
RB-3	DEQNPSWQIF	Cora Chlebnikow	07-18-0255	301424	Madison	\$ 2,500.00
RB-1	DEQNPSWQIF	Bonnie Crocker	07-18-0206	301072	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	John Stein	07-18-0218	301251	Culpeper	\$ 240.00
RB-1	DEQNPSWQIF	Patricia Albanese	07-18-0219	301279	Culpeper	\$ 180.00
RB-1	DEQNPSWQIF	Robert Treanor	07-18-0233	301359	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Gero Shafer	07-18-0212	301195	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Dot Ferrero	07-18-0223	301285	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Coy Payton	07-18-0242	301374	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Pandit Patil	07-18-0243	301381	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Daryl Garrison	07-18-0244	301382	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	George Moltz, Jr.	07-18-0245	301383	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Michael Lombardi	07-18-0246	301384	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Patrick Shepherd	07-18-0017	301385	Culpeper	\$ 141.78
RB-1	DEQNPSWQIF	David E. Zehner	07-18-0256	301427	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Louisa Campbell	07-18-0257	301428	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Louisa Campbell	07-18-0257	301429	Culpeper	\$ 150.00

6) The following Upper Hazel TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-3	DEQ16546	Vivian Sutton	07-18-0199	301020	Rappahannock	\$ 2,500.00
RB-1	DEQ16546	Brian Donegan	07-18-0175	300870	Rappahannock	\$ 150.00
RB-1	DEQ16546	Brian Donegan	07-18-0175	300871	Rappahannock	\$ 150.00
RB-1	DEQ16546	Michael Frank	07-18-0213	301202	Culpeper	\$ 240.00
RB-1	DEQ16546	Lestor Dalton	07-18-0214	301206	Rappahannock	\$ 150.00
RB-1	DEQ16546	Roby Kestner, Jr.	07-18-0221	301281	Rappahannock	\$ 150.00
RB-1	DEQ16546	Randi Shumate	07-18-0220	301280	Rappahannock	\$ 150.00
RB-1	DEQ16546	Paul Gall	07-18-0226	301337	Rappahannock	\$ 150.00
RB-3R	DEQ16546	Paul Coladonato	07-18-0009	301362	Culpeper	\$ 1,000.00

7) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Sarah Findley	07-18-0057	281874	Madison	\$ 150.00

RB-1	DEQNPSWQIF	Keith Lynch	07-17-0472	272989	Greene	\$ 146.25
RB-1	DEQNPSWQIF	Shirley Huffman	07-18-0073	292584	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Marie Moura	07-18-0034	276890	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Patricia Settle	07-17-0618	275400	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Teddy Kilby	07-18-0095	296260	Culpeper	\$ 180.00
RB-4	DEQNPSWQIF	Faye Hobeck	07-18-0052	300734	Culpeper	\$ 5,260.00
RB-3R	DEQNPSWQIF	Wade Schick	07-18-0016	300443	Culpeper	\$ 250.00
RB-3	DEQNPSWQIF	Margaret Clifton	07-18-0130	299203	Madison	\$ 2,500.00
RB-1	DEQNPSWQIF	Allen Tuel	07-18-0065	288068	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Charles Gill	07-18-0144	300132	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Diana Kornegay	07-18-0101	297406	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Charles Fisher	07-18-0129	299197	Madison	\$ 150.00
RB-4	DEQNPSWQIF	Derek Wolford	07-18-0111	298329	Culpeper	\$ 3,902.50
RB-1	DEQNPSWQIF	James Paulson	07-18-0116	298437	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	James Paulson	07-18-0116	298438	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Carol Wortman	07-18-0084	293973	Culpeper	\$ 180.00
RB-1	DEQNPSWQIF	Brian Mellott	07-18-0108	297700	Greene	\$ 150.00
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Sam Straham</i>	<i>07-17-0405</i>	<i>269186</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Paul Amberger</i>	<i>07-17-0634</i>	<i>275546</i>	<i>Orange</i>	<i>\$ 137.50</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Marsha Alley</i>	<i>07-17-0555</i>	<i>274601</i>	<i>Greene</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Jonathan Daw</i>	<i>07-17-0556</i>	<i>274602</i>	<i>Greene</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Lee Nixon</i>	<i>07-17-0502</i>	<i>273302</i>	<i>Orange</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Betty Hitt</i>	<i>07-18-0066</i>	<i>300212</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Naomi Baldwin</i>	<i>07-18-0198</i>	<i>301018</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Nancy Ginters</i>	<i>07-18-0020</i>	<i>275698</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Daryl Garrison</i>	<i>07-18-0244</i>	<i>301382</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Meek</i>	<i>07-18-0148</i>	<i>300221</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Patrick Shepherd</i>	<i>07-18-0017</i>	<i>275694</i>	<i>Culpeper</i>	<i>\$ 131.25</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Patrick Shepherd</i>	<i>07-18-0017</i>	<i>301385</i>	<i>Culpeper</i>	<i>\$ 141.78</i>
<i>RB-4</i>	<i>DEQNPSWQIF</i>	<i>Jens Tholand</i>	<i>07-18-0135</i>	<i>300780</i>	<i>Culpeper</i>	<i>\$ 6,400.00</i>

