

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING War Memorial Building Madison, Virginia December 7, 2017

The meeting was called to order by Chairman Lynn Graves at 1:40 P.M.

DIRECTORS PRESENT: Lynn Graves, Madison County
Philip Morris, Greene County
Robert Runkle, Greene County
Robert Bradford, Orange County
Robert Brame, Orange County
Steve Hill, Madison County
Monira Rifaat, Rappahannock County
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director

DIRECTORS ABSENT: Jim Byrne, Madison County Associate Director
Michael Peterson, Rappahannock County
Warren Lee, Orange County Associate Director
Steve Morris, Greene County Director, At Large
Tom O'Halloran, Culpeper County
Andrew Campbell, Culpeper County
Sarah Sharpe, Virginia Cooperative Extension, Greene County

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary
W. Spencer Yager, Conservation Specialist
David Massie, Conservation Specialist
Henny Calloway, Conservation Specialist
S. DeNicola, Educational Specialist
R. Jacobs, Conservation Specialist
Amanda McCullen Conservation Specialist
E. J. Burke, Conservation Specialist

OTHERS PRESENT: Nancy Utz, NRCS Soil Conservationist
Debbie Cross, DCR, CDC
Jack Kauffman, VDOF
Michael Downey, VDOF

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves welcomed everyone to Madison County. Following a moment of silence, W. Spencer Yager led the Pledge of Allegiance. There were three handouts: Technical Committee Report Addendum, DCR CDC Monthly Report and final VASWCD Legislative Agenda approved at the Annual Meeting, December 5th, 2017.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the November 7th, 2017 Draft Board Meeting Minutes and for any substantive corrections or additions. R. Runkle moved to approve as presented. P. Morris seconded the motion. (R. Runkle, P. Morris, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. R. Bradford requested that the Technical Committee Report be removed from the Consent Agenda for discussion and placed on the Agenda as 5.2. S. DeNicola requested the Educational Committee Report be removed from the Consent Agenda for discussion and placed on the Agenda as 5.1. G. Wichelns requested the DEQ TMDL Grant 16119 extension be placed on the Consent Agenda for approval. R. Brame moved to approve the Agenda as amended. R. Runkle seconded the motion. (R. Brame, R. Runkle, unanimous)

4) CONSENT AGENDA

Consent Agenda approved as modified.

COMMITTEE REPORTS

OPERATIONS

TREASURER'S REPORT

DEQ TMDL GRANT 16119 Extension

5) ADDITIONS TO AGENDA –

5.1) EDUCATION COMMITTEE REPORT-

S. DeNicola reported that Culpeper SWCD will be hosting the AREA II Spring Meeting May 8, at Ashland Farm in Madison County, owned by Mr. Bill Tidball. She is requesting approval of the Board to commence with the arrangements on May 8th 2018, at Ashland Farm. S. Hill motion to approve the Area II proposal. R. Bradford seconded the motion. (Hill, Bradford, unanimous)

5.2) TECHNICAL COMMITTEE REPORT-

Items in italics were added at the Thursday, December 7, 2017 Board Meeting in Madison County, Virginia

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-8B	2018 VACS	Beauregard Farm, Inc.*	07-18-0099	297386	Culpeper	\$ 45,360.00	\$ 0.00
SL-8H	2018 VACS	Beauregard Farm, Inc.*	07-18-0093	297385	Culpeper	\$ 3,680.00	\$ 0.00
SL-8B	2018 VACS	Beauregard Farm, LP	07-18-0092	296287	Culpeper	\$ 5,244.00	\$ 0.00
SL-6	2018 VACS	Christopher Haney	07-18-0271	301678	Orange	\$ 12,152.00	\$ 759.50
SL-6	2018 VACS	William Wetsel	07-18-0167	300747	Madison	\$ 31,259.20	\$ 1,953.70
LE-2	2018 VACS	Remey Campbell	07-18-0270	301671	Orange	\$ 4,840.00	\$ 1,210.00
LE-1T	UYR TMDL	Jeff Morris	07-18-0272	301681	Orange	\$ 38,972.50	\$ 1,719.38
<i>SL-8B</i>	<i>2018 VACS</i>	<i>Paul Compton</i>	<i>07-18-0308</i>	<i>302020</i>	<i>Culpeper</i>	<i>\$ 1,320.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2018 VACS</i>	<i>Pullen Farm LLC</i>	<i>07-18-0309</i>	<i>302021</i>	<i>Culpeper</i>	<i>\$ 3,600.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2018 VACS</i>	<i>Pullen Farm LLC</i>	<i>07-18-0309</i>	<i>302022</i>	<i>Culpeper</i>	<i>\$ 2,300.00</i>	<i>\$ 0.00</i>
<i>SL-1</i>	<i>2018 VACS</i>	<i>Pullen Farm LLC</i>	<i>07-18-0310</i>	<i>302023</i>	<i>Culpeper</i>	<i>\$ 8,437.50</i>	<i>\$ 0.00</i>

