

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Madison Extension Office**  
**Madison County, Virginia**  
**September 3, 2024**

The meeting was called to order by Chairman Lynn Graves at 10:03 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Anthony Jewett, Madison County  
Tom O'Halloran, Culpeper County  
Dennis Verhoff, Culpeper County  
David Cox, Greene County  
Robert Runkle, Greene County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Mike Biniek, Rappahannock County  
Mike Sands, Rappahannock County  
Bob Williamson, Associate Director, Culpeper County  
Steve Morris, At-Large Director, Greene County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary/Financial Specialist  
Henny Calloway, Conservation Specialist  
Kendall Dellinger, Conservation Specialist  
Stephanie DeNicola, Education Specialist  
Richard Jacobs, Conservation Specialist  
David Massie, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Cheyenne Sheridan, Conservation Specialist  
Lily Smith, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Debbie Cross, CDC, DCR  
James Ingram, NRCS  
Kinner Ingram, VDOF  
Davis Lamb, Greene County Board of Supervisors

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:03 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were two handouts: Technical Committee Additions and DCR Report.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of the August 6, 2024, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes as presented. D. Verhoff seconded the motion. (M. Sands, D. Verhoff, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Education Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.3. T. O'Halloran moved to adopt the Agenda as modified. A. Jewett seconded the motion. (T. O'Halloran, A. Jewett, unanimous)

**4) CONSENT AGENDA**

TREASURER'S REPORT

**5) ADDITIONS TO AGENDA**

**5.1) OPERATIONS COMMITTEE REPORT**

The District Manager provided an update to the Board regarding the ongoing efforts related to the potential leasing of new office space in Orange County. Robert Bradford and Greg Wichelns, on behalf of the District Operations Committee, have been facilitating the lease negotiations with an attorney based in Charlottesville, Virginia. The District anticipates allocating \$25,000 per year for rent, along with minor common space maintenance fees and taxes. There will also be initial costs associated with moving into the space, including demolition, floor updates, painting, and cubicle installations. The Committee recommends earmarking \$250,000 over a 10-year period for leasing this space, and adding this to District Reserves. The revised lease terms have been submitted to the realtor, and the District is currently awaiting a response.

R. Bradford moved to authorize the Operations Committee to revise and sign the lease and to direct the Finance Committee to earmark \$250,000 to cover the lease for ten years. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**5.2) EDUCATION COMMITTEE REPORT**

S. DeNicola informed the board that the Annual Awards Banquet is scheduled for November 7th at Pepper's Grill in Culpeper County. The Educator of the Year award will be presented to Rachel Stuart from Eastern View High School for her outstanding work as the Envirothon Coach. Rachel Stuart was previously awarded the Educator of the Year in 2021 for her exceptional teaching at EVHS in Culpeper County. The Business & Industry Award will be given to Morningside Nursery, and the Forestry Award will be presented to Zach Whitman. The recipient of the Wildlife Award will be determined at the upcoming Education Committee Meeting.

R. Bradford moved to accept the Award Nominations, and the Education Committee Report as presented. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

**5.3) TECHNICAL COMMITTEE REPORT WITH ADDITIONS**

**August 20, 2024 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Tom O'Halloran, Culpeper; Anthony Jewett, Madison; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Henny Calloway, Conservation Specialist; Lily Smith, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist

*Items in italics were added at the September 3, 2024, Board Meeting in Madison, Virginia*

- 1) The following conservation plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Sidney Joseph Colvin	CP-7-21-0015
Johnny Sisk	CP-7-25-0015
Erica Gore	CP-7-21-0003
Travis Bache	CP-7-25-0019
Dana Milbank	CP-7-25-0021
Theodore Bujewski	CP-7-25-0022
Richard Carpenter	CP-7-25-0020
Cattle Run Farm LLC	CP-7-25-0023
<i>Jeremy Burner</i>	<i>EQIP 2018 7433A7240TZ</i>

