

# MINUTES

## CULPEPER SOIL AND WATER CONSERVATION DISTRICT

### **BOARD MEETING War Memorial Building Madison, Virginia 22727 October 2<sup>nd</sup>, 2018**

The meeting was called to order by Chairman Lynn Graves at 9:35 A.M.

**DIRECTORS PRESENT:** Lynn Graves, Madison County  
Philip Morris, Greene County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Tom O'Halloran, Culpeper County  
Robert Runkle, Greene County  
Steve Morris, Greene County Director, At Large  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Mike Biniek, Rappahannock County  
Steve Hill, Madison County  
Monira Rifaat, Rappahannock County

**DIRECTORS ABSENT:** Jim Byrne, Madison County Associate Director  
Andrew Campbell, Culpeper County  
Warren Lee, Orange County, Associate Director  
Brad Jarvis, Madison County, Virginia Cooperative Extension,  
Associate Director

**STAFF PRESENT:** Greg Wichelns, District Manager  
JoAnn Neal, Administrative Secretary  
Henny Calloway, Conservation Specialist  
Richard Jacobs, Conservation Specialist  
Stephanie DeNicola, Educational Specialist  
Kendall Dellinger, Conservation Specialist

**OTHERS PRESENT:** Debbie Cross, DCR, CDC  
Rex Rexrode, NRCS District Conservationist  
Eldon James, Rappahannock River Basin Commission

- 1) **CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**  
L. Graves welcomed everyone to Madison County. Following a moment of silence, Richard Jacobs led the Pledge of Allegiance. There were two handouts: Technical Committee Report Addendum and the DCR Monthly Report.
- 2) **DRAFT MINUTES**  
L. Graves called for approval of the substance of the September 4<sup>th</sup>, 2018 Draft Board Meeting Minutes and for any substantive corrections or additions. P. Morris moved to approve as presented. S. Morris seconded the motion. (P. Morris, S. Morris, unanimous)
- 3) **AGENDA APPROVAL**  
L. Graves called for Agenda approval. R. Bradford requested the Technical Committee Report be removed from the Consent Agenda and placed on the Agenda as 5.1. T. O'Halloran moved to

approve the Agenda as amended. R. Bradford seconded the motion. (O'Halloran, Bradford, unanimous)

**4) CONSENT AGENDA**

Consent Agenda approved as modified.

COMMITTEE REPORTS

EDUCATION  
OPERATIONS  
FINANCE

DEQ New Upper Rapidan TMDL Grant- Approval for T. O'Halloran to sign grant on behalf of Board of Directors.

TREASURER'S REPORT

NRCS CONSERVATION PLANS –

- 8 ac. Bruch Mgmt., and Herbaceous Weed Control EQIP
- 424.3 ac., Prescribed Grazing, Forage Planting and Herbaceous Weed Control, CSP
- 92.3 ac., Fence, Access Control, Prescribed Grazing, Stream Crossing, Troughs, Pipeline, Pumping Plant, Well, Trails and Walkways – RCPP-DCR
- 85.5 ac., Forage Planting EQIP - Cropland

**5) ADDITIONS TO AGENDA**

**5.1) TECHNICAL COMMITTEE REPORT -**

*Items in italics were added at the October 2, 2018 Board Meeting in Madison, Virginia*

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SE1	2019 VACS	Eugene Triplett, Jr.	07-19-0166	325942	Culpeper	\$ 800.00	\$ 0.00
CCI-SE1	2019 VACS	Cheryl Baugher	07-19-0167	326178	Greene	\$ 1,202.00	\$ 0.00
CCI-SE1	2019 VACS	Thomas Ford	07-19-0159	322609	Madison	\$ 905.00	\$ 0.00
SL-1	2019 VACS	James Lohr	07-19-0174	326891	Madison	\$ 7,700.00	\$ 0.00
SL-8B	2019 VACS	Madison Farms Locust Dale LLC	07-19-0172	326636	Madison	\$ 24,000.00	\$ 0.00
SL-8H	2019 VACS	Madison Farms Locust Dale LLC	07-19-0172	326638	Madison	\$ 2,000.00	\$ 0.00
SL-8B	2019 VACS	Alexander Miller	07-19-0171	326629	Orange	\$ 7,200.00	\$ 0.00
SL-8H	2019 VACS	Alexander Miller	07-19-0171	326631	Orange	\$ 1,000.00	\$ 0.00
LE-1T	Upper Rapidan	Evans Oakerson	07-19-0170	326585	Madison	\$ 36,839.00	\$1,625.25
<i>CCI-SE1</i>	<i>2019 VACS</i>	<i>Shawn Woodfolk</i>	<i>07-19-0191</i>	<i>328614</i>	<i>Madison</i>	<i>\$ 9,425.00</i>	<i>\$ 0.00</i>

