

**MINUTES**  
**CULPEPER SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Washington Volunteer Fire Hall**  
**Rappahannock County, Virginia**  
**February 3, 2026**

The meeting was called to order by Chairman Lynn Graves at 10:46 AM.

**DIRECTORS PRESENT:**

Lynn Graves, Madison County  
Mike Sands, Rappahannock County  
Robert Williamson, Culpeper County  
Dennis Verhoff, Culpeper County  
Robert Runkle, Greene County  
Anthony Jewett, Madison County  
Robert Bradford, Orange County  
Mike Biniek, Rappahannock County  
Steve Morris, At-Large Director, Greene County

**DIRECTORS NOT PRESENT:**

David Cox, Greene County  
Molly Elgin McWilliams, Associate Director, Orange County  
Sarah Sharpe, Virginia Cooperative Extension, Greene County

**STAFF PRESENT:**

David Massie, District Manager  
Stevie Ross, Administrative Secretary/Financial Specialist  
Jack Bourdon, Conservation Specialist  
Henny Calloway, Conservation Specialist  
Stephanie DeNicola, Education Specialist  
Richard Jacobs, Conservation Specialist  
Amanda McCullen, Conservation Specialist  
Cheyenne Sheridan, Conservation Specialist  
Lily Smith, Conservation Specialist  
Trevor Talley, Conservation Specialist

**OTHERS PRESENT:**

Ashleigh Cason, District Conservationist, NRCS

**1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE**

L. Graves called the meeting to order at 10:46 AM. Following a moment of silence, R. Jacobs led the Pledge of Allegiance. There were six handouts: Technical Committee Additions, DCR Report, NRCS Report, and three Staff Reports.

**2) DRAFT MINUTES**

L. Graves called for approval of the substance of January 6, 2026, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes with one minor correction. M. Biniek seconded the motion. (M. Sands, M. Biniek, unanimous)

**3) AGENDA APPROVAL**

L. Graves called for Agenda approval. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. The Technical Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.2. M. Sands moved to adopt the Agenda as modified. R. Bradford seconded the motion. (M. Sands, R. Bradford, unanimous)

**4) CONSENT AGENDA**

FINANCE COMMITTEE REPORT  
 LEGISLATIVE COMMITTEE REPORT  
 TREASURER’S REPORT

**5) ADDITIONS TO AGENDA**

**5.1) OPERATIONS COMMITTEE REPORT**

R. Bradford moved to approve the Associate Director Job Description as presented. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

R. Bradford moved to approve the Operations Committee Report as presented. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**5.2) TECHNICAL COMMITTEE REPORT**

**January 20, 2026 Technical Committee Meeting Minutes (Updated)**

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Mike Sands, Rappahannock; Bob Williamson, Culpeper; David Massie, District Manager; Spencer Yager, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Richard Jacobs, Conservation Specialist; Henny Calloway, Conservation Specialist; Jack Bourdon, Conservation Specialist

*Items in italics were added at the February 3, 2026 Board Meeting in Rappahannock, Virginia*

- 1) The following Conservation Plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Ryan Hoffman	CP-7-26-0026
<i>Duane Morey</i>	<i>CP-7-26-0022</i>

