

MINUTES

CULPEPER SOIL AND WATER CONSERVATION DISTRICT

BOARD MEETING

VFW Hall

Culpeper, Virginia

October 3, 2017

The meeting was called to order by Chairman Lynn Graves at 9:35 A.M.

DIRECTORS PRESENT: Lynn Graves, Madison County
Philip Morris, Greene County
Robert Runkle, Greene County
Robert Bradford, Orange County
Tom O'Halloran, Culpeper County
Steve Morris, Greene County Director, At Large
Robert Brame, Orange County
Steve Hill, Madison County
Monira Rifaat, Rappahannock County
Andrew Campbell, Culpeper County
Warren Lee, Orange County Associate Director
Sarah Sharpe, Virginia Cooperative Extension, Greene County

DIRECTORS ABSENT: Jim Byrne, Madison County Associate Director
Michael Peterson, Rappahannock County
Brad Jarvis, Madison County, Virginia Cooperative Extension,
Associate Director

STAFF PRESENT: Greg Wichelns, District Manager
JoAnn Neal, Administrative Secretary
W. Spencer Yager, Conservation Specialist
David Massie, Conservation Specialist
Henny Calloway, Conservation Specialist
Amanda McCullen Conservation Specialist
Richard Jacobs, Conservation Specialist
E. J. Burke, Conservation Specialist

OTHERS PRESENT: Rex Rexrode, NRCS District Conservationist
Debbie Cross, DCR, CDC
Angela Redwine, Chesapeake Bay TMDL Coordinator/GIS Analyst,
Virginia Department of Health

1) **CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves welcomed everyone to Culpeper County. Following a moment of silence, R. Jacobs led the Pledge of Allegiance. There were four handouts: Technical Committee Report Addendum, Educational Committee Minutes, VASWCD Annual Meeting information, and VASWCD Legislative Agenda for 2018 General Assembly approved 9-20-2017.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the September 5th, 2017 Draft Board Meeting Minutes and for any substantive corrections or additions. T. O'Halloran moved to approve as presented. P. Morris seconded the motion. (T. O'Halloran, P. Morris, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. Rex Rexrode requested the NRCS Conservation Plans be added to the Consent Agenda. M. Rifaat moved to approve the Agenda as amended. T. O'Halloran seconded the motion. (M. Rifaat, T. O'Halloran, unanimous)

4) CONSENT AGENDA

Consent Agenda approved as modified.

COMMITTEE REPORTS

- EDUCATION
- OPERATIONS
- TECHNICAL
- TREASURER'S REPORT

NRCS PLANS –

- 131.6 acs. Stream Fending, Stream Crossings, Forage Seeding, Prescribed Grazing, EQIP
- 32.3 acs. Brush Mgmt., Herbaceous Weed Control, Forest Stand Improvement Blue Ridge Prism
- 8 acs. Brush Mgmt., Forest Stand Improvement, Blue Ridge

5) ADDITIONS TO AGENDA –

5.1) TECHNICAL COMMITTEE REPORT-

1) The following BMP applicant has been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
WP-4	2018 VACS.	Roger L. Scott, Jr.	07-18-0115	298420	Madison	\$ 70,000.00	\$ 0.00
SL-6	2018 VACS	Barbara Whitley	07-18-0081	293337	Greene	\$ 58,175.76	\$ 3,635.98
SL-6	2018 VACS	Timothy L. Proffitt	07-18-0100	297392	Greene	\$ 8,876.00	\$ 554.75
SL-8H	2017 VACS Trans.	Jett Farm Inc.	07-18-0121	298804	Madison	\$ 700.00	\$ 0.00
SL-8B	2017 VACS Trans.	Jett Farm Inc.	07-18-0121	298805	Madison	\$ 1,680.00	\$ 0.00
SL-8H	2017 VACS Trans.	Mike Coates	07-18-0120	298794	Madison	\$ 6,000.00	\$ 0.00
SL-8B	2017 VACS Trans.	Mike Coates	07-18-0120	298797	Madison	\$ 14,400.00	\$ 0.00
SL-8B	2017 VACS Trans.	Croftburn Angus LLC	07-18-0114	298419	Culpeper	\$ 1,880.00	\$ 0.00
SL-8B	2017 VACS Trans.	Thomas W. Clark	07-18-0110	298314	Culpeper	\$ 2,112.00	\$ 0.00
SL-8B	2017 VACS Trans.	Meadow Grove Farm LLC	07-18-0126	298940	Rappahannock	\$ 1,027.20	\$ 0.00
SL-8H	2017 VACS Trans	Ashland Farm, Inc.	07-18-0138	299948	Culpeper	\$ 978.60	\$ 0.00
SL-1	2017 VACS Trans	Calvin Powell	07-18-0143	300106	Greene	\$ 2,362.50	\$ 0.00
SL-8B	2018 VACS	Lazy Creek Farm Inc.	07-18-0152	300226	Madison	\$ 14,400.00	\$ 0.00
SL-8H	2018 VACS	Lazy Creek Farm Inc.	07-18-0153	300227	Madison	\$ 6,000.00	\$ 0.00
SL-8B	2018 VACS	Custom Harvesters	07-18-0150	300224	Orange	\$ 7,920.00	\$ 0.00
SL-8H	2018 VACS	Custom Harvesters	07-18-0151	300225	Orange	\$ 1,200.00	\$ 0.00
SL-8B	2018 VACS	Kenwood Farm LLC	07-18-0155	300232	Orange	\$ 2,400.00	\$ 0.00
SL-8H	2018 VACS	Kenwood Farm LLC	07-18-0154	300228	Orange	\$ 2,520.00	\$ 0.00
SL-6	2018 VACS	Lebert Powell	07-18-0149	300223	Culpeper	\$ 39,660.00	\$2,478.75

2) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6	2017 SL-6 Earmark	Black Horse, Inc.*	07-15-0276	205334	Culpeper	\$ 36,742.55	\$ 0.00
SL-6	2017 CB VACS	Culton Goodall	07-17-0409	269206	Madison	\$ 45,021.44	\$ 2,813.84
SL-6	2017 SL-6 Earmark	Pam Spearing Horsemanship	07-15-0325	207876	Madison	\$ 19,405.00	\$ 0.00
SL-1	2017 CB VACS	Andrew Lustig	07-17-0069	262199	Culpeper	\$ 17,577.63	\$ 0.00
NM-1A	2017 CB VACS	Belle Meade Farm LLC	07-17-0262	266583	Culpeper	\$ 3,578.40	\$ 0.00

*Increase of \$1,237.55 for additional pipeline.

3) The following WQIF Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-3R	DEQNPSWQIF	David D. Edwards	07-18-0118	298943	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Steve R. Edwards	07-18-0119	298785	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Emmett W. Turner	07-18-0123	298861	Culpeper	\$ 1,000.00
RB-1	DEQNPSWQIF	Mary Rose Roberts	07-18-0124	298865	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Andrew Powell	07-18-0125	298870	Culpeper	\$ 1,000.00
RB-3	DEQNPSWQIF	Denise Siemssen	07-18-0053	280610	Culpeper	\$ 2,500.00
RB-1	DEQNPSWQIF	Richard Powers	07-18-0102	297417	Madison	\$ 150.00
RB-1	DEQNPSWQIF	John Trohan	07-18-0103	297418	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Diana Kornegay	07-18-0101	297406	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Donald Pye	07-18-0098	297317	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Ricky Moubray	07-18-0104	297539	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Keri Nicholson	07-18-0109	298280	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Debra Carter	07-18-0112	298340	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Ethel Hutchinson	07-18-0113	298409	Orange	\$ 2,500.00
RB-1	DEQNPSWQIF	James Paulson	07-18-0116	298437	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	James Paulson	07-18-0116	298438	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Carol Turley-Shaner	07-18-0117	298655	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Angelica Smith	07-18-0122	298853	Greene	\$ 165.00
RB-1	DEQNPSWQIF	Angelica Smith	07-18-0122	298858	Greene	\$ 165.00
RB-3R	DEQNPSWQIF	Karen Greenwood	07-18-0131	299433	Culpeper	\$ 1,000.00
RB-3	DEQNPSWQIF	Jens Tholand	07-18-0135	299602	Culpeper	\$ 2,500.00
RB-1	DEQNPSWQIF	James Rasnake	07-18-0136	299922	Culpeper	\$ 150.00
RB-4P	DEQNPSWQIF	Atlantic Virginia Prop.	07-18-0137	299935	Culpeper	\$ 5,000.00
RB-1	DEQNPSWQIF	Perry Brown	07-18-0128	299189	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Perry Brown	07-18-0128	299190	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Charles Fisher	07-18-0129	299197	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Monty Flora	07-18-0133	299549	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Monty Flora	07-18-0133	299550	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Antonia Florence	07-18-0132	299546	Greene	\$ 150.00
RB-1	DEQNPSWQIF	Mike Hale	07-18-0134	299593	Madison	\$ 150.00
RB-3	DEQNPSWQIF	Margaret Clifton	07-18-0130	299203	Madison	\$2,500.00
RB-1	DEQNPSWQIF	Patricia Newhall	07-18-0139	300075	Greene	\$ 225.00
RB-1	DEQNPSWQIF	Charles Gill	07-18-0144	300132	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Marilyn Bether	07-18-0141	300103	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Carl Sachs	07-18-0142	300104	Culpeper	\$ 150.00
RB-3	DEQNPSWQIF	Anthony Thompson	07-18-0145	300204	Culpeper	\$2,500.00
RB-1	DEQNPSWQIF	Antonia Florence	07-18-0132	299546	Greene	\$ 150.00
RB-1	DEQNPSWQIF	James Dyer	07-18-0140	300102	Madison	\$ 150.00
RB-3	DEQNPSWQIF	Ethel Hutchinson	07-18-0113	298409	Orange	\$2,500.00
RB-3	DEQNPSWQIF	David Steigler	07-18-0147	300215	Orange	\$2,500.00

<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Robert Meek</i>	<i>07-18-0148</i>	<i>300221</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Nancy Smith</i>	<i>07-18-0157</i>	<i>300486</i>	<i>Culpeper</i>	<i>\$2,500.00</i>

4) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQFY16RFA	John Davis	07-17-0503	273328	Greene	\$ 150.00
RB-1	DEQFY16RFA	Sharon Mallory	07-17-0575	274655	Madison	\$ 150.00
RB-1	DEQFY16RFA	Judith Pagter	07-17-0402	269182	Greene	\$ 150.00
RB-1	DEQFY16RFA	Robert Runkle	07-17-0582	274962	Greene	\$ 150.00
RB-1	DEQFY16RFA	Robert Runkle	07-17-0582	274966	Greene	\$ 150.00
RB-1	DEQFY16RFA	Robert Runkle	07-17-0582	274968	Greene	\$ 150.00
RB-1	DEQFY16RFA	Robert Runkle	07-17-0582	274969	Greene	\$ 150.00

5) The following WQIF Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Stephen Falsetto	07-17-0621	275445	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Alethea Nuttall	07-17-0422	270660	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Peter Stogbuchner	07-18-0018	275695	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Daniel Guinn	07-17-0606	275164	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Wendy Timmons	07-18-0044	279303	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Isaac Atkins	07-17-0550	273928	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Isaac Atkins	07-17-0550	273929	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Isaac Atkins	07-17-0550	273930	Rappahannock	\$ 150.00
RB-3	DEQNPSWQIF	Isaac Atkins	07-17-0550	273927	Rappahannock	\$ 3,500.00
RB-1	DEQNPSWQIF	George Sheesley	07-18-0063	285587	Culpeper	\$ 140.00
RB-1	DEQNPSWQIF	Lynne Yowell	07-17-0564	274610	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Clifford Taylor	07-18-0089	295598	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Julie Cooper	07-18-0082	293478	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Quayne Gennaro	07-17-0519	273494	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Evelyn Richardson	07-17-0597	275131	Culpeper	\$ 150.00
RB-1	DEQNPSWQIF	Daniel Ross	07-17-0632	275543	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Daniel Harrer	07-18-0024	275705	Madison	\$ 150.00
RB-1	DEQNPSWQIF	Susan Wilkening	07-17-0599	275133	Orange	\$ 150.00
RB-1	DEQNPSWQIF	Angelica Smith	07-18-0122	298853	Greene	\$ 165.00
RB-1	DEQNPSWQIF	Angelica Smith	07-18-0122	298858	Greene	\$ 165.00
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Kimberly Dunford</i>	<i>07-17-0607</i>	<i>275165</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Deborah Proper</i>	<i>07-18-0068</i>	<i>290746</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Ray Pickering</i>	<i>07-17-0571</i>	<i>274627</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Karen Hyde</i>	<i>07-18-0011</i>	<i>275683</i>	<i>Greene</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Beth Hall</i>	<i>07-18-0085</i>	<i>293974</i>	<i>Rappahannock</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>John Hight</i>	<i>07-17-0590</i>	<i>275017</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-3</i>	<i>DEQNPSWQIF</i>	<i>Samuel Reid</i>	<i>07-17-0476</i>	<i>273009</i>	<i>Orange</i>	<i>\$ 175.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Carl Sachs</i>	<i>07-18-0142</i>	<i>300104</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Cecil Printz</i>	<i>07-18-0058</i>	<i>281889</i>	<i>Culpeper</i>	<i>\$ 150.00</i>
<i>RB-1</i>	<i>DEQNPSWQIF</i>	<i>Daniel Endres</i>	<i>07-17-0510</i>	<i>273346</i>	<i>Greene</i>	<i>\$ 150.00</i>

6) The following Robinson River-Little Dark Run participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQPO16119</i>	<i>Sheri Dodson</i>	<i>07-17-0581</i>	<i>274786</i>	<i>Culpeper</i>	<i>\$ 150.00</i>

7) The following WQIF Residential applicants have been cancelled by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract #</u>	<u>Instance #</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQNPSWQIF	Roger Flinchum	07-18-0067	290489	Rappahannock	\$ 150.00
RB-1	DEQNPSWQIF	Karen Hughes	07-17-0631	275542	Culpeper	\$ 150.00
RB-3R	DEQNPSWQIF	Karen Hughes	07-18-0048	281905	Culpeper	\$1,000.00

- 8) The Technical Committee reviewed the Annual Plan of Work. The Committee is accomplishing all of its goals.
- 9) The Technical Committee reviewed the Agricultural Stewardship Act (ASA) policy. The Committee agreed to keep the contact information at the District the same as previous years and to maintain the current procedures for handling complaints.
- 10) The District Manager gave a report on Mountain Run # 8A (Caynor Lake). The reseeding of the dam that was completed in late August is thriving.
- 11) The Technical Committee discussed the Clean Water Farm Awards, the River Basin awards and other District awards. The list will be included in the additions at the Board Meeting.
- 12) The Technical Committee reviewed Conservation Plan of Operations (CPO) Addendum for Conservation Reserve Enhancements Program (CREP) enrollment.
- 13) The nominations for the Clean Water Farm Award and other District Awards are as follows:

Culpeper – Blue Ridge Farm

Greene – One of the following, to be determined

- Walter C. McLean Family Trust
- Morris Brothers Farm
- Greenfield Farm
- Scott Sullivan

Madison – Burton Gray

Orange – Shane Fletcher

Rappahannock – Sunnyside Farm

Basin

James - Undetermined

Rappahannock – Ron Trzinski (RET Farms)

York – Bob Brame (Jordan Farm)

Other

Wildlife – Dana Squire

Forestry – Jeffrey DuBro

Conservationist – Jim White

6) **CLOSED SESSION – PERSONNEL**

R. Runkle moved that the Board go into Closed Session at 10:15 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss personnel issues. The Associate Directors, and the District Manager were invited to attend. T. O’Halloran seconded the motion. (Runkle, O’Halloran, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:45 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board”. R. Brame seconded the motion. (Runkle, Brame, unanimous) R. Bradford made the motion to accept the recommendations from the Personnel Committee. R. Brame seconded the motion. (Bradford, Brame, unanimous)

L, Graves reported receiving a letter from Sabrina LaDu, of the soil judging team from Virginia Tech requesting sponsorship from the Culpeper Soil and Water Conservation District. She has worked with different districts and is asking for \$250.00 to help with expenses for the soil judging team for travel. R. Brame moved to approve the request. T. O’Halloran seconded the motion. (Brame, O’Halloran, unanimous)

G. Wichelns reported the District Personnel Committee annually recommends individuals for leadership awards related to resource conservation and Robert Bradford was nominated and selected by the Rappahannock Rapidan Regional Commission (RRRC) for Outstanding Regional Citizen Award. G. Wichelns read the nomination selection report to the Board. Bradford was recognized at the recent RRRC banquet.

The December Board Meeting will be held on Thursday, December 7th, 2017 due to the Annual Meeting being held on our usual board meeting date.

7) **DIRECTORS REPORTS**

- M. Rifaat reported the Board of the State Association met and approved the Legislative Agenda for 2018 General Assembly on September 20, 2017. She referenced the Resource Management Plan topic. The District has been very concerned and vocal on how it is going to get paid for the Resource Management Plan workload. It is important to note that the volume of work is as of yet unknown and there is no dollar amount currently attached to the technical assistance. Discussion followed on what the dollar amount of technical assistant should be.
- M. Rifaat reported Richard “Dick” McNear will be buried on his farm this Sunday. He was a previous chair of this board, and an associate director for many years.
- Andrew Campbell reported Culpeper County is considering a change to the local language of the code to accommodate use permits for solar power companies for solar power generation on Ag land. It is before the Board of Supervisors tonight.
- S. Sharpe reported she will be back in the office officially next week. The 99.7 radio station out of Charlottesville had an advertisement by Rooterman for the District septic system program.
- S. Hill reported on attending the Blue Ridge Family Barbecue the Farm to Table, Saturday evening in Madison and passed the menu around for all to see.
- W. Lee reported that Lee Frame, Orange County Board of Supervisor wrote a great article on the benefits of Culpeper Soil and Water Conservation District to folks in Orange County. Lee also mentioned that there is currently a lot of logging on Route 20 in Orange County.
- T. O’Halloran reported the Rappahannock River Basin Commission had their meeting in Orange at the Lake of the Woods Club House. Discussion occurred on the Healthy Forest Project in the Rappahannock River drainage area. The project leaders are looking for a test area. On a separate topic, Senator Hanger and Delegate Webert discussed that the funding for conservation programs has been up and down over the years and they have been working on this for two years to come up with \$40 million per year for districts. They do understand there is a funding issue for districts.

8) STAFF REPORTS

- R. Jacobs reported he and Stephanie submitted grant proposals to the Chesapeake Bay Restoration Fund for next fiscal year. Stephanie's grant proposal was for expanding the pilot soil testing for lawns project to all 5 counties. Richard sent in a proposal for stormwater friendly driveway and road trainings and brochures.
- R. Jacobs attended a ribbon cutting ceremony at a site where the Piedmont Environmental Council worked with the U.S. Fish and Wildlife Service to remove the culverts in streams to help fish migrate further up-stream. The projects are located in Madison and Rappahannock Counties.
- J. Neal reminded the Board of the upcoming Annual Awards Banquet to be held at Peppers, on November 9th, starting at 5:30 with dinner at 6:00. Please bring your door prize donation to the next board meeting. Annual Meeting forms were passed around to be filled out and returned before November 1.
- G. Wichelns reported on two stakeholders meetings convened this past summer; One addressing stabilization of WQIF funding – cost share, technical assistance, etc. for ag programs and the other for the examination of the needs to encourage implementation of Resource Management Plans. The former group attempted to identify the possible mechanisms to create the funding. Numerous recommendations were made, but none fully supported yet. The most promising was utilizing more of the revenues from the recordation fees for land records. Numerous financial incentives have been suggested for the RMP implementation and the final report draft is due out in the next couple of weeks.
- G. Wichelns reported the Governor's budget is typically released somewhere around mid-December. Public hearings will be held in the Valley, Northern Virginia and elsewhere in early January. This is the opportunity to comment on the Governor's proposals.

9) AGENCY REPORTS

NRCS

R. Rexrode reported the federal fiscal year ended September 30, 2017. NRCS had a very good year at the service center which resulted in 48 new federal contracts for producers in the district. This is higher than our normal contracts. Wetland Reserve Easement work on Elmwood Farm will begin later this winter or early next spring. For FY18 signup - will be delayed until early April. First signup will end at the middle of October.

New Program to be offered Beef and Bob Whites – a portion of EQIP working lands for wildlife program. To introduce native warm season grasses into working pasture.

The work on Lake Pelham and Mountain Run Lake continues.

DCR

D. Cross reported FY 2018 1st Quarter Attachment E and Quickbooks Reports are due on or before Monday, 10/16/2017. Fair Labor Standards Act (FLSA) Update: On 8/31/17 a federal judge struck down the federal overtime rule that would have changed the minimum annual salary level for the FLSA overtime exemption.

Just a reminder W-9 forms are required for all cost-share and tax credit applications. Spot checks have been completed and most were in good shape. Clean Water Farm Awards nominations for Basin-wide awards are due to appropriate CDCs by October 15, per correspondence from Director Cristman dated September 1.

Reminders:

- Review of FY18 Annual Plan of Work.
- Annual Review of Strategic Plan
- Annually review the Desktop Procedures for SWCD Fiscal Operations
- Approve Dedicated Reserves
- Provide CDCs with a copy of all Board and Committee meeting minutes.

- 2017 VASWCD Annual Meeting – Dec. 3-5 Renaissance Portsmouth-Norfolk Waterfront Hotel in Portsmouth, VA.

Dates to Remember:

- Oct 25 SWCD Dam Owner’s Work Group Meet – VDEM Office Richmond
- Oct 26 TAC Meeting – VDOF Charlottesville
- Oct 31 Ag Engineering Wrok Group VDOF, Charlottesville
- Nov 1 & 2 Conservation Selling Skills, CVCC Lynchburg, registration due Oct 23rd.
- Nov 4 Area II Environthon Training, Graves Mtn. Lodge
- Nov 16 VSWCB Meeting, VDOF Board Room, Charlottesville
- Dec 3-5 VASWCD Annual Meeting, Portsmouth Renaissance
- Dec 4 Area Meetings
- Dec 6 VSWCB Meeting, Portsmouth, VA

10) PLAN FOR OCTOBER COMMITTEE MEETINGS (in ORANGE at the Orange Service Center) Committees will meet on Tuesday, October 24th, 2017: Personnel 9:00, Operations 9:30, Technical 10:00. The Educational Committee will be held in Madison at 4:00, on Thursday, October 19th, 2017 at the War Memorial Building. **BOARD MEETING FOR NOVEMBER WILL BE HELD TUESDAY, NOVEMBER 7th, IN GREENE COUNTY AT THE PIEDMNT VIRGINIA COMMUNTY COLLEGE.**

11) ADJOURNMENT

Motion was made to adjourn the October, 2017 Board meeting at 11:30.

Respectfully Submitted,

Lynn Graves, Chairman



JoAnn M. Neal
Administrative Secretary

Date Approved _____