

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### **BOARD MEETING** **Washington Volunteer Fire Hall** **Washington, Virginia** **April 4, 2017**

The meeting was called to order by Chairman Lynn Graves at 9:30 A.M.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Philip Morris, Greene County  
Robert Brame, Orange County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Monira Rifaat, Rappahannock County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Tom O'Halloran, Culpeper County  
Steve Morris, Greene County Director, At Large

**DIRECTORS ABSENT:** Dick McNear, Rappahannock County Associate Director  
Jim Byrne, Madison County Associate Director  
Warren Lee, Orange County Associate Director  
Brad Jarvis, Madison County, Virginia Cooperative Extension,  
Associate Director  
Steve Hill, Madison County  
Andrew Campbell, Culpeper County  
Michael Peterson, Rappahannock County

**STAFF PRESENT:** Greg Wichelns, District Manager  
JoAnn Neal, Administrative Secretary  
Ashleigh Cason, Conservation Specialist  
W. Spencer Yager, Conservation Specialist  
David Massie, Conservation Specialist  
Henny Calloway, Conservation Specialist  
Stephanie DeNicola, Information Specialist  
E. J. Burke, Conservation Specialist  
Amanda Chester, Conservation Specialist

**OTHERS PRESENT:** Rex Rexrode, NRCS District Conservationist  
Debbie Cross, CDC, Department of Conservation and Recreation  
Joe Rosetti, Virginia Department of Forestry  
Sarah Long, Virginia Department of Forestry  
Jeremy Faulconer, Virginia Department of Forestry  
Patti Peterson, Rappahannock Resident

- 1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**  
L. Graves welcomed everyone to Rappahannock County. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were six handouts: Technical Committee Report Addenda (2), NRCS Conservation Plans, Draft Letter to U.S. Senators and Representatives, Draft Letter to Tom Apollonio, and DCR Monthly Report. L. Graves welcomed and introduced Joe Rosettie, Sarah Long, and Jeremy Faulconer of the Virginia Department of Forestry. M. Rifaat introduced Patti

Peterson, Rappahannock County resident, who is interested in conservation and willing to learn more about the District.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of the March 7<sup>th</sup>, 2017 Draft Board Meeting Minutes and for any substantive corrections or additions. R. Bradford moved to approve as presented. S. Morris seconded the motion. (Bradford, S. Morris, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and be added to the Agenda as 5.1. G. Wichelns requested the York TMDL grant contract extension be added. Rex Rexrode requested the NRCS Conservation Plans be added to the Consent Agenda. M. Rifaat moved to approve the Agenda as amended. R. Brame seconded the motion. (Rifaat, Brame, unanimous)

**4) CONSENT AGENDA**

Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATIONAL

OPERATIONS

LEGISLATIVE

YORK TMDL GRANT (3 month ) EXTENSION

TREASURER’S REPORT

NRCS PLANS –

- 23 acs. RCPP-BRP Brush/Herbaceous Control, Forest Stand Improvement
- 25 acs. RCPP-BRP Brush/Herbaceous Control, Forest Stand Improvement
- 9.3 acs. RCPP-BRP Brush Control, Forest Stand Improvement
- 75 acs. RCPP-BRP Brush/Herbaceous Control, Forest Stand Improvement
- 34 acs. RCPP-BRP Brush/Herbaceous Control, Forest Stand Improvement
- 11 acs. RCPP-BRP Brush/Herbaceous Control, Forest Stand Improvement

**5) ADDITIONS TO AGENDA –**

**5.1) TECHNICAL REPORT –**

*Items marked in italics were added at the April 4, 2017 Board Meeting in Rappahannock County.*