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
LE-2	2018 VACS	Hebert Dwyer	07-18-0592	304917	Culpeper	\$ 6,055.66	\$ 1,513.91
<i>CCI-SE1</i>	<i>2019 VACS</i>	<i>Evan Bowman</i>	<i>07-19-0157</i>	<i>321250</i>	<i>Greene</i>	<i>\$ 13,020.00</i>	<i>\$ 0.00</i>
<i>CCI-SE1</i>	<i>2019 VACS</i>	<i>Jimmy Henshaw</i>	<i>07-19-0152</i>	<i>320261</i>	<i>Greene</i>	<i>\$ 13,030.00</i>	<i>\$ 0.00</i>
<i>SL-6</i>	<i>2017 SL-6 Earmark</i>	<i>Davis Lamb</i>	<i>07-15-0388</i>	<i>209153</i>	<i>Greene</i>	<i>\$ 33,528.20</i>	<i>\$ 0.00</i>

3) The following Upper York Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
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RB-1	DEQ16547R	Erin Littleton	07-19-0168	326477	Orange	\$ 150.00
RB-1	DEQ16547R	Wanda Baker	07-18-0169	326478	Orange	\$ 150.00
RB-3R	DEQ16547R	Rebecca Bowers	07-19-0185	328239	Orange	\$ 1,000.00
RB-3R	DEQ16547R	Marion Hensley	07-19-0186	328247	Orange	\$ 1,000.00

4) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Christine Brown*	07-19-0176	327698	Culpeper	\$ 165.00
RB-1	DEQNPSWQIF	Allen Merriman*	07-19-0187	328341	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Karen Czar	07-19-0175	327199	Madison	\$ 2,500.00
RB-1	DEQNPSWQIF	Anthony Competello	07-19-0188	328358	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Vickie Hartley	07-19-0190	328489	Greene	\$ 225.00

\*Christine Brown's previous RB-3R was changed to RB-1(old Contract 07-18-0618)

\*Allen Merriman approved as RB-3R, changed to RB-1

5) The following Upper Hazel Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQ16546	Shirley Hitt	07-19-0148	320061	Rappahannock	\$ 1,600.00
RB-3R	DEQ16546	Susan Canby	07-19-0149	320063	Rappahannock	\$ 1,000.00

6) The following Upper Rapidan Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	Brian Thomas	07-19-0189	328374	Greene	\$ 150.00

7) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Payton Young	07-18-0602	305080	Culpeper	\$150.00
RB-3R	DEQNPSWQIF	David Roth	07-18-0746	306124	Culpeper	\$700.00
RB-3R	DEQNPSWQIF	Wayne Caroon	07-19-0021	310189	Culpeper	\$1,000.00
RB-3R	DEQNPSWQIF	Verna Bretschneider	07-19-0077	313845	Culpeper	\$581.25
RB-3R	DEQNPSWQIF	Ryan Bretschneider	07-19-0137	317510	Culpeper	\$312.50
RB-3R	DEQNPSWQIF	Natasha Shaikh	07-18-0593	304888	Madison	\$350.00
RB-1	DEQNPSWQIF	Curtis Gill	07-18-0591	304873	Orange	\$150.00
RB-1	DEQNPSWQIF	Janet Breeden*	07-18-0622	305383	Greene	\$180.00
RB-1`	DEQNPSWQIF	Barry Humphrey	07-18-0733	306040	Madison	\$150.00
RB-1`	DEQNPSWQIF	Ronald Poland	07-18-0627	305392	Madison	\$150.00
RB-1	DEQNPSWQIF	Thomas Hawes*	07-18-0594	304951	Madison	\$180.00
RB-1	DEQNPSWQIF	Thomas Hawes*	07-18-0594	304964	Madison	\$180.00
RB-1	DEQNPSWQIF	Linwood Carpenter	07-19-0056	311348	Madison	\$150.00
RB-1	DEQNPSWQIF	Tammie Shifflett*	07-18-0555	304614	Greene	\$188.50
RB-1	DEQNPSWQIF	Tony Gordon	07-18-0642	305406	Orange	\$150.00
RB-1	DEQNPSWQIF	Joanne McCausland	07-19-0104	314620	Orange	\$150.00
RB-1	DEQNPSWQIF	Laverne Shotwell	07-18-0196	301011	Madison	\$150.00
RB-1	DEQNPSWQIF	Angela Scott	07-18-0624	305385	Madison	\$150.00
RB-1	DEQNPSWQIF	John Stone Jr.*	07-19-0054	311345	Madison	\$165.00
RB-1	DEQNPSWQIF	Hillary Townsend	07-18-0514	304153	Orange	\$137.50
RB-3R	DEQNPSWQIF	Roy Boone	07-18-0675	305577	Greene	\$350.00
RB-1	DEQNPSWQIF	James W. Jones	07-18-0723	306027	Culpeper	\$150.00
RB-3R	DEQNPSWQIF	Peter Mocariski	07-19-0111	315052	Culpeper	\$195.00
RB-3R	DEQNPSWQIF	Jo Ann Lomax*	07-19-0001	327898	Culpeper	\$420.00
RB-3	DEQNPSWQIF	Barbara Gardner	07-18-0314	302082	Culpeper	\$2,551.25

RB-3R	DEQNPSWQIF	Olivia Duvall	07-19-0074	313743	Culpeper	\$210.00
RB-1	DEQNPSWQIF	Andrea Bumgardner	07-18-0546	304583	Culpeper	\$150.00
RB-1	DEQNPSWQIF	Allen Merriman	07-19-0187	328341	Culpeper	\$150.00
RB-3R	DEQNPSWQIF	Wayne Caroon	07-19-0021	310189	Culpeper	\$1,000.00
RB-3R	DEQNPSWQIF	Verna Bretschneider	07-19-0077	313845	Culpeper	\$581.25
RB-3R	DEQNPSWQIF	Ryan Bretschneider	07-19-0137	317510	Culpeper	\$312.50
RB-1	DEQNPSWQIF	Ellen Steele*	07-18-0444	303211	Greene	\$195.00
RB-3	DEQNPSWQIF	Steve Copas	07-18-0651	310815	Greene	\$810.00
RB-1	DEQNPSWQIF	Robert Bethel	07-18-0492	304085	Madison	\$150.00
RB-3R	DEQNPSWQIF	Kenneth Barton*	07-18-0663	305551	Orange	\$255.00
RB-3R	DEQNPSWQIF	Robert Nowak	07-18-0735	306046	Madison	\$191.25
RB-3R	DEQNPSWQIF	David Truslow	07-18-0638	305403	Greene	\$562.50
RB-1	DEQNPSWQIF	Devlyn Dalfonzo	07-18-0521	304165	Madison	\$150.00
RB-1	DEQNPSWQIF	Delores Clatterbuck*	07-19-0101	314600	Greene	\$195.00
RB-1	DEQNPSWQIF	Christine Brown*	07-19-0176	327698	Culpeper	\$165.00

\*Summary: Thomas Hawes cost share increased from 50% to 60%.  
Tammie Shifflett cost share increased from 50% to 65%.  
John Stone cost share increased from 50% to 55%.  
Janet Breeden cost share increased from 50% to 60%.  
J. Lomax Instance 306545 RB-3 Cancelled, changed to RB-3R  
Ellen Steele cost share increased from 50% to 65%.  
Kenneth Barton cost share increased from 50% to 60%.  
Delores Clatterbuck cost share increased from 50% to 65%.  
Christine Brown's previous RB-3R was changed to RB-1