- 2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
CCI-SE-1	2026 VACS	Jeremy A. Engh	07-26-0429	733818	Culpeper	\$ 1,853.00	\$ 0.00
CCI-SL-6N	2026 VACS	Jeremy A. Engh	07-26-0429	733817	Culpeper	\$ 6,979.25	\$ 0.00
CCI-SL-6N	2026 VACS	Kenneth L. Anderson	07-26-0395	732832	Culpeper	\$ 14,415.00	\$ 0.00
CCI-SL-6W	2026 VACS	Kenneth L. Anderson	07-26-0417	733157	Madison	\$ 7,127.50	\$ 0.00
CCI-SL-6W	2026 VACS	Robert D. Wilbanks	07-26-0441	734559	Orange	\$ 20,875.00	\$ 0.00
SL-1	2026 VACS	AMCARWILL LLC	07-26-0425	733592	Madison	\$ 3,660.00	\$ 0.00
SL-6N	2026 VACS	Tom Nixon	07-26-0447	734736	Culpeper	\$ 47,398.75	\$ 5,078.44
SL-6W	2026 VACS	Ryan Hoffman	07-26-0435	734207	Madison	\$ 106,658.97	\$ 0.00
SL-6W	2026 VACS	M & W Farm LLC	07-26-0457	734827	Orange	\$ 15,315.00	\$ 0.00
SL-8B	2026 VACS	M&W Cattle Co.	07-26-0460	734831	Orange	\$ 14,400.00	\$ 0.00
SL-8H	2026 VACS	M&W Cattle Co.	07-26-0460	734830	Madison	\$ 1,600.00	\$ 0.00
SL-8H	2026 VACS	Anchor Mere Farm LLC	07-26-0439	734443	Culpeper	\$ 800.00	\$ 0.00
<i>CCI-SL-6W</i>	<i>2026 VACS</i>	<i>Rock Hill of Rappahannock LLC</i>	<i>07-26-0471</i>	<i>735043</i>	<i>Rappahannock</i>	<i>\$ 5,987.50</i>	<i>\$ 0.00</i>
<i>SL-6W</i>	<i>2026 VACS</i>	<i>Duane Morey</i>	<i>07-26-0423</i>	<i>732405</i>	<i>Rappahannock</i>	<i>\$ 113,536.75</i>	<i>\$ 0.00</i>

SL-8B	2026 VACS	Mt. Pony Farms	07-26-0472	735088	Culpeper	\$ 87,500.00	\$ 0.00
SL-8H	2026 VACS	Mt. Pony Farms	07-26-0472	735089	Culpeper	\$ 2,000.00	\$ 0.00
SL-8H	2026 VACS	Glenburnie Farm LLC	07-26-0301	735007	Orange	\$ 139.20	\$ 0.00

3) The following BMP participants have been approved by the Technical Committee for payment:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
CCI-SE-1	2026 VACS	Jeremy A. Engh	07-26-0429	733818	Culpeper	\$ 1,853.00	\$ 0.00
CCI-SL-6N	2026 VACS	Jeremy A. Engh	07-26-0429	733817	Culpeper	\$ 6,979.25	\$ 0.00
CCI-SL-6N	2026 VACS	Kenneth L. Anderson	07-26-0395	732832	Culpeper	\$ 14,415.00	\$ 0.00
CCI-SL-6W	2026 VACS	Kenneth L. Anderson	07-26-0417	733157	Madison	\$ 7,127.50	\$ 0.00
CCI-SL-6W	2026 VACS	Robert D. Wilbanks	07-26-0441	734559	Orange	\$ 20,875.00	\$ 0.00
SL-6N	2026 VACS	Rose River Farm	07-26-0014	732818	Madison	\$ 10,705.61	\$ 892.13
SL-6W	2026 VACS	Muddy Run Farm	07-26-0023	660494	Culpeper	\$ 24,424.80	\$ 3,705.87
SL-6W	2025 VACS	Robert M. Hildebrand*	07-25-0658	657433	Greene	\$ 20,506.37	\$ 0.00
SL-6W	2025 VACS	James B. Morris**	07-25-0381	646465	Greene	\$ 42,771.00	\$ 0.00
SL-6W	2026 VACS	Amanda G. Davis***	07-26-0096	673041	Culpeper	\$ 55,283.13	\$ 2,405.22
CCI-SL-6W	2026 VACS	Rock Hill of Rappahannock LLC	07-26-0471	735043	Rappahannock	\$ 5,987.50	\$ 0.00
NM-3C	2025 VACS	Dennis Brown	07-25-0661	657455	Culpeper	\$ 2,586.00	\$ 0.00
WP-2W	2026 VACS	Ash-Lee-Farms	07-26-0196	717279	Madison	\$ 47,011.52	\$ 1,338.22
WP-4SF	2023 VACS	David Sears	07-23-0262	437868	Orange	\$ 184,022.90	\$16,131.52

\*The Technical Committee approved an increase of \$6,746.37 due to increase of stream exclusion footage and buffer payment.

\*\*The Technical Committee approved an increase of \$4,877.10 due to wide width buffer installation and increase in buffer payment.

\*\*\*The Technical Committee approved an increase of \$4,403.43 due to increase of stream exclusion footage, allowance for clearing/grading for fenceline, and increase in buffer payment.

