

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Pepper's Grill**  
**Culpeper, Virginia**  
**July 2, 2024**

The meeting was called to order by Chairman Lynn Graves at 10:02 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Anthony Jewett, Madison County  
Tom O'Halloran, Culpeper County  
Dennis Verhoff, Culpeper County  
David Cox, Greene County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Mike Biniek, Rappahannock County  
Mike Sands, Rappahannock County  
Bob Williamson, Associate Director, Culpeper County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Steve Morris, At-Large Director, Greene County

**DIRECTORS NOT PRESENT:**

Robert Brame, Orange County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary/Financial Specialist  
Kendall Dellinger, Conservation Specialist  
Stephanie DeNicola, Education Specialist  
Richard Jacobs, Conservation Specialist  
David Massie, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Lily Smith, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Debbie Cross, CDC, DCR  
Rex Rexrode, NRCS  
Peter Schoderbek, VDOF  
Madeline Kenerly, VDOF  
Abby Tenney, VDOF  
Olivia Devening, Scholarship Recipient  
Janet Davis, Guest  
Ava Hettinger, Scholarship Recipient  
Becky Hettinger, Guest

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:02 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were four handouts: Technical Committee Additions, two Staff Reports, and DCR Report.

2) **DRAFT MINUTES**

L. Graves called for approval of the substance of the June 6, 2024, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes as presented. M. Biniek seconded the motion. (M. Sands, M. Biniek, unanimous)

3) **AGENDA APPROVAL**

L. Graves called for Agenda approval. The Education Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. The Nominating Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.3. Two DCR Grant Agreements were added to the Consent Agenda for Board Approval. T. O’Halloran moved to adopt the Agenda as modified and to approve both DCR Grant Agreements. R. Bradford seconded the motion. (T. O’Halloran, R. Bradford, unanimous)

4) **CONSENT AGENDA**

OPERATIONS COMMITTEE REPORT  
TREASURER’S REPORT  
DCR GRANT AGREEMENT 503OPS-25-08-GF  
DCR GRANT AGREEMENT 503CSTA-25-08-GF

5) **ADDITIONS TO AGENDA**

5.1) **EDUCATION COMMITTEE REPORT**

S. DeNicola introduced two of the District’s scholarship recipients, Olivia Devening of Rappahannock County, and Ava Hettinger of Madison County. On behalf the of Education Committee, she presented them with their Scholarships, congratulated them on their outstanding achievements, and wished them well on their journeys ahead. All applauded. Both recipients took photos with Directors of their respective counties and were invited to stay for the rest of the meeting.

5.2) **TECHNICAL COMMITTEE REPORT WITH ADDITIONS**

**June 18, 2024 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Robert Runkle, Greene; Anthony Jewett, Madison; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; Henny Calloway, Conservation Specialist; Lily Smith, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Richard Jacobs, Conservation Specialist

*Items in italics were added at the July 2, 2024 Board Meeting in Culpeper, Virginia*

1) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
NM-1A	2024 VACS	Goodwin Brothers LLC	07-24-0663	588605	Orange	\$ 704.00	\$ 0.00
NM-3C	2024 VACS	Somerset Plantation Inc	07-24-0656	588573	Orange	\$ 1,663.80	\$ 0.00
NM-5P	2024 VACS	Somerset Plantation Inc	07-24-0658	588591	Orange	\$ 3,611.20	\$ 0.00
SL-7	2024 VACS	Rose River Farm LLC	07-24-0048	588586	Madison	\$ 6,076.00	\$ 379.75
SL-7	2024 VACS	Trygve Hoff	07-24-0659	588592	Madison	\$ 1,971.00	\$ 123.19
SL-7	2024 VACS	CherryBrook Hunter Ponies LLC	07-24-0675	468151	Rappahannock	\$ 30,029.60	\$1,876.85
<i>NM-3C</i>	<i>2024 VACS</i>	<i>Nathan T. Rosenberger</i>	<i>07-24-0677</i>	<i>588735</i>	<i>Culpeper</i>	<i>\$ 3,180.00</i>	<i>\$ 0.00</i>

SL-6N	UHR Ag.	Lindsay Eastham	07-24-0215	588574	Rappahannock	\$ 48,507.08	\$5,197.19
WP-4	2025 VACS	Muddy Flats Farm, LLC	07-25-0003	585957	Culpeper	\$ 100,000.00	\$ 0.00
WP-4C	2025 VACS	Muddy Flats Farm, LLC	07-25-0003	585958	Culpeper	\$ 44,756.27	\$ 0.00

