

MINUTES
CULPEPER SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING
Blue Ridge Cafe
Greene County, Virginia
April 7, 2026

DRAFT

The meeting was called to order by Chairman Lynn Graves at 10:34 AM.

DIRECTORS PRESENT:

Lynn Graves, Madison County
Mike Sands, Rappahannock County
Robert Williamson, Culpeper County
Robert Runkle, Greene County
Anthony Jewett, Madison County
Robert Bradford, Orange County
Mike Biniek, Rappahannock County
Steve Morris, At-Large Director, Greene County
Molly Elgin McWilliams, Associate Director, Orange County

DIRECTORS NOT PRESENT:

Dennis Verhoff, Culpeper County
David Cox, Greene County
Sarah Sharpe, Virginia Cooperative Extension, Greene County

STAFF PRESENT:

David Massie, District Manager
Stevie Ross, Administrative Secretary/Financial Specialist
Jack Bourdon, Conservation Specialist
Henny Calloway, Conservation Specialist
Kendall Dellinger, Conservation Specialist
Stephanie DeNicola, Education Specialist
Cheyenne Sheridan, Conservation Specialist
Lily Smith, Conservation Specialist
Trevor Talley, Conservation Specialist
Spencer Yager, Conservation Specialist

OTHERS PRESENT:

Ashleigh Cason, District Conservationist, NRCS
Debbie Cross, CDC, DCR
Ed Furlow, VDOF
Davis Lamb, Greene County BOS
Cathy Schafrik, Greene County Administrator
Thomas Hutka, Greene County Director of Water & Sewer
Nichole Madison, Event Planner, Grelen Nursery

1) CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

L. Graves called the meeting to order at 10:34 AM. Following a moment of silence, S. Yager led the Pledge of Allegiance. There were five handouts: Technical Committee Additions, DCR Report, NRCS Report, District Audit Results with Comments and Recommendations Memo, and one Staff Report.

2) DRAFT MINUTES

L. Graves called for approval of the substance of March 3, 2026, Draft District Board Meeting Minutes and for any substantive corrections or additions. M. Sands moved to approve the Minutes as presented. M. Biniek seconded the motion. (M. Sands, M. Biniek, unanimous)

3) AGENDA APPROVAL

L. Graves called for Agenda approval. The Operations Committee Report was removed from the Consent Agenda and placed on the Agenda as 5.1. S. Morris moved to adopt the Agenda as modified. R. Bradford seconded the motion. (S. Morris, R. Bradford, unanimous)

4) CONSENT AGENDA

TECHNICAL COMMITTEE REPORT
 EDUCATION COMMITTEE REPORT
 TREASURER'S REPORT

TECHNICAL COMMITTEE REPORT

March 24, 2026 Technical Committee Meeting Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Mike Sands, Rappahannock; Robert Runkle, Greene; Bob Williamson, Culpeper; David Massie, District Manager; Spencer Yager, Conservation Specialist; Amanda McCullen, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Lily Smith, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Trevor Talley, Conservation Specialist; Jack Bourdon, Conservation Specialist; Henny Calloway, Conservation Specialist; Richard Jacobs, Conservation Specialist

Items in italics were added at the April 7, 2026 Board Meeting in Ruckersville, Virginia

1) The following Conservation Plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Jason Lohr	CP-7-26-0032
Russel Favorite	CP-7-26-0041
<i>Highland Ridge Farm</i>	<i>CP-7-22-0111</i>
<i>Holly Glenn</i>	<i>CP-7-26-0045</i>

2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

Practice	Fund	Participant	Contract	Instance	County	Amount	Tax Credit
CCI-SL-6N	2026 VACS	Anzel Hall	07-26-0563	736798	Madison	\$ 7,646.50	\$ 0.00
CCI-WP-2N	2026 VACS	Anzel Hall	07-26-0563	736870	Madison	\$ 1,472.00	\$ 0.00
CCI-SL-6W	2026 VACS	Kenneth Anderson	07-26-0539	736635	Madison	\$ 9,022.50	\$ 0.00
CCI-SL-6W	2026 VACS	Ann Gravett	07-26-0538	736566	Madison	\$ 25,375.00	\$ 0.00
NM-3C	2026 VACS	Somerset Plantation Inc.	07-26-0541	736675	Orange	\$ 1,708.20	\$ 0.00
NM-3C	2026 VACS	Mark Houck	07-26-0587	736960	Culpeper	\$ 1,290.00	\$ 0.00
NM-5P	2026 VACS	Mark Houck	07-26-0580	736931	Culpeper	\$ 4,400.00	\$ 0.00
NM-3C	2026 VACS	Dennis Brown II	07-26-0576	736891	Culpeper	\$ 3,600.00	\$ 0.00
NM-5P	2026 VACS	Dennis Brown II	07-26-0570	736872	Culpeper	\$ 8,000.00	\$ 0.00
NM-3C	2026 VACS	Belair Dairy LLC	07-26-0583	736952	Culpeper	\$ 840.00	\$ 0.00
NM-5P	2026 VACS	Belair Dairy LLC	07-26-0582	736951	Culpeper	\$ 6,057.60	\$ 0.00
NM-3C	2026 VACS	Lewis A Lamb & Sons Inc.	07-26-0548	736708	Madison	\$ 2,640.00	\$ 0.00
NM-5N	2026 VACS	Lewis A Lamb & Sons Inc.	07-26-0548	736707	Madison	\$ 2,580.00	\$ 0.00
NM-5P	2026 VACS	Lewis A Lamb & Sons Inc.	07-26-0548	736709	Madison	\$ 21,296.00	\$ 0.00
NM-5N	2026 VACS	Western View LLC	07-26-0585	736955	Culpeper	\$ 5,920.00	\$ 0.00
NM-5P	2026 VACS	Western View LLC	07-26-0585	736956	Culpeper	\$ 3,600.00	\$ 0.00
NM-5N	2026 VACS	Nixon Farms LLC	07-26-0586	736958	Orange	\$ 808.00	\$ 0.00
NM-5P	2026 VACS	Nixon Farms LLC	07-26-0586	736957	Orange	\$ 808.00	\$ 0.00

NM-5N	2026 VACS	Glenmary Family Farm Partnership	07-26-0584	736953	Culpeper	\$ 28,000.00	\$ 0.00
NM-5P	2026 VACS	Glenmary Family Farm Partnership	07-26-0584	736954	Culpeper	\$ 23,920.00	\$ 0.00
NM-5P	2026 VACS	CW Family Farms	07-26-0547	736706	Madison	\$ 800.00	\$ 0.00
NM-5P	2026 VACS	Mike Coates	07-26-0546	736704	Madison	\$ 5,600.00	\$ 0.00
NM-5P	2026 VACS	Glebe Farm LLC	07-26-0170	712695	Culpeper	\$ 12,000.00	\$ 0.00
NM-5P	2026 VACS	Brandy Rock Farm Inc.	07-26-0579	736929	Culpeper	\$ 5,440.00	\$ 0.00
NM-5P	2026 VACS	Beauregard Farm LP	07-26-0581	736938	Culpeper	\$ 10,128.00	\$ 0.00
NM-5P	2026 VACS	Pullen Farm LLC	07-26-0591	737032	Culpeper	\$ 3,440.00	\$ 0.00
SL-1	2026 VACS	Tom Nixon	07-26-0316	728153	Orange	\$ 11,600.00	\$ 0.00
SL-1	2026 VACS	Tom Nixon	07-26-0316	728154	Orange	\$ 15,225.00	\$ 0.00
SL-1	2026 VACS	Tom Nixon	07-26-0316	728155	Orange	\$ 8,400.00	\$ 0.00
SL-1	2026 VACS	Tom Nixon	07-26-0316	731018	Orange	\$ 12,600.00	\$ 0.00
SL-6N	2026 VACS	Big Run Farm LLC	07-26-0511	736095	Greene	\$ 69,138.75	\$ 5,761.56
SL-6W	2026 VACS	September Farms LLC	07-26-0542	736676	Orange	\$ 29,885.50	\$ 0.00
SL-6W	2026 VACS	September Farms LLC	07-26-0542	736691	Orange	\$ 16,491.38	\$ 0.00
SL-6W	2026 VACS	M&W Farm LLC	07-26-0572	736882	Orange	\$ 30,664.00	\$ 0.00
SL-6W	2026 VACS	Rivandale Farm	07-26-0507	736026	Orange	\$ 38,784.00	\$ 0.00
SL-6W	2026 VACS	Tom Nixon	07-26-0545	736701	Orange	\$ 73,947.00	\$ 320.75
SL-6W	2026 VACS	Tom Nixon	07-26-0575	736886	Orange	\$ 98,604.00	\$ 1,139.00
SL-6W	2026 VACS	Erich Jenkins	07-26-0499	735947	Culpeper	\$ 122,911.28	\$ 1,500.86
SL-7	2026 VACS	Val Verde Farm LLC	07-26-0549	736717	Culpeper	\$ 13,474.13	\$ 1,122.85
NM-3C	2026 VACS	Madison Farms Locust Dale LLC	07-26-0616	737460	Madison	\$ 2,640.00	\$ 0.00
NM-5P	2026 VACS	Harris Ag. Properties Inc.	07-26-0604	737073	Culpeper	\$ 13,270.40	\$ 0.00
SL-7	2026 VACS	Holly Glenn	07-26-0612	737429	Rappahannock	\$ 2,675.25	\$ 222.94
WP-2W	2026 VACS	Highland Ridge Farm	07-26-0607	737156	Culpeper	\$ 2,125.00	\$ 143.75

3) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6N	2026 VACS	Anzel Hall	07-26-0563	736798	Madison	\$ 7,646.50	\$ 0.00
CCI-WP-2N	2026 VACS	Anzel Hall	07-26-0563	736870	Madison	\$ 1,472.00	\$ 0.00
CCI-SL-6W	2026 VACS	Adrianna Cowan-Waddy	07-26-0490	735872	Orange	\$ 10,467.50	\$ 0.00
CCI-SL-6W	2026 VACS	Steven Olson	07-26-0488	735688	Rappahannock	\$ 10,055.00	\$ 0.00
CCI-SL-6W	2026 VACS	Kenneth Anderson	07-26-0539	736635	Madison	\$ 9,022.50	\$ 0.00
CCI-SL-6W	2026 VACS	Ann Gravett	07-26-0538	736566	Madison	\$ 25,375.00	\$ 0.00
FR-1	2025 VACS	Francis McGuigan	07-25-0248	629543	Greene	\$ 5,483.09	\$ 361.93
FR-3	2025 VACS	Francis McGuigan	07-25-0248	629545	Greene	\$ 2,577.01	\$ 0.00
FR-3	2026 VACS	10 Gables Farm LLC	07-26-0095	671840	Madison	\$ 10,308.26	\$ 0.00
NM-5N	2025 VACS	Beauregard Farm, Inc.*	07-25-0092	593012	Culpeper	\$ 2,108.00	\$ 0.00
NM-5N	2025 VACS	Beauregard Farm LP**	07-25-0089	593009	Culpeper	\$ 9,133.76	\$ 0.00
NM-5N	2025 VACS	Beauregard Farm LP	07-25-0571	651750	Culpeper	\$ 2,324.56	\$ 0.00
SL-6W	2026 VACS	Charlie Thornton	07-26-0057	661482	Madison	\$ 34,861.12	\$ 611.53
SL-6W	2026 VACS	Senterfitt Farms	07-26-0258	724496	Madison	\$ 57,249.87	\$ 1,216.78
SL-6W	2026 VACS	Senterfitt Farms	07-26-0258	726398	Madison	\$ 24,972.40	\$ 0.00
SL-6W	2026 VACS	Senterfitt Farms	07-26-0258	726439	Madison	\$ 21,605.50	\$ 0.00
SL-6W	2025 VACS	Jeremey Burner	07-25-0134	606563	Orange	\$ 7,833.33	\$ 1,135.73
SL-7	2025 VACS	Jeremey Burner	07-25-0134	611314	Orange	\$ 0.00	\$ 363.07
SL-7	2025 VACS	Douglas Hill	07-25-0538	651227	Madison	\$ 20,190.72	\$ 1,288.91
SL-8H	2026 VACS	Beauregard Farm, Inc.	07-26-0215	720139	Culpeper	\$ 2,160.00	\$ 0.00
SL-8H	2026 VACS	Beauregard Farm LP	07-26-0213	720137	Culpeper	\$ 5,344.00	\$ 0.00
SL-8B	2026 VACS	C L Farms LLC	07-26-0177	714666	Culpeper	\$ 28,350.00	\$ 0.00
SL-8H	2026 VACS	Ashland Farms Inc.	07-26-0227	721368	Culpeper	\$ 5,028.30	\$ 0.00

*The Technical Committee approved an increase of \$1,188.00 to include additional acreage.

**The Technical Committee approved an increase of \$3,613.76 to include additional acreage.

4) The following BMP participants have been approved by the Technical Committee for an increase:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
SL-6W	2026 VACS	Cliffside Lane LLC*	07-26-0025	584418	Rappahannock	\$ 110,583.43	\$ 0.00
CCI-SL-6W	2026 VACS	A Le Boi Farms**	07-26-0209	724134	Orange	\$ 3,745.00	\$ 0.00
SL-8B	2026 VACS	Aksel Falk***	07-26-0172	713173	Madison	\$ 37,689.00	\$ 0.00

*The Technical Committee approved an increase of \$10,050 for a required reservoir and additional pump per NRCS specifications.

**The Board approved an increase of \$1,250 to include maintenance on an existing well and a temporary trough.

***The Board approved an increase of \$3,131 to include an additional 31.31 acres of non-harvestable cover crop.

5) The following BMP participant has been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
WP-2W	2023 VACS	Jett Farms Inc.	07-23-0042	505881	Madison	\$ 7,526.69	\$ 0.00

6) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	John Gillis	07-26-0562	736771	Culpeper	\$ 225.00
RB-1	Locally Funded	Lesley Bell	07-26-0552	736742	Madison	\$ 225.00
RB-1	Locally Funded	Christine Rogers	07-26-0553	736745	Greene	\$ 360.00
RB-1	Locally Funded	Mark Mullins	07-26-0556	736749	Orange	\$ 225.00
RB-1	Locally Funded	David Reeder	07-26-0557	736750	Greene	\$ 360.00
RB-1	Locally Funded	Mary Wood	07-26-0559	736752	Orange	\$ 360.00
RB-1	Locally Funded	Megan Sodano	07-26-0566	736867	Orange	\$ 225.00
RB-1	Locally Funded	Zachery Geer	07-26-0568	736869	Madison	\$ 292.50
RB-1	Locally Funded	Adele Shotwell	07-26-0589	736987	Culpeper	\$ 247.50
RB-3M	Locally Funded	Maria Rodriguez	07-26-0540	736653	Orange	\$ 1,625.00
RB-3M	Locally Funded	Maura Rodriguez	07-26-0357	736652	Greene	\$ 3,250.00
RB-3M	Locally Funded	Ronald Barnette	07-26-0544	736688	Orange	\$ 1,625.00
RB-3M	Locally Funded	Marguerite Taliaferro	07-26-0094	736842	Greene	\$ 5,200.00
RB-3M	Locally Funded	Christopher Paris	07-26-0569	736871	Orange	\$ 1,625.00
RB-3M	Locally Funded	Harold Stevens	07-26-0555	736748	Orange	\$ 2,437.50
RB-3M	Locally Funded	Michelle Norton	07-26-0571	736881	Culpeper	\$ 1,625.00
RB-4P	Locally Funded	Rebecca Clore	07-26-0433	734050	Madison	\$ 10,725.00
RB-1	Locally Funded	Lucia Lorenzo	07-26-0613	737431	Culpeper	\$ 360.00
RB-1	Locally Funded	Evelyn Mink	07-26-0596	737052	Orange	\$ 225.00
RB-1	Locally Funded	Kasey Richards	07-26-0597	737053	Madison	\$ 225.00
RB-1	Locally Funded	Elizabeth Wynkoop	07-26-0610	737179	Madison	\$ 225.00
RB-1	Locally Funded	Mark Wynkoop	07-26-0599	737057	Greene	\$ 225.00
RB-3M	Locally Funded	Terence Dinkins	07-26-0594	737037	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	James Streeter	07-26-0615	737433	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	Lula Hasan	07-26-0600	737058	Culpeper	\$ 1,950.00
RB-3M	Locally Funded	Logan Wynn	07-26-0605	737074	Culpeper	\$ 1,625.00
RB-3M	Locally Funded	Sarah Jarrell	07-26-0611	737186	Orange	\$ 2,600.00
RB-3M	Locally Funded	Sandra Hairston	07-26-0598	737056	Orange	\$ 1,950.00

7) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Angela Markwell	07-26-0536	736368	Culpeper	\$ 225.00
RB-1	PO17406	Nancy Lagasse	07-26-0564	736828	Culpeper	\$ 360.00
RB-1	PO17406	John Egertson	07-26-0574	736884	Culpeper	\$ 225.00

RB-3M	PO17406	Lowell Ingram	07-26-0537	736526	Culpeper	\$ 1,625.00
RB-3M	PO17406	Reva Tutt	07-26-0577	637002	Culpeper	\$ 3,250.00
<i>RB-3M</i>	<i>PO17406</i>	<i>Cecelia Black</i>	<i>07-26-0593</i>	<i>737036</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>

8) The following Robinson River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Melinda Geer	07-26-0550	736738	Madison	\$ 225.00
RB-1	DEQ17220	Karl Bracqbien	07-26-0554	736747	Madison	\$ 225.00
RB-1	DEQ17220	Tanya Klemick	07-26-0558	736751	Madison	\$ 225.00
RB-1	DEQ17220	Carol Rosser	07-26-0567	736868	Madison	\$ 225.00
RB-1	DEQ17220	Jane Anderson	07-26-0551	736741	Madison	\$ 360.00
RB-3M	DEQ17220	Donald Breeden	07-26-0543	736687	Madison	\$ 2,437.50
RB-3M	DEQ17220	Sandra Barth	07-26-0588	736985	Madison	\$ 3,250.00
<i>RB-1</i>	<i>DEQ17220</i>	<i>Mark Wynkoop</i>	<i>07-26-0599</i>	<i>737178</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Ann Browning</i>	<i>07-26-0609</i>	<i>737172</i>	<i>Madison</i>	<i>\$ 225.00</i>

9) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Carolyn Thompson	07-26-0561	736766	Culpeper	\$ 360.00
RB-3M	DEQ17084	Nina Voorhies	07-26-0578	736893	Culpeper	\$ 1,625.00
RB-3M	DEQ17084	John Donovan	07-26-0573	736883	Rappahannock	\$ 1,625.00
<i>RB-3M</i>	<i>DEQ17084</i>	<i>Rebecca Murray</i>	<i>07-26-0614</i>	<i>737432</i>	<i>Culpeper</i>	<i>\$ 3,250.00</i>
<i>RB-4</i>	<i>DEQ17084</i>	<i>Phyllis Hodge</i>	<i>07-26-0592</i>	<i>737035</i>	<i>Culpeper</i>	<i>\$ 7,500.00</i>

10) The following Upper Rapidan River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17083	Nathan Mammen	07-26-0565	736841	Orange	\$ 3,250.00
<i>RB-3</i>	<i>PO17083</i>	<i>Elizabeth Herndon</i>	<i>07-26-0113</i>	<i>737435</i>	<i>Orange</i>	<i>\$ 3,750.00</i>

11) The following Locally Funded participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	Alexander Jeffries	07-26-0327	730140	Culpeper	\$ 225.00
RB-1	Locally Funded	Donna Bartlett	07-26-0300	726436	Orange	\$ 340.00
RB-3M	Locally Funded	Barbara Rogers	07-26-0356	731298	Greene	\$ 275.00
RB-3M	Locally Funded	Georgeanna Gibbs	07-25-0361	731606	Orange	\$ 3,920.00
<i>RB-1</i>	<i>Locally Funded</i>	<i>Khristine Montorio</i>	<i>07-26-0344</i>	<i>731013</i>	<i>Culpeper</i>	<i>\$ 270.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Ulrike Reichert</i>	<i>07-26-0438</i>	<i>734402</i>	<i>Rappahannock</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>David Stanley</i>	<i>07-26-0463</i>	<i>735011</i>	<i>Rappahannock</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Kimberly Morris</i>	<i>07-26-0043</i>	<i>661249</i>	<i>Greene</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Amanda Long</i>	<i>07-26-0287</i>	<i>726152</i>	<i>Greene</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Sharon Workman</i>	<i>07-26-0349</i>	<i>731205</i>	<i>Greene</i>	<i>\$ 243.83</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Christopher Reagan</i>	<i>07-26-0066</i>	<i>661496</i>	<i>Orange</i>	<i>\$ 340.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Christopher Reagan</i>	<i>07-26-0066</i>	<i>661497</i>	<i>Orange</i>	<i>\$ 340.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Phillip Harper</i>	<i>07-26-0469</i>	<i>735023</i>	<i>Orange</i>	<i>\$ 212.50</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Brenda Scott</i>	<i>07-26-0199</i>	<i>718946</i>	<i>Culpeper</i>	<i>\$ 2,475.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Mark Corneal</i>	<i>07-26-0139</i>	<i>704708</i>	<i>Madison</i>	<i>\$ 1,475.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>William Morris</i>	<i>07-26-0131</i>	<i>734927</i>	<i>Orange</i>	<i>\$ 1,975.00</i>

12) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17406	Kerst terWeele	07-26-0453	734807	Culpeper	\$ 212.50
RB-3M	PO17406	Glen Hoffherr	07-26-0522	736169	Culpeper	\$ 680.00
<i>RB-1</i>	<i>PO17406</i>	<i>Paula Sims</i>	<i>07-26-0505</i>	<i>735986</i>	<i>Culpeper</i>	<i>\$ 276.25</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Ryan Barnhurst</i>	<i>07-26-0420</i>	<i>733974</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>PO17406</i>	<i>Robert Lemon</i>	<i>07-26-0364</i>	<i>731836</i>	<i>Culpeper</i>	<i>\$ 220.00</i>
<i>RB-1</i>	<i>PO17406</i>	<i>William Morris</i>	<i>07-26-0387</i>	<i>732203</i>	<i>Culpeper</i>	<i>\$ 220.00</i>
<i>RB-3M</i>	<i>PO17406</i>	<i>Christopher Koelber</i>	<i>07-26-0454</i>	<i>734808</i>	<i>Culpeper</i>	<i>\$ 1,625.00</i>

13) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Mary Thornton	07-26-0154	704715	Madison	\$ 200.00
RB-1	DEQ17220	Mary Thornton	07-26-0154	704780	Madison	\$ 200.00
RB-1	DEQ17220	Diana Woodward	07-26-0297	726423	Madison	\$ 212.50
<i>RB-1</i>	<i>DEQ17220</i>	<i>Eugene Essner</i>	<i>07-26-0493</i>	<i>735918</i>	<i>Madison</i>	<i>\$ 212.50</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Raymond Zegley</i>	<i>07-26-0462</i>	<i>735010</i>	<i>Culpeper</i>	<i>\$ 212.50</i>
<i>RB-4</i>	<i>DEQ17220</i>	<i>Donnie Boyd</i>	<i>07-26-0157</i>	<i>705992</i>	<i>Madison</i>	<i>\$ 6,769.95</i>

14) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Christina Oehser	07-26-0175	713256	Rappahannock	\$ 340.00
RB-1	DEQ17084	Diane Owens	07-26-0529	736201	Culpeper	\$ 340.00
<i>RB-1</i>	<i>DEQ17084</i>	<i>Carolyn Thompson</i>	<i>07-26-0561</i>	<i>736766</i>	<i>Culpeper</i>	<i>\$ 340.00</i>

15) The following Upper Rapidan River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	PO17083	John Keltonic	07-26-0155	736234	Orange	\$ 318.75
<i>RB-3</i>	<i>PO17083</i>	<i>Juanita Jenkins</i>	<i>07-25-0504</i>	<i>651792</i>	<i>Orange</i>	<i>\$ 3,750.00</i>

16) The following Upper York River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	PO17407	Charles Pitera	07-26-0119	692692	Orange	\$ 1,775.00

17) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Locally Funded	John Kowalski	07-26-0450	734754	Greene	\$ 225.00
RB-3M	PO17083	Nathan Mammen	07-25-0507	650609	Orange	\$ 1,625.00
RB-3M	Locally Funded	Marguerite Taliaferro	07-26-0094	668729	Greene	\$ 2,600.00
RB-3M	Locally Funded	Maura Rodriguez	07-26-0367	731297	Greene	\$ 1,625.00
<i>RB-1</i>	<i>PO17407</i>	<i>Pansy Colley</i>	<i>07-26-0202</i>	<i>719137</i>	<i>Orange</i>	<i>\$ 360.00</i>
<i>RB-1</i>	<i>DEQ17220</i>	<i>Christen Fox</i>	<i>07-26-0135</i>	<i>703749</i>	<i>Madison</i>	<i>\$ 225.00</i>
<i>RB-1</i>	<i>Locally Funded</i>	<i>Lisa McCarthy</i>	<i>07-26-0255</i>	<i>722400</i>	<i>Orange</i>	<i>\$ 225.00</i>
<i>RB-3M</i>	<i>PO17407</i>	<i>Aaron Boerger</i>	<i>07-26-0039</i>	<i>661167</i>	<i>Orange</i>	<i>\$ 2,437.50</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Michael Filippello</i>	<i>07-26-0236</i>	<i>721689</i>	<i>Madison</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>Beverly Garrison</i>	<i>07-25-0669</i>	<i>657904</i>	<i>Madison</i>	<i>\$ 1,625.00</i>
<i>RB-3M</i>	<i>DEQ17220</i>	<i>William Heenan</i>	<i>07-26-0064</i>	<i>712929</i>	<i>Madison</i>	<i>\$ 3,250.00</i>
<i>RB-3M</i>	<i>Locally Funded</i>	<i>Tara Bloch</i>	<i>07-25-0666</i>	<i>657595</i>	<i>Greene</i>	<i>\$ 1,625.00</i>
<i>RB-3</i>	<i>PO17407</i>	<i>Annette Storie</i>	<i>07-25-0354</i>	<i>656892</i>	<i>Orange</i>	<i>\$ 6,000.00</i>

18) The following Virginia Conservation Assistance Program (VCAP) practices have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Participant</u>	<u>County</u>	<u>Amount</u>
CL-1	Sean Seay	Culpeper	\$ 4,648.00
CL-1	Erica Meadows	Orange	\$ 7,000.00

19) The Technical Committee Chairman requested the authority of the Board to open sealed bids for the dam projects at the April 21, 2026 Technical Committee Meeting, and award the low bid.

20) The Technical Committee Chairman requests authority from the Board to approve a contract prior to the next Board Meeting for Clover Hill East LP LLP, contract 07-26-0323, instance 729114, WP-4LL, Madison County.

5) ADDITIONS TO AGENDA

5.1) OPERATIONS COMMITTEE REPORT

D. Massie highlighted the District Audit Results with Comments and Recommendations Memo addressing recurring findings in recently audited Districts. The audits closely follow the Desktop Procedures Guide, and several common issues were identified, including: missing Security for Public Deposits Act (SPDA) review documentation, lack of two signatures on payments exceeding \$1,000, travel reimbursements submitted beyond the 60-day requirement, and incomplete dates and signatures on contract documentation, specifically Part II cost share contracts.

R. Williamson reported that he has reviewed the Desktop Procedures Guide and confirmed that the District is in compliance with all requirements. He noted that efforts are underway to improve the timeliness of travel reimbursements.

L. Graves reported that he will be updating the District’s committee rosters and that Directors should expect to be contacted by him regarding this process.

R. Williamson moved to accept the Operations Committee report as presented, with confirmation that the Desktop Procedures Guide has been reviewed. M. Biniek seconded the motion. (R. Williamson, M. Biniek, unanimous)

6) CLOSED SESSION: PERSONNEL MATTERS

R. Runkle moved that the Board go into Closed Session at 10:44 A.M. as provided for in the Code of Virginia Section 2.2-3711(A) (1) to discuss Personnel Matters. The Associate Directors and the District Manager were invited to attend. R. Williamson seconded the motion. (R. Runkle, R. Williamson, unanimous)

Following the return from Closed Session, R. Runkle moved to reconvene at 11:03 A.M. (unanimous). Pursuant to the Code of Virginia Section 2.2-3712. (D), “I move that the Board certify that to the best of the Board’s knowledge only matters lawfully exempted and as identified in the motion by which the Closed Session was convened were heard or discussed by this Board”. R. Bradford seconded the motion. (R. Runkle, R. Bradford, unanimous)

R. Bradford moved to accept the from the Personnel Committee Report as presented. M. Sands seconded the motion. (R. Bradford, M. Sands, unanimous)

7) DIRECTOR REPORTS

R. Bradford reiterated that the primary purpose of the Annual Awards Banquet is to recognize and celebrate program participants and their accomplishments. While there was discussion regarding the venue and meal quality, he emphasized that the event’s focus should remain on honoring participants.

L. Graves reported that Heritage Day was successful, with favorable weather and strong attendance, and noted that C. Sheridan was in attendance. He further reported that he will attend the Virginia Association of Soil and Water Conservation Districts meeting in Richmond this week, where

he expects updates on Joint Legislative Audit and Review Committee (JLARC)'s review and survey of the cost-share program. He noted that staff participation in this process places a burden on District staff and plans to initiate discussion on this concern. He also reported that Molly Elgin McWilliams has been accepted as a Director by the Virginia Soil and Water Conservation Board but has not yet received onboarding materials. He congratulated her and welcomed her to the Board. Finally, he reported that Mike Biniek, David Massie, and Stevie Ross will represent the District at the Area II Meeting in Loudoun on April 15.

8) STAFF REPORTS

S. DeNicola reported that the Annual Tree Sale was successful, with over 9,000 trees and 100 bags of meadow mix sold and distributed. She further reported that she is currently in the peak of Meaningful Watershed Educational Experiences (MWEE) season and will be busy administering programs in the coming months. She also reported that she is working on updating the District website and invited suggestions for improvement.

C. Sheridan reported on her attendance at Heritage Day, noting that the event was well received and that her son won a fishing pole.

T. Talley reported that he and J. Bourdon completed a Revised Universal Soil Loss Equation (RUSLE) Training in Hanover for credits towards their Conservation Planner Certifications.

S. Yager introduced guest Nichole Madison, event planner for Grelen Nursery, who is shadowing him as she is interested in pursuing a degree in ecology.

D. Massie reported that he is registered to attend the Area II Meeting on April 15 with Mr. Biniek and Ms. Ross. He also reported on dam inspections completed the previous week with Mr. Charles Wilson, noting that Mr. Bradford attended a portion of the inspections. He stated that, aside from general mowing and maintenance needs, the dams are in good condition. He further reported that the District has placed advertisements inviting bids for dam maintenance work, with a mandatory pre-bid site visit scheduled for April 8. He will conduct a tour of the dams for interested contractors to provide an overview of the scope of work. Bids will be accepted through April 20 and opened prior to the Committee Meetings on April 21. Finally, he reported that three grant agreements will be submitted for gate valve replacements and wave berm improvements on three Beautiful Run dams, with bidding for these projects anticipated later in the spring.

9) AGENCY REPORTS

DCR – D. Cross submitted a written report and highlighted several key items. She reminded all that quarterly reports are due on April 15 and that a review of the Desktop Procedures Guide is a grant agreement deliverable. She also noted deadlines for carryovers, FY27 Secondary Considerations, and the FY27 Average Cost List. She highlighted the upcoming FY27 VACS Program Updates session scheduled for June 17 or June 23, procedures for unobligated cost-share funds, End of Lifespan Verifications, and other important upcoming dates. Additionally, she noted that a suggestion is being explored to implement Conservation Planning Certifications in tiers rather than a single standard for all. She also congratulated Molly Elgin McWilliams on her acceptance as a Director.

NRCS – A. Cason submitted a written report and highlighted several key items. She reported that the Culpeper Service Center has received nine preapprovals in the Act Now EQIP category, with an obligation deadline of April 25, and expects to submit NRCS Conservation Plans at the next District Board Meeting. The Service Center has also received eight eligible 2026 Classic CSP applications and two RPP applications. She further reported on staff outreach efforts, upcoming deadlines, and two upcoming Joint Employee Development (JED) sessions. Finally, she noted that she will be attending the Area II Meeting in Loudoun on April 15.

VDOF – E. Furlow reported on the cost-share program for reforesting lands with pines, noting that applications can be submitted beginning May 1.

10) PUBLIC COMMENT PERIOD

Nichole Madison introduced herself, stating that she is interested in pursuing a degree in ecology and hopes to gain understanding and experience by participating in the District's efforts. She thanked the group for the opportunity to shadow District staff.

11) PLAN FOR APRIL COMMITTEE MEETINGS

Committees will meet at the Madison Extension Office on Tuesday, April 21, 2026: 9:00 Personnel, 9:30 Operations, 10:00 Education, 10:30 Technical. **BOARD MEETING FOR MAY WILL BE HELD AT 10:30 AM ON Tuesday, May 5, 2026, in person, at the Madison County Extension Office.**

12) ADJOURNMENT

A. Jewett motioned to adjourn the December Board meeting at 11:34 AM. R. Williamson seconded the motion. (A. Jewett, R. Williamson, unanimous)

Respectfully Submitted,
Stevie Ross, Administrative Secretary/Financial Specialist

Lynn Graves, Chairman

Date Approved: