

MINUTES
CULPEPER SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
Pepper's Grill
Culpeper County, Virginia
November 5, 2024

The meeting was called to order by Chairman Lynn Graves at 10:06 AM.

DIRECTORS PRESENT:

Lynn Graves, Madison County
Robert Williamson, Culpeper County
Dennis Verhoff, Culpeper County
Robert Runkle, Greene County
Robert Bradford, Orange County
Robert Brame, Orange County
Mike Biniek, Rappahannock County
Mike Sands, Rappahannock County
Steve Morris, At-Large Director, Greene County
Sarah Sharpe, Virginia Cooperative Extension, Greene County

DIRECTORS NOT PRESENT:

David Cox, Greene County
Anthony Jewett, Madison County
Molly Elgin, Orange County

STAFF PRESENT:

Greg Wichelns, District Manager
Stevie Ross, Administrative Secretary/Financial Specialist
Henny Calloway, Conservation Specialist
Kendall Dellinger, Conservation Specialist
Stephanie DeNicola, Education Specialist
Becky Haines, Program Assistant
Richard Jacobs, Conservation Specialist
David Massie, Conservation Specialist
Amanda McCullen, Conservation Specialist
Cheyenne Sheridan, Conservation Specialist
Lily Smith, Conservation Specialist
Trevor Talley, Conservation Specialist
W. Spencer Yager, Conservation Specialist

OTHERS PRESENT:

Davis Lamb, Greene County Board of Supervisors
Luke Bello, Greene County Extension Agent
Rex Rexrode, NRCS
Debbie Cross, DCR

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves called the meeting to order at 10:06 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were seven handouts: Finance Committee Report, Technical Committee Additions, three Staff Reports, NRCS Report and DCR Report.

L. Graves then took a moment to introduce the District's newest staff, Becky Haines, Program Assistant, and Trevor Talley, Conservation Specialist. Everyone went around the room to introduce themselves and welcome Becky and Trevor.

2) DRAFT MINUTES

L. Graves called for approval of the substance of the October 1, 2024, Draft District Board Meeting Minutes and for any substantive corrections or additions. R. Brame moved to approve the Minutes as presented. M. Biniek seconded the motion. (R. Brame, M. Biniek, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. The Finance Committee Report was added to the Consent Agenda. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. Possible Litigation was added to the Closed Session. M. Sands moved to adopt the Agenda as modified. M. Biniek seconded the motion. (M. Sands, M. Biniek, unanimous)

4) CONSENT AGENDA

FINANCE COMMITTEE REPORT
 OPERATIONS COMMITTEE REPORT
 EDUCATION COMMITTEE REPORT
 TREASURER'S REPORT

5) ADDITIONS TO AGENDA

5.1) TECHNICAL COMMITTEE REPORT WITH ADDITIONS

October 22, Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Robert Runkle, Greene; Anthony Jewett, Madison; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Lily Smith, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Henny Calloway, Conservation Specialist; Trevor Talley, Conservation Specialist

Items in italics were added at the November 5, 2025 Board Meeting in Culpeper, Virginia

- 1) The following Conservation Plan was thoroughly reviewed by the Technical Committee and recommended for Board approval:

Glentress LLC	CP-7-25-0040
---------------	--------------

- 2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2025 VACS	Jett Farms Inc	07-25-0299	641929	Madison	\$ 3,750.00	\$ 0.00
FR-1	2025 VACS	Glentress LLC	07-25-0002	627898	Rappahannock	\$ 36,075.00	\$ 0.00
FR-3	2025 VACS	Glentress LLC	07-25-0002	628607	Rappahannock	\$ 5,025.00	\$ 0.00
FR-1	2025 VACS	Francis McGuigan	07-25-0248	629543	Greene	\$ 9,712.50	\$ 634.38
FR-3	2025 VACS	Francis McGuigan	07-25-0248	629545	Greene	\$ 5,025.00	\$ 0.00
SL-1	2025 VACS	Twelve Springs Farm	07-25-0281	639991	Madison	\$ 3,922.88	\$ 0.00
SL-8B	2024 VACS	Belair Dairy LLC	07-25-0098	593069	Culpeper	\$ 47,500.00	\$ 0.00
SL-8B	2024 VACS	Muddy Flats Farm, LLC	07-25-0233	626506	Culpeper	\$ 5,149.00	\$ 0.00