*Acreage and approved amount amended from October 24, 2017 minutes

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6	2017 VACS	Justin Carpenter	07-17-0035	250514	Madison	\$ 9,384.80	\$ 586.55
SL-6	2017 VACS	Tatum Farm LLC	07-17-0486	275582	Madison	\$ 43,864.84	\$2,741.55
SL-6	2017 SL-6 Earmark	Patricia Myers	07-15-0263	205015	Greene	\$100,731.20	\$ 0.00
SL-6	2017 SL-6 Earmark	William Spillman*	07-15-0379	209074	Culpeper	\$ 49,966.36	\$ 0.00
SL-6	2017 SL-6 Earmark	Lorene Shifflett**	07-15-0136	201446	Greene	\$ 63,084.80	\$ 0.00
WP-2	2017 VACS	Robert Milosavich	07-17-0042	254137	Rappahannock	\$ 6,723.75	\$ 560.31
WP-3	2017 VACS Transfer	Stephen Hill***	07-18-0028	276496	Orange	\$ 3,906.89	\$ 325.57

*Increase of \$17,303.11 for an additional water trough and stream exclusion fencing.

**Increase of \$17,544.80 for an addition of well, added two water troughs, waterline and cross fencing.

***Increase of \$1,079.39 for additional labor and seeding.

3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	David Nunberg	07-18-0260	301475	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Ellen D. Bailey	07-18-0261	301483	Culpeper	\$ 195.00
RB-1	DEQNPSWQIF	Matthew Eastham	07-18-0262	301508	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Rita Nickle	07-18-0264	301537	Culpeper	\$ 1,600.00
RB-3R	DEQNPSWQIF	Louisa Campbell	07-18-0257	301659	Culpeper	\$ 1,000.00
RB-3R	DEQNPSWQIF	Louisa Campbell	07-18-0257	301660	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Tonya Dobslaw	07-18-0267	301552	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Michael Walenberger	07-18-0266	301541	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Oliver Lohr	07-18-0299	301984	Culpeper	\$ 240.00
RB-1	DEQNPSWQIF	Robert Witt	07-18-0285	301884	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jerry Curtis	07-18-0289	301943	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Brandon Carrol	07-18-0164	301944	Culpeper	\$ 2,500.00
RB-1	DEQNPSWQIF	Robert Bascom	07-18-0290	301959	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Lois Berry	07-18-0305	302005	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Sherry Smith	07-18-0307	302018	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Robert Reid	07-18-0273	301683	Orange	\$ 150.00
RB-3R	DEQNPSWQIF	Robert Reid	07-18-0273	301685	Orange	\$ 1,000.00
RB-1	DEQNPSWQIF	Nancy Hess	07-18-0275	301697	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Kathline Grassi-Mikell	07-18-0276	301705	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Thomas Evans	07-18-0277	301708	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Alfred Goossens	07-18-0291	301963	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Richard Henry	07-18-0292	301969	Greene	\$ 150.00
RB-3R	DEQNPSWQIF	Mariel Norat	07-18-0294	301978	Greene	\$ 1,000.00
RB-1	DEQNPSWQIF	Michael Zummo	07-18-0295	301980	Orange	\$ 150.00
RB-3	DEQNPSWQIF	Wayne Frye	07-18-0296	301981	Greene	\$ 2,500.00
RB-1	DEQNPSWQIF	Thomas Hogge	07-18-0298	301983	Greene	\$ 150.00