8) The following WQIF Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Aurelia Lance	07-18-0067	290489	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Kristina Magel	07-17-0391	268934	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Elizabeth Woodward	07-17-0398	268968	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Donald Woodward	07-17-0399	268969	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Carolyn Richardson	07-17-0471	272977	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Claudia Wisdom-Good	07-17-0500	273319	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Diana Wright	07-17-0504	273337	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Michael Morrison	07-17-0349	268130	Orange	\$ 150.00
RB-3	DEQNPSWQIF	Donald Johnson	07-17-0498	273316	Greene	\$ 2,337.50
RB-1	DEQNPSWQIF	Stephen Trainum	07-17-0336	268053	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Ashley Young	07-17-0332	268047	Orange	\$ 150.00
RB-3	DEQNPSWQIF	Jens Tholand	07-18-0135	299602	Culpeper	\$ 2,250.00
RB-1	DEQNPSWQIF	Dianne Evans	07-18-0059	281891	Culpeper	\$ 225.00
RB-3	DEQNPSWQIF	Faye Hobeck	07-18-0052	290712	Culpeper	\$ 4,000.00
RB-1	DEQNPSWQIF	James Rasnake	07-18-0136	299922	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Wade Schick	07-18-0016	275691	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Kevin O'Brien	07-18-0086	294630	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	John Burke	07-17-0260	266553	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Greg Lacy	07-17-0348	268129	Culpeper	\$ 2,337.50

RB-3	DEQNPSWQIF	Kim Milai	07-17-0543	273774	Rappahannock	\$ 2,337.50
RB-1	DEQNPSWQIF	Virginia Valentine	07-17-0414	270360	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Marion Beers	07-17-0512	273374	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Clyde Scott	07-17-0384	268915	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Chad Smith	07-17-0423	270723	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Peggy Smith	07-17-0450	272328	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Cherl Crews	07-17-0427	271371	Rappahannock	\$ 150.00
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Paul Coladonato</i>	<i>07-18-0009</i>	<i>275673</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Patrick Shepherd</i>	<i>07-18-0017</i>	<i>275693</i>	<i>Culpeper</i>	<i>\$ 150.00</i>

9) The following Upper York River TMDL Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ15972R	Robert Caldwell	07-17-0435	271634	Orange	\$ 150.00
RB-1	DEQ15972R	Melissa Wilson	07-17-0518	273493	Orange	\$ 150.00

10) The following Upper Rapidan River TMDL Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Ruth Kulick	07-17-0372	268760	Madison	\$ 150.00
RB-1	DEQFY16RFA	Karen Harris	07-17-0458	272399	Madison	\$ 150.00
RB-1	DEQFY16RFA	Joyce Stanley	07-17-0538	273683	Madison	\$ 150.00
RB-1	DEQFY16RFA	Brenda Ryder	07-17-0158	265383	Madison	\$ 150.00

11) The District Manager gave an update on dams. On Friday, November 17, 2017, Charles Wilson, the District Dam Consulting Engineer for Soil and Water Conservation Districts, will conduct professional engineering inspections on the three District owned dams in Culpeper County. Also, in December, the small dam repair fund will award funding for District owned dam repair projects. Culpeper SWCD submitted requests for two repairs involving concrete work on the primary spillway towers of two dams in Culpeper, P E inspections of all dam piping and several other design only projects.

