

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### BOARD MEETING

Washington Volunteer Fire Department

Rappahannock, Virginia

September 5, 2017

The meeting was called to order by Chairman Lynn Graves at 9:45 A.M.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Philip Morris, Greene County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Tom O'Halloran, Culpeper County  
Steve Morris, Greene County Director, At Large  
Robert Brame, Orange County  
Steve Hill, Madison County  
Monira Rifaat, Rappahannock County

**DIRECTORS ABSENT:** Jim Byrne, Madison County Associate Director  
Andrew Campbell, Culpeper County  
Michael Peterson, Rappahannock County  
Warren Lee, Orange County Associate Director  
Brad Jarvis, Madison County, Virginia Cooperative Extension,  
Associate Director  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**STAFF PRESENT:** Greg Wichelns, District Manager  
JoAnn Neal, Administrative Secretary  
W. Spencer Yager, Conservation Specialist  
David Massie, Conservation Specialist  
Amanda McCullen Conservation Specialist  
Richard Jacobs, Conservation Specialist  
E. J. Burke, Conservation Specialist  
Stephanie DeNicola, Educational Specialist

**OTHERS PRESENT:** Rex Rexrode, NRCS District Conservationist  
Kyle Dingus, Virginia Department of Forestry

#### 1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves welcomed everyone to Rappahannock County. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were five handouts: Technical Committee Report Addendum and Technical Committee Report Payment Addendum, Educational Committee Minutes, DCR Monthly Report, and Area II Draft letter on equine.

#### 2) DRAFT MINUTES

L. Graves called for approval of the substance of the August 1<sup>st</sup>, 2017 Draft Board Meeting Minutes and for any substantive corrections or additions. S. Morris moved to approve as presented. M. Rifaat seconded the motion. (S. Morris, M. Rifaat, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. Rex Rexrode requested the NRCS Conservation Plans be added to the Consent Agenda. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and be added to the Agenda under 5.1. M. Rifaat requested Legislative Committee Report be placed on the Agenda under 5.2. R. Brame moved to approve the Agenda as amended. M. Rifaat seconded the motion. (R. Brame, M. Rifaat, passed. S. Morris and R. Bradford abstained.)

**4) CONSENT AGENDA**

Consent Agenda approved as modified.

**COMMITTEE REPORTS**

EDUCATION

OPERATIONS

TREASURER'S REPORT

**NRCS PLANS –**

- 93.7 acs. Waste Storage Facility, Heavy Use Area, Prescribed Grazing, EQIP
- 10.5 acs. Wildlife Mgmt. Cover, CREP renewal
- 35.5 acs. Forest Stand Improvement, Wildlife Habitat Mgmt., CREP renewal
- 4.6 acs, Forest Stand Improvement, Wildlife Habitat Mgmt., CREP renewal
- 58.2 acs. Brush Mgmt., Forest Stand Improvement Blue Ridge Prism
- 20 acs. Brush Mgmt., Woodland Improvement
- 253 acs. Prescribed Grazing and Forage Planting CSP
- 3 acs. Forest Stand Improvement, Wildlife Habitat Mgmt., CREP renewal

**5) ADDITIONS TO AGENDA –**

**5.1) TECHNICAL COMMITTEE REPORT-**

*Items in italics were added at the September 5, 2017 Board Meeting*

1) The following BMP applicant has been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-8B	VACS Trans	Bayard Young	07-18-0080	293148	Culpeper	\$ 736.00	\$ 0.00
<i>FR-3</i>	<i>2017 VACS Tran.</i>	<i>Chris Duhon</i>	<i>07-18-0090</i>	<i>295602</i>	<i>Greene</i>	<i>\$ 3,108.75</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2017 VACS Tran.</i>	<i>Alnell Farm</i>	<i>07-18-0091</i>	<i>295679</i>	<i>Rappahannock</i>	<i>\$ 12,196.00</i>	<i>\$ 762.25</i>
<i>SL-9</i>	<i>2017 VACS Tran.</i>	<i>True Blue Farm LLC</i>	<i>07-18-0097</i>	<i>274690</i>	<i>Orange</i>	<i>\$ 2,240.00</i>	<i>\$ 560.00</i>
<i>LE-1T</i>	<i>UHR Ag. TMDL</i>	<i>Sunny View LLC</i>	<i>07-18-0035</i>	<i>277065</i>	<i>Rappahannock</i>	<i>\$ 16,346.69</i>	<i>\$ 721.17</i>

