

MINUTES
CULPEPER SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
PVCC
Greene County, Virginia
June 3, 2025

The meeting was called to order by Chairman Lynn Graves at 10:06 AM.

DIRECTORS PRESENT:

Lynn Graves, Madison County
Mike Sands, Rappahannock County
Robert Williamson, Culpeper County
Dennis Verhoff, Culpeper County
Robert Runkle, Greene County
Anthony Jewett, Madison County
Robert Bradford, Orange County
Mike Biniek, Rappahannock County
Steve Morris, At-Large Director, Greene County
Sarah Sharpe, Virginia Cooperative Extension, Greene County

DIRECTORS NOT PRESENT:

David Cox, Greene County
Robert Brame, Orange County
Molly Elgin, Associate Director, Orange County

STAFF PRESENT:

Greg Wichelns, District Manager
Stevie Ross, Administrative Secretary/Financial Specialist
Henny Calloway, Conservation Specialist
Becky Haines, Program Assistant
Richard Jacobs, Conservation Specialist
David Massie, Conservation Specialist
Cheyenne Sheridan, Conservation Specialist
Trevor Talley, Conservation Specialist
W. Spencer Yager, Conservation Specialist

OTHERS PRESENT:

Debbie Cross, DCR
Davis Lamb, Greene County BOS
Ed Furlow, VDOF

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves called the meeting to order at 10:05 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were four handouts: Technical Committee Additions, DCR Report, and two Staff Reports.

2) DRAFT MINUTES

L. Graves called for approval of the substance of May 6, 2025, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes as presented. R. Williamson seconded the motion. A. Jewett abstained. (M. Sands, R. Williamson, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. A Closed Session was added to the Agenda as 6. R. Williamson moved to adopt the Agenda as modified. M. Sands seconded the motion. (R. Williamson, M. Sands, unanimous)

4) CONSENT AGENDA

RMP TECHNICAL REVIEW COMMITTEE REPORT
TREASURER'S REPORT

5) ADDITIONS TO AGENDA

5.1) OPERATIONS COMMITTEE REPORT

The Committee recommended approval and signing of the FY26 DCR Grant Agreements: Administrative and Operational Support Agreement Number 503OPS-26-08-GF and Cost-share and Technical Assistance Agreement Number 503CSTA-26-08-GF. R. Bradford moved to approve and sign both agreements. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

The Committee recommended renewing the current Services Agreement for End of Lifespan BMP Verifications. R. Bradford moved to approve the renewal. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

The Committee recommended signing the MOA with Virginia Tech surveying for Voluntary Ag BMPs in the Bay Watershed in Virginia. R. Williamson moved to approve signing the MOA. M. Biniek seconded the motion. (R. Williamson, M. Biniek, unanimous)

R. Bradford moved to accept the Operations Committee Report as presented. R. Runkle seconded the motion. (R. Bradford, R. Runkle, unanimous)

5.2) TECHNICAL COMMITTEE REPORT WITH ADDITIONS

May 20, 2025 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Anthony Jewett, Madison; Mike Sands, Rappahannock; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Lily Smith, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Henny Calloway, Conservation Specialist; Richard Jacobs, Conservation Specialist; Becky Haines, Program Assistant

Items in italics were added at the June 3, 2025 Board Meeting in Stanardsville, Virginia

- 1) The following Conservation Plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Donald Aylor	CP-7-25-0068
Robert Hildebrand	CP-7-23-0099
Bobby Pace	CP-7-25-0071
<i>Equine Property Partners</i>	<i>CP-7-25-0072</i>
<i>Boyd Brown</i>	<i>CP-7-25-0073</i>
<i>Rick Smith</i>	<i>CP-7-25-0074</i>

- 2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6W	2025 VACS	Muddy Run Farm	07-25-0633	657125	Culpeper	\$ 3,050.00	\$ 0.00
SL-6W	2025 VACS	Donald Aylor	07-25-0629	656772	Culpeper	\$ 39,665.00	\$ 0.00
SL-6W	2025 VACS	Robert Hildebrand	07-25-0658	657433	Greene	\$ 13,760.00	\$ 0.00
SL-7	2025 VACS	Bobby Pace	07-25-0659	657435	Orange	\$ 10,964.80	\$ 685.30
SL-8B	2025 VACS	Twelve Springs Farm LLC	07-25-0283	640081	Madison	\$ 4,785.00	\$ 0.00
SL-6N	2025 VACS	Red Hill Lane LLC	07-25-0670	592302	Rappahannock	\$ 5,464.80	\$ 910.80
SL-8B	2025 VACS	Jason Hancock	07-25-0286	640747	Madison	\$ 6,750.00	\$ 0.00
SL-10	2025 VACS	Equine Property Partners	07-25-0662	657512	Culpeper	\$ 1,941.00	\$ 0.00

- 3) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
FR-3	2024 VACS	Keyur Parikh*	07-24-0425	584092	Rappahannock	\$ 6,717.05	\$ 966.41
NM-5P	2025 VACS	Wedderburn Farm	07-25-0565	651742	Culpeper	\$ 912.00	\$ 0.00
SL-1	2025 VACS	Liselotte Draney	07-25-0031	590047	Madison	\$ 12,375.00	\$ 0.00
SL-1	2025 VACS	Twelve Springs Farm LLC	07-25-0281	639991	Madison	\$ 3,922.88	\$ 0.00
SL-6W	2022 VACS	Merlyn Koontz**	07-22-0058	451735	Orange	\$ 26,566.50	\$ 0.00
SL-6W	2024 VACS	Rose River Farm	07-24-0048	537986	Madison	\$ 30,820.13	\$ 1,578.37
SL-7	2024 VACS	Rose River Farm	07-24-0048	588586	Madison	\$ 3,365.30	\$ 208.68
SL-8B	2025 VACS	Twelve Springs Farm LLC	07-25-0282	640035	Madison	\$ 3,634.20	\$ 0.00
SL-8H	2025 VACS	Twelve Springs Farm LLC	07-25-0276	636216	Madison	\$ 500.00	\$ 0.00
SL-8B	2025 VACS	Twelve Springs Farm LLC	07-25-0283	640081	Madison	\$ 4,785.00	\$ 0.00
SL-8B	2025 VACS	Mystic Hill Farms	07-25-0205	624520	Culpeper	\$ 3,040.00	\$ 0.00
SL-8B	2025 VACS	Timothy Cheek	07-25-0289	640774	Greene	\$ 6,930.00	\$ 0.00
SL-8B	2025 VACS	Tatum Farm LLC	07-25-0397	647093	Madison	\$ 19,350.00	\$ 0.00
SL-8B	2025 VACS	William Brown, III	07-25-0265	633877	Culpeper	\$ 13,165.20	\$ 0.00
SL-8B	2025 VACS	Paul D. Heatwole***	07-25-0324	643581	Culpeper	\$ 8,091.00	\$ 0.00
SL-8B	2025 VACS	Wedderburn Farm	07-25-0342	645449	Culpeper	\$ 11,900.00	\$ 0.00
SL-8B	2025 VACS	Douglas Coleman Farms, LLC	07-25-0180	622299	Culpeper	\$ 7,988.00	\$ 0.00
SL-8B	2025 VACS	Roy Boldridge	07-25-0181	622343	Culpeper	\$ 6,300.00	\$ 0.00
SL-8H	2025 VACS	Ashland Farms Inc.	07-25-0320	642190	Culpeper	\$ 5,962.20	\$ 0.00
SL-8B	2025 VACS	Mt. Pony Farms	07-25-0264	633876	Culpeper	\$ 64,214.50	\$ 0.00
SL-8H	2025 VACS	Mt. Pony Farms	07-25-0264	642612	Culpeper	\$ 4,773.00	\$ 0.00
SL-8B	2025 VACS	Pullen Farm LLC	07-25-0016	589209	Culpeper	\$ 3,300.00	\$ 0.00
SL-8H	2025 VACS	Pullen Farm LLC***	07-25-0016	589208	Culpeper	\$ 5,000.00	\$ 0.00
SL-8B	2025 VACS	Wheatley Shackelford	07-25-0226	625070	Culpeper	\$ 20,902.50	\$ 0.00
SL-8H	2025 VACS	Wheatley Shackelford	07-25-0222	625066	Culpeper	\$ 700.00	\$ 0.00
WP-2W	2025 VACS	Jana L. Froeling	07-25-0358	657003	Rappahannock	\$ 10,477.60	\$ 1,237.24
CCI-CNT	2025 VACS	Monrovia Farm	07-25-0483	649520	Orange	\$ 5,475.00	\$ 0.00
CCI-SL-6W	2025 VACS	Muddy Run Farm	07-25-0633	657125	Culpeper	\$ 3,050.00	\$ 0.00
CCI-SL-6N	2025 VACS	John M Lafley	07-25-0550	651425	Madison	\$ 8,132.36	\$ 0.00
NM-5P	2025 VACS	Mike Coates	07-25-0543	651241	Madison	\$ 2,262.40	\$ 0.00
NM-5P	2025 VACS	Brandy Rock Farm Inc.	07-25-0568	651745	Culpeper	\$ 5,312.88	\$ 0.00
SL-1	2025 VACS	Amy Sanford	07-25-0481	649435	Madison	\$ 22,701.21	\$ 0.00
SL-6W	2024 VACS	Graves Mtn. Farm	07-24-0484	585029	Madison	\$ 61,829.03	\$ 0.00
SL-6W	2024 VACS	Walter C. McLean Family Trust	07-24-0445	584421	Greene	\$ 60,348.90	\$ 0.00
SL-6W	2025 VACS	John Forrester	07-25-0425	605416	Rappahannock	\$343,859.71	\$ 0.00