4) The following BMP participants have been approved by the Technical Committee for an increase:

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
SL-8B	2026 VACS	Twelve Springs Farm LLC*	07-26-0269	725670	Madison	\$ 3,000.00	\$ 0.00
SL-8H	2026 VACS	Twelve Springs Farm LLC**	07-26-0269	725668	Madison	\$ 907.40	\$ 0.00

\*The Technical Committee approved an increase of \$680.00 due to increase in non-harvestable acres planted.

\*\*The Technical Committee approved an increase of \$77.40 due to increase in harvestable acres planted.

5) The following Locally Funded applicants have been approved by the Technical Committee for funding:

Practice	Fund	Participant	Contract	Instance	County	Amount
RB-1	Locally Funded	Ulrike Reichert	07-26-0438	734402	Rappahannock	\$ 225.00
RB-1	Locally Funded	Sanford K. Heard III	07-26-0444	734592	Culpeper	\$ 360.00
RB-1	Locally Funded	Richard Hogan	07-26-0445	734593	Rappahannock	\$ 247.50
RB-1	Locally Funded	Richard Hogan	07-26-0445	734594	Rappahannock	\$ 247.50
RB-1	Locally Funded	Tamara Jones	07-26-0448	734750	Greene	\$ 225.00
RB-1	Locally Funded	Craig Swingle	07-26-0106	734751	Greene	\$ 270.00
RB-1	Locally Funded	John Kowalski	07-26-0450	734754	Greene	\$ 225.00
RB-1	Locally Funded	Ryan Ames	07-26-0451	734756	Orange	\$ 247.50
RB-1	Locally Funded	Margaret Ward	07-26-0459	734829	Madison	\$ 360.00
RB-3M	Locally Funded	Terry Lilly	07-26-0449	734753	Greene	\$ 1,625.00
RB-3M	Locally Funded	Karen Moore	07-26-0452	734799	Greene	\$ 1,625.00
RB-3M	Locally Funded	Arienne Breeden	07-26-0461	734842	Greene	\$ 2,437.50
RB-3M	Locally Funded	Belle Meade Farm LLC	07-26-0456	734812	Culpeper	\$ 3,250.00
RB-1	Locally Funded	David Stanley	07-26-0463	735011	Rappahannock	\$ 225.00
RB-1	Locally Funded	Victoria Laing	07-26-0479	735338	Rappahannock	\$ 225.00
RB-1	Locally Funded	Alvin Goodloe Jr.	07-26-0468	735021	Orange	\$ 225.00
RB-1	Locally Funded	Phillip Harper	07-26-0469	735023	Orange	\$ 225.00
RB-1	Locally Funded	John Tinder	07-26-0475	735180	Orange	\$ 337.50
RB-3M	Locally Funded	Ronald Haley	07-26-0473	735173	Rappahannock	\$ 1,625.00

<i>RB-3M</i>	<i>Locally Funded</i>	<i>Belle Meade Farm LLC</i>	<i>07-26-0456</i>	<i>734812</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>William Morris</i>	<i>07-26-0131</i>	<i>734927</i>	<i>Orange</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Elizabeth Florence</i>	<i>07-26-0474</i>	<i>735177</i>	<i>Greene</i>	<i>\$ 2,112.50</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Terry Harlow</i>	<i>07-26-0180</i>	<i>734994</i>	<i>Orange</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Emily Mitchell</i>	<i>07-26-0476</i>	<i>735321</i>	<i>Greene</i>	<i>\$ 1,787.50</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Viviana Correa</i>	<i>07-26-0422</i>	<i>735331</i>	<i>Madison</i>	<i>\$ 5,200.00</i>

- 6) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>PO17406</i>	<i>Lois Ford</i>	<i>07-26-0437</i>	<i>734401</i>	<i>Culpeper</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Kerst terWeele</i>	<i>07-26-0453</i>	<i>734807</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Gloria Phillips</i>	<i>07-26-0455</i>	<i>734809</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Christopher Koelber</i>	<i>07-26-0454</i>	<i>734808</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Neil Wyse</i>	<i>07-26-0464</i>	<i>735013</i>	<i>Culpeper</i>	<i>\$ 1,625.00</i>
<i>RB-4</i>	<i>PO17406</i>	<i>Edward Blankenship</i>	<i>07-26-0466</i>	<i>735015</i>	<i>Culpeper</i>	<i>\$ 6,250.00</i>