8) The following Upper York Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16547R	Zackary Nelson	07-18-0503	304140	Orange	\$ 130.00
RB-1	DEQ16547R	Larry Arbogast	07-19-0129	317395	Orange	\$ 150.00
RB-1	DEQ16547R	John Garland	07-19-0156	321237	Orange	\$ 150.00

9) The following Upper Rapidan Residential participants has been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQFY16RFA	Randall Lillard	07-18-0498	304107	Madison	\$ 150.00
RB-1	DEQFY16RFA	Randall Lillard	07-18-0498	304108	Madison	\$ 150.00
RB-1	DEQFY16RFA	Ronald Padley	07-18-0689	305618	Greene	\$ 150.00
RB-1	DEQFY16RFA	Fannie Mummau	07-19-0058	311350	Madison	\$ 150.00
RB-1	DEQFY16RFA	Charles Byam	07-18-0667	305560	Greene	\$ 150.00

10) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ16546	Robin Strecker	07-18-0729	306035	Culpeper	\$150.00
RB-1	DEQ16546	Randolph Winn	07-19-0127	317338	Madison	\$150.00

11) The following Upper Rapidan Residential participants have been canceled by the Technical Committee:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3R	DEQFY16RFA	Wayne Taylor	07-18-0548	304585	Madison	\$ 1,000.00
RB-3R	DEQFY16RFA	Megan Hattaway	07-18-0468	303619	Greene	\$ 1,000.00
RB-3R	DEQFY16RFA	Brian Thomas*	07-18-0716	305996	Greene	\$ 1,000.00

\*Changed to RB-1 - See instance 328374.

12) The following Upper York Residential participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ16547R	Mary Lou Miller	07-18-0471	303627	Orange	\$ 150.00

13) The following Robinson River Residential participant has been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQPO16119	Patricia Brumfield	07-18-0497	304102	Madison	\$ 150.00

14) The following WQIF Residential participants have been cancelled:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	Christine Brown	07-18-0618	305367	Culpeper	\$ 1,100.00
RB-3	DEQNPSWQIF	Jo Ann Lomax	07-19-0001	306545	Culpeper	\$ 4,000.00
RB-3R	DEQNPSWQIF	Kay Colgan	07-18-0641	305408	Culpeper	\$ 1,000.00
RB-3R	DEQNPSWQIF	Allen Merriman	07-18-0648	305485	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Richard Osbourn	07-19-0108	314707	Greene	\$ 150.00
RB-1	DEQNPSWQIF	James Carraway	07-18-0474	303635	Madison	\$ 150.00
RB-3R	DEQNPSWQIF	Karen Czar	07-18-0551	304605	Madison	\$ 1,000.00
RB-3R	DEQNPSWQIF	Anthony Competello	07-18-0731	306037	Greene	\$ 1,000.00
RB-3	DEQNPSWQIF	Vickie Hartley	07-18-0550	304604	Greene	\$ 2,500.00

15) District Staff gave an update on the BMP verification grant. The Staff has completed 74% of the 211 practices to date. Staff hopes to be finished by September 30, 2018.

16) The Technical Committee reviewed the Annual Plan of Work. The Committee agreed they were completing all the action items.

17) The District Manager reported that the upcoming video inspections of all dam pipes will occur during the week of October 15, 2018. District Staff will finalize preparations the week prior to October 15<sup>th</sup>.

18) The nominations for the remaining Clean Water Farm Award and other District Awards are as follow:

- Greene – Calvin Powell
  - Conservationist – Bob Wilbanks
- All other awards previously approved.

19) The Technical Committee requests the approval of the Board of Directors to act on their behalf regarding Clean Water Farm Awards with the understanding that the decisions made would be endorsed at the September Technical Committee meeting.