12) District Staff received a request to locate the water trough forms used to pour concrete watering troughs which were popular in the 1970's and 1980's, before precast troughs became the norm. With the rising cost of precast troughs, a contractor is interested in using the forms for personal and potentially business use. The Committee discussed rental fees and an equipment use agreement. The District Manager will draft both of these documents for Board approval.

13) Rex Rexrode, NRCS District Conservationist, brought five Conservation Reserve Enhancement Program (CREP) renewals to the Technical Committee for signatures. These are not new CREP contracts, just renewals of existing contracts.

R. Bradford requested a separate vote for the VCAP projects.

R. Bradford moved to approve the Technical Committee Report as amended. T. O'Halloran seconded the motion. (Bradford, O'Halloran, passed. R. Brame, R. Runkle, and A. Campbell abstained)

T. O'Halloran moved to approve VCAP Technical Committee Report. M. Rifaat seconded the motion. (O'Halloran, Rifaat, passed. R. Bradford abstained)

#### 6) **CLOSED SESSION – PERSONNEL**

R. Runkle moved that the Board go into Closed Session at 10:30 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues. The Associate Directors, and the District Manager were invited to attend. R. Bradford seconded the motion. (Runkle, R. Bradford, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:45 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". P. Morris seconded the motion. (Runkle, P.

Morris, unanimous) R. Bradford made the motion to accept the recommendations from the Personnel Committee. T. O'Halloran seconded the motion. (Bradford, O'Halloran, unanimous)

L. Graves received a request from Mike Peterson via e-mail to resign from the Board of Directors of the Culpeper SWCD. R. Bradford moved to accept Mike Peterson's resignation. M. Rifaat seconded the motion. (Bradford, Rifaat, unanimous)

L. Graves reported CSWCD has received thank you notes from the Culpeper Harvest Days Farm Tour Organization and from the Virginia Tech Soil Judging Team for our sponsorships.

## 7) **DIRECTORS REPORTS**

- M. Rifaat reported she is considering several people as options to recommend for the replacement of M. Peterson. She asked directors that if anyone has someone to recommend, please contact M. Rifaat. Discussion followed.
- R. Runkle attended a meeting in Greene focused on re-establishing connectivity of native trout streams and also attended the Culpeper Dairy Farm Tour.
- S. Sharpe reported she is officially back in the office and will be establishing workshops for Farm Finances and Farm Transitions. Please let her know if you are interested in attending.
- B. Jarvis reported on a Pesticide Recertification Program in Madison, December 5 & 7 from 9 to 1 at the Madison VCE office. Lawn Pilot Program – in Madison County was completed and the committee thought it was very successful. The other counties will be able to participate in managing fertilizer in lawns- July 30 to August 3, 2018 for the initial meetings. The District Education Committee is spearheading this effort. Collection of soil samples will occur on August 10<sup>th</sup>, and the last meeting for interpretation on August 27, 2018.
- B. Jarvis reported the Envirothon teams training held at Graves Mountain Lodge had 125 people attending. Grazing Land Management is the topic this year. There was a farm visit to the Smith Farm in Madison County to apply the topic for this year's Envirothon.
- B. Jarvis reported VEC is considering conducting the home well water testing program again this year. This will be discussed at the next Educational meeting and they will ask CSWCD to sponsor this program.
- S. Morris reported on the Board of Supervisors election going on in Greene County today.