4) The following Upper Hazel Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Nancy McNear	07-18-0268	301562	Rappahannock	\$ 150.00
RB-1	DEQ16546	Henry Ludwig	07-18-0286	301886	Rappahannock	\$ 150.00
RB-1	DEQ16546	David Ryczko	07-18-0284	301880	Rappahannock	\$ 150.00
RB-4	DEQ16546	Brian Schultz	07-18-0259	301468	Rappahannock	\$ 4,000.00

<i>RB-1</i>	<i>DEQ16546</i>	<i>Sherry Stewart</i>	<i>07-18-0300</i>	<i>301986</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQ16546</i>	<i>Bonnie LaRocque</i>	<i>07-18-0302</i>	<i>301988</i>	<i>Culpeper</i>	<i>\$ 150.00</i>

5) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Shirley Estes</i>	<i>07-18-0304</i>	<i>301990</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Shirley Estes</i>	<i>07-18-0304</i>	<i>301991</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Patricia Roy</i>	<i>07-18-0282</i>	<i>301731</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Troy Coppage</i>	<i>07-18-0280</i>	<i>301719</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>William Murphy</i>	<i>07-18-0283</i>	<i>301751</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Yelana Sholomitskiy</i>	<i>07-18-0287</i>	<i>301941</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Grace Rodriguez</i>	<i>07-18-0288</i>	<i>301942</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Charles Turner</i>	<i>07-18-0293</i>	<i>301974</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Betty Blankenbaker</i>	<i>07-18-0301</i>	<i>301987</i>	<i>Madison</i>	<i>\$ 150.00</i>

6) The following Upper Rapidan Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Lori Lawson-Sutton</i>	<i>07-18-0279</i>	<i>301716</i>	<i>Greene</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Evander Bowman</i>	<i>07-18-0276</i>	<i>301710</i>	<i>Greene</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Evander Bowman</i>	<i>07-18-0276</i>	<i>301711</i>	<i>Greene</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Wayne Durrer</i>	<i>07-18-0297</i>	<i>301982</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Janice Aylor</i>	<i>07-18-0043</i>	<i>301454</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Carolyn Suter</i>	<i>07-18-0303</i>	<i>301989</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQFY16RFA</i>	<i>Thomas Hogge</i>	<i>07-18-0298</i>	<i>301985</i>	<i>Greene</i>	<i>\$ 150.00</i>

7) The following Upper York Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ16547</i>	<i>Bradley James</i>	<i>07-18-0281</i>	<i>301724</i>	<i>Orange</i>	<i>\$ 150.00</i>

8) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Marilyn L. Bethea</i>	<i>07-18-0141</i>	<i>300103</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Emmett Turner</i>	<i>07-18-0123</i>	<i>298861</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Karen Greenwood</i>	<i>07-18-0131</i>	<i>300557</i>	<i>Culpeper</i>	<i>\$ 140.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Michael Lombardi</i>	<i>07-18-0246</i>	<i>301384</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Dianne Evans</i>	<i>07-18-0059</i>	<i>300773</i>	<i>Culpeper</i>	<i>\$ 956.25</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Mt. Pony LLC</i>	<i>07-18-0050</i>	<i>280389</i>	<i>Culpeper</i>	<i>\$ 135.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Mt. Pony LLC</i>	<i>07-18-0050</i>	<i>280391</i>	<i>Culpeper</i>	<i>\$ 135.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Mt. Pony LLC</i>	<i>07-18-0050</i>	<i>280392</i>	<i>Culpeper</i>	<i>\$ 135.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Mt. Pony LLC</i>	<i>07-18-0050</i>	<i>280393</i>	<i>Culpeper</i>	<i>\$ 135.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Danny Bartges</i>	<i>07-17-0611</i>	<i>275169</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270774</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270781</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270782</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270783</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270784</i>	<i>Rappahannock</i>	<i>\$ 1,575.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270785</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Dickey</i>	<i>07-17-0425</i>	<i>270786</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Lucinda Kelly</i>	<i>07-18-0146</i>	<i>300205</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Louisa Campbell</i>	<i>07-18-0257</i>	<i>301659</i>	<i>Culpeper</i>	<i>\$ 135.00</i>