- 1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6	2017 VACS	Blue Ridge Farm, Inc.	07-17-0449	272275	Culpeper	\$ 21,596.00	\$1,349.75
WP-3	2017 VACS	Ben Southard	07-17-0447	271645	Orange	\$ 2,500.00	\$ 0.00
SL-1	2017 VACS	Thomas Mountjoy	07-17-0448	272150	Orange	\$ 14,175.00	\$ 0.00
LE-1T	RR TMDL	Joe Henshaw	07-17-0459	272403	Madison	\$ 23,919.00	\$1,055.25
<i>SL-8B</i>	<i>2017 VACS</i>	<i>Lisa Harris</i>	<i>07-17-0466</i>	<i>272792</i>	<i>Orange</i>	<i>\$ 4,520.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2017 VACS</i>	<i>Lisa Harris</i>	<i>07-17-0466</i>	<i>272793</i>	<i>Orange</i>	<i>\$ 5,940.00</i>	<i>\$ 0.00</i>

- 2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6T	York TMDL	Monrovia Farm*	07-15-0169	203901	Orange	\$ 70,000.00	\$ 0.00
SL-6T	2015 VACS	Monrovia Farm*	07-15-0169	203901	Orange	\$ 32,878.00	\$ 0.00
SL-6T	York TMDL	James Woodcock	07-15-0320	207086	Orange	\$ 48,805.50	\$ 0.00
SL-6T	2016 Supp.	James Woodcock	07-15-0320	207086	Orange	\$ 16,268.50	\$ 0.00
SL-1	2017VACS	Larry Beatty	07-17-0114	263757	Madison	\$ 2,429.25	\$ 0.00
SL-6	2017 VACS	Melissa Zeller**	07-17-0098	260375	Orange	\$ 14,391.36	\$ 899.46
SL-6	2015 VACS	David Colvin	07-15-0137	201500	Orange	\$ 20,641.45	\$ 0.00
LE-1T	Upper York	Oak Hill***	07-17-0017	248095	Orange	\$ 34,442.62	\$ 1,518.64
LE-1T	Upper Hazel	Algis Penkiunas****	07-17-0050	256429	Rappahannock	\$ 61,514.92	\$ 2,713.89
SL-6	2015 VACS	Wayne T. Harris	07-15-0353	208367	Orange	\$ 48,145.37	\$ 0.00
SL-6	2017 CB Earmark	Calvin Powell*****	07-15-0200	203066	Greene	\$ 27,237.00	\$ 0.00
SL-6	2017 CB Earmark	Spring Ridge Farm	07-15-0312	206525	Greene	\$ 28,093.30	\$ 0.00
SL-1	2017 VACS	Irvin White	07-17-0010	238642	Greene	\$ 28,012.50	\$ 0.00

\*Increase due to additional fence and water line.

\*\*Increase due to additional stream fence and adding an additional trough.

\*\*\*Increase due to additional stream fence and pipeline.

\*\*\*\* Increase due to additional stream fence and troughs.

\*\*\*\*\*Increase due to additional stream exclusion fence and cross fence.

- 3) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Rainwater Harvesting	William Jones	Madison	\$ 5,338.73

- 4) The following Upper Rapidan River TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Paula Lobello	07-17-0455	272396	Greene	\$ 150.00
RB-1	DEQFY16RFA	Jack Smith	07-17-0453	272391	Greene	\$ 150.00
RB-1	DEQFY16RFA	Karen Harris	07-17-0458	272399	Madison	\$ 150.00
RB-1	DEQFY16RFA	Melody Breeden	07-17-0473	272990	Madison	\$ 150.00
RB-1	DEQFY16RFA	Ann Bowman	07-17-0474	272992	Madison	\$ 150.00
RB-1	DEQFY16RFA	Ann Bowman	07-17-0474	272993	Madison	\$ 150.00
RB-1	DEQFY16RFA	Lightburn Farms LLC	07-17-0439	272995	Madison	\$ 150.00
RB-1	DEQFY16RFA	Lightburn Farms LLC	07-17-0439	272997	Madison	\$ 150.00
RB-1	DEQFY16RFA	Lightburn Farms LLC	07-17-0439	272998	Madison	\$ 150.00
RB-1	DEQFY16RFA	Lightburn Farms LLC	07-17-0439	273001	Madison	\$ 150.00
RB-1	DEQFY16RFA	Helen Seeds	07-17-0478	273014	Madison	\$ 150.00
RB-1	DEQFY16RFA	Mitchel Krautkramer	07-17-0480	273016	Madison	\$ 150.00
RB-4	DEQFY16RFA	James Ward	07-17-0477	273010	Madison	\$ 4,000.00