## 8) **STAFF REPORTS**

- A. Cason will be leaving Culpeper SWCD to work for NRCS in Culpeper. Her last day of work is November 13, 2017. She stated it was a hard decision for her to make and thanked everyone for their help over the past three years.
- D. Massie reported that Jordan Farm LLC, Orange County, R. Brame, is the York Grand Basin winner and a table has been reserved for the Culpeper SWCD at the luncheon.
- J. Neal reminded the Board of the upcoming Annual Awards Banquet to be held at Peppers, on November 9<sup>th</sup>, starting at 5:30 with dinner at 6:00.
- G. Wichelns reported Leslie Jones from Eastern View High School in Culpeper County will be receiving the Virginia Educator of the Year Award at the Annual Meeting. He commented on her as a very dedicated teacher.
- G. Wichelns reflected that Ashleigh Cason was hired at a very interesting time when CSWCD was promoting the 100% signup and was facing a tremendous workload. She was right in the middle of all that was happening during a very busy time. He acknowledged her contributions during the past 3 years and wished her well with NRCS.

## 9) **AGENCY REPORTS**

### **NRCS**



R. Rexrode reported the federal EQIP program sign up ended in early October and the ranking of application has begun for 25 applications and the pre-approvals contracts should be received in mid-November.

New aspects of the EQIP, "Beef and Bobwhites", is focused on introducing native warm season grasses into forage rotations. NRCS has received two applications one in Orange and one in Rappahannock.

The work on Lake Pelham and Mountain Run Lake dams continues.

## DCR

D. Cross commented on the passing of David Dowling, DCR Dep. Director, DCR-Division of Soil and Water and Dam Safety/Flood Plain Management, after a long battle with cancer.

D. Cross reported Governor McAuliffe appointed three new members to the VSWCD Board. Adam Wilson in Area IV, Charles (Chuck) Arnason in Area V and Mario Albritton in Area VI. Clean Water Farm Awards – thanks to everyone for the 2017 CFWA nominations as there were many will deserving nominations. Grand Basin Award winners are Potomac: Greenville Farm & Family Campground, Inc.- Thomas Latham-Prince William SWCD; Rappahannock: Willingham Farm, Doran Culbertson – John Marshall SWCD; York: Jordan Farm (Orange) LLC, Robert Brame-Culpeper SWCD. Recognition will be during the luncheon at the VASWCD Annual Meeting on 12/4/17.

DCR IT Security Awareness on-line training: In an effort to enhance IT security, this training is now required on an annual basis for all users of DCR's web applications, which includes the Tracking Program's Conservation Application Suite. The training is an online course and the completion deadline has been extended to 12/30/17 for districts. Please e-mail Debbie Cross a copy of the completion certificates.

### Reminders:

- 2017 VASWCD Annual Meeting – Dec. 3-5 Renaissance Portsmouth-Norfolk Waterfront Hotel in Portsmouth, VA.
- April 1 is the date when districts must have cost share funds 90% obligated (this includes both 2017 and 2018 funds).

### Dates to Remember:

- Nov 16 VSWCB Meeting, VDOF Board Room, Charlottesville
- Dec 3-5 VASWCD Annual Meeting, Portsmouth Renaissance
- Dec 4 Area Meetings
- Dec 6 VSWCB Meeting, Portsmouth, VA

- 10) **PLAN FOR NOVEMBER COMMITTEE MEETINGS (in CULPEPER at the Culpeper Office)**  
Committees will meet on Tuesday, November 21<sup>st</sup>, 2017: Personnel 9:00, Operations 9:30, Technical 10:00 and RMP-TRC to follow. The Educational Committee will be held in Madison at 4:00, on Tuesday, October 21<sup>st</sup>, 2017 at the War Memorial Building. **BOARD MEETING FOR DECEMBER WILL BE HELD TUESDAY, DECEMBER 7<sup>th</sup>, IN MADISON COUNTY AT THE WAR MEMORIAL BUILDING IN MADISON COUNTY AT 1:30 P.M.**

11) **ADJOURNMENT**

Motion was made to adjourn the November, 2017 Board meeting at 11:30.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal  
Administrative Secretary

Date Approved 12-7-2017