

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Madison Extension Office**  
**Madison County, Virginia**  
**July 1, 2025**

DRAFT

The meeting was called to order by Chairman Lynn Graves at 10:01 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Robert Williamson, Culpeper County  
Robert Runkle, Greene County  
Anthony Jewett, Madison County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Steve Morris, At-Large Director, Greene County  
Molly Elgin, Associate Director, Orange County

**DIRECTORS NOT PRESENT:**

Mike Sands, Rappahannock County  
Dennis Verhoff, Culpeper County  
David Cox, Greene County  
Mike Biniek, Rappahannock County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary/Financial Specialist  
Henny Calloway, Conservation Specialist  
Kendall Dellinger, Conservation Specialist  
Stephanie DeNicola, Education Specialist  
Becky Haines, Program Assistant  
Richard Jacobs, Conservation Specialist  
David Massie, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Cheyenne Sheridan, Conservation Specialist  
Lily Smith, Conservation Specialist  
Trevor Talley, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Debbie Cross, DCR  
Rex Rexrode, NRCS  
Davis Lamb, Greene County BOS  
Hannah Tolson  
Katherine Stagle

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:01 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were six handouts: Technical Committee Additions, Education Committee Report, DCR Report, and three Staff Reports.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of June 3, 2025, Draft District Board Meeting Minutes and for any substantive corrections or additions. A. Jewett moved to approve the Minutes as presented. R. Brame seconded the motion. (A. Jewett, R. Brame, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Education Committee Report was added to the Consent Agenda. The Nominating Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. The Legislative Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.3. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.4. The RMP TRC Report was added to the Agenda as 5.5. R. Williamson moved to adopt the Agenda as modified. S. Morris seconded the motion. (R. Williamson, S. Morris, unanimous)

**4) CONSENT AGENDA**

EDUCATION COMMITTEE REPORT  
TREASURER'S REPORT  
NRCS CONSERVATION PLANS

Culpeper	1 Acre	EQIP- Roof Runoff Management and Storage
Rappahannock	60.8 Acres	EQIP- Brush Management, Herb. Weed Control, Rip. Forest Buffer, Forest Stand Improvement
Madison	22 Acres	EQIP- Herb. Weed Treatment, Tree Planting, Wildlife Habitat Planting

**5) ADDITIONS TO AGENDA**

**5.1) NOMINATING COMMITTEE REPORT**

G. Wichelns reported that the Nominating Committee is recommending the current officers continue in their respective roles: Lynn Graves as Chairman, Mike Sands as Vice Chairman, and Robert Williamson as Treasurer. He opened the floor for additional nominations. Hearing none, R. Bradford moved to close nominations. The motion carried unanimously, and all Directors present voted to accept the Committee's recommendation.

**5.2) OPERATIONS COMMITTEE REPORT**

The Operations Committee, in coordination with the Finance Committee, presented the proposed FY26 Operations Budget and the FY26 Financial Reserves Policy. R. Brame moved to approve both documents as presented, and R. Bradford seconded the motion. (R. Brame, R. Bradford, unanimous)

The Operations Committee presented the FY27 and FY28 Budget Template for review. R. Williamson moved to approve the Budget Templates as presented, and A. Jewett seconded the motion. (R. Williamson, A. Jewett, unanimous)

The Operations Committee presented the proposed FY26 Annual Plan of Work. R. Runkle moved to approve the plan as presented, and R. Williamson seconded the motion. (R. Runkle, R. Williamson, unanimous)

The Operations Committee recommended transferring \$250,000 from Reserves to continue and expand the "Locally Funded" septic project initiative. The proposed expansion would allow for projects within any watershed in the District and extend eligibility to VCAP practices in the event that VCAP funds are exhausted. R. Bradford moved to approve the recommendation, and R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

### 5.3) LEGISLATIVE COMMITTEE REPORT

The Legislative Committee presented a draft Legislative Agenda for the 2026 General Assembly and recommended that the Board approve its submission to Area II. The proposed agenda includes the following four priorities:

- 1) Provide at a minimum Level Operating Funding to Soil and Water Conservation Districts consistent with full funding of the aggregated, peer-reviewed Attachment D Budget Template requests.
- 2) Establish a dedicated, adequate, secure, and stable source of funding for the Virginia Natural Resources Commitment Fund (VNRFCF) commensurate with the most recent Agricultural Needs Assessment Report and the Chesapeake Bay & Virginia Waters Clean Up Plan Report that provides funding at 70/30 split between Chesapeake Bay and Southern Rivers (Outside the Chesapeake Bay).
- 3) Continue to Support the Virginia Conservation Assistance Program (VCAP) Urban Cost Share Programs to address WIP and TMDL needs. Support funding at \$7 million for the biennium (\$3.5 million per year for each year on the biennium).
- 4) Support Funding for Environmental Education.

R. Williamson moved to approve the Agenda as discussed. S. Morris seconded the motion. (R. Williamson, S. Morris, unanimous)

### 5.4) TECHNICAL COMMITTEE REPORT WITH ADDITIONS

#### June 17, 2025 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Anthony Jewett, Madison; Mike Sands, Rappahannock; Bob Williamson, Culpeper; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Lily Smith, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Henny Calloway, Conservation Specialist; Trevor Talley, Conservation Specialist; Becky Haines, Program Assistant

#### *Items in italics were added at the July 1, 2025 Board Meeting in Madison, Virginia*

- 1) The following Conservation Plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Locust Dale Enterprises LLC	CP-7-23-0063
James Harrup	CP-7-25-0075

- 2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
NM-3C	2025 VACS	Lewis A Lamb & Sons Inc	07-25-0577	651771	Madison	\$ 8,784.00	\$ 0.00
NM-5N	2025 VACS	Lewis A Lamb & Sons Inc	07-25-0577	651769	Madison	\$ 3,360.00	\$ 0.00
NM-5P	2025 VACS	Lewis A Lamb & Sons Inc	07-25-0577	651772	Madison	\$ 21,296.00	\$ 0.00
SL-1	2025 VACS	James Harrup	07-25-0679	658382	Culpeper	\$ 3,134.25	\$ 0.00
SL-8H	2025 VACS	Timothy Weekes	07-25-0663	657549	Orange	\$ 150.00	\$ 0.00
SL-10E	2025 VACS	Locust Dale Enterprises LLC	07-25-0461	648936	Culpeper	\$ 26,845.00	\$ 0.00

- 3) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
FR-3	2025 VACS	Travis Brown	07-25-0405	647242	Rappahannock	\$ 13,489.46	\$ 0.00
NM-1A	2025 VACS	Anchor Mere Farm LLC	07-25-0402	647202	Culpeper	\$ 150.00	\$ 0.00
NM-3C	2025 VACS	Lewis A Lamb & Sons Inc	07-25-0577	651771	Madison	\$ 8,784.00	\$ 0.00
NM-5N	2025 VACS	Lewis A Lamb & Sons Inc	07-25-0577	651769	Madison	\$ 3,360.00	\$ 0.00
NM-5P	2025 VACS	Lewis A Lamb & Sons Inc	07-25-0577	651772	Madison	\$ 21,296.00	\$ 0.00
NM-5P	2025 VACS	Beauregard Farm LP	07-25-0090	593010	Culpeper	\$ 9,375.12	\$ 0.00

