

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Madison Farm Bureau**  
**Madison County, Virginia**  
**November 4, 2025**

The meeting was called to order by Chairman Lynn Graves at 10:05 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Robert Williamson, Culpeper County  
Robert Runkle, Greene County  
Anthony Jewett, Madison County  
Robert Bradford, Orange County  
Robert Brame, Orange County  
Mike Biniek, Rappahannock County  
Steve Morris, At-Large Director, Greene County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County  
Molly Elgin, Associate Director, Orange County

**DIRECTORS NOT PRESENT:**

Dennis Verhoff, Culpeper County  
David Cox, Greene County  
Mike Sands, Rappahannock County

**STAFF PRESENT:**

Greg Wichelns, District Manager  
Stevie Ross, Administrative Secretary/Financial Specialist  
Henny Calloway, Conservation Specialist  
Kendall Dellinger, Conservation Specialist  
Richard Jacobs, Conservation Specialist  
David Massie, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Cheyenne Sheridan, Conservation Specialist  
Lily Smith, Conservation Specialist  
Trevor Talley, Conservation Specialist  
W. Spencer Yager, Conservation Specialist

**OTHERS PRESENT:**

Davis Lamb, Greene County BOS  
Brad Jarvis

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:05 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were five handouts: Technical Committee Additions, DCR Report, and an three Staff Reports.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of October 7, 2025, Draft District Board Meeting Minutes and for any substantive corrections or additions. R. Brame moved to approve the Minutes as presented. M. Biniek seconded the motion. (R. Brame, M. Biniek, unanimous)

### 3) AGENDA APPROVAL

L. Graves called for Agenda approval. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. S. Morris moved to adopt the Agenda as modified. M. Biniek seconded the motion. (S. Morris, M. Biniek, unanimous)

### 4) CONSENT AGENDA

FINANCE COMMITTEE REPORT  
EDUCATION COMMITTEE REPORT  
TREASURER'S REPORT

### 5) ADDITIONS TO AGENDA

#### 5.1) TECHNICAL COMMITTEE REPORT

##### October 21, 2025 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Mike Sands, Rappahannock; Bob Williamson, Culpeper, Anthony Jewett, Madison; Greg Wichelns, District Manager; Spencer Yager, Conservation Specialist; David Massie, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Lily Smith, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Henny Calloway, Conservation Specialist

*Items in italics were added at the November 4, 2025 Board Meeting in Madison, Virginia*

1) The following Conservation Plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

McCormick Hill Farms LLC	CP-7-24-0043
Senterfitt Farms	CP-7-23-0040
Paula DiLascia	CP-7-25-0039
Tatum Farm LLC	CP-7-17-0026
Three Springs Farm and Feed LLC	CP-7-26-0016
Thomas Gilbert	CP-7-25-0008
Ronald R. Haney Trust	CP-7-26-0017
Bow Meadows LLC	CP-7-26-0019

2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
CCI-SL-6W	2026 VACS	A Le Boi Farms LLC	07-26-0209	724134	Orange	\$ 2,495.00	\$ 0.00
CCI-SL-6W	2026 VACS	Daisy Field Inc.	07-26-0260	724580	Orange	\$ 1,195.00	\$ 0.00
CCI-SL-6N	2026 VACS	Daisy Field Inc.	07-26-0260	724583	Orange	\$ 172.50	\$ 0.00
CCI-SL-6W	2026 VACS	Robert Chehi	07-26-0223	720908	Madison	\$ 11,700.00	\$ 0.00
NM-3C	2026 VACS	Cleaveland Farm LLC.	07-26-0302	726530	Orange	\$ 5,280.00	\$ 0.00
NM-6	2026 VACS	Lewis A Lamb & Sons Inc	07-26-0230	721501	Madison	\$ 16,983.00	\$ 0.00
SL-1	2026 VACS	Three Springs Farm & Feed LLC	07-26-0283	726082	Madison	\$ 23,100.00	\$ 0.00
SL-1	2026 VACS	Three Springs Farm & Feed LLC	07-26-0283	726084	Madison	\$ 8,400.00	\$ 0.00
SL-1	2026 VACS	Three Springs Farm & Feed LLC	07-26-0283	726090	Madison	\$ 15,400.00	\$ 0.00
SL-8B	2026 VACS	Glenburnie Farm LLC	07-26-0301	726450	Orange	\$ 3,001.60	\$ 0.00
SL-8B	2026 VACS	J.C. Smith Farm Part. LLP	07-26-0292	726319	Madison	\$ 5,552.00	\$ 0.00
SL-8H	2026 VACS	J.C. Smith Farm Part. LLP	07-26-0292	726318	Madison	\$ 713.20	\$ 0.00
SL-8B	2026 VACS	Henshaw & Sons Farm LLC	07-26-0288	726302	Madison	\$ 1,903.00	\$ 0.00
SL-8H	2026 VACS	Henshaw & Sons Farm LLC	07-26-0288	726300	Madison	\$ 1,102.90	\$ 0.00