<i>SL-8B</i>	<i>2025 VACS</i>	<i>Jason Hancock</i>	<i>07-25-0286</i>	<i>640747</i>	<i>Madison</i>	<i>\$ 6,750.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Bar M Farms LLC</i>	<i>07-25-0291</i>	<i>640923</i>	<i>Orange</i>	<i>\$ 50,000.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Dale Welch</i>	<i>07-25-0101</i>	<i>594467</i>	<i>Rappahannock</i>	<i>\$ 17,260.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Bar M Farms LLC</i>	<i>07-25-0291</i>	<i>640923</i>	<i>Orange</i>	<i>\$ 50,000.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Merlyn Koontz</i>	<i>07-25-0275</i>	<i>636129</i>	<i>Orange</i>	<i>\$ 1,980.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Shawn Woodfolk</i>	<i>07-25-0334</i>	<i>643749</i>	<i>Madison</i>	<i>\$ 14,310.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>John Ford</i>	<i>07-25-0203</i>	<i>624288</i>	<i>Culpeper</i>	<i>\$ 6,930.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Mathews Custom Farming Inc</i>	<i>07-25-0232</i>	<i>626266</i>	<i>Culpeper</i>	<i>\$ 46,300.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>American Heritage Family Farm, Inc.</i>	<i>07-25-0357</i>	<i>646006</i>	<i>Culpeper</i>	<i>\$ 7,366.50</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Brandy Rock Farm Inc.</i>	<i>07-25-0440</i>	<i>648295</i>	<i>Culpeper</i>	<i>\$ 31,100.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Renda Ag LLC</i>	<i>07-25-0277</i>	<i>638137</i>	<i>Culpeper</i>	<i>\$ 5,490.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Jett Farms Inc</i>	<i>07-25-0297</i>	<i>641918</i>	<i>Madison</i>	<i>\$ 2,360.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Jett Farms Inc</i>	<i>07-25-0297</i>	<i>641919</i>	<i>Madison</i>	<i>\$ 800.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Beauregard Farm LP</i>	<i>07-25-0083</i>	<i>592517</i>	<i>Culpeper</i>	<i>\$127,701.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Beauregard Farm LP</i>	<i>07-25-0082</i>	<i>592516</i>	<i>Culpeper</i>	<i>\$ 3,062.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Beauregard Farm, Inc.</i>	<i>07-25-0085</i>	<i>592520</i>	<i>Culpeper</i>	<i>\$ 37,255.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Beauregard Farm, Inc.</i>	<i>07-25-0084</i>	<i>592518</i>	<i>Culpeper</i>	<i>\$ 2,912.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Glebe Farm LLC</i>	<i>07-25-0173</i>	<i>619486</i>	<i>Culpeper</i>	<i>\$ 29,406.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Glebe Farm LLC</i>	<i>07-25-0174</i>	<i>620232</i>	<i>Culpeper</i>	<i>\$ 4,596.30</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Marshall Dairy</i>	<i>07-25-0345</i>	<i>645579</i>	<i>Orange</i>	<i>\$ 37,100.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Marshall Dairy</i>	<i>07-25-0345</i>	<i>645578</i>	<i>Orange</i>	<i>\$ 8,000.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Piedmont Grain & Cattle Inc.</i>	<i>07-25-0347</i>	<i>645582</i>	<i>Orange</i>	<i>\$ 36,000.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Piedmont Grain & Cattle Inc.</i>	<i>07-25-0348</i>	<i>645583</i>	<i>Orange</i>	<i>\$ 9,900.00</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Battlepark Farm</i>	<i>07-25-0449</i>	<i>648590</i>	<i>Culpeper</i>	<i>\$ 5,628.30</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Battlepark Farm</i>	<i>07-25-0449</i>	<i>648590</i>	<i>Culpeper</i>	<i>\$ 9,871.70</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Goodwin Brothers LLC</i>	<i>07-25-0349</i>	<i>645584</i>	<i>Orange</i>	<i>\$ 9,955.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Goodwin Brothers LLC</i>	<i>07-25-0349</i>	<i>645585</i>	<i>Orange</i>	<i>\$ 302.60</i>	<i>\$ 0.00</i>
<i>SL-8B</i>	<i>2025 VACS</i>	<i>Yowell Farm Ent</i>	<i>07-25-0214</i>	<i>624619</i>	<i>Madison</i>	<i>\$ 14,840.00</i>	<i>\$ 0.00</i>
<i>SL-8H</i>	<i>2025 VACS</i>	<i>Yowell Farm Ent</i>	<i>07-25-0214</i>	<i>624620</i>	<i>Madison</i>	<i>\$ 1,040.00</i>	<i>\$ 0.00</i>
<i>SL-10</i>	<i>2025 VACS</i>	<i>CherryBrook Hunter Ponies LLC</i>	<i>07-25-0284</i>	<i>640412</i>	<i>Rappahannock</i>	<i>\$ 3,179.25</i>	<i>\$ 0.00</i>
<i>SL-10</i>	<i>2025 VACS</i>	<i>GNG Farms LLC</i>	<i>07-25-0489</i>	<i>649898</i>	<i>Culpeper</i>	<i>\$ 4,200.00</i>	<i>\$ 0.00</i>
<i>WQ-4</i>	<i>2025 VACS</i>	<i>Glebe Farm LLC***</i>	<i>07-25-0175</i>	<i>620233</i>	<i>Culpeper</i>	<i>\$ 1,988.10</i>	<i>\$ 0.00</i>
<i>WP-2W</i>	<i>2025 VACS</i>	<i>Keith Morris</i>	<i>07-25-0469</i>	<i>586478</i>	<i>Culpeper</i>	<i>\$ 22,786.67</i>	<i>\$ 599.17</i>