- 5) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-4	DEQNPSWQIF	William Lambert	07-17-0461	272424	Orange	\$ 4,000.00
RB-1	DEQNPSWQIF	Melanie Kelley Moreland	07-17-0454	272395	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Maurice Hartman	07-17-0456	272397	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Vincent Deluise	07-17-0444	271713	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Tobin McCauley	07-17-0445	271714	Culpeper	\$ 150.00

RB-1	DEQNPSWQIF	Peggy Starr	07-17-0450	272328	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jennifer Aldrich	07-17-0452	272374	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Jennifer Aldrich	07-17-0452	272376	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Steven Butler	07-17-0443	271705	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Michael E. Babbitt	07-17-0451	272368	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Samuel Reid	07-17-0476	273009	Orange	\$ 2,337.50
RB-4	DEQNPSWQIF	Eric Rice	07-17-0475	273007	Greene	\$ 4,000.00
RB-1	DEQNPSWQIF	Carolyn Richardson	07-17-0471	272977	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Keith Lynch	07-17-0472	272989	Greene	\$ 150.00
RB-5	DEQNPSWQIF	William Spillman	07-17-0477	273010	Culpeper	\$ 10,000.00
RB-1	DEQNPSWQIF	Nancy Frazier	07-17-0479	273015	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Denise Waters	07-17-0465	272747	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Walter Burton	07-17-0484	273021	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Walter Burton	07-17-0484	273022	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Scott Erdmann	07-17-0485	273026	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Jackie Lewis	07-17-0469	272858	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Janet Moore	07-17-0464	272745	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Patricia Baron	07-17-0463	272744	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Robin Soutter	07-17-0483	273020	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Edna F Soutter	07-17-0481	273017	Culpeper	\$ 150.00

6) The following Robinson River TMDL Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQPO16119	Robert Peters	07-17-0467	272856	Culpeper	\$ 150.00
RB-1	DEQPO16119	Joseph Durham	07-17-0468	272857	Culpeper	\$ 150.00

7) The following Upper York River TMDL Residential participants has been approved for payment by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ15972R	Karin Himmelmayer	07-17-0298	267116	Orange	\$ 150.00
RB-1	DEQ15972R	Karin Himmelmayer	07-17-0298	267115	Orange	\$ 150.00

8) The following Upper Rapidan River TMDL Residential participants has been approved for payment by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ FY16RFA	Norman Batten	07-17-0122	264143	Greene	\$ 150.00
RB-1	DEQFY16RFA	David Underwood	07-17-0201	265821	Greene	\$ 150.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267138	Madison	\$145.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267143	Madison	\$145.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267147	Madison	\$145.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267148	Madison	\$145.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267149	Madison	\$145.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267150	Madison	\$145.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267151	Madison	\$145.00
RB-1	DEQFY16RFA	Michael Piercy	07-17-0340	268077	Madison	\$150.00
RB-1	DEQFY16RFA	William Hill	07-17-0303	267152	Madison	\$145.00

9) The following WQIF Residential participants have been approved by the Technical Committee for payment by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Christine Shifflett	07-17-0337	268054	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Jo Woods	07-17-0344	268125	Greene	\$ 145.00
RB-1	DEQNPSWQIF	Paul McKenna	07-17-0371	268759	Greene	\$ 150.00
RB-1	DEQNPSWQIF	David Alther	07-17-0426	271370	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Evelyn Kerr	07-17-0420	270497	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Harley Hughes	07-17-0149	265353	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Stephen Brown	07-17-0379	268826	Culpeper	\$ 140.00
RB-3	DEQNPSWQIF	Eddie Rowe	07-17-0408	269203	Culpeper	\$ 800.00
RB-1	DEQNPSWQIF	Janet Murphy	07-17-0354	268360	Culpeper	\$ 150.00
RB-4	DEQNPSWQIF	Sharon Accardo	07-17-0213	265955	Orange	\$ 4,500.00
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Khalil Hassan</i>	<i>07-17-0284</i>	<i>266849</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Beverly Shepherd</i>	<i>07-17-0367</i>	<i>268752</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Howard Collins</i>	<i>07-17-0227</i>	<i>266035</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Matthew Powers</i>	<i>07-17-0183</i>	<i>265523</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Gifford Powers</i>	<i>07-17-0146</i>	<i>265324</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Shane Clark</i>	<i>07-17-0279</i>	<i>266842</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Kevin Racer</i>	<i>07-17-0165</i>	<i>265405</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Constance Chamberlin</i>	<i>07-17-0220</i>	<i>265967</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>William Hill</i>	<i>07-17-0303</i>	<i>267144</i>	<i>Madison</i>	<i>\$ 145.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Sara Loveland</i>	<i>07-17-0109</i>	<i>263166</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Douglas Baumgardner</i>	<i>07-17-0101</i>	<i>263111</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Adrianus van Krimpen</i>	<i>07-17-0327</i>	<i>267988</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Scott Lee, Jr.</i>	<i>07-17-0378</i>	<i>268787</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Brain Shrader</i>	<i>07-17-0186</i>	<i>265626</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Karen Henderson</i>	<i>07-17-0257</i>	<i>266315</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Kimberly Beahm</i>	<i>07-17-0457</i>	<i>272398</i>	<i>Orange</i>	<i>\$ 150.00</i>

10) The following Upper Hazel River TMDL Residential participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ15990R	Terry Jackson	07-17-0124	264201	Culpeper	\$ 150.00

11) The following Upper Rapidan River TMDL Residential participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Peggy Baker	07-17-0208	265921	Greene	\$ 150.00

12) The following WQIF Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Edward Theimer	07-17-0189	265774	Rappahannock	\$ 150.00

13) The annual damn inspections are scheduled for April 10<sup>th</sup> in Madison County and April 12<sup>th</sup> in Culpeper County. Please let the District Manager know if you plan to attend.

R. Bradford moved to approve the request and to approve the Technical Committee Report. M. Rifaat seconded the motion. (Bradford, Rifaat, unanimous)

## **5.2 LETTER TO SENATOR WARNER**

M. Rifaat reported President Trump has sent to Congress a budget that contains significant cuts for the USDA, agricultural community and Conservation Technical Assistance. John Peterson who is chair of the Northern Virginia SWCD and is also a Board member of the National Association of Conservation Districts (NACD) concurred with the importance of the communications. He is very active with Congress and NACD is asking for help from the districts to contact our senators and representatives to inform them that this budget proposal does significant harm to the conservation districts and conservation implementation. Discussion followed. M. Rifaat motioned to approve the letter. T. O'Halloran seconded the motion. R. Brame abstained. (Rifaat, O'Halloran, motion passed)

### **6) DIRECTORS REPORTS**

- S. Morris and R. Runkle attended the Farm Bureau Policy Development meeting last week at Graves Mountain Lodge. A lot of the proposed recommendations related to the work of the soil and water conservation districts.
- Sarah Sharpe reported the Cattle Dinner Meeting in Greene on March 30, 2017 at the Blue Ridge Café was very well attended. .
- P. Morris reported he will be attending the Area II Meeting being hosted by Thomas Jefferson SWCD on April 11, in Barboursville, Virginia.
- R. Brame commended Sarah Sharpe for her knowledge and energy for her beef programs.
- L. Graves announced Heritage Day at Graves Mountain Lodge on April 1, 2017 was very successful and thanked S. DeNicola and R. Jacobs for their help.

### **7) STAFF REPORTS**

- E. J. Burke attended the 2017 NRCS Boot Camp last week on conservation planning and stated he really appreciated the opportunity to attend. It was very educational.
- S. Yager reported on attending a ribbon cutting ceremony at Grelen Nursery and met the Governor's wife and the Secretary of Agriculture. He spoke with both about the family farm and what he does now.
- S. DeNicola reported the second annual tree seedling sale is completed. There were over 215 orders. April 26<sup>th</sup> will be the Area II Envirothon. NOAH's grant will be awarded in 7 days on April 15, 2017. The projects start in July 2017.
- G. Wichelns reported he and R. Jacobs are working with the Orange County Planning Department on a training program on erosion and sediment control and stormwater in late spring for contractors, inspectors, and developers.