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
<i>SL-6</i>	<i>2015 CB VACS</i>	<i>Steven Lamb*</i>	<i>07-15-0386</i>	<i>209150</i>	<i>Greene</i>	<i>\$ 158,257.48</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2017 SL-6 Earmark</i>	<i>Michael Willis</i>	<i>07-15-0375</i>	<i>208831</i>	<i>Madison</i>	<i>\$ 89,368.90</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2017 SL-6 Earmark</i>	<i>Battlepark Farm</i>	<i>07-15-0357</i>	<i>208375</i>	<i>Culpeper</i>	<i>\$ 35,076.80</i>	<i>\$ 0.00</i>
<i>LE-2T</i>	<i>URR Ag. TMDL</i>	<i>Echo Farms</i>	<i>07-17-0075</i>	<i>262241</i>	<i>Greene</i>	<i>\$ 18,751.50</i>	<i>\$ 4,687.87</i>
<i>SL-6T</i>	<i>RR-LDR Ag. TMDL</i>	<i>Waller Jenkins</i>	<i>07-15-0287</i>	<i>231814</i>	<i>Madison</i>	<i>\$ 18,897.00</i>	<i>\$ 0.00</i>
<i>SL-6T</i>	<i>2015 CB VACS</i>	<i>Waller Jenkins</i>	<i>07-15-0287</i>	<i>231814</i>	<i>Madison</i>	<i>\$ 6,299.00</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2017 CB VACS</i>	<i>True Blue Farm LLC</i>	<i>07-17-0363</i>	<i>268746</i>	<i>Orange</i>	<i>\$ 24,700.13</i>	<i>\$ 1,543.76</i>
<i>LE-1T</i>	<i>UHR Ag. TMDL</i>	<i>Sunny View LLC</i>	<i>07-18-0035</i>	<i>277065</i>	<i>Rappahannock</i>	<i>\$ 16,346.69</i>	<i>\$ 721.17</i>

\*Increase of \$4,530.48 due to additional water system costs (2 troughs, and pipeline)

3) The following Resource Management Plans have been approved by the Technical Committee for payment with the DCR's RMP set aside funds:

<u>Practice</u>	<u>Fund</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RMP-1	RMP (SB)	07-17-0533	273659 - 273664	Orange	\$ 23,946.30
RMP-1	RMP (SB)	07-17-0532	273653 - 273658	Orange	\$ 19,380.70
RMP-1	RMP (SB)	07-17-0034	273665 - 273666	Orange	\$ 5,324.30
RMP-1	RMP (SB)	07-17-0291	268192	Madison	\$ 1,944.00

4) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Conservation Landscaping - Meadow	Michael Wenger	Rappahannock	\$ 748.50
Vegetative Stormwater Conveyance – Dry Swale	Adrianus van Krimpen	Culpeper	\$ 4,786.06

5) The following Upper Rapidan River TMDL Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQFY16RFA	Cathlene Tharp	07-18-0076	292621	Madison	\$ 1,000.00

6) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Stephen Loughman	07-18-0077	292623	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Vibeke Ober	07-18-0078	292625	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Vibeke Ober	07-18-0078	272639	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Charles Sowers	07-18-0074	292620	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Shirley Huffman	07-18-0073	292584	Madison	\$ 150.00
RB-4P	DEQNPSWQIF	Kenwood LLC	07-18-0072	292583	Orange	\$ 5,000.00
RB-1	DEQNPSWQIF	Jackie Robinson	07-18-0062	285580	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	George Sheesley	07-18-0063	285587	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Allen Tuel	07-18-0065	288068	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Roger Flinchum	07-18-0067	290490	Rappahannock	\$ 2,500.00
RB-1	DEQNPSWQIF	Jeanne Curry	07-17-0070	291012	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Patricia Saltonstall	07-18-0071	292303	Rappahannock	\$ 1,000.00
RB-1	DEQNPSWQIF	Amissville Baptist C.	07-18-0079	292780	Rappahannock	\$ 150.00
RB-3	DEQNPSWQIF	Faye Hobeck	07-18-0052	290712	Culpeper	\$ 4,000.00
RB-1	DEQNPSWQIF	Deborah Proper	07-18-0068	290746	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Michael Armm	07-18-0069	290773	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Judith Frederick	07-18-0061	284209	Culpeper	\$ 2,350.00
RB-1	DEQNPSWQIF	Betty Hitt	07-18-0066	290480	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Julie Cooper	07-18-0082	293478	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Gene Luckinbill	07-18-0083	293970	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Carol Wortman	07-18-0084	293973	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Beth Hall	07-18-0085	293974	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Kevin O'Brien	07-18-0086	294630	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Robert Longtain	07-18-0087	294640	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Teddy Kilby	07-18-0095	296260	Culpeper	\$ 180.00
RB-1	DEQNPSWQIF	Karen Hughes	07-18-0048	296261	Culpeper	\$ 220.00
RB-1	DEQNPSWQIF	Clifford Taylor	07-18-0089	295598	Orange	\$ 150.00

7) The following Upper Rapidan River TMDL Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ FY16RFA	Mary Whittaker	07-17-0639	275551	Greene	\$ 150.00
RB-1	DEQ FY16RFA	Jack Smith	07-17-0453	272391	Greene	\$ 146.25

8) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Michelle Reuschling	07-17-0553	274535	Greene	\$ 150.00
RB-1	DEQNPSWQIF	David Moore	07-17-0509	273343	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Linda Beasley	07-17-0641	275553	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Doris Butler	07-17-0640	275552	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Matthew McCord	07-17-0635	275547	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Melanie Harp	07-17-0331	268041	Orange	\$ 150.00
RB-1	DEQNPSWQIF	William Anderson	07-17-0516	273478	Madison	\$ 150.00
RB-1	DEQNPSWQIF	George Gennin	07-17-0637	275549	Madison	\$ 150.00
RB-3	DEQNPSWQIF	Adriana Martinez	07-18-0023	275703	Orange	\$ 2,475.00
RB-1	DEQNPSWQIF	Kimberly Beahm	07-17-0457	272398	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Leslie Probst	07-17-0493	273256	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Hencil Hockett	07-17-0601	275135	Culpeper	\$ 150.00
RB-4	DEQNPSWQIF	Virginia Coulter	07-17-0387	271462	Rappahannock	\$ 4,000.00
RB-3	DEQNPSWQIF	Nicole Loch	07-17-0622	275457	Rappahannock	\$ 1,125.00
RB-1	DEQNPSWQIF	David Routt	07-17-0620	275424	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	William Walter	07-17-0580	274785	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Michael Armm	07-18-0069	290773	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Alan Causey	07-17-0630	275541	Greene	\$ 150.00
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Mildred Tyner</i>	<i>07-17-0524</i>	<i>273531</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Mildred Tyner</i>	<i>07-17-0524</i>	<i>273668</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>David Moore</i>	<i>07-17-0509</i>	<i>273668</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Kenneth Burt</i>	<i>07-17-0615</i>	<i>275238</i>	<i>Madison</i>	<i>\$ 150.00</i>
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Judith Lewis</i>	<i>07-18-0039</i>	<i>278118</i>	<i>Rappahannock</i>	<i>\$ 350.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Richard Huntington</i>	<i>07-17-0536</i>	<i>273678</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Sandee Mersereau</i>	<i>07-17-0535</i>	<i>273674</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Anthony Marks</i>	<i>07-17-0595</i>	<i>275129</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Karen Hughes</i>	<i>07-18-0048</i>	<i>296261</i>	<i>Culpeper</i>	<i>\$ 220.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Debra Castillo</i>	<i>07-18-0049</i>	<i>280291</i>	<i>Culpeper</i>	<i>\$ 220.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Jeffrey Hoffman</i>	<i>07-17-0610</i>	<i>275168</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Clifford Taylor</i>	<i>07-18-0089</i>	<i>295598</i>	<i>Orange</i>	<i>\$ 150.00</i>