- 7) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Raymond Zegley</i>	<i>07-26-0462</i>	<i>735010</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Daniel Dawson Jr.</i>	<i>07-26-0470</i>	<i>735182</i>	<i>Culpeper</i>	<i>\$ 247.50</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Timothy Hill</i>	<i>07-26-0465</i>	<i>735014</i>	<i>Madison</i>	<i>\$ 5,200.00</i>

- 8) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Andrea Riggs</i>	<i>07-26-0434</i>	<i>734204</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Matthew Barton</i>	<i>07-26-0442</i>	<i>734589</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>D. Ingrid Vanloon</i>	<i>07-26-0443</i>	<i>734591</i>	<i>Culpeper</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>Sara Loveland</i>	<i>07-26-0477</i>	<i>735332</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17084</i>	<i>349 LLC</i>	<i>07-26-0478</i>	<i>735337</i>	<i>Rappahannock</i>	<i>\$ 225.00</i>

- 9) The following Upper York River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-3</i>	<i>PO17407</i>	<i>Yvonne Page</i>	<i>07-26-0090</i>	<i>725815</i>	<i>Orange</i>	<i>\$ 3,750.00</i>

- 10) The following Locally Funded participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Marc Cole</i>	<i>07-26-0350</i>	<i>731206</i>	<i>Orange</i>	<i>\$ 200.00</i>
<i>RB-3</i>	<i>Locally Funded</i>	<i>Tara Cardinal</i>	<i>07-26-0185</i>	<i>716101</i>	<i>Madison</i>	<i>\$ 3,750.00</i>
<i>RB-4P</i>	<i>Locally Funded</i>	<i>Heather Moroch</i>	<i>07-25-0586</i>	<i>651788</i>	<i>Orange</i>	<i>\$ 13,200.00</i>
<i>RB-5</i>	<i>Locally Funded</i>	<i>Christin Miller</i>	<i>07-26-0235</i>	<i>722035</i>	<i>Culpeper</i>	<i>\$ 13,760.32</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Warren Shifflett</i>	<i>07-26-0375</i>	<i>731968</i>	<i>Madison</i>	<i>\$ 320.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Charlene Swartley</i>	<i>07-26-0329</i>	<i>730223</i>	<i>Greene</i>	<i>\$ 340.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Marjorie Thomas</i>	<i>07-26-0371</i>	<i>731958</i>	<i>Greene</i>	<i>\$ 356.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Cynthia Moravec</i>	<i>07-26-0248</i>	<i>733986</i>	<i>Madison</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Kelly Rousseau</i>	<i>07-26-0244</i>	<i>733451</i>	<i>Greene</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Timothy Thoman</i>	<i>07-26-0159</i>	<i>708926</i>	<i>Rappahannock</i>	<i>\$ 160.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Daniel Swanson</i>	<i>07-26-0097</i>	<i>681914</i>	<i>Culpeper</i>	<i>\$ 292.50</i>
<i>RB-2</i>	<i>Locally Funded</i>	<i>Just Getting By LLC</i>	<i>07-26-0328</i>	<i>730207</i>	<i>Culpeper</i>	<i>\$ 4,179.50</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Brenda Scott*</i>	<i>07-26-0199</i>	<i>718946</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>

*\*Brenda Scott increased from RB-3M Level 1 to Level 2.*

- 11) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Gloria Phillips	07-26-0455	734809	Culpeper	\$ 225.00
RB-3M	PO17406	Rosanne Hines	07-26-0432	734044	Culpeper	\$ 2,115.00

- 12) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Cathy Zanella	07-26-0333	730251	Culpeper	\$ 212.50
RB-1	DEQ17220	Fred Falgiano	07-26-0006	659317	Madison	\$ 255.00
RB-1	DEQ17220	Barry Humphrey	07-26-0247	722042	Madison	\$ 212.50

- 13) The following Upper Rapidan River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17083	Amy Lucas	07-26-0118	691214	Greene	\$ 2,361.70

- 14) The following Upper York Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17407	Jonna Gillette	07-26-0372	731963	Orange	\$ 270.00