SL-8B	2025 VACS	Mathews Custom Farming Inc	07-25-0232	626266	Culpeper	\$ 80,000.00	\$ 0.00
SL-8B	2025 VACS	Mystic Hill Farms LLC	07-25-0205	624520	Culpeper	\$ 3,040.00	\$ 0.00
SL-8B	2025 VACS	John Ford	07-25-0203	624288	Culpeper	\$ 6,930.00	\$ 0.00
SL-8B	2025 VACS	Philip Chea	07-25-0179	625064	Madison	\$ 2,000.00	\$ 0.00
SL-8H	2025 VACS	Glenburnie Farm	07-25-0290	640819	Orange	\$ 990.00	\$ 0.00
SL-8H	2025 VACS	Renda Ag LLC	07-25-0277	638137	Culpeper	\$ 5,490.00	\$ 0.00
SL-8B	2025 VACS	Ben Southard	07-25-0255	633106	Orange	\$ 9,000.00	\$ 0.00
SL-8B	2025 VACS	Knight Cattle Corp	07-25-0256	633230	Orange	\$ 24,249.00	\$ 0.00
SL-8B	2025 VACS	Somerset Plantation Inc	07-25-0257	633306	Orange	\$ 32,383.00	\$ 0.00
SL-8H	2025 VACS	Somerset Plantation Inc	07-25-0258	633331	Orange	\$ 2,124.00	\$ 0.00
SL-8B	2025 VACS	Jett Farms Inc	07-25-0297	641918	Madison	\$ 2,360.00	\$ 0.00
SL-8H	2025 VACS	Jett Farms Inc	07-25-0297	641919	Madison	\$ 800.00	\$ 0.00
SL-8B	2025 VACS	Twelve Springs Farm	07-25-0282	640081	Madison	\$ 3,634.20	\$ 0.00
SL-8H	2025 VACS	Twelve Springs Farm	07-25-0276	636216	Madison	\$ 500.00	\$ 0.00
SL-8B	2025 VACS	Bar M Farms LLC	07-25-0291	640923	Orange	\$ 50,000.00	\$ 0.00
SL-8B	2025 VACS	Merlyn Koontz	07-25-0275	636129	Orange	\$ 1,760.00	\$ 0.00
SL-8B	2025 VACS	Madison Farms Locust Dale LLC	07-25-0300	641932	Madison	\$ 82,930.20	\$ 0.00
SL-8H	2025 VACS	Madison Farms Locust Dale LLC	07-25-0301	641933	Madison	\$ 2,140.00	\$ 0.00
SL-8B	2025 VACS	Brandon VanHoven	07-25-0287	641997	Orange	\$ 11,200.00	\$ 0.00
SL-8H	2025 VACS	Brandon VanHoven	07-25-0287	640748	Orange	\$ 3,000.00	\$ 0.00
SL-8B	2025 VACS	Custom Harvesters	07-25-0295	641068	Orange	\$ 45,000.00	\$ 0.00
SL-8H	2025 VACS	Custom Harvesters	07-25-0295	641069	Orange	\$ 1,000.00	\$ 0.00
SL-8B	2025 VACS	Lazy Creek Farm Inc	07-25-0292	640978	Madison	\$ 21,000.00	\$ 0.00
SL-8H	2025 VACS	Lazy Creek Farm Inc	07-25-0292	640979	Madison	\$ 6,000.00	\$ 0.00