- 2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6N	2025 VACS	Sidney Colvin	07-25-0087	592562	Culpeper	\$ 11,342.50	\$ 0.00
CCI-SL-6N	2025 VACS	Robert Bradford	07-25-0103	597568	Orange	\$ 675.00	\$ 0.00
CCI-SL-6N	2025 VACS	Slate Mill Farm	07-25-0040	590122	Greene	\$ 10,000.00	\$ 0.00
FR-3	2025 VACS	Dana Milbank	07-25-0010	588925	Rappahannock	\$ 14,576.25	\$ 0.00
FR-1	2025 VACS	Theodore Bujewski	07-25-0011	592998	Madison	\$ 1,030.00	\$ 0.00
FR-3	2025 VACS	Theodore Bujewski	07-25-0011	593044	Madison	\$ 19,242.50	\$ 0.00
NM-5N	2025 VACS	Beauregard Farm LP	07-25-0089	593009	Culpeper	\$ 5,520.00	\$ 0.00
NM-5P	2025 VACS	Beauregard Farm LP	07-25-0090	593010	Culpeper	\$ 12,800.00	\$ 0.00
NM-5P	2025 VACS	Beauregard Farm, Inc.	07-25-0091	593011	Culpeper	\$ 4,800.00	\$ 0.00
NM-5N	2025 VACS	Beauregard Farm, Inc.	07-25-0092	593012	Culpeper	\$ 920.00	\$ 0.00
SL-1	2025 VACS	Richard Carpenter	07-25-0023	589922	Madison	\$ 5,775.00	\$ 0.00
SL-6W	2025 VACS	Cattle Run Farm LLC	07-25-0104	597640	Greene	\$ 25,265.75	\$ 0.00
SL-6W	2025 VACS	Erica Gore	07-25-0102	596758	Culpeper	\$ 162,737.49	\$ 0.00
SL-6W	2025 VACS	Travis Bache	07-25-0105	597642	Culpeper	\$ 202,052.80	\$ 0.00
SL-7	2025 VACS	Native Son	07-25-0066	591443	Orange	\$ 13,356.00	\$ 834.75
SL-8H	2025 VACS	Beauregard Farm LP	07-25-0082	592516	Culpeper	\$ 6,500.00	\$ 0.00
SL-8B	2025 VACS	Beauregard Farm LP	07-25-0083	592517	Culpeper	\$ 140,000.00	\$ 0.00
SL-8H	2025 VACS	Beauregard Farm, Inc.	07-25-0084	592518	Culpeper	\$ 4,000.00	\$ 0.00
SL-8B	2025 VACS	Beauregard Farm, Inc.	07-25-0085	592520	Culpeper	\$ 40,000.00	\$ 0.00
SL-8B	2025 VACS	Dale Welch	07-25-0101	594467	Rappahannock	\$ 20,250.00	\$ 0.00
SL-10	2025 VACS	Sidney Colvin	07-25-0086	592564	Culpeper	\$ 5,906.25	\$ 0.00

- 3) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
NM-5N	2024 VACS	Beauregard Farm LP	07-24-0501	585421	Culpeper	\$ 5,352.00	\$ 0.00
NM-5P	2024 VACS	Beauregard Farm LP	07-24-0501	585422	Culpeper	\$ 4,088.00	\$ 0.00
NM-5N	2024 VACS	Beauregard Farm, Inc.	07-24-0502	585424	Culpeper	\$ 1,636.96	\$ 0.00
<i>NM-3C</i>	<i>2024 VACS</i>	<i>Somerset Plantation Inc.*</i>	<i>07-24-0656</i>	<i>588573</i>	<i>Orange</i>	<i>\$ 1,675.80</i>	<i>\$ 0.00</i>
<i>NM-3C</i>	<i>2024 VACS</i>	<i>Glebe Farm LLC</i>	<i>07-24-0643</i>	<i>588423</i>	<i>Culpeper</i>	<i>\$ 2,421.60</i>	<i>\$ 0.00</i>
<i>SL-6W</i>	<i>2024 VACS</i>	<i>Erich Jenkins</i>	<i>07-24-0066</i>	<i>542538</i>	<i>Madison</i>	<i>\$ 66,258.23</i>	<i>\$ 4,833.19</i>
<i>SL-6W</i>	<i>2023 VACS</i>	<i>Tina Gordon Chism**</i>	<i>07-23-0403</i>	<i>524857</i>	<i>Madison</i>	<i>\$ 39,331.70</i>	<i>\$ 3,373.58</i>
<i>SL-10</i>	<i>2025 VACS</i>	<i>Raymond Mills</i>	<i>07-25-0026</i>	<i>589979</i>	<i>Culpeper</i>	<i>\$ 1,050.00</i>	<i>\$ 0.00</i>

*The Technical Committee approved an increase for:*

*\*PSNT Tests*

*\*\*Sleeving of pipeline through rocky area and upgraded shelter for pressure tank.*

4) The following BMP participants have been approved by the Technical Committee for an increase:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-1	2025 VACS	Richard Carpenter*	07-25-0023	589922	Madison	\$ 7,111.50	\$ 0.00
SL-6W	2025 VACS	Erica Gore**	07-25-0102	596758	Culpeper	\$ 179,534.00	\$ 0.00

\*Increase of \$1,336.50 for additional acres planted.