*Increased payment from amount listed in January 2025 Technical Committee Minutes for additional bills for invasive species control.

**Payment differs from amount listed in March 2025 Technical Committee Minutes. Payment is less than the original approved amount.

***Increase in acres planted in cover crop.

4) The following BMP applicant has cancelled their application:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
<i>SL-6N</i>	<i>2025 VACS</i>	<i>Robert Racer Jr.</i>	<i>07-25-0547</i>	<i>651391</i>	<i>Orange</i>	<i>\$ 59,216.30</i>	<i>\$ 0.00</i>

5) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Amy Brown</i>	<i>07-25-0655</i>	<i>657271</i>	<i>Culpeper</i>	<i>\$ 270.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>James Hodges</i>	<i>07-25-0652</i>	<i>657124</i>	<i>Greene</i>	<i>\$ 2,437.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Matthew Powers</i>	<i>07-25-0665</i>	<i>657594</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Michael Sands</i>	<i>07-25-0664</i>	<i>657551</i>	<i>Rappahannock</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Tara Bloch</i>	<i>07-25-0666</i>	<i>657595</i>	<i>Greene</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Jane Herndon</i>	<i>07-25-0672</i>	<i>657952</i>	<i>Orange</i>	<i>\$ 5,200.00</i>

- 6) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Leslie Proper	07-25-0653	657126	Rappahannock	\$ 292.50
<i>RB-1</i>	<i>DEQ17084</i>	<i>Nancy McNear</i>	<i>07-25-0630</i>	<i>657802</i>	<i>Rappahannock</i>	<i>\$ 292.50</i>
RB-3	DEQ17084	Richard Ostrander*	07-25-0406	657906	Rappahannock	\$ 3,750.00