RB-3R	DEQNPSWQIF	Louisa Campbell	07-18-0257	301660	Culpeper	\$ 135.00
RB-1	DEQNPSWQIF	Laura Wellington	07-18-0015	275690	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	George Moltz	07-18-0245	301383	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Keri Nicholson	07-18-0109	298280	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Debra Carter	07-18-0112	298340	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jeanne Curry	07-18-0070	291012	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Perry Brown	07-18-0128	299189	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Perry Brown	07-18-0128	299190	Madison	\$ 150.00
RB-3	DEQNPSWQIF	James Donehey	07-18-0088	295243	Rappahannock	\$ 2,395.00
RB-1	DEQNPSWQIF	James Hill	07-17-0592	275076	Culpeper	\$ 150.00
RB-4	DEQNPSWQIF	Lorraine Highlander	07-17-0034	273526	Orange	\$ 4,000.00
RB-1	DEQNPSWQIF	Paul Hinz	07-17-0629	275540	Greene	\$ 146.25
RB-1	DEQNPSWQIF	Leroy Jett Jr.*	07-18-0037	277130	Orange	\$ 240.00
RB-1	DEQNPSWQIF	Monty Flora	07-18-0133	299549	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Monty Flora	07-18-0133	299550	Greene	\$ 150.00

* Leroy Jett Jr. was approved by the Technical Committee to receive 80% cost share based on low income eligibility.

9) The following Upper Hazel Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16546	Paul Gall	07-18-0226	301337	Rappahannock	\$ 150.00

10) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-4	DEQFY16RFA	Barbara Magee	07-17-0604	275162	Orange	\$ 3,825.00
RB-1	DEQFY16RFA	Sara Haney	07-17-0636	275548	Madison	\$ 150.00
RB-4	DEQFY16RFA	Milton Heath	07-18-0046	279407	Madison	\$ 4,000.00
RB-4	DEQFY16RFA	Phyllis Browning	07-18-0007	275658	Madison	\$ 2,928.75
RB-1	DEQFY16RFA	Juanita White	07-17-0584	274982	Madison	\$ 150.00

11) The following Robinson Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQPO16119	Susan Dukes	07-17-0626	275535	Madison	\$ 150.00
RB-1	DEQPO16119	Richard Powers	07-17-0102	297417	Madison	\$ 150.00

12) The following Upper York participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547	Ricky Moubray	07-18-0104	297539	Orange	\$ 150.00

13) The following Residential participants have been cancelled:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Louisa Campbell	07-18-0257	301428	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Louisa Campbell	07-18-0257	301429	Culpeper	\$ 150.00
RB-3R	DEQFY16RFA	Janice Aylor	07-18-0043	279234	Madison	\$ 1,000.00
RB-1	DEQNPSWQIF	Brandon Carroll	07-18-0164	300723	Culpeper	\$ 150.00

14) The Committee discussed the BMP Verification grant and the associated spot checks that are required to be inspected by District Staff. Technical Staff will provide the dates for these visits for Directors and they can attend if they wish.

15) The Technical Committee reviewed the District Water Trough Form Lease Agreement. Several edits were suggested.

R. Bradford requested the approval from the Board for the Technical Committee to approve Tax Credits for the end of the year and moved to approve the Technical Committee Report as amended. R. Brame seconded the motion. (Bradford, Brame, passed. S. Hill abstained)

CLOSED SESSION –POSSIBLE LITIGATION

R. Runkle moved that the Board go into Closed Session at 2:00 P.M. as provided for in the Code of Virginia Section 2.2-3711(A) (7) to discuss potential litigation. The Associate Directors and the District Manager were invited to attend. P. Morris seconded the motion. (Runkle, P. Morris, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 2:15 P.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board”. S. Hill seconded the motion. (Runkle, Hill, unanimous)