20) The Ag Stewardship Act procedure will remain the same as last year; R. Bradford explained what the procedure is. R. Bradford made the motion to accept the Technical Committee Report as amended. S. Hill seconded the motion. (Bradford, Hill, unanimous)

### 5.3) CLOSED SESSION: PERSONNEL

R. Brame moved that the Board go into Closed Session at 10:00 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues. The Associate Directors and the District Manager were invited to attend. S. Hill seconded the motion. (Brame, S. Hill, unanimous)

Following the return from Closed Session, R. Brame moved to reconvene at 10:10 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". S. Hill seconded the motion. (Brame, Hill,

unanimous) R. Brame made the motion to accept the recommendations from the Personnel Committee. T. O'Halloran seconded the motion. (R. Brame, T. O'Halloran, unanimous, passed)

## 6) DIRECTORS REPORTS

- T. O'Halloran reported on the meeting of the Rappahannock River Basin Commission (RRBC) - main topic is the Healthy Watershed, Healthy Forest Project. RRBC is trying to decide how to get the money from industry into the hands of farmers. They are using a carbon credit model at the moment as a basis to decide how this is going to work. D. Massie gave a report on the Septic System Program available thru the Culpeper Soil and Water Conservation District.
- S. Morris reported he, R. Runkle and G. Wichelns had a meeting with the Interim County Administrator of Greene County, Brenda Graton. S. Morris reported it went very well.
- M. Biniek reported on the Rappahannock County Farm Tour this past weekend, with 15 farms taking part; Belle Meade School was the host site. Nancy Utz and Courtney Pooton were there for NRCS with displays.
- S. Hill attended Grandma's Dinner – 50 people attended the Farm to Table dinner in Madison County, put on by the Madison Farmers Market and the emphasis was on vegetables this year. He also attended/participated in the State Fair Booth for VASWCD in Richmond. Items on display were: Rainbarrel Demonstration, Virginia Soil and Water Conservation Districts Watershed Maps, Envirothon Wheel for middle school kids, Before and After puzzle – VCAP and Green Roof – mini model house by VCAP. Culpeper is well known for the Newsletter, Envirothon and Engineering.
- S. Sharpe reported there will be a Beef Meeting tonight at PVCC – 30 people have signed up. The District will be in attendance. There will be the 7<sup>th</sup> Annual Niche Pork and Small Scale Swine Conference November 1 and 2 in Greene County.
- R. Bradford reported on the initial Ag BMP TAC meeting– attending from the District were R. Bradford, D. Cross, D. Massie, S. Yager, and G. Wichelns attended the meeting. The TAC is being revamped. There must be a quorum of 50% for all meetings. The Area II representative is R. Bradford. The Committee Meetings will be represented by Spencer Yager-Cover Crop, Amanda McCullen-Forestry, David Massie-Stream Protection, and Greg Wichelns – Program Administration.
- R. Brame reported that the apple trees and cherry trees are putting out new blossoms.
- M. Rifaat reported that the Legislative Committee of the Virginia Association of Soil and Water Conservation Districts has approved the Legislative Agenda with not much change from what was approved on the Area II Legislative Agenda. The proposal in the Area II agenda to add \$.50 to the renewal fee on registration of license plates was eliminated. They voted to remove the italic language from the agenda and they also removed the small dam repair request. In addition, they moved the section on equine population research to the bottom of the Legislative Agenda.
- L. Graves reported the December Board meeting will be on December 11<sup>th</sup>, 2018 due to a conflict with the VASWCD Annual Meeting. Lynn will need someone to go to the Area II Meeting on October 12<sup>th</sup> with Darryl Glover in Warrenton. T. O'Halloran will be attending instead of Lynn Graves. The Apple Festival will be the next three weekends at Graves Mountain Lodge.