\*\*Increase of \$16,796.51 for additional pipeline and a correction of the square footage of two ramp style crossings.

5) The following BMP participant has been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2024 VACS	Randall Evans	07-24-0405	583696	Orange	\$ 44,630.00	\$ 0.00

6) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17406	Daniel Coleman*	07-24-0398	583520	Culpeper	\$ 500.00
RB-3M	PO17406	Deborah Hansen	07-25-0108	598118	Culpeper	\$ 1,625.00
RB-3M	PO17406	Barbara Bache	07-25-0106	597888	Culpeper	\$ 5,200.00
RB-3M	PO17406	Nancy Sisk	07-25-0028	590030	Culpeper	\$ 2,600.00
RB-1	PO17406	Ronald Melampy**	07-25-0029	603256	Culpeper	\$ 212.50
RB-1	PO17406	Barbara Bache	07-25-0106	604259	Culpeper	\$ 340.00
RB-1	PO17406	Russell Chaney	07-25-0146	608672	Culpeper	\$ 225.00
RB-1	PO17406	Eudora Lyell	07-25-0148	608731	Culpeper	\$ 225.00
RB-1	PO17406	Ryan Anderson	07-25-0150	608747	Culpeper	\$ 225.00
RB-1	PO17406	Stuart Calwell	07-25-0160	611426	Culpeper	\$ 225.00
RB-1	PO17406	Randy Jones	07-25-0161	611428	Culpeper	\$ 225.00
RB-1	PO17406	Robert Burkhart	07-25-0162	611432	Culpeper	\$ 225.00
RB-3M	PO17406	Gerald Hoffman	07-25-0149	608746	Culpeper	\$ 1,625.00

\*Daniel Coleman changed from RB-3 to RB-3M.

\*\*Ronald Melampy changed from RB-3M to RB-1

7) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Serena Aylor	07-25-0109	598149	Orange	\$ 337.50
RB-1	PO17083	Pierre Saverot	07-25-0113	598331	Greene	\$ 225.00
RB-1	PO17083	Gwen Baker	07-25-0119	598583	Greene	\$ 225.00
RB-3M	PO17083	Laura Brunelle	07-25-0122	598638	Greene	\$ 1,625.00

8) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Herman Racer	07-25-0120	598590	Madison	\$ 360.00
RB-1	DEQ17220	Mary Anne Hankla	07-25-0110	598243	Madison	\$ 225.00
RB-1	DEQ17220	Sheila Johnson	07-25-0129	598991	Madison	\$ 360.00
RB-3M	DEQ17220	Janet Brown	07-25-0118	598574	Madison	\$ 1,625.00
RB-3M	DEQ17220	Fiona Tustian	07-25-0112	598277	Madison	\$ 2,437.50
RB-3M	DEQ17220	Fonda Overholt	07-25-0124	598747	Madison	\$ 4,225.00
RB-1	DEQ17220	Katherine Kelliher	07-25-0133	605918	Madison	\$ 225.00
RB-1	DEQ17220	Paul O'Connor	07-25-0137	607611	Madison	\$ 225.00
RB-1	DEQ17220	Jill Miller	07-25-0144	608614	Madison	\$ 225.00
RB-1	DEQ17220	Karl Sukley	07-25-0145	608645	Madison	\$ 225.00
RB-1	DEQ17220	Catherine Shore	07-25-0158	611313	Madison	\$ 247.50
RB-3M	DEQ17220	Anne Shealy	07-25-0154	611154	Madison	\$ 1,625.00

9) The following Upper York River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	Cynthia Whitman	07-25-0053	597960	Orange	\$ 1,625.00

10) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	William Schneider	07-25-0099	593115	Culpeper	\$ 225.00
RB-1	Locally Funded	Jeffrey Miller	07-25-0125	598826	Orange	\$ 225.00
RB-1	Locally Funded	John Kinde	07-25-0128	598961	Madison	\$ 225.00
RB-1	Locally Funded	William Pond	07-25-0123	598641	Greene	\$ 225.00
RB-1	Locally Funded	Dennis Bane	07-25-0117	598495	Orange	\$ 247.50
RB-1	Locally Funded	Jason Dean	07-25-0114	598339	Orange	\$ 360.00
RB-1	Locally Funded	Randy Simpson	07-25-0116	598373	Orange	\$ 225.00
RB-1	Locally Funded	Randy Simpson	07-25-0116	598464	Orange	\$ 225.00
RB-3M	Locally Funded	Roger Williams*	07-25-0068	592508	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	Stephen Brown	07-25-0097	593056	Culpeper	\$ 225.00
RB-3M	Locally Funded	James Jones	07-25-0107	598012	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	Jerry Payne	07-25-0111	598256	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	Theresa Beigie	07-25-0130	598993	Greene	\$ 1,625.00
RB-3M	Locally Funded	Donald Peele	07-25-0127	598959	Greene	\$ 1,625.00
RB-3M	Locally Funded	Mark White	07-25-0126	598958	Greene	\$ 1,625.00
RB-3M	Locally Funded	Jeffrey Miller	07-25-0125	598805	Orange	\$ 1,625.00
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sharon Gamache</i>	<i>07-25-0151</i>	<i>608751</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sherry Martin</i>	<i>07-25-0613</i>	<i>611454</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>William Harnage</i>	<i>07-25-0165</i>	<i>611467</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Donald Brown</i>	<i>07-25-0135</i>	<i>607480</i>	<i>Culpeper</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>William Nokes</i>	<i>07-25-0121</i>	<i>598619</i>	<i>Rappahannock</i>	<i>\$ 247.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>William Nokes</i>	<i>07-25-0121</i>	<i>607721</i>	<i>Rappahannock</i>	<i>\$ 247.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Margaret Taylor</i>	<i>07-25-0141</i>	<i>608059</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Tamara Benson</i>	<i>07-25-0142</i>	<i>608144</i>	<i>Rappahannock</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>David Atkins Sr.</i>	<i>07-25-0143</i>	<i>608258</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>David Atkins Sr.</i>	<i>07-25-0143</i>	<i>608410</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>David Atkins Sr.</i>	<i>07-25-0143</i>	<i>608468</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Julie Kerrigan-Norris</i>	<i>07-25-0159</i>	<i>611316</i>	<i>Orange</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Brian Craig</i>	<i>07-25-0164</i>	<i>611463</i>	<i>Culpeper</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Clare Mangum</i>	<i>07-25-0157</i>	<i>611293</i>	<i>Orange</i>	<i>\$ 1,625.00</i>

\*Roger Williams changed from RB-1 to RB-3M

11) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Kara Barroso</i>	<i>07-25-0138</i>	<i>607668</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Debra Weller</i>	<i>07-25-0152</i>	<i>610919</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Debra Weller</i>	<i>07-25-0152</i>	<i>610950</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Stephen Brooks</i>	<i>07-25-0140</i>	<i>607800</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Mary McDonald</i>	<i>07-25-0147</i>	<i>608686</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>MaryAnn Ginsberg</i>	<i>07-25-0153</i>	<i>611037</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>

12) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Daniel Coleman	07-24-0398	583558	Culpeper	\$ 200.00
RB-3M	PO17406	Daniel Coleman	07-24-0398	583520	Culpeper	\$ 500.00
RB-3M	PO17406	Suzanne Torosian	07-25-0034	590061	Culpeper	\$ 1,410.00
RB-3M	PO17406	Jeffrey Reynolds	07-24-0624	587450	Culpeper	\$ 400.00
RB-3M	PO17406	Nancy Sisk	07-25-0028	590030	Culpeper	\$ 1,680.00
<i>RB-1</i>	<i>PO17406</i>	<i>Reva Tutt*</i>	<i>07-24-0637</i>	<i>587937</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Barbara Bache</i>	<i>07-25-0106</i>	<i>604259</i>	<i>Culpeper</i>	<i>\$ 340.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Russell Chaney</i>	<i>07-25-0067</i>	<i>591605</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Ronald Melampy</i>	<i>07-25-0029</i>	<i>603256</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Nancy Sisk</i>	<i>07-25-0028</i>	<i>590030</i>	<i>Culpeper</i>	<i>\$ 1,680.00</i>
<i>RB-4</i>	<i>PO17406</i>	<i>James Oliver</i>	<i>07-24-0512</i>	<i>586997</i>	<i>Culpeper</i>	<i>\$ 4,000.00</i>

\*Reva Tutt changed from RB-3M to RB-1

13) The following Locally Funded participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	Locally Funded	Steven Amadon	07-25-0015	589195	Culpeper	\$ 510.00
RB-3M	Locally Funded	Terry Ford	07-25-0018	589597	Orange	\$ 1,200.00

14) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Ben Giles	07-24-0666	588617	Culpeper	\$ 200.00
RB-3M	DEQ17084	Eugene Bache Jr.	07-24-0607	587254	Culpeper	\$ 187.50
RB-3M	DEQ17084	Victor Bodanyi	07-24-0490	585063	Rappahannock	\$ 575.00
RB-3M	DEQ17084	Alexander Lolansky	07-24-0563	586630	Rappahannock	\$ 575.00

15) The following Upper York River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	Tina Lovett	07-25-0038	590090	Orange	\$ 3,360.00

16) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Jane Washburn	07-25-0058	590349	Greene	\$ 320.00
RB-1	PO17083	Aaron Brutkiewicz	07-25-0052	590334	Orange	\$ 212.50
RB-1	PO17083	Edna Slaven	07-25-0042	590144	Madison	\$ 187.50

17) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Isaac Woodson	07-25-0076	591857	Madison	\$ 300.00
RB-1	DEQ17220	Ferris Hovey	07-24-0635	587596	Madison	\$ 187.50
RB-1	DEQ17220	Thomas Smith	07-25-0077	591862	Madison	\$ 212.50
RB-1	DEQ17220	Shirley Ammon	07-24-0564	588616	Madison	\$ 192.50
RB-1	DEQ17220	Mark Hicks	07-24-0516	585659	Madison	\$ 187.50
RB-1	DEQ17220	Charles McLain	07-24-0616	587275	Madison	\$ 187.50
RB-1	DEQ17220	Lynne Boyle	07-25-0079	591886	Madison	\$ 200.00

18) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Roger Williams	07-25-0068	591614	Culpeper	\$ 225.00
RB-3	PO17406	Daniel Coleman	07-24-0398	586458	Culpeper	\$ 2,500.00
RB-3M	PO17406	Nancy Sisk	07-24-0363	586165	Culpeper	\$ 3,200.00
<i>RB-1</i>	<i>DEQ17084</i>	<i>James Settle</i>	<i>07-24-0535</i>	<i>586062</i>	<i>Rappahannock</i>	<i>\$ 260.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Doretta Profetta</i>	<i>07-24-0482</i>	<i>585017</i>	<i>Rappahannock</i>	<i>\$ 1,600.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Barbara Bache</i>	<i>07-25-0106</i>	<i>597888</i>	<i>Culpeper</i>	<i>\$ 5,200.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Ronald Melampy</i>	<i>07-25-0029</i>	<i>590031</i>	<i>Culpeper</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Reva Tutt</i>	<i>07-24-0637</i>	<i>588670</i>	<i>Culpeper</i>	<i>\$ 1,000.00</i>

19) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Conservation Landscaping Mixed Bed (CL-3)	Scott Jenkins	Culpeper	\$ 6,607.20

20) The Technical Committee will now require identification of whose Engineering Job Approval Authority (EJAA) will be signing off on project designs and “as-builts” prior to recommendation for Board approval of funding.

21) The District Manager gave an update on the dams:

- a. The second mowings on the dams are nearing completion.
- b. Mountain Run #13 (Merrimac) has been fully drained. The contractor is waiting for the soil to dry out before excavation can begin.

22) The Technical Committee discussed the Annual Plan of Work. The Committee feels it is meeting all requirements.

23) The Technical Committee discussed Clean Water Farm Awards, and District Staff will have recommendations at the September 3, 2024 Board Meeting.

24) *Contract 07-15-0321 in Madison County is transferring responsibility for a SL-6 from Thane Duncan to Doug Jones.*

25) *Clean Water Farm Award Nominations:*

- *Culpeper – Muddy Flats Farm*
- *Greene – Pat Myers*
- *Madison – Carl Stafford*
- *Orange – Rocklands Farm*
- *Rappahannock – Timothy Beahm/Taylor Family Farm*

R. Bradford recused himself from the discussion of the contracts portion of the Technical Committee Report and Additions and left the meeting room.

M. Sands made a motion to accept the Technical Committee Report with Additions. T. O’Halloran seconded the motion. (M. Sands, T. O’Halloran, unanimous)

## 6) **DIRECTOR REPORTS**

M. Sands informed the Board that the Rappahannock Farm Tour is scheduled for September 28 & 29 from 11:00 – 5:00.

S. Sharpe stated that the Madison County Extension Office is currently looking to fill the Ag Extension Agent position. She also mentioned that the Well Water Testing Clinic for Greene and Orange Counties will commence in two weeks, and also that she will be hosting a three-night fencing workshop on September 19, September 25, and October 2.