7) DIRECTORS REPORTS

- L. Graves reported receiving a 20 year service pin for R. Bradford at the VASWCD Annual Meeting held in Portsmouth, Virginia on December 5th. He presented the 20 year service pin to R. Bradford.
- L. Graves reported CSWCD is planning to meet with Delegate Webert on Wednesday, December 13th at the Culpeper Office from 10 a.m. to 12 p.m. to seek his support for a budget amendment for the small dam repair fund.
- L. Graves congratulated Mr. Brame on winning the York Watershed Grand Basin Award. Mr. Brame received a farm sign from DCR and will receive a signed proclamation from the Virginia General Assembly.
- P. Morris reported he attended the VASWCD Annual Meeting in Portsmouth.
- B. Jarvis reported the 2018 Winter Forage Conference will be held at the Madison Fire Hall in Madison County on January 31, 2018. Registration starts at 8:30. Virginia Cooperative Extension will again conduct household well water testing clinics: Greene, Madison and Orange Extension offices will host the first meeting on September 5, 2018 at the Madison County High School. Samples will be due September 19, 2018. The interpretation meeting will be October 9th, 2018.
- R. Runkle reported he attended the VASWCD Annual Meeting in Portsmouth where he listened to a EPA representative who discussed the state of the Chesapeake Bay. The representative congratulated the Virginia conservation districts on how well they have done on implementing projects. At the annual business meeting Lord Fairfax District requested increasing the urban cost-share legislative item from \$500,000 to \$1 million. Many directors spoke on the topic, both for and against. It was overwhelmingly voted down.

8) STAFF REPORTS

- S. Denicola attended the VASWCD Annual Meeting in Portsmouth where Leslie Jones of Eastern View High School received the award and plaque for Virginia Conservation Educator of the Year.
- R. Jacobs reported working with Locust Grove Middle School for obtaining VCAP funding for meadow installation for their out-door classroom and trail.
- S. Yager invited everyone to the Open House at the Orange Service Center on Thursday, Dec. 14th. 2017.

9) AGENCY REPORTS

NRCS – N. Utz reported 6 EQIP pre-approvals for wildlife funding.

DCR

D. Cross requested any changes for the Districts Directory for 2018 be reported to VASWCD

office. Quarterly reports are due January 15, 2018. Tax credits issued is the date that the District Board approves the final amount of the tax credit.

DCR IT Security Awareness on-line training: In an effort to enhance IT security, this training is now required on an annual basis for all users of DCR's web applications, which includes the Tracking Program's Conservation Application Suite. The training is an online course and the completion deadline has been extended to 12/30/17 for districts. Please e-mail Debbie Cross a copy of the completion certificates.

Reminders:

- Bi-Annual Personnel Evaluations: per the FY 2018 Grant Agreement, SWCD's must maintain employee position descriptions and performance expectations, a personnel policy, and conduct timely employee evaluations.
- April 1 is the date when districts must have cost share funds 90% obligated (this includes both 2017 and 2018 funds).

Dates to Remember:

- Dec 22 State Offices closed at noon – Christmas Holiday
- Dec 25-26 State Office Closed – Christmas Holiday
- Jan 10 Virginia General Assembly convenes
- Jan 11 VASWCD Legislative Day
- Jan 12 & 15 State Offices closed – Lee-Jackson & Martin L. King, Jr. Holidays
- March 15 VSWCD Meeting
- May 8 Area II Spring Meeting, Madison Virginia Hosted by Culpeper SWCD.

DOF

Jack Kauffman introduced Michael Downey to the Board. M. Downey also a DOF employee will cover Madison County and is helping out in Louisa County. He has extensive experience with hardwood plantings.

- 10) PLAN FOR DECEMBER COMMITTEE MEETINGS (in ORANGE at the Orange USDA Service Center)** Committees will meet on Tuesday, December 19th: Personnel 8:30, Operations 9:00, and Technical 9:30. The Educational Committee meeting will be held in Madison at 4:00, on Tuesday, December 19th, 2017 at the War Memorial Building. **BOARD MEETING FOR JANUARY WILL BE HELD TUESDAY, JANUARY 2ND, 2017 IN ORANGE COUNTY AT THE TOWN OF ORANGE DEPARTMENT OF PUBLIC WORKS.**

11) ADJOURNMENT

Motion was made to adjourn the December, 2017 Board meeting at 2:45.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
Administrative Secretary

Date Approved 1-2-2018