SL-8B	2026 VACS	Stewart L Morris Jr.	07-26-0291	726309	Greene	\$ 4,269.00	\$ 0.00
SL-8H	2026 VACS	Terri Elgin	07-26-0267	725442	Orange	\$ 2,869.40	\$ 0.00
SL-8B	2026 VACS	William McDaniel	07-26-0303	726546	Greene	\$ 12,504.00	\$ 0.00
SL-8B	2026 VACS	Goodwin Brothers LLC	07-26-0270	725839	Orange	\$ 4,822.00	\$ 0.00
SL-8H	2026 VACS	Goodwin Brothers LLC	07-26-0270	725840	Orange	\$ 890.00	\$ 0.00
SL-8B	2026 VACS	Battlepark Farm	07-26-0266	725403	Culpeper	\$ 27,936.80	\$ 0.00
SL-8H	2026 VACS	Battlepark Farm	07-26-0266	725404	Culpeper	\$ 9,315.60	\$ 0.00
SL-8B	2026 VACS	Bar M Farms LLC	07-26-0224	720942	Orange	\$ 45,459.00	\$ 0.00
SL-8B	2026 VACS	Yowell Farm Ent.	07-26-0304	726627	Madison	\$ 30,000.00	\$ 0.00
SL-8B	2026 VACS	Justin Crigler	07-26-0281	726072	Madison	\$ 6,888.00	\$ 0.00
SL-8B	2026 VACS	Mike Coates	07-26-0277	726065	Madison	\$ 42,00.00	\$ 0.00
SL-8H	2026 VACS	Mike Coates	07-26-0277	726077	Madison	\$ 4,000.00	\$ 0.00
SL-8B	2026 VACS	Renda Ag	07-26-0257	724264	Culpeper	\$ 18,300.00	\$ 0.00
SL-8B	2026 VACS	John Ford	07-26-0261	724884	Culpeper	\$ 8,200.00	\$ 0.00
SL-8B	2026 VACS	Mystic Hill Farms LLC	07-26-0262	724951	Culpeper	\$ 3,360.00	\$ 0.00
SL-8B	2026 VACS	American Heritage Family Farm, Inc.	07-26-0198	718816	Culpeper	\$ 8,185.00	\$ 0.00
SL-8B	2026 VACS	AMCARWILL LLC	07-26-0273	726005	Madison	\$ 18,000.00	\$ 0.00
SL-8B	2026 VACS	Brooke Farms	07-26-0229	721500	Orange	\$ 80,500.00	\$ 0.00
SL-8H	2026 VACS	Brooke Farms	07-26-0229	721498	Orange	\$ 5,600.00	\$ 0.00
SL-8B	2026 VACS	Ben Southard	07-26-0275	726061	Orange	\$ 9,000.00	\$ 0.00
SL-8B	2026 VACS	Knight Cattle Corp	07-26-0276	726062	Orange	\$ 24,500.00	\$ 0.00
SL-8B	2026 VACS	Cleaveland Farm LLC.	07-26-0279	726070	Orange	\$ 84,000.00	\$ 0.00
SL-8H	2026 VACS	Cleaveland Farm LLC.	07-26-0279	726071	Orange	\$ 1,500.00	\$ 0.00
SL-8B	2026 VACS	Twelve Springs Farm LLC	07-26-0269	725670	Madison	\$ 2,320.00	\$ 0.00
SL-8H	2026 VACS	Twelve Springs Farm LLC	07-26-0269	725668	Madison	\$ 830.00	\$ 0.00
SL-8B	2026 VACS	Paul Heatwole	07-26-0268	725664	Culpeper	\$ 9,400.00	\$ 0.00
SL-8B	2026 VACS	Lewis A Lamb & Sons Inc	07-26-0083	667599	Madison	\$ 100,500.00	\$ 0.00