NM-5P	2025 VACS	Beauregard Farm, Inc.	07-25-0091	593011	Culpeper	\$ 2,911.90	\$ 0.00
NM-5P	2025 VACS	Glebe Farm LLC	07-25-0566	651743	Culpeper	\$ 9,353.92	\$ 0.00
NM-5P	2025 VACS	Dennis Brown	07-25-0567	651744	Culpeper	\$ 7,640.00	\$ 0.00
NM-5P	2025 VACS	Pullen Farm LLC	07-25-0583	651784	Culpeper	\$ 2,400.00	\$ 0.00
NM-5P	2024 VACS	Western View LLC	07-24-0466	584876	Culpeper	\$ 4,660.96	\$ 0.00
NM-5P	2024 VACS	Nixon Farms LLC	07-24-0460	584869	Orange	\$ 670.80	\$ 0.00
NM-5P	2024 VACS	Glenmary Farm LLC	07-24-0463	584873	Orange	\$ 4,677.20	\$ 0.00
NM-5P	2024 VACS	Glenmary Farm Holdings LLC	07-24-0464	584874	Orange	\$ 7,615.04	\$ 0.00
NM-5P	2024 VACS	Tom Nixon	07-24-0465	584875	Orange	\$ 1,471.68	\$ 0.00
SL-6W	2025 VACS	Mystic Hill Farms LLC	07-25-0280	639401	Culpeper	\$ 31,751.95	\$ 465.73
SL-7	2025 VACS	Mystic Hill Farms LLC	07-25-0280	648761	Culpeper	\$ 3,800.29	\$ 899.83
SL-8H	2025 VACS	Timothy Weekes	07-25-0663	657549	Orange	\$ 150.00	\$ 0.00
SL-8B	2025 VACS	Herren Farms, LLC	07-25-0262	633874	Culpeper	\$ 62,000.00	\$ 0.00
SL-8B	2025 VACS	Joseph Gray	07-25-0263	633875	Culpeper	\$ 70,000.00	\$ 0.00
SL-8H	2025 VACS	Payne Hay And Straw Inc	07-25-0433	647935	Culpeper	\$ 7,949.60	\$ 0.00
SL-8H	2025 VACS	Anchor Mere Farm LLC	07-25-0401	647201	Culpeper	\$ 1,500.00	\$ 0.00
SL-8B	2025 VACS	Glenmary Farm LLC*	07-25-0372	646275	Orange	\$ 63,727.46	\$ 0.00
SL-8H	2025 VACS	Glenmary Farm LLC	07-25-0372	646276	Orange	\$ 1,967.60	\$ 0.00
SL-8B	2025 VACS	Glenmary Family Farm Partnership*	07-25-0374	646286	Orange	\$ 127,906.19	\$ 0.00
SL-8H	2025 VACS	Glenmary Family Farm Partnership	07-25-0374	646287	Orange	\$ 2,563.80	\$ 0.00
SL-8B	2025 VACS	Western View LLC	07-25-0373	646281	Orange	\$ 141,310.26	\$ 0.00
SL-8H	2025 VACS	Western View LLC	07-25-0373	646282	Orange	\$ 11,318.34	\$ 0.00
SL-8B	2025 VACS	Belair Dairy LLC	07-25-0098	593069	Culpeper	\$ 18,536.40	\$ 0.00
SL-8B	2025 VACS	Muddy Flats Farm LLC	07-25-0233	626506	Culpeper	\$ 5,149.00	\$ 0.00
SL-10	2025 VACS	Red Hill Lane LLC	07-25-0512	650616	Rappahannock	\$ 1,725.00	\$ 0.00
SL-10	2025 VACS	Thomas Massie	07-25-0532	651212	Rappahannock	\$ 2,025.00	\$ 0.00
NM-3C	2025 VACS	Glebe Farm LLC	07-25-0581	651782	Culpeper	\$ 2,550.00	\$ 0.00
SL-1	2025 VACS	Hunter's Hay	07-25-0590	651802	Culpeper	\$ 3,262.84	\$ 0.00
SL-1	2025 VACS	James Harrup	07-25-0679	658382	Culpeper	\$ 3,431.25	\$ 0.00
SL-6W	PO17083	M&W Cattle Co.	07-22-0372	475577	Orange	\$ 27,676.13	\$ 0.00
SL-6W	2024 VACS	Thomas Clark	07-25-0462	647667	Culpeper	\$ 5,256.50	\$ 208.38
SL-7	2025 VACS	Walter C. McLean Family Trust**	07-25-0531	651098	Greene	\$ 7,939.60	\$ 496.23
SL-8B	2025 VACS	AJ Miller Farms, LLC	07-25-0323	643567	Culpeper	\$ 49,500.00	\$ 0.00
SL-8B	2025 VACS	Gough Farms LLC	07-25-0260	633872	Culpeper	\$ 4,680.00	\$ 0.00
SL-8B	2025 VACS	Nathan Rosenberger	07-25-0093	593028	Culpeper	\$ 38,200.00	\$ 0.00
SL-8H	2025 VACS	Nathan Rosenberger	07-25-0094	593032	Culpeper	\$ 3,713.00	\$ 0.00
SL-8B	2025 VACS	Bradley Rosenberger***	07-25-0095	593035	Culpeper	\$ 4,260.00	\$ 0.00
SL-8H	2025 VACS	Bradley Rosenberger	07-25-0096	593036	Culpeper	\$ 1,060.00	\$ 0.00
SL-8H	2025 VACS	Erich Jenkins	07-25-0350	645590	Madison	\$ 2,230.20	\$ 0.00
SL-8H	2025 VACS	Western View LLC***	07-25-0373	646282	Orange	\$ 11,318.30	\$ 0.00
SL-10	2025 VACS	Equine Property Partners	07-25-0662	657512	Culpeper	\$ 1,941.00	\$ 0.00

\*Increase in acres planted in cover crop.

\*\*The Technical Committee approved an increase for additional interior cross fence.

\*\*\*The Technical Committee approved an increase for additional acres planted due to extended planting dates.

4) The following BMP participants have been approved by the Technical Committee for an increase:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
NM-3C	2025 VACS	Belair Dairy LLC*	07-25-0560	651733	Culpeper	\$ 1,065.00	\$ 0.00
SL-6W	2025 VACS	Turn of the River Farm LLC**	07-25-0012	589067	Orange	\$ 157,645.00	\$ 0.00
SL-6W	2025 VACS	Val Verde Farm LLC***	07-25-0412	635764	Culpeper	\$ 101,000.00	\$ 0.00
SL-6W	2025 VACS	Travis Bache****	07-25-0105	597642	Culpeper	\$256,680.00	\$ 0.00

\*Increase of \$105.00 of 2025 VACS funds due to additional acreage.

\*\*The Technical Committee approved an increase for additional stream exclusion fencing and change in buffer width from 35' to 50'.

\*\*\* The Technical Committee approved an increase for sleeving of pipeline in rocky areas.

\*\*\*\*The Technical Committee approved an increase for additional stream exclusion fence and electrical connection to well.

5) The following BMP applicants have cancelled their application:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-CNT	2025 VACS	Jerald Atkins	07-25-0482	649493	Orange	\$ 9,375.00	\$ 0.00
NM-5N	2024 VACS	Nixon Farms LLC	07-24-0460	584870	Orange	\$ 808.00	\$ 0.00
NM-5N	2024 VACS	Glenmary Farm LLC	07-24-0458	584867	Orange	\$ 11,846.64	\$ 0.00
NM-5N	2024 VACS	Glenmary Farm Holdings LLC	07-24-0459	584868	Orange	\$ 17,424.80	\$ 0.00
NM-5N	2024 VACS	Tom Nixon	07-24-0461	584871	Orange	\$ 2,780.56	\$ 0.00
NM-5N	2024 VACS	Western View LLC	07-24-0462	584870	Culpeper	\$ 11,833.68	\$ 0.00
SL-8B	2025 VACS	Nixon Farms LLC	07-25-0375	646289	Orange	\$ 7,665.00	\$ 0.00
SL-6W	2025 VACS	Edgewood Miller Farm LLC	07-25-0549	651424	Orange	\$ 15,505.50	\$ 97.38
SL-6W	2025 VACS	Shawn Woodfolk	07-25-0624	656453	Madison	\$ 263,305.80	\$ 2,314.05
FR-1	2024 VACS	Ronald Haney Trust	07-24-0101	552269	Orange	\$ 9851.25	\$ 643.44
WQ-1	2025 VACS	William Queitzish	07-25-0020	589615	Madison	\$ 13,590.00	\$ 0.00

6) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Russell Burwell	07-25-0676	658364	Greene	\$ 225.00
RB-3	Locally Funded	Justin Manella	07-25-0674	658148	Greene	\$ 3,750.00
RB-3M	Locally Funded	Sheila Parker	07-25-0675	658157	Greene	\$ 2,437.50
RB-4P	Locally Funded	Michael Davis	07-25-0329	652152	Greene	\$ 9,900.00
RB-1	Locally Funded	Katherine Potter	07-26-0003	658844	Orange	\$ 225.00
RB-1	Locally Funded	James Derdeyn	07-26-0010	659328	Rappahannock	\$ 225.00
RB-1	Locally Funded	James Derdeyn	07-26-0010	659329	Rappahannock	\$ 225.00
RB-3M	Locally Funded	Brittany Eversberg	07-26-0004	658845	Greene	\$ 3,900.00
RB-4	Locally Funded	Cynthia Kemp	07-26-0497	659304	Culpeper	\$ 6,250.00
RB-4	Locally Funded	Cynthia Kemp	07-26-0497	659305	Culpeper	\$ 6,250.00

\*Cynthia Kemp increased from RB-3M to RB-4

7) The following Mountain Muddy, Muddy Run, and Lower Hazel Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635480	Culpeper	\$ 212.50
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635515	Culpeper	\$ 212.50
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635517	Culpeper	\$ 212.50
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635521	Culpeper	\$ 212.50
RB-1	PO17406	Mt. Pony LLC	07-25-0271	635527	Culpeper	\$ 212.50
RB-4	PO17406	Suzette Turner*	07-25-0579	659198	Culpeper	\$10,000.00

\*Suzette Turner increased from RB-3M to RB-4

8) The following Upper York River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3	PO17407	Scott Clements	07-25-0312	648535	Orange	\$ 4,500.00
RB-3M	PO17407	Rose Noxon	07-25-0677	658365	Orange	\$ 1,625.00
RB-3M	PO17407	Joseph Coates	07-26-0017	659357	Orange	\$ 1,625.00

- 9) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Stephen Barber	07-25-0544	658384	Madison	\$ 225.00
RB-3M	DEQ17220	Fiona Tustian	07-25-0112	658147	Madison	\$ 4,875.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Fred Falgiano</i>	<i>07-26-0006</i>	<i>659317</i>	<i>Madison</i>	<i>\$ 270.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Russell Carpenter</i>	<i>07-26-0008</i>	<i>659322</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Yanci Diaz-Bonilla</i>	<i>07-26-0007</i>	<i>659321</i>	<i>Madison</i>	<i>\$ 2,437.50</i>

- 10) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Henry B Wood III</i>	<i>07-26-0011</i>	<i>659330</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Red Oak Mountain LLC</i>	<i>07-26-0012</i>	<i>659331</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Red Oak Mountain LLC</i>	<i>07-26-0012</i>	<i>659332</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Red Oak Mountain LLC</i>	<i>07-26-0012</i>	<i>659333</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Henry B Wood, Jr Trust</i>	<i>07-26-0013</i>	<i>659335</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>

- 11) The following Locally Funded Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Amy Brown	07-25-0655	657271	Culpeper	\$ 255.00
RB-3M	Locally Funded	Michael Sands	07-25-0664	657551	Culpeper	\$ 237.50
RB-3M	Locally Funded	Michael Allers	07-25-0591	651803	Greene	\$ 701.25
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Patrick O'Malley*</i>	<i>07-25-0620</i>	<i>655588</i>	<i>Rappahannock</i>	<i>\$ 2,412.50</i>