2) The following BMP participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
NM-5N	2023 VACS	Glenmary Farm LLC	07-23-0328	523011	Orange	\$ 9,296.40	\$ 0.00
NM-5N	2023 VACS	Tom Nixon	07-23-0329	523013	Culpeper	\$ 1,788.72	\$ 0.00
NM-5N	2023 VACS	Western View LLC	07-23-0330	523015	Orange	\$ 5,931.44	\$ 0.00
NM-5N	2023 VACS	Glenmary Farm Holdings LLC	07-23-0331	523016	Madison	\$ 7,629.84	\$ 0.00
NM-5P	2023 VACS	Nixon Farms LLC	07-23-0332	523017	Culpeper	\$ 377.04	\$ 0.00
NM-5P	2023 VACS	Glenmary Farm Holdings LLC	07-23-0333	523019	Culpeper	\$ 8,138.32	\$ 0.00
NM-5P	2023 VACS	Tom Nixon*	07-23-0334	523020	Culpeper	\$ 2,798.80	\$ 0.00
NM-5P	2023 VACS	Western View LLC	07-23-0335	523021	Orange	\$ 1,704.00	\$ 0.00
NM-5P	2023 VACS	Glenmary Farm LLC	07-23-0336	523022	Orange	\$ 7,623.28	\$ 0.00
NM-1A	2024 VACS	Goodwin Brothers LLC	07-24-0663	588605	Orange	\$ 704.00	\$ 0.00
SL-6W	2023 VACS	Trygve W. Hoff	07-23-0021	495672	Madison	\$ 11,590.00	\$ 1,388.75
SL-6W	2021 VACS	Robert Bradford**	07-21-0213	422976	Orange	\$ 18,858.00	\$ 0.00
SL-6W	2022 VACS	Robert Bradford**	07-21-0213	422976	Orange	\$ 690.00	\$ 0.00
SL-6W	2023 VACS	Robert Bradford**	07-21-0213	422976	Orange	\$ 5,300.00	\$ 0.00
SL-6W	2021 VACS	Robert Bradford**	07-21-2013	425423	Orange	\$ 14,453.40	\$ 183.15
SL-6W	2022 VACS	Robert Bradford**	07-21-2013	425423	Orange	\$ 1,890.00	\$ 0.00
SL-6W	2023 VACS	Robert Bradford**	07-21-2013	425423	Orange	\$ 2,250.00	\$ 0.00
SL-6W	2024 VACS	Rivandale Farm LLC****	07-24-0383	583351	Orange	\$ 139,333.73	\$ 0.00
SL-8B	2024 VACS	Kenwood Farm LLC*****	07-24-0149	562432	Orange	\$ 5,220.00	\$ 0.00
SL-8B	2024 VACS	Glenmary Farm LLC*****	07-24-0332	582225	Culpeper	\$ 75,637.20	\$ 0.00
SL-8H	2024 VACS	Glenmary Farm LLC	07-24-0332	582226	Orange	\$ 16,737.90	\$ 0.00
SL-8B	2024 VACS	Glenmary Farm Holdings LLC	07-24-0333	582227	Culpeper	\$ 39,317.10	\$ 0.00
SL-8H	2024 VACS	Glenmary Farm Holdings LLC	07-24-0333	582228	Culpeper	\$ 4,891.90	\$ 0.00
SL-8B	2024 VACS	Glenmary Farm Holdings LLC*	07-24-0333	582241	Culpeper	\$ 115,267.30	\$ 0.00
SL-8H	2024 VACS	Western View LLC	07-24-0334	582230	Orange	\$ 4,748.20	\$ 0.00
SL-8B	2024 VACS	Western View LLC	07-24-0334	582229	Culpeper	\$ 66,076.20	\$ 0.00
SL-8B	2024 VACS	Nixon Farms LLC	07-24-0335	582231	Culpeper	\$ 6,303.00	\$ 0.00
SL-8B	2024 VACS	Tom Nixon	07-24-0336	582232	Orange	\$ 20,895.70	\$ 0.00
SL-8H	2024 VACS	Tom Nixon	07-24-0336	582233	Orange	\$ 77.00	\$ 0.00
SL-8B	2024 VACS	Battlepark Farm	07-24-0340	582296	Culpeper	\$ 41,630.60	\$ 0.00
SL-8H	2024 VACS	Battlepark Farm	07-24-0340	582297	Culpeper	\$ 9,603.55	\$ 0.00
SL-8B	2024 VACS	Graves Mtn Farms	07-24-0372	582921	Madison	\$ 1,866.90	\$ 0.00
SL-8H	2024 VACS	Graves Mtn Farms	07-24-0372	582920	Madison	\$ 767.00	\$ 0.00
SL-8B	2024 VACS	Mike Coates	07-24-0275	579491	Madison	\$ 26,300.00	\$ 0.00
SL-8B	2024 VACS	C.R. Tanner & Sons	07-24-0382	583343	Madison	\$ 7,000.00	\$ 0.00
SL-8H	2024 VACS	C.R. Tanner & Sons	07-24-0382	583350	Madison	\$ 2,000.00	\$ 0.00
SL-10	2024 VACS	Timothy Beahm	07-24-0298	581163	Rappahannock	\$ 1,387.50	\$ 0.00
SL-10	2024 VACS	Timothy Beahm	07-24-0298	581798	Rappahannock	\$ 2,850.00	\$ 0.00
SL-1	2023 VACS	Brooke Farms*	07-23-0049	506362	Orange	\$ 36,793.75	\$ 0.00
SL-1	2024 VACS	Piedmont Grain & Cattle, Inc.	07-24-0091	550034	Orange	\$ 4,125.00	\$ 0.00
SL-1	2024 VACS	Piedmont Reserves LLC*	07-24-0448	584430	Orange	\$ 28,066.71	\$ 0.00
SL-1	2024 VACS	Senterfitt Farms*	07-24-0503	585437	Madison	\$ 96,483.75	\$ 0.00
SL-7	2024 VACS	Trygve Hoff	07-24-0659	588592	Madison	\$ 1,971.00	\$ 123.19
NM-3C	2024 VACS	Douglas Coleman Farms LLC	07-24-0127	558549	Culpeper	\$ 599.10	\$ 0.00