### **8) AGENCY REPORTS NRCS**

R. Rexrode reported a new face in the office, Faye Ann Crawford, who is a NRCS Pathways intern. She has completed her internship and has a full time job in Martinsburg, West Virginia. She will be with Culpeper NRCS for 30 days.

R. Rexrode commended the Department of Forestry (DOF) staff in attendance for all their work checking on CREP sites and looking for invasive species while doing so and, working on the Blue Ridge Prism contracts. He said DOF staff were instrumental in also getting a lot of conservation on the ground.

### **DCR**

Virginia Soil and Water Conservation Board is responsible for allocating operational, cost share, and technical assistance funds to districts and will be addressing management of these funds at their upcoming meetings. CREP contract approvals have been suspended. On March 28<sup>th</sup>, the Virginia Association of Soil and Water Conservation Districts reported that DCR will provide 50% state match to the nineteen contracts were approved by FSA before the suspension.

April 17, 2017 3<sup>rd</sup> Quarter Attachment E and QuickBooks Reports, and RMP Funding Requests are due. Results of two year 2015-2016 Financial Audits – no improvement recommendations for your District. Well done! 2019 Budget Template webinar – April 4<sup>th</sup> 2 p.m. The submission requires Board approval and a signed copy is due to DCR and an electronic copy submitted to Stephanie Martin no later than June 15. FY18 Budget – Finance committees should be preparing FY 18 budgets for board discussions with board approval in June/July.

Ag Cost Share – Any suggested changes for the FY 2019 VACS program are due to Gary Moore by May 31<sup>st</sup>. Cover Crops must have a current Nutrient Management Plan on file before being paid. Encourage BMP participants to complete their projects to receive payment prior to June 30, 2017 to reduce carryovers.

Dates to remember:

- April 11: Area II Spring Meeting hosted by TJSWCD
- April 17: Quarterly Reports due
- April 20: Virginia Soil and Water Conservation Board Meeting, ODEC, Glen Allen
- April 26: Area II Envirothon, Graves Mountain Lodge, Hosted by Culpeper and TJSWCD
- May 2: Area I Spring Meeting, VA Horse Center, Lexington
- June 5: Basic Accounting/Bookkeeping Training – Charlottesville
- June 13: PY2018 VACS Training, Charlottesville Dep.t of Forestry HQ
- June 15: 19 Budget Template due
- June 20 & 21: VASWCD Director Training and Board Meeting Stonewall Jackson Motel, Staunton
- June 30: Cost estimates must be entered in tracking for all remaining 2015 Pending SL-6 practices

- 9) **PLAN FOR APRIL COMMITTEE MEETINGS (in Orange at the Orange Service Center)**  
Committees will meet on Tuesday, April 18th, 2017: Personnel 9:00, Operations 9:30, and Technical 10:00. The Educational Committee will meet on March, 21<sup>st</sup>, in Madison at the War Memorial Building at 4 P.M. **BOARD MEETING FOR MAY WILL BE HELD TUESDAY, MAY 2nd IN CULPEPER COUNTY AT THE VFW HALL IN CULPEPER, VIRGINIA ON ROUTE 522.**

J. Rosettie thanked R. Rexrode for recognizing the VDOF. Sarah Long, DOF, is new to the area and has done most of the work on the Blue Ridge Prism Project. She has also been working actively on CREP projects. S. Long reported that both the species planted and the deer population in the area have a high impact on the ratio of living plants. Sites more remote have a less chance of regeneration due to deer presence. Discussion followed.

10) **ADJOURNMENT**

Motion was made to adjourn the April, 2017 Board meeting at 10:55.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal  
Administrative Secretary

Date Approved 5-2-2017