SL-8H	2026 VACS	Lewis A Lamb & Sons Inc	07-26-0083	667627	Madison	\$ 20,000.00	\$ 0.00
SL-6W	2026 VACS	McCormick Hill Farms LLC	07-26-0179	715907	Madison	\$ 77,522.50	\$ 0.00
SL-6W	2026 VACS	Senterfitt Farms	07-26-0258	724496	Madison	\$ 85,987.20	\$ 1,055.20
SL-6W	2026 VACS	Senterfitt Farms	07-26-0258	726398	Madison	\$ 26,860.00	\$ 0.00
SL-6W	2026 VACS	Senterfitt Farms	07-26-0258	726439	Madison	\$ 31,529.00	\$ 0.00
SL-6W	2026 VACS	Paula DiLascia	07-26-0293	726391	Orange	\$ 280,450.00	\$ 0.00
SL-6W	2026 VACS	Tatum Farm LLC	07-26-0239	721725	Madison	\$ 67,972.50	\$ 0.00
SL-7	2026 VACS	Tatum Farm LLC	07-26-0238	721724	Madison	\$ 5,880.00	\$ 367.50
SL-10	2026 VACS	Val Verde Farm, LLC	07-26-0225	721252	Culpeper	\$ 9,750.00	\$ 0.00
SL-10	2026 VACS	Ronald R Haney Trust	07-26-0289	726304	Orange	\$ 2,250.00	\$ 0.00
SL-10	2026 VACS	Thomas P Gilbert	07-26-0290	726305	Orange	\$ 3,000.00	\$ 0.00
WP-2W	2026 VACS	Justin Crigler	07-26-0256	724246	Madison	\$ 14,456.00	\$ 0.00
WP-2W	2026 VACS	Bow Meadows LLC	07-26-0305	726971	Greene	\$ 22,622.50	\$ 1,431.88
SL-8B	2026 VACS	Jacob Sisk	07-26-0306	727852	Madison	\$ 4,280.00	\$ 0.00
SL-8H	2026 VACS	Pullen Farm LLC	07-26-0176	713259	Culpeper	\$ 3,400.00	\$ 0.00
SL-8B	2026 VACS	Pullen Farm LLC	07-26-0162	712684	Culpeper	\$ 17,100.00	\$ 0.00
SL-8B	2026 VACS	Cherry Grove Fram Ent. Inc.	07-26-0313	727907	Orange	\$ 3,060.00	\$ 0.00
SL-8B	2026 VACS	C.R. Tanner & Sons	07-26-0309	727879	Madison	\$ 14,000.00	\$ 0.00
SL-8H	2026 VACS	C.R. Tanner & Sons	07-26-0309	727878	Madison	\$ 2,000.00	\$ 0.00
SL-8B	2026 VACS	Erich Jenkins	07-26-0321	728821	Madison	\$ 4,000.00	\$ 0.00
SL-8B	2026 VACS	Jason Allen Hancock	07-26-0272	726004	Madison	\$ 6,750.00	\$ 0.00
SL-8B	2026 VACS	Jett Farms Inc	07-26-0307	727865	Madison	\$ 4,000.00	\$ 0.00
SL-8B	2026 VACS	J. Wells Waugh	07-26-0271	726002	Orange	\$ 13,090.00	\$ 0.00
SL-8H	2026 VACS	J. Wells Waugh	07-26-0271	726003	Orange	\$ 1,900.00	\$ 0.00
SL-8H	2026 VACS	Jett Farms Inc	07-26-0307	727866	Madison	\$ 400.00	\$ 0.00
SL-8B	2026 VACS	Lazy Creek Farm Inc.	07-26-0310	727885	Madison	\$ 14,000.00	\$ 0.00