9) The following WQIF Residential applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Roger Flinchum	07-18-0067	290489	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Karen Hughes	07-17-0631	275542	Culpeper	\$ 150.00
<i>RB-3R</i>	<i>DEQNPSWQIF</i>	<i>Karen Hughes</i>	<i>07-18-0048</i>	<i>281905</i>	<i>Culpeper</i>	<i>\$1,000.00</i>

10) The District Manager gave a report on dam maintenance. The District currently has a small dam repair request funded for Beautiful Run #11. The District has standing requests for funding for road relocation on Mountain Run #8A, a wave berm on Beautiful Run #2A, concrete work on Mountain Run #8A and #13, a request for full video and engineering evaluation of all dam piping (barrels, toe drains), a wave berm on Mountain Run #13 (design funds only), a wave berm on Beautiful Run #

5 (design funds only), a wave berm for Beautiful Run #1B (design funds only). The District Manager is working with the Virginia Soil and Water Conservation District Association towards a reasonable two year funding request from the General Assembly for the small dam repair program.

- 11) The Technical Committee discussed the memorandum from the Division of Soil and Water Conservation Director Darryl Glover concerning Resource Management Plan (RMP) Implementation and Development Funding for FY2018. The Committee will continue to monitor RMP funding decisions.
- 12) The Technical Committee requests the approval of the Board of Directors to act on their behalf to approve Conservation Reserve Enhancements Program (CREP) contracts prior to the end of the federal fiscal year on September 30, 2017. This authority will exist from September 5, 2017 through the end of the federal fiscal year on September 30, 2017.
- 13) The Technical Committee requests the approval of the Board of Directors to act on their behalf to approve RB 1 applications only. G. Wichelns also recognized the absence of Henny Calloway due to a horse accident. She will return shortly.

R. Bradford motioned to approve the Technical Committee Report as amended. T. O'Halloran seconded the motion. (Bradford, O'Halloran, unanimous)

## **5.2) LEGISLATIVE COMMITTEE REPORT**

M. Rifaat reported on the draft letter to Daphne Jamison, Chair of the Virginia Soil and Water Conservation Board from Jim Gehlson, Area 2 Chairman. The subject of the letter is recreational equine eligibility for the Virginia Agricultural BMP Cost-Share (VACS) Program funds. This subject came up at the end of the Area II Legislative Conference call. The context of the letter addresses individuals who use equine for recreational purposes and who do not meet the basic program eligibility criteria. The baseline for eligibility is 5 contiguous acres and \$1,000 annual gross proceeds for the past five years. Discussion followed. R. Bradford expressed reservations about approving this letter.

R. Brame moved to contact Area 2 and state that the Culpeper Soil and Water Conservation District does not support the request unless they meet the requirements that are in place now. T. O'Halloran seconded the motion. (Brame, O'Halloran, unanimous) L. Graves is to contact J. Gehlson through an email to inform him a letter is coming.

M. Rifaat reported on the legislative conference call for Area 2. Area 2 is the only area that submits items for the Legislative Agenda that will go to the General Assembly. The Culpeper District submission had a # 3 item addressing the need for a revenue stream for resource management plans to pay the districts for their work. Discussion followed. Reportedly, DCR would like to see districts pull the money from cost-share technical assistance to pay for the resource management plans workload. The VASWCD Association does not support this.