## 7) STAFF REPORTS

- S. DeNicola reported the Annual Awards Banquet will be held November 8<sup>th</sup>, at Peppers in Culpeper. Bradford Farms has been nominated for the Forestry Award this year. Please bring your door prizes.
- R. Jacobs reported updating the outdoor classroom activities with Wetsel Middle School in Madison and the Orange County Public School Administration Building. Signs will be set up at each location. Richard is working on updating the District's Guide for Driveway Design and Maintenance.
- Greg report there are several staff members in training in Charlottesville today: David Massie, Spencer Yager and Amanda McCullen. CSWCD is expecting a renewal on several TMDL grants. Yesterday he received news WQIF Septic Grant will receive approximately \$120,000 in additional funds. There are now waiting lists for signup on several of the TMDL grants. Robinson, Upper Hazel and Upper Rapidan are all in a holding pattern now waiting for the new grant agreements. Greg spoke on the

North Fork Rivanna TMDL study. There will be a public meeting to hear about the study. It is a sediment driven benthic impairment which is different from most of the other impairments in the District. The others are E.Coli impairments.

## 8) AGENCY REPORTS

**NRCS** – R. Rexrode reported the NRCS staff took part in the FSA Farm Safety Day in Culpeper County, Rappahannock County Farm Tour and attended the Virginia State University Small Farm Soil Quality Workshop at the Carver Center on Route 15.

NRCS wrote 24 new contracts: 20 were Environmental Quality Incentive Program contracts, 2 were Conservation Security Program contracts and 2 were Regional Conservation Partnership Program contracts.

The signup for emergency flood help has ended. There were 32 applications – from Orange, Greene, Madison and Culpeper. There will be some funding for special incentives: high tunnels, and native grasses. After February 1, 2019 more funds will be available. There are three easement applications. Work has started on the Elmwood Wetland Restoration Project. A contractor has been hired.

### DCR

D. Cross reported the Area II meeting at the VASWCD Annual Meeting will be on Monday, December 3<sup>rd</sup>, at 3:15 p.m. The Business Meeting will be on Tuesday, December 4<sup>th</sup>, but more important on Tuesday at 10:00 a.m. will be the Conflict Of Interest Training for all District Directors. This will also be offered at the Spring Area Meetings in 2019. All Directors are required to attend this training once every two years.

FY19 1<sup>st</sup> Quarter Attachment E and QuickBooks report is due on or before Monday 10-15-2018. Fall 2018 Audits will be for Culpeper, Northern Virginia and Thomas Jefferson SWCD's.

Extreme Act of Nature: a letter from DCR providing a two-week extension period statewide to the standard planting dates for SL-8B practices due to flooding (EAN).

EJAA Webinar: DCR District Engineering Services is holding two identical webinars on October 30 at 10 am and November 1 at 2 pm. Ag Tech staff are strongly encouraged to participate in one of these webinars. DCR IT Security Awareness On-Line Training – deadline for completion is 12/30/2018.

#### Dates to Remember:

- Nov 1<sup>st</sup> At-Large Director Nomination Paperwork due to CDC
- Nov 1<sup>st</sup> At-Large Director Nomination Packets due to CDC.
- Nov 15<sup>th</sup> Ag BMP TAC Meeting 9:30 Dept. of Forestry. Charlottesville
- Nov 17<sup>th</sup> Envirothon Training, 9am–4 pm Graves Mtn. Lodge
- Dec 2-4 VASWCD Annual Meeting in Roanoke, VA
- Dec 4<sup>th</sup> Area Meetings 3:15 pm Roanoke
- Dec 5<sup>th</sup> VA Soil and Water Conservation Board, Hotel Roanoke 9 am

- 9) **PLAN FOR OCTOBER COMMITTEE MEETINGS (in Orange at the Orange Service Center)**  
**Committees** will meet on Tuesday, October 23<sup>rd</sup>, Personnel 9:00, Operations 9:45, and Technical 10:30. The Educational Committee meeting will be held in Madison at 4:00 P.M., on Tuesday, October 23<sup>rd</sup>, at the War Memorial Building. **BOARD MEETING FOR NOVEMBER WILL BE HELD TUESDAY, NOVEMBER 6<sup>TH</sup>, 2018 IN ORANGE COUNTY AT THE DEPARTMENT OF PUBLIC WORKS.**

## 10) ADJOURNMENT

Motion was made to adjourn the October, 2018 Board meeting at 11:30.

Respectfully Submitted,

Lynn Graves, Chairman

JoAnn M. Neal  
Administrative Secretary



Date Approved 11-6-2018