*\*Level 1 to Level 2*

- 12) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Darlene Breeden	07-25-0649	657032	Culpeper	\$ 200.00
RB-3M	PO17406	Stacey Bayne	07-24-0673	588632	Culpeper	\$ 200.00
RB-3M	PO17406	William Ruley	07-25-0522	651006	Culpeper	\$ 3,250.00
<i>RB-1</i>	<i>PO17406</i>	<i>Mt. Pony LLC</i>	<i>07-25-0271</i>	<i>635480</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Mt. Pony LLC</i>	<i>07-25-0271</i>	<i>635515</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Mt. Pony LLC</i>	<i>07-25-0271</i>	<i>635517</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Mt. Pony LLC</i>	<i>07-25-0271</i>	<i>635521</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Mt. Pony LLC</i>	<i>07-25-0271</i>	<i>635527</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Louisa Campbell</i>	<i>07-25-0270</i>	<i>634293</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Kenneth Spangler</i>	<i>07-25-0582</i>	<i>651783</i>	<i>Culpeper</i>	<i>\$ 212.50</i>

- 13) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Judith Carter	07-25-0656	657367	Madison	\$ 225.00
RB-1	DEQ17220	Donna Phillips	07-25-0623	656452	Madison	\$ 200.00
RB-1	DEQ17220	Michael Cullop	07-25-0660	657454	Madison	\$ 200.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Tina Colvin</i>	<i>07-25-0667</i>	<i>657654</i>	<i>Madison</i>	<i>\$ 187.50</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Tina Colvin</i>	<i>07-25-0667</i>	<i>657655</i>	<i>Madison</i>	<i>\$ 187.50</i>

- 14) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Andrew Solberg	07-25-0606	652245	Culpeper	\$ 225.00
RB-1	DEQ17084	Nancy McNear	07-25-0630	656790	Rappahannock	\$ 292.50
RB-1	DEQ17084	Nancy McNear	07-25-0630	656792	Rappahannock	\$ 276.25

RB-1	DEQ17084	Nancy McNear	07-25-0630	656803	Rappahannock	\$ 276.25
RB-1	DEQ17084	Nancy McNear	07-25-0630	657802	Rappahannock	\$ 276.25
RB-1	DEQ17084	Leslie Proper	07-25-0653	657126	Rappahannock	\$ 276.25
RB-3M	DEQ17084	Andrew Howard	07-25-0635	656898	Rappahannock	\$ 237.50
RB-4P	DEQ17084	Nancy Broyles	07-25-0423	647600	Rappahannock	\$ 6,920.00
<i>RB-1</i>	<i>DEQ17084</i>	<i>Alan Lane</i>	<i>07-25-0647</i>	<i>657026</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Alan Lane</i>	<i>07-25-0647</i>	<i>657027</i>	<i>Culpeper</i>	<i>\$ 200.00</i>
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Richard Parsons</i>	<i>07-25-0632</i>	<i>656806</i>	<i>Rappahannock</i>	<i>\$ 212.50</i>

15) The following Upper Rapidan Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>PO17083</i>	<i>Dean Schultz</i>	<i>07-25-0593</i>	<i>657127</i>	<i>Greene</i>	<i>\$ 212.50</i>
<i>RB-3M</i>	<i>PO17083</i>	<i>Robert D. Roudabush</i>	<i>07-25-0518</i>	<i>655585</i>	<i>Madison</i>	<i>\$ 3,420.00</i>

16) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Brittany Bache	07-25-0169	618376	Culpeper	\$ 225.00
RB-1	Locally Funded	Sherry Martin	07-25-0613	611454	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589970	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589972	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589974	Culpeper	\$ 225.00
RB-1	PO17406	Ronald Frazier	07-25-0024	589976	Culpeper	\$ 225.00
RB-1	PO17406	Robert Burkhart	07-25-0162	611432	Culpeper	\$ 225.00
RB-1	PO17406	Robert McDonald	07-25-0234	626988	Culpeper	\$ 360.00
RB-1	DEQ17084	Christina Oehser	07-25-0418	647580	Rappahannock	\$ 225.00
RB-3M	PO17406	Allen Reid	07-25-0070	591620	Culpeper	\$ 1,625.00
RB-3M	PO17406	Robert Via	07-25-0509	650611	Culpeper	\$ 3,250.00
RB-3M	PO17406	Linda Ottey	07-24-0672	588631	Culpeper	\$ 1,600.00
RB-3M	PO17406	Anna Levin	07-25-0419	584029	Culpeper	\$ 2,000.00
RB-3M	Locally Funded	Anna Levin	07-25-0218	624888	Culpeper	\$ 1,787.50
RB-3M	Locally Funded	Anna Levin	07-25-0219	624900	Culpeper	\$ 1,787.50
RB-3M	Locally Funded	Rachel Ricci	07-25-0341	645446	Rappahannock	\$ 3,250.00
RB-3M	Locally Funded	Michael Diangelo	07-25-0390	647047	Culpeper	\$ 3,250.00
RB-3M	PO17407	Donna Harpold	07-25-0427	647604	Orange	\$ 1,950.00
RB-3M	Locally Funded	Michael Davis	07-25-0329	643606	Greene	\$ 1,950.00
RB-3M	DEQ17220	Fiona Tustian	07-25-0112	598277	Madison	\$ 2,437.50
RB-3M	PO17407	Scott Clements	07-25-0312	642070	Orange	\$ 1,950.00
RB-3M	DEQ17220	Stephen Barber	07-25-0544	651251	Madison	\$ 1,625.00
<i>RB-1</i>	<i>Locally Funded</i>	<i>Richard Juntilla</i>	<i>07-25-0371</i>	<i>646269</i>	<i>Orange</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Richard Juntilla</i>	<i>07-25-0371</i>	<i>646271</i>	<i>Orange</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Suzette Turner</i>	<i>07-25-0579</i>	<i>651774</i>	<i>Culpeper</i>	<i>\$ 5,200.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Cynthia Kemp</i>	<i>07-25-0497</i>	<i>650426</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Cynthia Kemp</i>	<i>07-25-0497</i>	<i>650430</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>

17) The following Virginia Conservation Assistance Program (VCAP) practice has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
Constructed Wetland	Cynthia Colson	Culpeper	\$ 12,430.40

18) The District Manager gave an update on the dams:

- a. Dam mowings have been completed.

19) The Technical Committee approved its Annual Plan of Work for FY2026.

The Technical Committee presented the FY26 Average Cost List for Board approval. R. Bradford moved to accept the FY26 Average Cost List as presented. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

The Technical Committee presented the FY26 Secondary Considerations for Board approval. R. Bradford moved to accept the FY26 Secondary Considerations as presented. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

R. Bradford moved to approve submitting a variance request to DCR Staff in Richmond for ultimate approval, for contract 07-26-0015, WP-4LC, Glenmary Farm Holdings LLC. Upon DCR approval, R. Bradford moved to grant authority to the Technical Committee to approve District funding. R. Williamson seconded both motions. (R. Bradford, R. Williamson, unanimous)

R. Bradford moved to approve submitting a variance request to DCR Staff in Richmond for ultimate approval, for contract 07-26-0016, WP-4LC, Dennis Brown. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

R. Bradford moved to approve the FY25 Carryover Report as presented. R. Runkle seconded the motion. (R. Bradford, R. Runkle, unanimous)

R. Bradford moved to accept the Technical Committee Report with Additions. R. Runkle seconded the motion. (R. Bradford, R. Runkle, unanimous)