## **6) DIRECTORS REPORTS**

- M. Rifaat reported Richard "Dick" McNear, an Associate Director of Rappahannock County is very ill and asked that all keep him in their thoughts.
- T. O'Halloran reported the County of Culpeper wants farmers to register their farm as a business if you have other people come on your farm for any "Agri Tourist" event. This was brought forth by the Culpeper County Rules Committee and was sent to the Board of Supervisors. They are proposing this as a resolution and not as an ordinance.
- L. Graves reported R. Bradford was nominated by the District Board for the Rappahannock-Rapidan Regional Commission Leadership Award and was selected to receive it. This will take place on September 27, 2017.

- L. Graves reported that the Virginia Agri Business is having their annual conference in Richmond next week for three days.

## 7) **STAFF REPORTS**

- R. Jacobs reported he is keeping up with the stormwater workgroup House Bill 1774. It is more for the Chesapeake Bay localities to figure a way to meet stormwater regulations although may have implications for our area. DEQ is starting to gear up for stormwater and erosion program audits.
- S. DeNicola reported that at the employee association trainings she made a very large map out of duct tape. This will be used in classroom teachings on soil and water.
- S. Yager reported he and Henny Calloway attended the Central Virginia Cattlemen's Association Field Day and attended the Orange-Madison Cooperative Field Day. Both were very well attended.
- D. Massie reported visiting with Jeanie McNear who requested a copy of the speech David gave in 2013 when Conservationist of the Year Award went to Dick McNear.
- G. Wichelns reported FEMA along with DCR is exploring the possibility of a Risk Mapping and Assessment Program in various watershed areas of Virginia. This includes all of our member counties. Thursday, September 21, 9 a.m. to 11 a.m. at the Culpeper County Board of Supervisors meeting room there is going to be a discovery meeting to see what type of resources exist. We have on file with local governments 11 flood control dams and inundation maps.
- G. Wichelns reported on completion of the rock work at Dam #7 in Madison County. We will monitor the dam so that it will not get this way in the future.

## 8) **AGENCY REPORTS**

### **NRCS**

R. Rexrode reported Courtney Pooton has returned to college and he hopes when she graduates which will be in the spring, that she will return to work for NRCS. He reported that Mountain Run #50 and Lake Pelham work is continuing to move forward.

### **DCR**

None - handout sent.

### **VDOF**

Kyle Dingus reported VOF staff were sent to Montana and California for the fires and a management team was sent to help the Hurricane Harvey in Texas. October 15 to November 30 will be the full fire season emergency training. VOF field staff have been very fortunate to receive new pickups. Most equipment is 10 years and older. Also the transports and dozers are being upgraded. Rappahannock and Culpeper will benefit from the new equipment. Water Quality – we have changed our logging inspections. The initial inspection was within 20 days of commencing and then within 20 days afterwards. They have switched to within 15 days of commencing and then within 45 days after. Forest Management – working in counties completing stewardship plans. They have also worked with Friends of the Rappahannock planting along the river. We worked with the Blue Ridge Prism Program (invasive weed project) mainly in Rappahannock County.

Mr. Dingus requested DOF be contacted if anyone reports on Wavy Leaf Basket Grass. It is something we need to know. It is very invasive. R. Brame asked for a photo to be sent to the Administrative Secretary for her to send to all Directors. Herbicide training will be September 29<sup>th</sup>, 2017 in Fauquier County. Classroom and field visit to state forest.

Agency update - Strategic Plan is being worked on and is to be completed by the end of the year.

## 9) **PLAN FOR SEPTEMBER COMMITTEE MEETINGS (in Culpeper at the Culpeper Office)**

Committees will meet on Tuesday, September 19<sup>th</sup>, 2017: Personnel 9:00, Operations 9:30, Technical 10:00. The Educational Committee will be held in Madison at 4:00, on Tuesday, September 19<sup>th</sup>, 2017 at the War Memorial Building.

**BOARD MEETING FOR OCTOBER WILL BE HELD TUESDAY, OCTOBER 3<sup>rd</sup>, IN CULPEPER COUNTY AT THE VFW HALL.**

**10) ADJOURNMENT**

Motion was made to adjourn the September, 2017 Board meeting at 11:00.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal  
Administrative Secretary

Date Approved \_\_\_\_\_