SL-8H	2026 VACS	Lazy Creek Farm Inc.	07-26-0310	727887	Madison	\$ 4,000.00	\$ 0.00
SL-8B	2026 VACS	Marshall Dairy	07-26-0312	727898	Orange	\$ 45,000.00	\$ 0.00
SL-8H	2026 VACS	Marshall Dairy	07-26-0312	727903	Orange	\$ 8,000.00	\$ 0.00
SL-8H	2026 VACS	Merlyn Koontz	07-26-0308	727899	Orange	\$ 460.00	\$ 0.00
SL-8B	2026 VACS	Piedmont Grain & Cattle Inc.	07-26-0311	727895	Orange	\$ 54,000.00	\$ 0.00
SL-8H	2026 VACS	Piedmont Grain & Cattle Inc.	07-26-0311	727896	Orange	\$ 9,000.00	\$ 0.00
SL-8B	2026 VACS	Shepherd Sons Farm	07-26-0319	728811	Madison	\$ 139,500.00	\$ 0.00
SL-8H	2026 VACS	Shepherd Sons Farm	07-26-0319	728814	Madison	\$ 5,400.00	\$ 0.00

3) The following BMP participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-6W	2025 VACS	Mary W. Hood	07-25-0062	590919	Madison	\$ 45,303.43	\$ 0.00
CCI-SL-6W	2026 VACS	Daisy Field Inc.	07-26-0260	724580	Orange	\$ 1,195.00	\$ 0.00
CCI-SL-6N	2026 VACS	Daisy Field Inc.	07-26-0260	724583	Orange	\$ 172.50	\$ 0.00
NM-3C	2025 VACS	Bar M Farms	07-25-0419	647581	Orange	\$ 889.62	\$ 0.00
SL-6W	2025 VACS	JTT Property Ventures LP	07-25-0176	527726	Madison	\$ 90,425.49	\$ 0.00
SL-6W	2024 VACS	Hannah Heritage	07-24-0058	541819	Culpeper	\$ 11,455.85	\$ 4,998.29

4) The following BMP participant has been cancelled by the Technical Committee:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-6W	2024 VACS	Justin Crigler	07-24-0444	584420	Madison	\$ 56,970.00	\$ 0.00

5) The following BMP participants have been approved by the Technical Committee for an increase:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-7	2026 VACS	William Lovelace*	07-26-0194	716775	Madison	\$ 20,937.60	\$ 0.00
SL-6W	2026 VACS	Amanda Davis**	07-26-0096	673041	Culpeper	\$ 50,879.70	\$ 0.00

\*Application was approved for \$7,827.60 with 2026 VACS Funds. Increase of \$4,960.00 of 2026 VACS Funds were approved for additional pipeline and a water trough.

\*\*Application was approved for \$47,135.70 with 2026 VACS Funds. Increase of \$3,685.00 of 2026 VACS Funds were approved for additional stream exclusion and a water hydrant.

6) The following Locally Funded applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	Locally Funded	Donna Bartlett	07-26-0300	726436	Orange	\$ 360.00
RB-1	Locally Funded	Randy Huwa	07-26-0299	726434	Orange	\$ 225.00
RB-1	Locally Funded	Craig Simpson	07-26-0296	726418	Orange	\$ 225.00
RB-1	Locally Funded	Amanda Long	07-26-0287	726152	Orange	\$ 225.00
RB-1	Locally Funded	William Strong	07-26-0286	726114	Orange	\$ 225.00
RB-1	Locally Funded	Michael Routt	07-26-0259	724505	Culpeper	\$ 225.00
RB-1	Locally Funded	Teresa Seay	07-26-0264	725112	Culpeper	\$ 225.00
RB-1	Locally Funded	John Turcotte	07-26-0265	725223	Culpeper	\$ 225.00
RB-1	Locally Funded	William Nenninger	07-26-0274	726007	Rappahannock	\$ 225.00
RB-3	Locally Funded	Lisa Hill Monzon	07-26-0282	726080	Madison	\$ 3,750.00
RB-3M	Locally Funded	James Lencalis	07-26-0294	726395	Orange	\$ 1,625.00
RB-3M	Locally Funded	Erinn Upmeyer	07-26-0280	726074	Rappahannock	\$ 1,625.00
RB-1	Locally Funded	Hailey Roy	07-26-0315	728150	Culpeper	\$ 225.00
RB-1	Locally Funded	Whitney Gray	07-26-0317	728164	Culpeper	\$ 225.00
RB-1	Locally Funded	Deborah Moorman	07-26-0325	729282	Culpeper	\$ 225.00
RB-1	Locally Funded	Alexander Jeffries	07-26-0327	730140	Culpeper	\$ 225.00
RB-1	Locally Funded	Charlene Swartley	07-26-0329	730223	Greene	\$ 360.00
RB-1	Locally Funded	Michael Shepard	07-26-0330	730241	Greene	\$ 360.00
RB-1	Locally Funded	Mitchell Laughlin	07-26-0331	730242	Culpeper	\$ 270.00
RB-1	Locally Funded	Richard Hodkinson	07-26-0334	730253	Madison	\$ 225.00

RB-2	Locally Funded	Just Getting By LLC	07-26-0328	730207	Culpeper	\$ 6,250.00
RB-3M	Locally Funded	Raymond Brown	07-26-0338	730410	Culpeper	\$ 3,250.00
RB-3M	Locally Funded	Matthew Strauss	07-26-0335	730358	Greene	\$ 1,625.00
RB-3M	Locally Funded	Katrina Beckley	07-26-0337	730381	Madison	\$ 1,625.00

7) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicant has been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-4	PO17406	Zueswyn Properties LLC*	07-26-0263	724961	Culpeper	\$ 6,250.00

\*Zueswyn Properties LLC increased to RB-4 from RB-3M

8) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ17220	Rebecca Pizmoht	07-26-0298	726429	Madison	\$ 337.50
RB-1	DEQ17220	Diana Woodward	07-26-0297	726423	Madison	\$ 225.00
RB-1	DEQ17220	Pamela Haynes	07-26-0285	726108	Madison	\$ 360.00
RB-3M	DEQ17220	Sara VonHerbulis	07-26-0284	726092	Madison	\$ 4,225.00
RB-1	DEQ17220	Cathy Zanella	07-26-0333	730251	Culpeper	\$ 225.00
RB-1	DEQ17220	Julie Holbrook	07-26-0332	730248	Madison	\$ 225.00
RB-1	DEQ17220	Julie Holbrook	07-26-0332	732049	Madison	\$ 225.00

9) The following Upper York River Residential applicant has been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	PO17407	Michael Fortin	07-26-0295	726401	Orange	\$ 292.50

10) The following Locally Funded participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	Locally Funded	Juliette Beauchamp	07-26-0041	661169	Madison	\$ 200.00
RB-1	Locally Funded	Michael Mendell	07-26-0123	702779	Rappahannock	\$ 200.00
RB-1	Locally Funded	Michael Mendell	07-26-0123	702790	Rappahannock	\$ 200.00
RB-1	Locally Funded	Sherri Armstrong	07-26-0253	722075	Rappahannock	\$ 212.50
RB-1	Locally Funded	Michael Mendell	07-26-0123	702801	Rappahannock	\$ 200.00
RB-1	Locally Funded	Teresa Seay	07-26-0264	725112	Culpeper	\$ 212.50
RB-1	Locally Funded	Jason Haley	07-26-0148	704453	Rappahannock	\$ 340.00
RB-1	Locally Funded	Kristin Zuro	07-26-0146	704325	Culpeper	\$ 212.50
RB-3M	Locally Funded	Kathy McNitt	07-26-0054	661340	Rappahannock	\$ 2,150.00
RB-3M	Locally Funded	Bryan Beasley	07-26-0142	720907	Culpeper	\$ 1,333.75
RB-3M	Locally Funded	Sheila Parker	07-25-0675	658157	Greene	\$ 1,537.50
RB-1	Locally Funded	Vernon Payne	07-26-0074	662818	Culpeper	\$ 212.50
RB-1	Locally Funded	William Lehmer	07-26-0240	721808	Culpeper	\$ 212.50
RB-1	Locally Funded	Charles Griffith	07-26-0233	721595	Culpeper	\$ 220.00
RB-1	Locally Funded	John Sitnik	07-26-0208	719698	Culpeper	\$ 212.50
RB-1	Locally Funded	Jennifer Bierhuizen	07-26-0143	703913	Culpeper	\$ 200.00
RB-1	Locally Funded	Charles Jameson	07-26-0203	719465	Culpeper	\$ 212.50
RB-1	Locally Funded	Bonnie Wharton	07-26-0241	721809	Rappahannock	\$ 212.50
RB-1	Locally Funded	Bonnie Wharton	07-26-0241	721811	Rappahannock	\$ 212.50
RB-1	Locally Funded	Linda Dodson	07-26-0149	704488	Rappahannock	\$ 200.00
RB-1	Locally Funded	Daniel Dodson	07-26-0150	704510	Rappahannock	\$ 200.00
RB-1	Locally Funded	Michael Chamowitz	07-26-0075	662819	Rappahannock	\$ 225.00
RB-1	Locally Funded	Michael Chamowitz	07-26-0075	662820	Rappahannock	\$ 212.50
RB-1	Locally Funded	Judy Lamb	07-26-0249	722045	Greene	\$ 340.00
RB-1	Locally Funded	Karen Brock	07-26-0181	715971	Madison	\$ 200.00
RB-1	Locally Funded	Karen Brock	07-26-0181	716003	Madison	\$ 200.00

RB-1	Locally Funded	A Le Boi Farms LLC	07-26-0138	703814	Orange	\$ 212.50
RB-1	Locally Funded	John Durrer	07-26-0188	716117	Greene	\$ 340.00
RB-3M	Locally Funded	Joseph Hayes	07-26-0116	691047	Orange	\$ 475.00
RB-3M	Locally Funded	Brittany Eversberg	07-26-0004	658845	Greene	\$ 2,316.60
RB-3M	Locally Funded	Marie Davis-Roman	07-26-0245	722040	Rappahannock	\$ 233.75

11) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	PO17083	Mark Hohenleitner	07-26-0088	667925	Greene	\$ 222.50
RB-1	PO17083	Susan Estes	07-26-0058	661484	Madison	\$ 247.50
RB-1	PO17083	Diana Myers	07-26-0140	703819	Madison	\$ 340.00
RB-3M	PO17083	Karolyn Weaver	07-26-0130	703125	Madison	\$ 1,478.75

12) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3M	PO17407	Dwight Boston	07-26-0069	701202	Orange	\$ 2,880.00
RB-3M	PO17407	Michelle Milligan	07-25-0671	657917	Orange	\$ 2,612.50

13) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3M	PO17406	Thomas Gowdy	07-26-0103	689266	Culpeper	\$ 680.00
RB-3M	PO17406	Helen Stroud	07-26-0099	682356	Culpeper	\$ 3,250.00
RB-4	PO17406	Michael Helmick	07-26-0072	662662	Culpeper	\$ 6,250.00

14) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ17220	John Quinley	07-26-0204	719468	Madison	\$ 212.50
RB-1	DEQ17220	Susan Dukes	07-25-0042	661248	Madison	\$ 212.50
RB-1	DEQ17220	Clifford Stanley	07-26-0250	722058	Madison	\$ 320.00
RB-3M	DEQ17220	Cynthia Campbell	07-26-0122	702517	Madison	\$ 1,335.00
RB-3M	DEQ17220	Fiona Tustian	07-25-0112	658147	Madison	\$ 3,675.00
RB-4	DEQ17220	Alison Washington	07-25-0448	648573	Culpeper	\$ 8,125.00

15) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	DEQ17084	William Burke	07-25-0639	656905	Culpeper	\$ 200.00
RB-3	DEQ17084	Richard Ostrander	07-25-0406	657906	Rappahannock	\$ 3,750.00

16) The following Residential participants have been cancelled by the Technical Committee:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-3M	PO17083	Lisa Hill Monzon	07-25-0508	650610	Madison	\$ 1,625.00
RB-3M	PO17406	Zueswyn Properties LLC	07-25-0551	651445	Culpeper	\$ 3,250.00
RB-1	DEQ17084	William Burke	07-25-0639	656906	Rappahannock	\$ 225.00
RB-1	DEQ17084	Lois Berry	07-25-0644	657017	Madison	\$ 360.00
RB-1	PO17406	Sue Brooks	07-25-0648	657031	Culpeper	\$ 225.00
RB-1	PO17406	William Russell	07-25-0614	655490	Culpeper	\$ 225.00
RB-3M	DEQ17220	Chadwick Lohr	07-25-0643	656935	Madison	\$ 1,625.00

17) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL-3	Julia Gorski	Rappahannock	\$ 7,000.00
RG	Julia Gorski	Rappahannock	\$ 2,603.20

18) District staff gave an update on dams:

- a. Beautiful Run #1B has been reseeded.
- b. There is a new process for Low Hazard Dam General Permits. Staff will receive training on this new process later this month.
- c. Emergency Actions Plans will be updated later this year.

19) Residential septic applicant Carl Williams Contract 07-21-0040 Instance 402236 has transferred responsibility to Angus Donivan Jr.

20) Virginia Conservation Assistance Program applicant Robert Jones has transferred his CL-3 practice to Stephanie Maddox.

21) *The Technical Committee recommends the Board approval of submitting a variance request, which will be sent to DCR Staff in Richmond for ultimate approval, for contract 07-26-0323, WP-4LL, Clover Hill East LP LLP, Madison County.*

R. Bradford moved to approve the submitting of a variance request to DCR for contract 07-26-0323, WP-4LL, Clover Hill East LP LLP. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

R. Bradford moved to approve the Technical Committee Report and Additions as presented. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

## **5.2) OPERATIONS COMMITTEE REPORT**

R. Brame moved to approve the proposed District Operations FY26 Budget Amendment as presented. R. Williamson seconded the motion. (R. Brame, R. Williamson, unanimous)

R. Bradford moved to approve the recommendation of reinvesting two \$250,000 Certificates of Deposit that are maturing in November into new 12-month Certificates of Deposit. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

R. Runkle moved to approve the recommendation to remove Greg Wichelns from all banking and credit card holding roles and to add David Massie to each of those roles. R. Bradford seconded the motion. (R. Runkle, R. Bradford, unanimous)

R. Williamson moved to replace Greg Wichelns with David Massie as the FOIA Officer, with Stevie Ross to remain Assistant FOIA Officer. M. Biniek seconded the motion. (R. Williamson, M. Biniek, unanimous)

S. Morris moved to replace Greg Wichelns with Stevie Ross as the Records Retention Officer. R. Williamson seconded the motion. (S. Morris, R. Williamson, unanimous)

R. Williamson moved to approve signing the new three-year IT contract with Nortec. M. Biniek seconded the motion. (R. Williamson, M. Biniek, unanimous)

R. Bradford moved to accept the Operations Committee Report as presented. R. Williamson seconded the motion. (R. Bradford, R. Williamson, unanimous)

## **6) CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:22 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. M. Biniek seconded the motion. (R. Runkle, M. Biniek, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 10:34 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". R. Williamson seconded the motion. (R. Runkle, R. Williamson, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

## 7) DIRECTOR REPORTS

R. Runkle reported on his participation in an information session concerning data centers.

M. Biniek provided a report on his recent trip to Europe, observing the notable neatness and precision of agricultural operations in Italy and Germany.

S. Sharpe reported that she is conducting a Well and Septic Maintenance Workshop today, with sessions scheduled for 4:00 p.m. and 7:00 p.m. She further announced two upcoming webinars on calving and dystocia featuring Dr. Curan, scheduled for December 16 and January 13, as well as a dystocia display planned for February 26. A Pesticide Recertification opportunity is scheduled for December 3. She additionally reported on the rapid spread of Chinese Fountain Grass and encouraged individuals to report any occurrences to the Extension Office to support herbicide testing and related research efforts.

R. Bradford reported on his attendance at a recent TAC meeting, noting that there was nothing further to report.

## 8) STAFF REPORTS

D. Massie reported on upcoming Engineering Job Approval Authority (EJAA) reviews with Amanda Pennington, DCR District Engineering Services Manager. He also reported that none of the District submissions were selected to receive any Grand River Basin Awards this year from DCR.

R. Jacobs reported that S. DeNicola has completed MWEE programs at William Monroe High School in Greene County and classroom sessions at schools in Culpeper and Madison counties. He stated that he plans to participate in a Lake of the Woods Town Hall session tomorrow evening to present on Virginia Conservation Assistance Program (VCAP) opportunities as well as water quality and flooding. He provided an update on VCAP budget meetings, noting that approvals are progressing slowly and that the waitlist remains long. He further reported that the Rappahannock/Rapidan Regional Commission and the Friends of the Rappahannock are collaborating with Orange County public lands on potential stormwater BMP projects. Finally, he recognized Greg's upcoming retirement and expressed appreciation for the opportunity to work for him.

H. Calloway expressed appreciation to Greg.

T. Talley reported that he has completed Conservation Planning Training and is now developing a conservation plan. Once the plan is finalized, he will be eligible for certification.

S. Yager expressed appreciation to Greg.

K. Dellinger also expressed appreciation to Greg.

G. Wichelns reported on his efforts to train and prepare David Massie and Stevie Ross in anticipation of his upcoming retirement. He provided an overview of the "Local Funding" source, clarifying that despite its name, it does not include county funds but rather consists of unused state grant funds. He concluded with remarks of gratitude, encouraging the group to continue working together as a strong and effective team.

## 9) AGENCY REPORTS

DCR – D. Cross submitted a written report and highlighted several key items. She reminded Directors of their FOIA and COIA training requirements and provided a reminder to District staff regarding completion of IT Security Training. She informed the group that CAS-related issues and assistance requests should now be directed to the new CAS Help Desk email. She reviewed tax credit

and CCI enrollment reminders and advised the Board of a recent update to Virginia Soil and Water Conservation Board (VSWCB) policy language pertaining to cost-share approval dates. She concluded by reviewing additional upcoming dates and deadlines and expressing sincere appreciation to Greg for his many years of dedicated service and leadership.

**10) PUBLIC COMMENT**

B. Jarvis, a former Director of the Culpeper Soil and Water Conservation District, attended the meeting to express his appreciation to Greg in recognition of his upcoming retirement. He noted that he was present at Greg's first Board meeting and wished to be present for his last as well. Mr. Jarvis stated that he believes Greg has greatly enhanced the scope and impact of the District, providing a consistently educational and conservation-focused experience throughout his tenure. He concluded by offering his sincere thanks and congratulations.

**11) PLAN FOR NOVEMBER COMMITTEE MEETINGS**

Committees will meet at the Culpeper District on Tuesday, November 18, 2025: 9:00 Personnel, 9:30 Operations, 10:00 Legislative, 10:30 Technical. The Education Committee will meet on Monday, November 17, 2025, at 3:30 PM at the Madison Extension Office. **BOARD MEETING FOR DECEMBER WILL BE HELD AT 10:00 AM ON Tuesday, December 2, 2025, in person, at the Blue Ridge Cafe in Greene County.**

**12) ADJOURNMENT**

R. Brame motioned to adjourn the November Board meeting at 11:15 AM. R. Williamson seconded the motion. (R. Brame, R. Williamson, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman



Date Approved: December 2, 2025