SL-6W	2023 VACS	Red Hill Lane LLC*****	07-23-0002	467132	Rappahannock	\$ 49,971.44	\$ 1,326.13
SL-6W	2024 VACS	Edward Stapleton IV*****	07-24-0553	586200	Culpeper	\$ 14,437.72	\$ 1,641.03
SL-6W	2024 VACS	Quaker Barn LLC	07-24-0125	524606	Rappahannock	\$ 48,167.00	\$ 2,940.50
SL-8H	2024 VACS	Bradley Rosenberger****	07-24-0599	587001	Culpeper	\$ 1,780.00	\$ 0.00
SL-8H	2024 VACS	Nathan T Rosenberger****	07-24-0598	587041	Culpeper	\$ 4,290.00	\$ 0.00
SL-8B	2024 VACS	Nathan T Rosenberger****	07-24-0598	587000	Culpeper	\$ 43,537.50	\$ 0.00
SL-8B	2024 VACS	Jericho Cattle Company LLC	07-24-0356	582757	Rappahannock	\$ 6,840.00	\$ 0.00
SL-8H	2024 VACS	Payne Hay And Straw Inc*****	07-24-0253	578890	Culpeper	\$ 6,000.00	\$ 0.00
SL-8B	2024 VACS	McCormic Hill Farms LLC	07-24-0201	572103	Madison	\$ 7,500.00	\$ 0.00
SL-10	2024 VACS	Thornhill Farms LLC*	07-24-0126	558547	Culpeper	\$ 21,825.00	\$ 0.00

The Technical Committee approved an increase for:

\*additional acreage approved.

\*\*an increase due to the approved increases in cost since the contract was approved.

\*\*\*additional stream exclusion fence and installing a solid casing and screen in the well.

\*\*\*\*additional acreage of cover crop which was planted prior to the planting deadline and established adequate cover.

\*\*\*\*\*additional pipeline footage and machine time to remove rock from pipeline ditch.

\*\*\*\*\*additional stream exclusion fence and interior subdivision fence.

3) The following BMP participants have been approved by the Technical Committee for an increase:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-6W	2024 VACS	Mine Run Ag Inc.	07-24-0079	537852	Orange	\$ 96,036.25	\$ 0.00
WP-3	2024 VACS	AMCARWILL LLC	07-24-0390	583481	Madison	\$ 4,321.50	\$ 360.13
SL-6W	2024 VACS	Rose River Farm LLC	07-24-0048	537986	Madison	\$ 34,377.50	\$ 0.00
SL-6W	2024 VACS	Scott Lovelace	07-24-0469	584913	Madison	\$ 82,127.25	\$ 931.31
SL-6W	2024 VACS	McCormic Hill Farms LLC	07-24-0468	584879	Madison	\$ 136,933.00	\$ 0.00
SL-6W	2024 VACS	Brian Morris	07-24-0478	584964	Greene	\$ 48,944.25	\$ 117.69
SL-6W	2024 VACS	Randall Evans	07-24-0405	583696	Orange	\$ 44,630.00	\$ 0.00
SL-6W	2024 VACS	Timothy Pent	07-24-0303	581708	Madison	\$ 54,600.00	\$ 0.00
SL-6W	2024 VACS	Anchor Mere Farm LLC	07-24-0252	474223	Culpeper	\$ 163,965.75	\$ 0.00
SL-7	2024 VACS	Anchor Mere Farm LLC	07-24-0252	579148	Culpeper	\$ 5,962.00	\$ 0.00
WP-2N	2024 VACS	Alden Pullen	07-24-0374	582925	Culpeper	\$ 30,234.10	\$ 4,069.98

Mine Run Ag. Inc was approved for an increase of \$20,000.00 for a second dry well encountered, approval for 3<sup>rd</sup> well and option to use hydrogeologist.

AMCARWILL LLC was approved for \$4,222.50 with 2024 VACS Funds. Increase of \$99.00 of 2024 VACS Funds were approved for seed needed to re-establish grass in waterway.

Rose River Farm LLC was approved for \$31,059.75 with 2024 VACS Funds. Increase of \$3,317.75 of 2024 VACS Funds were approved to reflect 50' buffer payment rate, rather than 35' buffer.

Scott Lovelace was approved for \$78,981.75 with 2024 VACS Funds. Increase of \$3,145.50 of 2024 VACS Funds were approved to reflect additional footage of stream exclusion fence, interior division fence, and pipeline to facilitate a rotational grazing system.

McCormic Hill Farms LLC was approved for \$131,578.00 with 2024 VACS Funds. Increase of \$5,355.00 of 2024 VACS Funds were approved to reflect additional footage of stream exclusion fence, interior division fence, and pipeline to facilitate a rotational grazing system.

Brian Morris was approved for \$46,633.50 with 2024 VACS Funds. Increase of \$2,310.75 of 2024 VACS Funds were approved to reflect 50' buffer payment rate, rather than 35' buffer.

Randall Evans was approved for an increase of \$4,237.50 to reflect additional footage of stream exclusion fence, interior division fence, and pipeline.

Timothy Pent was approved for an increase of \$7,858.75 to reflect additional footage of stream exclusion fence, interior division fence, and pipeline.

*Anchor Mere Farm LLC (SL-6W) was approved for an increase of \$3,943.12 due to additional fence and pipeline required due to rock.*

*Anchor Mere Farm LLC (SL-7) was approved for an increase of \$152.00 due to additional pipeline required due to rock.*

*Alden Pullen (WP-2N) was approved for an increase of \$6,971.00 for additional stone on two stream crossings.*

4) The following BMP applicants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6W	2024 VACS	C.W. Properties Weaver	07-24-0400	583557	Madison	\$ 7,000.00	\$ 0.00
NM-5N	2023 VACS	Nixon Farms LLC	07-23-0332	523018	Culpeper	\$ 808.00	\$ 0.00
SL-10	2024 VACS	Elmwood Farm LLC	07-24-0224	573132	Orange	\$ 3,435.00	\$ 0.00
SL-6W	Upper Hazel	Red Oak Ranch Associates	07-24-0347	468313	Rappahannock	\$ 75,218.50	\$ 0.00
SL-6	2022 Transfer	Brian J. Farinholt	07-15-0378	208961	Greene	\$ 11,959.50	\$ 527.63
<i>SL-1</i>	<i>2023 VACS</i>	<i>Stephen Reuss</i>	<i>07-23-0048</i>	<i>506352</i>	<i>Orange</i>	<i>\$ 18,125.00</i>	<i>\$ 0.00</i>
<i>SL-6W</i>	<i>2024 VACS</i>	<i>Reggie L. Lipscomb</i>	<i>07-24-0216</i>	<i>577143</i>	<i>Madison</i>	<i>\$ 48,965.00</i>	<i>\$ 0.00</i>

5) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO 17406	Darren Jones*	07-24-0594	588575	Culpeper	\$ 200.00
RB-1	PO 17406	Darren Jones*	07-24-0594	588576	Culpeper	\$ 200.00
RB-1	PO17406	James Galvin	07-24-0664	588613	Culpeper	\$ 200.00
RB-3M	PO17406	Stacey Bayne	07-24-0673	588632	Culpeper	\$ 1,000.00
RB-3M	PO17406	Virginia West	07-24-0671	588630	Culpeper	\$ 1,000.00
RB-3M	PO17406	Linda Ottey	07-24-0672	588631	Culpeper	\$ 1,600.00
RB-3M	PO17406	Linda Flores	07-24-0669	588628	Culpeper	\$ 1,000.00
<i>RB-1</i>	<i>PO17406</i>	<i>Ralph Dwyer**</i>	<i>07-24-0593</i>	<i>588720</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Linda Guinn***</i>	<i>07-24-0479</i>	<i>588773</i>	<i>Culpeper</i>	<i>\$ 260.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Ronald Frazier</i>	<i>07-25-0005</i>	<i>588814</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Brandon Settle</i>	<i>07-24-0678</i>	<i>588774</i>	<i>Culpeper</i>	<i>\$ 2,000.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Reva Tutt****</i>	<i>07-24-0637</i>	<i>588670</i>	<i>Culpeper</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Evelyn Caroline</i>	<i>07-24-0676</i>	<i>588712</i>	<i>Culpeper</i>	<i>\$ 3,200.00</i>
<i>RB-4</i>	<i>PO17406</i>	<i>Rick Powers*****</i>	<i>07-24-0453</i>	<i>584675</i>	<i>Culpeper</i>	<i>\$ 4,000.00</i>

\*Darren Jones Instances 588576 & 588576 changed from RB3-M to RB-1

\*\*Ralph Dwyer changed from RB-3M to RB-1

\*\*\*Linda Guinn changed from RB-3M to RB-1

\*\*\*\*Reva Tutt changed from RB-1 to RB-3M

\*\*\*\*\*Rick Powers changed from RB-3M to RB-4

6) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Shirley Ammon	07-24-0564	588616	Madison	\$ 200.00
RB-3M	DEQ17220	Warren Breeden	07-24-0662	588600	Madison	\$ 1,100.00
RB-3M	DEQ17220	Tobin McCauley	07-24-0668	588619	Culpeper	\$ 1,000.00
<i>RB-4</i>	<i>DEQ17220</i>	<i>Stephen Boyer</i>	<i>07-25-0004</i>	<i>588810</i>	<i>Madison</i>	<i>\$ 6,250.00</i>

7) The following Upper Rapidan River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Peter Gfrerer	07-24-0670	588629	Madison	\$ 1,200.00

8) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	Jennifer Angus	07-24-0660	588593	Orange	\$ 1,300.00
<i>RB-1</i>	<i>PO17407</i>	<i>Essie King</i>	<i>07-25-0006</i>	<i>588815</i>	<i>Orange</i>	<i>\$ 360.00</i>

9) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Ben Giles	07-24-0666	588617	Culpeper	\$ 200.00
RB-1	DEQ17084	Patrick Gardner	07-24-0667	588618	Madison	\$ 200.00
<i>RB-4</i>	<i>DEQ17084</i>	<i>Ronald Frazier</i>	<i>07-25-0005</i>	<i>588813</i>	<i>Culpeper</i>	<i>\$ 6,250.00</i>

10) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	LOCAL GRANT	Angela Eley	07-24-0665	588614	Culpeper	\$ 260.00
RB-1	LOCAL GRANT	Karina Rodriguez	07-24-0661	588596	Culpeper	\$ 320.00
RB-3M	LOCAL GRANT	Michael Davis	07-24-0674	588650	Culpeper	\$ 1,100.00

11) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Max McManaman	07-24-0571	586673	Culpeper	\$ 200.00
RB-1	PO17406	Francis Brown	07-24-0620	587377	Culpeper	\$ 243.75
RB-1	PO17406	John Driver	07-24-0618	587374	Culpeper	\$ 320.00
RB-1	PO17406	Darren Jones*	07-24-0594	588575	Culpeper	\$ 200.00
RB-1	PO17406	Darren Jones*	07-24-0594	588576	Culpeper	\$ 200.00
RB-3M	PO17406	Darren Jones	07-24-0596	586987	Culpeper	\$ 262.50
RB-3	PO17406	Julie Page	07-24-0388	586216	Culpeper	\$ 3,000.00
RB-3	PO17406	Nicholas G Zervos	07-24-0579	586816	Culpeper	\$ 2,500.00
RB-3	PO17406	Brittley Cullaro	07-24-0622	587443	Culpeper	\$ 2,500.00
<i>RB-1</i>	<i>PO17406</i>	<i>Christina Mills Gimbel</i>	<i>07-24-0456</i>	<i>584862</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Maimbrace Properties</i>	<i>07-24-0580</i>	<i>586962</i>	<i>Culpeper</i>	<i>\$ 190.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Maimbrace Properties</i>	<i>07-24-0580</i>	<i>586963</i>	<i>Culpeper</i>	<i>\$ 187.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Ralph Dwyer</i>	<i>07-24-0593</i>	<i>588720</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Linda Guinn</i>	<i>07-24-0479</i>	<i>588773</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Christine Martin</i>	<i>07-24-0539</i>	<i>586136</i>	<i>Culpeper</i>	<i>\$ 300.00</i>

\*Darren Jones Instances 588576 & 588576 changed from RB3-M to RB-1

12) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	Derrick B. Poindexter	07-24-0472	584934	Orange	\$ 740.00
RB-3M	PO17407	Silvestre V. Castelan	07-24-0111	575313	Orange	\$ 3,200.00
<i>RB-4</i>	<i>PO17407</i>	<i>Bonnie Chatham</i>	<i>07-24-0540</i>	<i>582274</i>	<i>Orange</i>	<i>\$ 4,400.00</i>

13) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Porsche A. Bailey	07-24-0473	584936	Madison	\$ 200.00
RB-1	DEQ17220	Joanne M. Faircloth	07-24-0562	586623	Madison	\$ 281.25
RB-1	DEQ17220	William T. Hallums	07-24-0510	585635	Madison	\$ 200.00
RB-1	DEQ17220	Crystal Garrett	07-24-0611	587259	Madison	\$ 243.75
RB-1	DEQ17220	Wendy Weakly	07-24-0605	587249	Madison	\$ 187.50

RB-1	DEQ17220	Beau Clatterbuck	07-24-0523	585674	Madison	\$ 187.50
RB-3M	DEQ17220	John Woodard Jr.	07-24-0550	586204	Madison	\$ 495.00
RB-3M	DEQ17220	Sam R. Strahan	07-24-0342	582348	Madison	\$ 2,000.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Darrell Dixon</i>	<i>07-24-0310</i>	<i>581738</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Allen Hensley</i>	<i>07-24-0538</i>	<i>586127</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>George Beker</i>	<i>07-24-0203</i>	<i>574918</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>George Beker</i>	<i>07-24-0203</i>	<i>587128</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Randall Lillard</i>	<i>07-24-0543</i>	<i>586185</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Rebecca Linares</i>	<i>07-24-0613</i>	<i>587261</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Timothy Beales</i>	<i>07-24-0645</i>	<i>588437</i>	<i>Madison</i>	<i>\$ 187.50</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Harold Duncan</i>	<i>07-24-0650</i>	<i>588467</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Nakhone Batman</i>	<i>07-24-0654</i>	<i>588494</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>John Sewell</i>	<i>07-24-0379</i>	<i>583105</i>	<i>Madison</i>	<i>\$ 380.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>George Beker</i>	<i>07-24-0203</i>	<i>574915</i>	<i>Madison</i>	<i>\$ 1,000.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Teresa Carpenter</i>	<i>07-24-0025</i>	<i>585904</i>	<i>Madison</i>	<i>\$ 2,212.50</i>
<i>RB-5</i>	<i>DEQ17220</i>	<i>Kiana Jackson</i>	<i>07-24-0315</i>	<i>581747</i>	<i>Culpeper</i>	<i>\$19,200.00</i>

14) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Jacqueline M. Porter	07-24-0634	587594	Madison	\$ 300.00
RB-1	PO17083	Gloria H. Piercy	07-24-0625	587547	Madison	\$ 187.50
RB-1	PO17083	Gloria H. Piercy	07-24-0625	587548	Madison	\$ 187.50
RB-1	PO17083	Stephanie Golon	07-24-0235	578499	Madison	\$ 200.00
RB-1	PO17083	James O'Reilly	07-24-0439	584407	Madison	\$ 200.00
RB-1	PO17083	Ann Dabney	07-24-0309	581735	Orange	\$ 200.00
<i>RB-1</i>	<i>PO17083</i>	<i>Karen Gibson</i>	<i>07-24-0558</i>	<i>586608</i>	<i>Orange</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>John Slaughter</i>	<i>07-24-0311</i>	<i>581740</i>	<i>Madison</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Cheryl Benning</i>	<i>07-24-0573</i>	<i>586720</i>	<i>Greene</i>	<i>\$ 187.50</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Lisa Hill Monzon</i>	<i>07-24-0583</i>	<i>586880</i>	<i>Madison</i>	<i>\$ 260.00</i>
<i>RB-3M</i>	<i>PO17083</i>	<i>Erica Meadows</i>	<i>07-24-0351</i>	<i>582531</i>	<i>Orange</i>	<i>\$ 575.00</i>

15) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Elaine G. Griffith	07-24-0537	586110	Culpeper	\$ 260.00
RB-1	DEQ17084	Janet Clatterbuck	07-24-0240	578521	Rappahannock	\$ 320.00
RB-1	DEQ17084	Andrew Peyton	07-24-0417	583821	Culpeper	\$ 320.00
RB-4	DEQ17084	Sarah Scott	07-24-0262	579086	Culpeper	\$ 4,000.00
<i>RB-1</i>	<i>DEQ17084</i>	<i>Robert Bannister</i>	<i>07-24-0288</i>	<i>581106</i>	<i>Rappahannock</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>George Williams</i>	<i>07-24-0608</i>	<i>587255</i>	<i>Rappahannock</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Anne Green</i>	<i>07-24-0612</i>	<i>587260</i>	<i>Rappahannock</i>	<i>\$ 320.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Laurence Wohlers</i>	<i>07-24-0529</i>	<i>586125</i>	<i>Rappahannock</i>	<i>\$ 2,000.00</i>
<i>RB-4P</i>	<i>DEQ17084</i>	<i>James Marquisee</i>	<i>07-24-0481</i>	<i>584988</i>	<i>Rappahannock</i>	<i>\$ 9,600.00</i>

16) The following Residential participants have been canceled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Ryann Jenkins	07-24-0378	583015	Madison	\$ 200.00
RB-1	DEQ17220	Richard Williams	07-24-0345	582387	Madison	\$ 200.00
RB-1	PO17407	Patricia Jackson	07-24-0286	581101	Orange	\$ 320.00
RB-4	PO17407	Michael E. Gredler	07-24-0118	557932	Orange	\$ 4,400.00
RB-3M	DEQ17220	Shirley Ammon	07-24-0564	586633	Madison	\$ 1,000.00
RB-3M	PO17406	David Hutcheson	07-24-0414	583808	Culpeper	\$ 1,200.00
RB-3M	PO17406	Darren Jones	07-24-0594	586978	Culpeper	\$ 1,000.00

RB-3M	PO17406	Darren Jones	07-24-0595	586980	Culpeper	\$ 1,000.00
RB-1	PO17406	Reva Tutt	07-24-0637	587937	Culpeper	\$ 200.00
RB-3M	PO17407	William Smith	07-24-0133	561236	Orange	\$ 3,000.00
RB-3M	PO17406	Rick Powers	07-24-0453	584675	Culpeper	\$ 1,000.00
RB-3M	PO17406	Ralph Dwyer	07-24-0593	584675	Culpeper	\$ 1,000.00
RB-3M	PO17406	Linda Guinn	07-24-0479	584981	Culpeper	\$ 1,000.00
RB-3M	DEQ17220	Chadwick Lohr	07-23-0423	526511	Madison	\$ 1,000.00

17) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL – 1	Sabina Blaskovic	Greene	\$ 2,818.32
CL – 1	Dana Milbanks	Rappahannock	\$ 4,800.00
BR	Culpeper County	Culpeper	\$ 30,000.00
PP	Culpeper County	Culpeper	\$ 20,000.00

18) R. Bradford recused himself during discussion of BMP payment approvals.

19) The District Manager gave an update on the dams:

- a. The District Manager will be showing Dam 1B and Merrimac Dam to contractors for the pre-bid meeting tomorrow 6/20/2024. Those bids will be due 7/22/2024 and opened at 10:00AM at the 7/24/2024 Technical Committee meeting.

20) The Technical Committee approved both the FY25 Average Cost List and the FY25 Secondary Considerations.

21) The Technical Committee discussed a project verification that requires repairs. A letter will be drafted and sent notifying the participant of their options to either stay in compliance, request hardship, or pay a pro-rated amount of the cost-share back in order to cancel the remainder of the contract.

22) The Technical Committee approved the carryover report.

23) *Robert Bradford, Mike Sands and Lynn Graves recused themselves from voting on the Technical Committee report.*

In the form of a motion, R. Bradford requested authority from the Board on behalf of the Technical Committee to sign a dam maintenance contract for beaver trapping and to award a dredging company for debris removal. The Committee will determine the most cost effective and reasonable approach. M. Biniek seconded the motion. (R. Bradford, M. Biniek, unanimous)

R. Bradford, L. Graves, and M. Sands recused themselves from the discussion at 10:14 AM. T. O'Halloran then reported that the Technical Committee recommends approval of the FY25 Average Cost List, FY25 Secondary Considerations Report, and FY24 Carryover Report. T. O'Halloran made a motion to accept the Technical Committee Report with Additions and to approve the FY25 Average Cost List, FY25 Secondary Considerations, and FY24 Carryover Report. M. Biniek seconded the motion. (T. O'Halloran, M. Biniek, unanimous)

### 5.3) NOMINATING COMMITTEE REPORT

R. Bradford reported that the Nominating Committee has nominated Lynn Graves to continue serving as Chairman of the Board, Michael Sands to continue serving as Vice-Chair of the Board, and Tom O'Halloran to continue serving as Treasurer of the Board. He then opened the floor for any additional nominations. After hearing none, D. Cox motioned to close the floor for further nominations. T. O'Halloran seconded the motion. (Cox, O'Halloran, unanimous)

R. Bradford motioned to approve the officer positions as listed. D. Cox seconded the motion. (Bradford, Cox, unanimous)



L. Graves recommended that G. Wichelns, District Manager, continue serving as the District's FOIA Officer and Records Officer. M. Sands motioned to approve this recommendation. D. Cox seconded the motion. (Sands, Cox, unanimous)

**6) CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:19 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. T. O'Halloran seconded the motion. (R. Runkle, T. O'Halloran, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:52 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". D. Cox seconded the motion. (R. Runkle, D. Cox, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. T. O'Halloran seconded the motion. (R. Bradford, T. O'Halloran, unanimous)

**7) DIRECTOR REPORTS**

S. Morris announced that the District is sponsoring the Greene County Ag Show from August 1-3 at the Bronze Level and that the District will be represented with a booth at the event.

M. Biniek shared that he was present on Andrew Haley's farm when Mr. Haley received his Forestry Conservation Award. He enjoyed touring the farm, observing the growth of the trees that had been planted, and learning about Haley's conservation achievements.