**Richard Ostrander increase from RB-3M to RB-3*

- 7) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	John Vines Jr.	07-25-0654	657168	Orange	\$ 1,625.00
<i>RB-3M</i>	<i>PO17407</i>	<i>Paul LaCava</i>	<i>07-25-0668</i>	<i>657656</i>	<i>Orange</i>	<i>\$ 1,625.00</i>
RB-3M	PO17407	Michelle Milligan	07-25-0671	657917	Orange	\$ 3,250.00

- 8) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Judith Carter	07-25-0656	657367	Madison	\$ 270.00
RB-1	DEQ17220	Michael Cullop	07-25-0660	657454	Madison	\$ 225.00
RB-1	DEQ17220	Katlyn Lacy	07-25-0657	657371	Madison	\$ 225.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Tina Colvin</i>	<i>07-25-0667</i>	<i>657654</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Beverly Garrison</i>	<i>07-25-0669</i>	<i>657904</i>	<i>Madison</i>	<i>\$ 1,625.00</i>
RB-3M	DEQ17220	Tina Colvin	07-25-0667	657655	Madison	\$ 1,625.00

- 9) The following Upper Rapidan Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	Dean Schultz	07-25-0593	657127	Greene	\$ 225.00
<i>RB-3M</i>	<i>PO17083</i>	<i>Louise Trice</i>	<i>07-25-0585</i>	<i>657912</i>	<i>Orange</i>	<i>\$ 5,200.00</i>

- 10) The following Locally Funded Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Sharon Gamache	07-25-0151	608751	Culpeper	\$ 212.50
RB-1	Locally Funded	William Henry	07-25-0426	647603	Greene	\$ 212.50
RB-1	Locally Funded	Randy Simpson	07-25-0116	598373	Orange	\$ 225.00
RB-1	Locally Funded	Randy Simpson	07-25-0116	598464	Orange	\$ 225.00
RB-3M	Locally Funded	Charles Lewis	07-25-0237	628197	Greene	\$ 585.00
<i>RB-1</i>	<i>Locally Funded</i>	<i>William Schneider</i>	<i>07-25-0099</i>	<i>593115</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Nancy Waldron</i>	<i>07-25-0304</i>	<i>641949</i>	<i>Rappahannock</i>	<i>\$ 260.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Melissa Ingham</i>	<i>07-25-0444</i>	<i>648532</i>	<i>Culpeper</i>	<i>\$ 233.75</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Philip Eberhardt</i>	<i>07-25-0337</i>	<i>643952</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Philip Eberhardt</i>	<i>07-25-0337</i>	<i>643972</i>	<i>Culpeper</i>	<i>\$ 575.00</i>

- 11) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Amber Hancock	07-25-0597	651819	Culpeper	\$ 320.00
RB-1	PO17406	Robert Harrison*	07-25-0534	651215	Culpeper	\$ 255.00
RB-1	PO17406	Edward McCawley*	07-25-0645	657019	Culpeper	\$ 276.25
RB-1	PO17406	Rupert Quaintance	07-25-0383	646505	Culpeper	\$ 212.50
RB-2	PO17406	Just Getting By LLC	07-25-0465	649122	Culpeper	\$ 4,804.92
<i>RB-1</i>	<i>PO17406</i>	<i>Michael Kidwell</i>	<i>07-25-0515</i>	<i>650660</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>James Aubrey Rozell</i>	<i>07-25-0580</i>	<i>651775</i>	<i>Culpeper</i>	<i>\$ 200.00</i>

<i>RB-1</i>	<i>PO17406</i>	<i>Harold Wackman</i>	<i>07-25-0607</i>	<i>652248</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>John Stein</i>	<i>07-25-0505</i>	<i>650606</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Gary Gray</i>	<i>07-25-0517</i>	<i>650667</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Tyler Armel</i>	<i>07-25-0617</i>	<i>655497</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>

*Increase due to income verification

12) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17407	Robert Murphy	07-25-0215	624665	Orange	\$ 212.50
RB-3M	PO17407	Theresa Shiflett	07-25-0526	651793	Orange	\$ 3,920.00
<i>RB-1</i>	<i>PO17407</i>	<i>Maritza Bray</i>	<i>07-25-0602</i>	<i>652217</i>	<i>Orange</i>	<i>\$ 320.00</i>

13) The following Robinson River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ17220	Joanna Faulconer	07-25-0367	646234	Madison	\$ 262.50

14) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Rachel Fleury</i>	<i>07-25-0631</i>	<i>656805</i>	<i>Rappahannock</i>	<i>\$ 340.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Brion Patterson</i>	<i>07-25-0626</i>	<i>656482</i>	<i>Rappahannock</i>	<i>\$ 212.50</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Karin Burghardt</i>	<i>07-25-0430</i>	<i>647687</i>	<i>Rappahannock</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Karl Selzer</i>	<i>07-25-0435</i>	<i>648278</i>	<i>Rappahannock</i>	<i>\$ 340.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Steven Olson</i>	<i>07-25-0227</i>	<i>651224</i>	<i>Rappahannock</i>	<i>\$ 1,737.50</i>

15) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17083</i>	<i>James Henshaw</i>	<i>07-25-0243</i>	<i>656933</i>	<i>Greene</i>	<i>\$ 300.00</i>
<i>RB-1</i>	<i>DEQ17083</i>	<i>James Henshaw</i>	<i>07-25-0243</i>	<i>656934</i>	<i>Greene</i>	<i>\$ 300.00</i>
<i>RB-3M</i>	<i>DEQ17083</i>	<i>Christopher Haag</i>	<i>07-25-0242</i>	<i>628358</i>	<i>Greene</i>	<i>\$ 2,150.00</i>

16) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Richard Larson	07-25-0524	651015	Culpeper	\$ 225.00
RB-3	PO17406	Bethany Gardner	07-24-0418	584090	Culpeper	\$ 2,500.00
RB-3M	PO17083	Dean Schultz	07-25-0593	651807	Greene	\$ 1,625.00
RB-3M	PO17083	Louise Trice	07-25-0585	651786	Orange	\$ 2,600.00
RB-3M	PO17406	Andrew Kostic	07-24-0526	585680	Culpeper	\$ 1,000.00
RB-3M	Locally Funded	Clayton Van Doren	07-25-0485	649846	Culpeper	\$ 1,950.00
<i>RB-3M</i>	<i>PO17406</i>	<i>Thomas Gowdy</i>	<i>07-25-0511</i>	<i>650619</i>	<i>Culpeper</i>	<i>\$ 2,600.00</i>
<i>RB-3M</i>	<i>PO17083</i>	<i>Louise Trice</i>	<i>07-25-0585</i>	<i>651786</i>	<i>Orange</i>	<i>\$ 2,600.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Linda Lewis</i>	<i>07-25-0326</i>	<i>643592</i>	<i>Orange</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Mark Roberts</i>	<i>07-25-0305</i>	<i>641951</i>	<i>Greene</i>	<i>\$ 1,625.00</i>

17) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
VSC-SPCS	Ian Masson	Culpeper	\$ 20,000.00
CW	Blake Jimenez-Calhoun	Greene	\$ 5,008.02

- 18) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL-1	Sabina Blaskovic	Greene	\$ 2,818.32
CL-2	Ronald Gallahan	Culpeper	\$ 2,053.62

- 19) The following Virginia Conservation Assistance Program (VCAP) practice has been cancelled:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Constructed Wetlands	Mark Warth	Orange	\$ 3,955.23

- 20) The District Manager gave an update on the dams:

- Dam mowing has begun.
- Construction work at Beautiful Run #1B is completed.

- 21) The Technical Committee recommends for Board approval of transferring contract 07-25-0374, instances 646286 (SL-8B) and 646287 (SL-8H) from Glenmary Farm Holdings LLC to Glenmary Family Farm Partnership prior to reimbursement.

- 22) *The Technical Committee requests the approval of the Board of Directors to make end-of-year decisions for approvals, payments, tax credits, and carryovers. This authority will exist from June 3, 2025, through the end of the fiscal year on June 30, 2025.*

L. Graves, M. Sands and A. Jewett recused themselves from the room for the Technical Committee discussion.

R. Bradford made a motion to grant authority of the Board to the Technical Committee for approvals, payments, tax credits, and carryovers between June 3, 2025, and June 30, 2025, and to accept the Technical Committee Report with Additions. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

6) **CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:30 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. M. Sands seconded the motion. (R. Runkle, M. Sands, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:42 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". M. Sands seconded the motion. (R. Runkle, M. Sands, unanimous)

R. Williamson moved to accept the recommendations from the Personnel Committee. D. Verhoff seconded the motion. (R. Williamson, D. Verhoff, unanimous)

7) **DIRECTOR REPORTS**

D. Verhoff shared a brief update on his recent hummingbird observations.

S. Sharpe reported that the Greene County Extension Office has promoted its participation in the Surveying of Voluntary Ag BMPs in collaboration with Virginia Tech. She also noted that the Orange Extension Office currently has a vacant Extension Agent position.

R. Williamson informed the group that a former NRCS employee, Dana Ernst has passed away. A celebration of life will be held on Saturday, June 7. Dana had been a long term employee of NRCS at numerous locations including Orange and Culpeper.

L. Graves reported that Graves Mountain experienced 9 inches of rainfall and strong winds during recent storms, resulting in property damage and the need for cleanup efforts. He also shared that Alyssa Geary, the Assistant VCAP Coordinator with VASWCD, has resigned, leaving the position currently vacant.

8) STAFF REPORTS

C. Sheridan reported that she, Lily and Trevor, have initiated a plant identification project at the Culpeper Office to enhance their knowledge of local grasses and plants. The project is progressing well.

D. Massie reported that District staff are working diligently to close out the fiscal year successfully. Currently, over 78% of Cost-Share funds have been obligated.

R. Jacobs reported that the Orange County Erosion Program Administrator has resigned. While Culpeper County's inspector temporarily filled the role, that individual has also since left. The position remains vacant; Davis Smith (Orange County Capital Project Specialist) is assisting Peggy Helmick (Orange County E&S Inspector) in administering the program in the interim. He also noted that the VCAP program is experiencing exceptionally high demand and is on track to fully expend its available funds. In response, the program is revising its ranking criteria to be more selective in order to stretch existing resources further and ensure continued impact.

G. Wichelns reported that dam construction has been completed. The District is awaiting "As-Built" documentation and sufficient vegetation establishment before issuing final payment to the contractor. Dam mowing is expected to be completed by the end of the weekend. He also noted that the District is renewing its IT service contract with NORTEC and is considering a longer-term agreement. That will be a future report topic from Operations Committee.

9) AGENCY REPORTS

DCR – D. Cross submitted a written report and highlighted several key points. She reminded the Board that all FY25 Grant Agreement deliverables must be completed by June 30. Additionally, FY26 Grant Agreements, Budgets, and Annual Plans of Work must receive Board approval by the same date. The FY27 Budget Template and Attachment D are due to DCR by July 15. She reported that on May 28, the Virginia Soil and Water Conservation Board adopted the *Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding Allocations for FY26*, which will supersede the FY25 policy. She also provided updates on upcoming trainings and important dates.

VDOF – E. Furlow reported that the Department's tree planting program is scheduled to begin accepting sign-ups later this summer. He also noted that Department staff recently participated in and completed a fire training event.

10) PUBLIC COMMENT

L. Graves took a moment to introduce two recent high school graduates, W. Lillard and R. Shiflett, who were each awarded a \$2,000 scholarship from the District to support their continued education. Both recipients had their photographs taken with Mr. Graves, and the room offered congratulations on their accomplishments and best wishes for their future endeavors.

11) PLAN FOR JUNE COMMITTEE MEETINGS

Committees will meet at the Madison Extension Office on Tuesday, June 17, 2025. Personnel 9:00, Operations 9:30, Nominating 10:00, Legislative 10:15, Technical 10:30. The Education Committee will meet on Monday, June 23, 2025, at 3:30 PM at the same location. **BOARD MEETING FOR JULY WILL BE HELD AT 10:00 AM ON TUESDAY, July 1, 2025, in person, at the Madison Extension Office in Madison County.**

12) ADJOURNMENT

M. Sands motioned to adjourn the June 3 Board meeting at 11:04 AM. S. Morris seconded the motion. (M. Sands, S. Morris, unanimous)

Respectfully Submitted,
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman

A handwritten signature in cursive script that reads "Lynn Graves".

Date Approved: July 1, 2025