A. Jewett reported his attendance at the Taste of the Mountain event in Madison County, where he received positive feedback on the District’s initiatives.

M. Biniek reported that his farm, Belle Meade, has been listed for sale. The property is being divided into two separate listings, with one including the schoolhouse and a small house, and the other featuring the main house and 130 acres. He and his wife plan to remain in the area after the sale.

T. O'Halloran reported his participation in the Area II Legislative Meeting via Zoom, where the Legislative Agenda was discussed. He also reported that Joe Shepp, Hanover-Caroline SWCD Director, has been elected to fill his position on the Rappahannock River Basin Commission. He noted that two nominations are tied for the alternate position, and both individuals are being considered to fill the role together, an upper basin alternative and a lower basin alternative. The Rappahannock River Basin Commission will move to accept this at their next meeting.

L. Graves addressed the recent storms in Syria, Virginia, that caused damage to the rivers and one pavilion at Graves Mountain Farm and Lodge. He confirmed that repairs have been completed. He also reported his attendance at the Rappahannock River Basin Commission call, as well as the second Dam Safety Meeting out of five. The third Dam Safety Meeting is scheduled for later in September, and he will also be present at the Virginia Association of Soil and Water Districts Meeting later this month.

## 7) **STAFF REPORTS**

R. Jacobs reported that he has been conducting VCAP spot checks, noting completion in Madison and Orange with two remaining to check in Culpeper. He highlighted instances of active practices on properties despite participants being deceased, and a land sale that was lacking a transfer of responsibility agreement.

S. DeNicola announced the upcoming MWEE Program in Greene County scheduled for the end of September and reminded directors and staff to submit updated bios for the Annual Report as soon as possible.

S. Yager reported his attendance at a three-day training hosted by VACDE at Graves Mountain Lodge, thanking Mr. Graves for the hard work done to repair storm damage prior to the event. He also reported his participation in the Cover Crop Nutrient Management Sub Committee Meeting.

D. Massie echoed Mr. Yager's sentiments on the VACDE training, emphasizing the value of the Animal Waste education session.

A. McCullen also praised the execution of the VACDE training and its educational value.

G. Wichelns announced Amanda McCullen's upcoming presentation at the Rappahannock River Basin Commission Meeting on the District's Septic Cost Share Program. He noted successful outreach efforts within the District, including a recent land use letter mailing and an upcoming New Landowner Conservation Services Workshop that has exceeded expectations in registrations. Wichelns also provided updates on dam projects, including the successful evacuation of beavers, a material sourcing challenge and a gate valve order delay. Funds for each of these dam projects have already been dedicated by DCR.

## 8) **AGENCY REPORTS**

DCR- D. Cross presented a written report, emphasizing key points. She reiterated the importance of obtaining approval for Conservation Plans before seeking approval for BMPs and emphasized the need for signature dates to be accurately recorded in Tracking. D. Cross also informed the Board that she has successfully completed Administrative Reviews in the Culpeper District, and reminded all that Quarterly Reports are due by October 15th. Additionally, she provided important upcoming dates, including the deadline for End of Lifespan Verifications for BMPs with expiration dates of December 31, 2024, and the requirement for the Districts FY24 Annual Report to be completed by September 30th.

VDOF- K. Ingram updated the Board on staff changes within the Department, noting that these changes have required him to spend time on training. He also mentioned that the Forester position for Orange County is still vacant.



9) **PLAN FOR SEPTEMBER COMMITTEE MEETINGS**

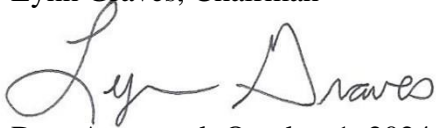
Committees will meet at the Culpeper District Office on Tuesday, September 17, 2024. Personnel 9:00, Operations 9:30, Technical 10:00. The Education Committee will meet on Wednesday, September 18, 2024, at the Madison County Extension Office at 3:30. **BOARD MEETING FOR OCTOBER WILL BE HELD AT 10:00 AM ON TUESDAY, October 2, 2024, in person, at EverGRO in Orange County, Virginia.**

10) **ADJOURNMENT**

L. Graves motioned to adjourn the September 2024 Board meeting at 11:16 AM. R. Bradford seconded the motion. (L. Graves, R. Bradford, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman



Date Approved: October 1, 2024