- 15) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Belle Meade Farm LLC	07-25-0421	647585	Culpeper	\$ 175.00
RB-1	Locally Funded	Theresa Mawire	07-25-0152	704638	Madison	\$ 225.00
RB-3M	Locally Funded	Tamara Jones	07-25-0592	651806	Greene	\$ 1,625.00
RB-3M	Locally Funded	Craig Swingle	07-26-0106	690398	Greene	\$ 1,950.00
RB-1	Locally Funded	Terry Harlow	07-26-0180	715912	Orange	\$ 225.00
RB-1	DEQ17220	Randolph Weakley	07-25-0601	652209	Culpeper	\$ 225.00
RB-3M	Locally Funded	William Morris	07-26-0131	703652	Orange	\$ 1,625.00
RB-3M	PO17407	Yvonne Page	07-26-0090	667939	Orange	\$ 1,625.00
RB-3M	DEQ17220	Yanci Diaz Bonilla	07-26-0007	659321	Madison	\$ 2,437.50
RB-3M	Locally Funded	Vivian Correa	07-26-0422	733457	Madison	\$ 2,600.00

- 16) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL-3	Peter Doherty	Orange	\$ 3,770.03
RG	Peter Doherty	Orange	\$ 6,346.87

- 17) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL-5	Rappahannock County Recreation Facilities Authority	Rappahannock	\$ 2,414.11
CW	Cynthia Colson	Culpeper	\$ 11,504.24

- 18) The following Virginia Conservation Assistance Program (VCAP) practice has been cancelled by the Technical Committee:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
RG	Julia Gorski	Rappahannock	\$ 2,603.20

- 19) The District Manager gave an update on dams:
- a. The District Manager will participate in the bimonthly Dam Owner Workgroup Meeting on February 19, 2026.
  - b. Annual dam inspections will occur in early April. Details to follow.
  - c. Dam mowing advertisements will be submitted to the local newspapers in early March for publishing.
- 20) *The Technical Committee Chairman requests authority from the Board to approve a payment prior to the next Board Meeting for Glenmary Farm Holdings LLC, contract 07-26-0115, instance 659345, WP-4LC, Orange County.*

R. Bradford moved to grant authority to the Technical Committee Chairman to approve Glenmary Farm Holdings LLC for payment and to approve the Technical Committee Report and Additions as presented. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

**6) CLOSED SESSION: PERSONNEL MATTERS**

R. Runkle moved that the Board go into Closed Session at 10:56 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. S. Morris seconded the motion. (R. Runkle, S. Morris, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 11:11 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-.3712. (D), "I move that the Board certify that to the best of the Board's knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board". S. Morris seconded the motion. (R. Runkle, S. Morris, unanimous)

R. Bradford moved to accept the recommendations from the Personnel Committee. S. Morris seconded the motion. (R. Bradford, S. Morris, unanimous)

**7) DIRECTOR REPORTS**

Mr. Runkle reported on continued discussions related to zoning and possible county land use tax implications surrounding the definition of a "bona fide" agricultural operation. He indicated that no formal determinations have been made. Mr. Runkle noted that more flexible approaches to the definition were generally favored during the discussion. He also referenced the role of auxiliary uses in supporting farm operations, though no specific conclusions were reached.

M. Biniek reported that he lost a hoop house during the recent snowstorm.

A. Jewett reported on meetings with Delegate Webert, Senator Reeves, and staff from Delegate Webert's office regarding funding and tax matters. Senator Reeves expressed interest in attending a Board meeting following the adjournment of the General Assembly session.

L. Graves reported on his attendance at the Executive Committee meeting of the Virginia Association of Soil and Water Conservation Districts, noting that much of the discussion focused on future planning of upcoming meetings. He further reported that the Joint Legislative Audit and Review Commission (JLARC) reviews items funded by the General Assembly and that the Agricultural BMP Cost-Share Program is currently under review. Mr. Graves stated that he intends to attend a follow-up meeting, though no date has been set.

**8) STAFF REPORTS**

R. Jacobs reported that discussions regarding VCAP funding are ongoing. He also noted that Culpeper County is considering revising the definition of "fairgrounds" to better account for seasonal or event-based uses and suggested that this issue be monitored.

S. DeNicola reported that she is exploring potential venues for the District's Annual Banquet held every November and will provide an update as more information becomes available. She reported

that the Quarterly Newsletter has been printed and will be arriving in mailboxes soon. Ms. DeNicola noted that a new feature, titled “Participant Corner,” has been added to the newsletter to allow program participants to share feedback on their projects and experience with the District. She also reported that rain barrels are being sold at a discounted rate until supplies are exhausted. Additionally, Ms. DeNicola reported that the MWEE schedule is fully booked for March and April and invited interested individuals to volunteer with the program.

A. McCullen reported that she attended the Virginia Forage and Grassland Council (VFGC) Forage Conference along with other District agricultural staff. She noted that the conference was well organized and highlighted the veterinarian presentations and grazing-related sessions as particularly informative.

C. Sheridan reported that she has completed her Nutrient Management Planner (NMP) Training and is scheduled to take the exam on Friday. She echoed Ms. McCullen’s comments regarding the VFGC Forage Conference. Ms. Sheridan also reported that she received her certification letter from Amanda Pennington on her Engineering Job Approval Authority (EJAA) Review, earning several components of EJAA.

L. Smith reported similarly on her completion of NMP Training, upcoming exam, attendance at the VFGC Forage Conference, and receipt of a certification letter from her EJAA Review.

T. Talley reported similarly on his completion of NMP Training, upcoming exam, and attendance at the VFGC Forage Conference. He additionally noted that he plans to meet with Mr. Carl Thiel-Goin later this month for a Conservation Plan (CP) Review.

D. Massie reported that Rex Rexrode’s retirement party will be held on February 21<sup>st</sup> at the Carver Center from 12:00–3:00 p.m., with a \$12 attendance fee, and encouraged those interested to contact Bella Brush, NRCS, to RSVP. He also provided an update from the Virginia Soil Health Coalition Meeting, noting David Bulova’s presentation and that the Chesapeake Bay Program approved a revised agreement running through 2040. Dan Goerlich presented on the Virginia Voluntary Agricultural BMP Survey, though participation was noted as too low for the project to be considered successful at this time. Mr. Massie further reported on House Bill 1435, sponsored by Delegate Nicole Cole (Spotsylvania and Caroline Counties), which would direct 30% of cost-share funds to small farms which have gross receipts of less than \$350,000 annually, and stated he will monitor its progress. Finally, he noted plans to address groundhog activity at the dams to prevent potential problems.

## 9) **AGENCY REPORTS**

DCR – Mr. Graves highlighted key items from a written report submitted by Ms. Cross. He reminded Directors to complete FOIA and COIA trainings as required and provided dates for the Virginia Association of Soil and Water Conservation Districts Meeting, the Area II Meeting, and Envirothon. He also noted that the District’s workshop on March 13 will fulfill a grant deliverable mentioned in her report.

NRCS – A. Cason introduced herself and provided background on her path to serving as the District Conservationist, following Rex Rexrode’s retirement. She currently serves as District Conservationist for both Culpeper and Verona and will hold both positions temporarily, splitting her time between offices. Ms. Cason reported her intention to continue attending CSWCD Board meetings and providing updates to the Board. She provided an overview of NRCS programs, including EQIP, noting that staff are preparing estimates for 43 2026 applications prior to the ranking deadline; CSP, which is undergoing an overhaul that she is still learning; and Regenerative Pilot Program (RPP), a new five-year program not yet ready for applications. She indicated she will provide updates on all programs as additional information becomes available. Ms. Cason also reported that damage relief funds are released only in cases of significant damage and encouraged anyone affected by the recent storm to report it to their local USDA field office and local Virginia Cooperative Extension (VCE) office. Finally, she noted her plan to be present for District dam inspections as they are scheduled.

**11) PLAN FOR FEBRUARY COMMITTEE MEETINGS**

Committees will meet at the Madison Extension Office on Tuesday, February 17, 2026: 9:00 Legislative, 9:15 Personnel, 9:45 Operations, 10:15 Technical. The Education Committee will meet on Thursday, February 19, 2026, at 3:00 PM at the Culpeper District Office. **BOARD MEETING FOR MARCH WILL BE HELD AT 10:30 AM ON Tuesday, March 3, 2026, in person, at Pepper's Grill in Culpeper County.**

**12) ADJOURNMENT**

M. Sands motioned to adjourn the December Board meeting at 11:52 AM. R. Williamson seconded the motion. (M. Sands, R. Williamson, unanimous)

Respectfully Submitted,  
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman



Date Approved: March 3, 2026