SL-8B	2025 VACS	Cherry Grove Farm Ent. Inc	07-25-0306	641998	Orange	\$ 3,060.00	\$ 0.00
SL-8H	2025 VACS	Shepherd Sons Farm	07-25-0285	640742	Madison	\$ 18,450.00	\$ 0.00
SL-8B	2025 VACS	Shepherd Sons Farm	07-25-0285	640745	Madison	\$ 110,250.00	\$ 0.00
SL-8H	2025 VACS	Harris Ag. Properties Inc	07-25-0293	641036	Orange	\$ 4,000.00	\$ 0.00
SL-8B	2025 VACS	Harris Ag. Properties Inc	07-25-0293	641050	Orange	\$ 90,000.00	\$ 0.00
SL-8B	2025 VACS	Brooke Farms	07-25-0294	641063	Orange	\$ 77,000.00	\$ 0.00
SL-8H	2025 VACS	Brooke Farms	07-25-0294	641067	Orange	\$ 7,000.00	\$ 0.00
SL-8H	2025 VACS	Ashland Farms Inc.	07-25-0320	642190	Culpeper	\$ 6,000.00	\$ 0.00
SL-8H	2025 VACS	Pullen Farm LLC	07-25-0016	589208	Culpeper	\$ 3,500.00	\$ 0.00
SL-8B	2025 VACS	Pullen Farm LLC	07-25-0016	589209	Culpeper	\$ 16,000.00	\$ 0.00
SL-8H	2025 VACS	Wheatley Shackelford	07-25-0222	625066	Culpeper	\$ 1,000.00	\$ 0.00
SL-8B	2025 VACS	Wheatley Shackelford	07-25-0226	625070	Culpeper	\$ 30,000.00	\$ 0.00
SL-8B	2025 VACS	Michael Nicholson	07-25-0250	630763	Culpeper	\$ 5,500.00	\$ 0.00
SL-8B	2025 VACS	Mt. Pony Farms	07-25-0264	633876	Culpeper	\$ 80,000.00	\$ 0.00
SL-8H	2025 VACS	Mt. Pony Farms	07-25-0264	642612	Culpeper	\$ 12,000.00	\$ 0.00
SL-8B	2025 VACS	Gough Farms LLC	07-25-0260	633872	Culpeper	\$ 5,200.00	\$ 0.00
SL-8B	2025 VACS	C L Farms LLC	07-25-0261	633873	Culpeper	\$ 50,903.00	\$ 0.00
SL-8B	2025 VACS	Herren Farms, LLC	07-25-0262	633874	Culpeper	\$ 80,000.00	\$ 0.00
SL-8B	2025 VACS	Joseph Gray	07-25-0263	633875	Culpeper	\$ 70,000.00	\$ 0.00
CCI-SL-6W	2025 VACS	Grassroots Livestock	07-25-0330	643633	Culpeper	\$ 3,125.00	\$ 0.00
SL-8B	2025 VACS	Paul D. Heatewole	07-25-0324	643581	Culpeper	\$ 7,721.10	\$ 0.00
SL-8B	2025 VACS	AJ Miller Farms, LLC	07-25-0323	643567	Orange	\$ 49,500.00	\$ 0.00
SL-8B	2025 VACS	Shawn Woodfolk	07-25-0334	643749	Madison	\$ 5,950.00	\$ 0.00

3) The following BMP participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
CCI-CNT	2025 VACS	Madison Farms Locust Dale LLC	07-25-0030	590036	Madison	\$ 8,200.00	\$ 0.00
CCI-CNT	2025 VACS	Custom Harvesters	07-25-0022	589920	Orange	\$ 20,000.00	\$ 0.00
SL-6W	2024 VACS	Scott Lovelace	07-24-0469	584913	Madison	\$ 78,825.53	\$2,462.37

WP-3	2024 VACS	AMCARWILL LLC	07-24-0390	583481	Madison	\$ 4,222.50	\$ 351.88
NM-3C	2024 VACS	Bar M Farms LLC	07-24-0590	586954	Orange	\$ 1,755.60	\$ 0.00
SL-6W	2024 VACS	Moonlight Woods LLC*	07-24-0318	562461	Culpeper	\$ 77,985.00	\$3,055.62
SL-7	2025 VACS	Chris Artale	07-25-0060	590671	Madison	\$ 4,677.20	\$ 681.88
WP-3	2023 VACS	AMCARWILL LLC	07-23-0348	523622	Madison	\$ 3,918.75	\$ 326.56

*The Technical Committee approved an increase of \$4,297.50 in 2023 VACS funds for additional concrete for watering troughs.

4) The following BMP participant has been approved by the Technical Committee for an increase:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
WP-4SF	2023 VACS	David Sears*	07-23-0262	437868	Orange	\$ 184,236.74	\$15,353.06

*The Technical Committee approved an increase of \$17,582.99 in 2023 VACS funds and an additional \$1,465.25 tax-credit due to additional materials and labor required for roof runoff design.

5) The following BMP participant has been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2023 VACS	Anton F. Oreitem	07-23-0337	521386	Culpeper	\$ 101,975.94	\$ 0.00

6) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Stanley Holleman	07-25-0268	634275	Culpeper	\$ 225.00
RB-1	PO17406	Tyler Shifflett	07-25-0178	636560	Culpeper	\$ 225.00
RB-1	PO17406	Louisa Campbell	07-25-0270	634293	Culpeper	\$ 225.00
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635480	Culpeper	\$ 225.00
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635515	Culpeper	\$ 225.00
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635517	Culpeper	\$ 225.00
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635521	Culpeper	\$ 225.00
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635527	Culpeper	\$ 225.00
RB-3	PO17406	Gerald Hoffman	07-25-0149	640654	Culpeper	\$ 3,750.00
RB-3M	PO17406	Lynda Smet	07-25-0269	634283	Culpeper	\$ 1,625.00
RB-1	PO17406	Deborah Hansen	07-25-0108	642187	Culpeper	\$ 225.50
RB-1	PO17406	Eric Hohman	07-25-0335	643928	Culpeper	\$ 225.00
RB-3M	PO17406	Elizabeth Disbrow*	07-25-0171	643385	Culpeper	\$ 3,575.00
RB-3M	PO17406	Elizabeth Disbrow*	07-25-0171	618555	Culpeper	\$ 3,575.00

*Elizabeth Disbrow increases to RB-3M Level 2

7) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Ray Berry	07-25-0303	641944	Madison	\$ 337.50
RB-1	DEQ17220	Michael Wood	07-25-0319	642177	Madison	\$ 225.00
RB-1	DEQ17220	Michelle North	07-25-0317	642171	Madison	\$ 292.50
RB-1	DEQ17220	Stephanie Pearson	07-25-0313	642081	Culpeper	\$ 225.00
RB-1	DEQ17220	Stephanie Pearson	07-25-0313	642082	Culpeper	\$ 225.00
RB-1	DEQ17220	Megan Monteith	07-25-0220	642076	Madison	\$ 225.00
RB-3M	DEQ17220	Stephen Bell	07-25-0311	642053	Madison	\$ 1,625.00
RB-3M	DEQ17220	Lisa Davis	07-25-0187	642031	Madison	\$ 1,625.00
RB-3M	DEQ17220	Arnold White	07-25-0274	635741	Madison	\$ 5,200.00
RB-1	DEQ17220	Jamie Carpenter	07-25-0325	643585	Madison	\$ 225.00
RB-3M	DEQ17220	Susan Korfanty	07-25-0245	643682	Madison	\$ 3,250.00
RB-3M	DEQ17220	Jennifer Simmons	07-25-0338	644116	Madison	\$ 1,625.00

8) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Yvonne Kesser	07-25-0267	634263	Culpeper	\$ 225.00
RB-1	Locally Funded	Emily Parry	07-25-0296	641565	Culpeper	\$ 225.00
RB-1	Locally Funded	Elizabeth Hutchins	07-25-0279	638425	Culpeper	\$ 225.00
RB-1	Locally Funded	Mary Seymour	07-25-0310	642052	Greene	\$ 225.00
RB-1	Locally Funded	April Gonzalez	07-25-0309	642049	Greene	\$ 225.00
RB-1	Locally Funded	Nancy Waldron	07-25-0304	641949	Rappahannock	\$ 292.50
RB-1	Locally Funded	Andrea Wilkinson	07-25-0316	642162	Greene	\$ 225.00
RB-3M	Locally Funded	Michael Breeden	07-25-0278	638421	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	Jerry Payne*	07-25-0111	598256	Culpeper	\$ 3,250.00
RB-3M	Locally Funded	Anna Levin**	07-25-0218	624888	Culpeper	\$ 1,787.50
RB-3M	Locally Funded	Anna Levin**	07-25-0219	624900	Culpeper	\$ 1,787.50
RB-3M	Locally Funded	Rappahannock UMC	07-25-0302	641935	Rappahannock	\$ 3,250.00
RB-3M	Locally Funded	Mark Roberts	07-25-0305	641951	Greene	\$ 1,625.00
RB-3M	Locally Funded	David Mack	07-25-0318	642174	Greene	\$ 2,112.50
RB-3M	Locally Funded	Andrea Wilkinson	07-25-0316	642105	Greene	\$ 1,625.00
<i>RB-1</i>	<i>Locally Funded</i>	<i>Diane Carter</i>	<i>07-25-0321</i>	<i>642673</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Robin Williams</i>	<i>07-25-0308</i>	<i>642037</i>	<i>Greene</i>	<i>\$ 292.50</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Richard Digirolamo</i>	<i>07-25-0336</i>	<i>643951</i>	<i>Culpeper</i>	<i>\$ 3,900.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Philip Eberhardt</i>	<i>07-25-0337</i>	<i>643952</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Philip Eberhardt</i>	<i>07-25-0337</i>	<i>643972</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Michael Johnson</i>	<i>07-25-0328</i>	<i>643599</i>	<i>Madison</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Michael Davis</i>	<i>07-25-0329</i>	<i>643605</i>	<i>Greene</i>	<i>\$ 1,950.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>John Pelaez</i>	<i>07-25-0331</i>	<i>643667</i>	<i>Greene</i>	<i>\$ 1,625.00</i>

*Jerry Payne increased from RB-3M Level 1 to Level 2

**Anna Levin increased to 55% cost share based on income

9) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Darlene Shaffer	07-25-0073	642181	Rappahannock	\$ 360.00
<i>RB-1</i>	<i>DEQ17084</i>	<i>Cheryl Woodard</i>	<i>07-25-0075</i>	<i>642687</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Cheryl Woodard</i>	<i>07-25-0075</i>	<i>642688</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>

10) The following Upper Rapidan River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17083	Carl Howe	07-25-0272	635546	Orange	\$ 1,625.00

11) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17407	Jonna Gillette	07-25-0315	642095	Orange	\$ 270.00
RB-1	PO17407	Furmal Poindexter	07-25-0314	642083	Orange	\$ 360.00
RB-3M	PO17407	Scott Clements	07-25-0312	642070	Orange	\$ 1,950.00
RB-4	PO17407	Heath Forbes	07-25-0273	635737	Orange	\$ 6,250.00
<i>RB-1</i>	<i>PO17407</i>	<i>Larry Arbogast</i>	<i>07-25-0332</i>	<i>643679</i>	<i>Orange</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Linda Lewis</i>	<i>07-25-0326</i>	<i>643592</i>	<i>Orange</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Jeanne Hupp</i>	<i>07-25-0209</i>	<i>644119</i>	<i>Orange</i>	<i>\$ 4,875.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Cynthia Vasilas</i>	<i>07-25-0048</i>	<i>644120</i>	<i>Orange</i>	<i>\$ 5,200.00</i>

12) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Tyler Shifflett	07-25-0178	636560	Culpeper	\$ 212.50
RB-1	PO17406	Todd Hetzer	07-25-0177	621452	Culpeper	\$ 200.00
RB-1	PO17406	Dianna Taylor	07-24-0377	583014	Culpeper	\$ 200.00
<i>RB-1</i>	<i>PO17406</i>	<i>Deborah Hansen</i>	<i>07-25-0108</i>	<i>642187</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Ryan Anderson</i>	<i>07-25-0150</i>	<i>608747</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Max Weber</i>	<i>07-25-0235</i>	<i>627003</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Ian Masson</i>	<i>07-25-0166</i>	<i>613740</i>	<i>Culpeper</i>	<i>\$ 240.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Linda Flores</i>	<i>07-24-0669</i>	<i>588628</i>	<i>Culpeper</i>	<i>\$ 1,000.00</i>

13) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Jill Miller	07-25-0144	608614	Madison	\$ 200.00
RB-1	DEQ17220	Sheila Johnson	07-25-0129	598991	Madison	\$ 300.00
RB-1	DEQ17220	Catherine Shore	07-24-0158	611313	Madison	\$ 206.25
<i>RB-1</i>	<i>DEQ17220</i>	<i>Inez Banks</i>	<i>07-25-0216</i>	<i>624671</i>	<i>Madison</i>	<i>\$ 187.50</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Warren Breeden</i>	<i>07-25-0186</i>	<i>622885</i>	<i>Madison</i>	<i>\$ 954.25</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Arnold White</i>	<i>07-25-0274</i>	<i>635741</i>	<i>Madison</i>	<i>\$ 1,822.32</i>
<i>RB-4</i>	<i>DEQ17220</i>	<i>Stephen Boyer</i>	<i>07-24-0004</i>	<i>588810</i>	<i>Madison</i>	<i>\$ 6,184.50</i>

14) The following Locally Funded participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Sharon Deemer	07-25-0170	618601	Culpeper	\$ 225.00
RB-1	Locally Funded	Margaret Taylor	07-25-0141	608059	Madison	\$ 225.00
RB-3M	Locally Funded	Michael Breeden	07-25-0278	638421	Culpeper	\$ 825.00
RB-3M	Locally Funded	Jerry Payne	07-25-0111	598256	Culpeper	\$ 2,775.00
RB-3M	Locally Funded	Brian Craig	07-25-0164	611463	Culpeper	\$ 437.50
<i>RB-1</i>	<i>Locally Funded</i>	<i>Donald Brown</i>	<i>07-25-0135</i>	<i>607480</i>	<i>Culpeper</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sycamore Springs LLC</i>	<i>07-25-0072</i>	<i>591651</i>	<i>Madison</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sycamore Springs LLC</i>	<i>07-25-0072</i>	<i>591654</i>	<i>Madison</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sycamore Springs LLC</i>	<i>07-25-0072</i>	<i>591655</i>	<i>Madison</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sycamore Springs LLC</i>	<i>07-25-0072</i>	<i>591656</i>	<i>Madison</i>	<i>\$ 212.50</i>
<i>RB-3</i>	<i>Locally Funded</i>	<i>Stephen Hutchinson</i>	<i>07-25-0074</i>	<i>591782</i>	<i>Greene</i>	<i>\$ 392.50</i>
<i>RB-3</i>	<i>Locally Funded</i>	<i>James Jones</i>	<i>07-25-0107</i>	<i>617217</i>	<i>Culpeper</i>	<i>\$ 3,167.92</i>

15) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Robert Roudabush	07-25-0071	591646	Madison	\$ 320.00
<i>RB-1</i>	<i>PO17083</i>	<i>Beverly Stack</i>	<i>07-25-0078</i>	<i>591876</i>	<i>Orange</i>	<i>\$ 337.50</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Diane Aylor</i>	<i>07-25-0109</i>	<i>598149</i>	<i>Orange</i>	<i>\$ 300.00</i>
<i>RB-1</i>	<i>PO17083</i>	<i>Pierre Saverot</i>	<i>07-25-0113</i>	<i>598331</i>	<i>Greene</i>	<i>\$ 200.00</i>

16) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Debra Weller</i>	<i>07-25-0152</i>	<i>610919</i>	<i>Rappahannock</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Debra Weller</i>	<i>07-25-0152</i>	<i>610950</i>	<i>Rappahannock</i>	<i>\$ 212.50</i>

17) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17406	Tyler Shifflett	07-25-0178	621457	Culpeper	\$ 1,625.00
RB-3M	PO17406	Gerald Hoffman	07-25-0149	608746	Culpeper	\$ 1,625.00
RB-3M	DEQ17084	Darlene Shaffer	07-25-0073	591781	Rappahannock	\$ 2,600.00
<i>RB-3M</i>	<i>PO17406</i>	<i>Elizabeth Disbrow</i>	<i>07-25-0171</i>	<i>618544</i>	<i>Culpeper</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Cheryl Woodard</i>	<i>07-25-0075</i>	<i>591837</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Cheryl Woodard</i>	<i>07-25-0075</i>	<i>591851</i>	<i>Rappahannock</i>	<i>\$ 625.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Susan Korfanty</i>	<i>07-25-0245</i>	<i>628300</i>	<i>Madison</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Jeanne Hupp</i>	<i>07-25-0209</i>	<i>624547</i>	<i>Orange</i>	<i>\$ 2,437.50</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Cynthia Vasilas</i>	<i>07-25-0048</i>	<i>590326</i>	<i>Orange</i>	<i>\$ 2,600.50</i>

18) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Rainwater Harvesting (RWH)	Aspire Farm LLC / Stacey Sonn	Madison	\$ 12,460.00

19) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
<i>CL-1 (Conservation Landscaping)</i>	<i>Barrett Hightower</i>	<i>Madison</i>	<i>\$ 7,000.00</i>
<i>CL-1 (Conservation Landscaping)</i>	<i>Heather Dow</i>	<i>Greene</i>	<i>\$ 5,923.20</i>

20) The District Manager gave an update on the dams:

- a. Mountain Run #13 (Merrimac) is currently under construction and should be finished in the next few weeks.
- b. The District Manager will conduct a preconstruction meeting with the contractor for the work on Beautiful Run #2A next week.

21) The Technical Committee received a request from the family of a recently deceased participant in the BMP program. The family requested that the participant be released from the BMP contract (07-15-0213, instances 203266 & 203310). The Committee voted to approve this request.

R. Bradford made a motion to accept the Technical Committee Report with Additions. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

6) CLOSED SESSION: PERSONNEL MATTERS AND LITIGATION

R. Runkle moved that the Board go into Closed Session at 10:21 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) and (7) to discuss Personnel Matters and Possible Litigation. The Associate Directors and the District Manager were invited to attend. R. Bradford seconded the motion. (R. Runkle, R. Bradford, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:48 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". D. Verhoff seconded the motion. (R. Runkle, D. Verhoff, unanimous)

R. Bradford moved to accept the recommendations from the Operations and Personnel Committees. R. Brame seconded the motion. (R. Bradford, R. Brame, unanimous)

7) **DIRECTOR REPORTS**

S. Sharpe reported that the Ag Extension Agent position in Madison County remains open, but interviews are scheduled for this week, with strong candidates under consideration. She also shared that her reappointment to the District Board has been approved by the Virginia Soil and Water Conservation Board. In addition, S. Sharpe reported that Kelly Carr is the new 4-H Agent in Greene County. Looking ahead, Sarah is planning to host a "How to Start a Farm" program in Greene County in January, as well as two Beef Cattle Meetings, one in December and another in February. Lastly, S. Sharpe noted that both she and Mr. Bello have successfully completed their pesticide re-certifications.

M. Biniiek reported that his farm, Belle Meade, has been sold. He and his wife retained a 7-acre parcel of the property, where they plan to reside.

R. Runkle reported that he attended a Conservation Meeting with Mr. Yager, where discussions occurred on the potential establishment of a new BMP for the planting of tree groves for shade.

R. Williamson reported that he is one month into his role as Treasurer and took the opportunity to commend the previous Treasurer, Mr. O'Halloran, for his dedicated efforts during his tenure.

L. Graves reported that he attended what is expected to be the final dam safety meeting in the current series, though another meeting may be scheduled if there are any objections to the proposed legislation. He shared that a bill will be introduced to the General Assembly targeting dams owned privately by individuals and homeowner associations, with the goal of ensuring proper maintenance for both efficiency and safety.

L. Graves reported that the District received a letter from the Virginia Tech Soil Judging Team seeking donations to help them travel to the University of Wisconsin to compete in the National Soil Judging Competition and recommended a \$750 donation from the District. R. Brame moved to accept the recommendation. M. Sands seconded the motion. (R. Brame, M. Sands, unanimous)

8) **STAFF REPORTS**

R. Jacobs reported that Culpeper County has applied for Bioretention and Permeable Pavement VCAP practices. He also shared that he and Ashley Appling will be hosting a Rain Garden and Native Plant workshop in December. Additionally, he is considering a collaboration with the Thomas Jefferson Planning District Commission to host a Rain Barrel and VCAP workshop in Greene this Spring.

B. Haines introduced herself and reported that she is settling into her new position, undergoing training, and continuing to learn the responsibilities of her role.

S. DeNicola reported that she has been busy working with schools and has completed the MWEE programming in Greene County. She also mentioned that the Bay License Plate Grant she received included funding for students to test soil from their homes, though she has not received as many samples as anticipated. Additionally, she reminded everyone about the upcoming District Tree Sale.

T. Talley introduced himself and reported that he has been training and learning the responsibilities of his role. He noted that the staff is knowledgeable and mentioned that he has been accompanying them on site visits and assisting with designs.

A. McCullen reported that she and David completed their Conservation Planner Re-Certifications with Carl last week.

C. Sheridan reported that she spent three days in Buckingham, Virginia, with DCR for her Conservation Planning Certification.

D. Massie reported that he, Kendall, and Spencer recently met with Amanda Pennington to complete their EJAA requirements, and their certifications are now valid for another three years.

G. Wichelns reported that the two-year audit has been completed, with the auditors offering no comments or concerns, only compliments. He provided an update on dam shoreline work, stating that the project in Culpeper is nearly complete and that the same team will proceed to Madison to continue the work once they are finished in Culpeper. He expects all work to be completed by Thanksgiving. Additionally, he reminded the Directors of their FOIA requirements.

9) **AGENCY REPORTS**

DCR - D. Cross submitted a written report and discussed several key items. First, she congratulated the District on a flawless audit and commended Stevie Ross for her work. She reported that two out of the ten Conservation Awards being presented at the Annual Meeting will be given to participants from the Culpeper District. Cross reminded the Board to consider delegating authority for handling late December approvals of any new applications, payments, and associated tax credits before the end of the calendar year. She also emphasized the value of using the "related instance" function in CAS when a CCI practice follows an expired BMP to receive maximum credit. Additionally, she informed the Board that FY25 second-quarter disbursements would be sent on November 13, and she reviewed upcoming dates and training sessions.

NRCS - R. Rexrode submitted a written report and briefly covered a few key points. He reported that a new Farm Bill has not yet been approved by the US Congress. He then reported that the application deadline for the EQIP Program has passed, and the Field Office staff are currently working with 45 applicants. Staff are also in the process of making 2024 contract payments and are assisting two producers with re-enrolling their expiring CSP contracts. Rexrode provided an update on a completed final inspection for a 700-acre easement in Northern Culpeper, which is expected to close in late November or early December. He also noted that a second easement applicant has withdrawn from the program and is now pursuing a different type of easement with another agency.

10) **PLAN FOR NOVEMBER COMMITTEE MEETINGS**

Committees will meet at the Culpeper District Office on Tuesday, November 19, 2024. Personnel 9:00, Operations 9:30, Legislative 10:00, Technical 10:15. The Education Committee will meet on Monday, November 18, 2024, at the Madison County Extension Office at 3:30. **BOARD MEETING FOR DECEMBER WILL BE HELD AT 10:00 AM ON TUESDAY, December 3, 2024, in person, at the Madison Extension Office in Madison County, Virginia.**

11) **ADJOURNMENT**

L. Graves motioned to adjourn the November 2024 Board meeting at 11:32 AM. D. Verhoff seconded the motion. (L. Graves, D. Verhoff, unanimous)

Respectfully Submitted,
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman



Date Approved: December 3, 2024