S. Sharpe reported that she attended the Greene County Board of Supervisors Emergency Management meeting with the Drought Declaration Committee. She also reported that Kathy Alstat, Greene County Extension 4H Agent, has retired and that efforts are underway to fill the position promptly. She also reported that signup for the Well Testing Clinics has been slower than anticipated and that she is organizing a three-part fencing workshop in the fall tailored for small or part-time farmers.

L. Graves informed the Board that he received an official resignation letter from Brad Jarvis, who served as an Associate Director. He also reported that FSA is currently accepting nominations for Board members. He then reported that he participated in the Virginia Association of Soil and Water Conservation Districts zoom meeting last week and that he will be attending a dam safety regulatory review update meeting later in July.

**8) STAFF REPORTS**

R. Jacobs reported that the Culpeper District Office has successfully completed the installation of a rain garden with plants from Hill House Nursery. The VCAP program has begun its new fiscal year with minor policy changes, including lower lifespan options on certain practices that could result in lower cost share if chosen. Additionally, the new DEQ Stormwater Handbook is now available to the public.

S. DeNicola reminded the Board that any updates to bios or photos for the FY24 Annual Report need to be submitted to her as soon as possible. She reported that the Final NOAA Report has been accepted and approved, noting that over six thousand sixth graders have participated in a week of programming that included classroom education, field education, and a field day. She thanked everyone for their support and confirmed that the program will continue with District funds, despite the conclusion of the NOAA grant. She also reported that the District's summer newsletter is ready to mail.

A. McCullen reported that she presented Andrew Haley with his Forestry Conservation Award on his farm, where he converted about fifteen acres into forest land. She reported that the trees are growing beautifully, now expanding beyond their tree poles. McCullen also reported that she completed the DCR Program Updates training and was surprised to learn of the various administrative duties that

have been added to the program. She expressed concern that these changes would be a burden on Conservation Specialists moving forward.

K. Dellinger agreed with McCullen on the impact of the DCR Program Updates training, noting that she was also surprised by the administrative burden associated with program updates. She also reported that participant George Webb thanked the District publicly for the support he received from the District's programs.

D. Massie reported that he attended the Forage and Grassland Council's Forage Tour.

G. Wichelns provided an update in recent activities, including escorting eight interested dam bid contractors to dams for a mandatory preview on June 20<sup>th</sup>. Bids for the project are due by July 22<sup>nd</sup>, with the opening scheduled for July 24<sup>th</sup>. During the tour of dams, it was discovered that beavers had been building a dam around the primary spillway at one of the sites in Culpeper, although the spillway had not yet been overtopped. To prevent any blockages to the District's dam, G. Wichelns has visited the site three times and arranged for USDA to send trappers to address the issue in the coming week. Additionally, G. Wichelns reported that he attended the Lower Rapidan Implementation Plan Meeting with Cheyenne Sheridan and that eventual approval of a final draft by EPA will potentially bring more funding opportunities to the District. He also mentioned that District funds have been allocated to provide septic cost share assistance District-wide. The expansion of the Culpeper District Office has been completed, with furniture en route. Furthermore, an additional truck has been ordered through the State Contract, bringing the District's total number of trucks to eight.

## 9) AGENCY REPORTS

NRCS- R. Rexrode reported that contracting has been keeping the office busy and that new staff member, Isabella Bush, is scheduled to begin on July 15<sup>th</sup>, which will bring the NRCS Culpeper Service Center to full staff. Rural Development is still operating on limited staffing for the time being. NRCS has four large animal waste projects underway that are being worked on in partnership with the District.

DCR- D. Cross submitted a written report and highlighted a few key items. First, she congratulated Lily Smith on becoming a certified Conservation Planner. She also discussed changes to FY25 Administrative and Operational Funding, FY25 policy updates, and reminded the District about the upcoming deadline for Quarterly/Year-End Reports on July 15<sup>th</sup>. Additionally, she shared important dates for upcoming trainings and events.

VDOF- P. Schoderbek introduced Abby Tenney as the new Forester for the Spotsylvania area.

## 10) PLAN FOR JULY COMMITTEE MEETINGS (IN PERSON)

Committees will meet at the Madison Extension Office on Wednesday, July 24, 2024. Personnel 9:00, Operations 9:30, Bid Opening 10:00, Technical 10:15. The Education Committee will meet on the same day at the Madison County Extension Office at 3:30. **BOARD MEETING FOR AUGUST WILL BE HELD AT 10:00 AM ON TUESDAY, August 6, 2024, in person, at PVCC in Greene County**

## 11) ADJOURNMENT

L. Graves motioned to adjourn the July 2024 Board meeting at 11:24 AM. R. Bradford seconded the motion. (L. Graves, R. Bradford, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman



Date Approved: August 6, 2024