## **5.5) RMP TRC REPORT**

G. Wichelns provided a verbal report on the Resource Management Plan Technical Review Committee (RMP TRC) meeting held earlier that morning. He stated that all three RMPs (7-15-007.1; 7-15-008.1; 7-15-009.0) reviewed were found to be compliant, and the Committee recommends Board approval. R. Bradford moved to accept the report and approve the Committee's recommendation. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

## **6) CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:32 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. R. Brame seconded the motion. (R. Runkle, R. Brame, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:47 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". R. Brame seconded the motion. (R. Runkle, R. Brame, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. R. Brame seconded the motion. (R. Bradford, R. Brame, unanimous)

## **7) DIRECTOR REPORTS**

M. Elgin expressed appreciation for the recent rainfall.

S. Morris reported that the Greene County Farm Show is scheduled to take place from July 31 to August 2.

R. Bradford shared that the Orange County Agricultural Fair concluded recently having taken place June 23-26.

R. Williamson announced that the Culpeper-Madison-Rappahannock Farm Show is scheduled for next week from July 10-14.

L. Graves reported that he participated in the Virginia Association Quarterly Meeting conference call held two weeks ago and noted low attendance. During the meeting, the Association conducted employee reviews. He also shared that Graves Mountain Lodge is preparing for its Fourth of July celebration and to host FFA Camp.



**8) STAFF REPORTS**

R. Jacobs reported that Orange County has hired a new Erosion Control Administrator, who recently relocated from Arizona. He also noted that a recent mailing to Town of Culpeper residents has led to an increase in VCAP-related inquiries.

D. Massie reported that, due to a scheduling conflict, Spot Checks have been rescheduled for July 23–24 and August 11–12. He also shared that the District allocated approximately \$6.5 million this year and commended staff for their hard work and dedication.

S. DeNicola expressed her gratitude to the Board for their support during her recent medical leave. She reported that she will be attending FFA Camp and shared that she was awarded a \$31,792 Environmental Education Grant to support the continuation of MWEE programming.

G. Wichelns reported that preparations are underway for Year-End Reporting. He also shared that two funding requests for dam maintenance have been submitted to Richmond, and he hopes to begin accepting bids in January. Additionally, he noted that Senator Kaine’s staff has contacted the District to arrange a potential visit to a local grain farm on August 5.

**9) AGENCY REPORTS**

DCR – D. Cross submitted a written report and highlighted several key points. She began by thanking District staff for their hard work in closing the year cleanly and efficiently. She reminded everyone that 4th Quarter Year-End reports are due by July 15. She also announced that the Grant Deliverables Update from June 2 is now available on YouTube. D. Cross encouraged attendance at the Area II Legislative Zoom Meeting scheduled for August 13, noting that advance registration is required and recommending that at least one Director represent the District. She further reminded the Board that nominations for the Clean Water Farm Award are due by October 1. She concluded by sharing additional upcoming dates and training opportunities.

NRCS – R. Rexrode reported that staff are currently focused on completing the four remaining EQIP projects before beginning work on project renewals. He expressed his appreciation to District staff for their assistance with variance requests.

**10) PUBLIC COMMENT**

S. DeNicola took a moment to introduce two Scholarship Recipients, H. Tolson and K. Stagle, who were each awarded a \$2,000 scholarship from the District to support their continued education. Both recipients had their photographs taken with Directors from their respective counties, and the room offered congratulations on their accomplishments and best wishes for their future endeavors.

**11) PLAN FOR JULY COMMITTEE MEETINGS**

Committees will meet at the Culpeper District Office on Tuesday, July 22, 2025. Personnel 9:00, Operations 9:30, Legislative 10:00, Technical 10:15. The Education Committee will meet on Wednesday, July 23, 2025, at 3:30 PM at the Madison Extension Office. **BOARD MEETING FOR AUGUST WILL BE HELD AT 10:00 AM ON MONDAY, August 4, 2025, in person, at the EverGRO branch in Orange County.**

**12) ADJOURNMENT**

R. Bradford motioned to adjourn the July 1 Board meeting at 11:20 AM. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman

Date Approved: