

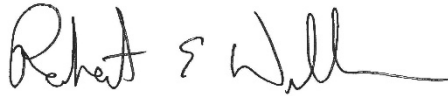
FINANCE COMMITTEE REPORT

7-21-2026

Present: Robert Williamson – Treasurer, Lynn Graves, Mike Sands, Robert Bradford,
Robert Runkle, David Massie, Stevie Ross

1. The Committee reviewed and confirmed the accuracy and completeness of the Year-End Report and Quarterly Report submitted to DCR.
2. The Committee reviewed and confirmed the accuracy of the five Quarterly Grant Reimbursement Reports submitted to DEQ.
3. The Committee verified that all bank account reconciliations are complete and current.
4. The Committee reviewed the District's current bank balances and Reserves Policy and confirmed that all balances remain within established policy limits.

Robert Williamson, Committee Chair

A handwritten signature in black ink, appearing to read "Robert Williamson", with a long horizontal flourish extending to the right.

Date Approved: August 4, 2026

OPERATIONS COMMITTEE REPORT

July 21, 2026

Present: Lynn Graves – Chairman, Robert Bradford, Robert Runkle, Bob Williamson, Anthony Jewett, David Massie

- 1) The District Manager reported on draft Policies and Grant Agreements under review by the Virginia Soil and Water Conservation Board for the FY2027 Administration and Operations Grant and FY2027 Cost Share and Technical Assistance Grant. Operations funding is proposed to remain at the FY2026 level, while Cost Share funding is proposed at \$10.2 million.
- 2) The Committee reviewed the renewal of the District's employee health insurance contract, which expires at the end of August. Anthem proposed premium increases of 18.7% with no changes to coverage. Anthem remains the most cost-effective option when compared to other major insurance providers. The Committee recommends renewal of the Anthem health insurance plans.
- 3) The Committee discussed renewal of the Service Agreement between the District and Brad Jarvis of Jarvis AgriServices for end-of-year lifespan verifications and pasture BMP field verifications. The Committee recommends renewal of the Service Agreement.
- 4) Anthony Jewett proposed that the Board consider adopting an Artificial Intelligence (AI) Policy. The proposed policy is intended to establish clear expectations for employee use of AI tools, protect District data, and maintain public trust. The proposed policy would limit the use of AI platforms to those hosted within the United States. No action was taken.

Lynn Graves, Committee Chair

A handwritten signature in cursive script, appearing to read "Lynn Graves".

Date Approved: August 4, 2026

Education/Public Relations Committee Meeting Minutes
July 21, 2026

Directors: Robert Bradford, Lynn Graves, Anthony Jewett, Robert Runkle, Mike Sands, Bob Williamson
Staff: Stephanie DeNicola, David Massie

- A. **Piedmont Native Plant Guides:** Sales typically increase following newsletter distribution. Approximately 20 copies remain in inventory.
- B. **School Programs:** Programs are detailed in Item O.
- C. **Media and Publications:** The Summer issue of the quarterly newsletter is at the printer and will be mailed soon. Stephanie is accepting articles for the Fall issue.
- D. **Annual Report:** Stephanie is transitioning the Annual Report from Publisher to Canva using a template from Lord Fairfax SWCD.
- E. **Water Testing Clinics:** There were 138 samples collected from Greene, Madison and Rappahannock. Culpeper, Fauquier and Rappahannock collected 117 samples total.
- F. **Awards Banquet 2026:** The Awards Banquet will be held on Thursday, November 19 at Pepper's Grill. NRCS is nominating Fred Eberle for the Wildlife Habitat Award. He has participated in the tree sale and soil testing also. The Committee discussed ideas for the Business and Industry Award. Stephanie has not received additional nominations for Educator of the Year.
- G. **Envirothon:** Stephanie met with a teacher at Orange County High School about starting an Envirothon team. Orange County has not consistently had an Envirothon team. The Area II training is scheduled at Graves for Saturday November 21. The 2027 International competition will be held in Maryland. Stephanie hopes to attend and learn ways to improve the program. The Committee discussed ideas.
- H. **Grants:** Stephanie was told she was fully funded for the DCR MWEE grant to extend the MWEE program to 4th Grade on May 17. However, DCR awarded us amount in the match column (eventually increased to \$12,958.98). Stephanie discussed ways to reallocate funds to continue to fulfill the program. The Committee approved.
- I. **Rain Barrels:** The Square payment processing is available for rain barrels, plant books, filter fabric and grazing manuals. We do not intend to use it for the tree sale.
- J. **Lawn Soil Testing Program:** Sample requests are stable.
- K. **Scholarships:** Three scholarship recipients attended the July Board meeting.
- L. **CSWCD Swag:** Stephanie asked for opinions on the swag passed out at the Board meeting. Members preferred the red water bottle and the can Koozie. Anthony suggested gardening tools.
- M. **Interns:** The interns have joined NRCS with wildlife project inspections, helped run the Play Date Museum Nature Camp and will help Richard complete a stormwater inventory.
- 1. **Info Sessions:** August 4: First Bank & Trust (Misty Pack); October: Water supply plans (Justin Chen, DEQ); December: Virginia Working Landscapes (Justin Proctor)
- N. **Info Session Ideas:** VASWCD (Stephanie contacted)
- O. **Outreach:** Meeting with Renee Wootten at CCPS (7/10); 4th Grade Teacher PD (7/15); Intermediate fencing workshop (7/22); Meeting with Jordan Hummill at RCES (7/23); Meeting with all 4th Grade Culpeper Teachers (7/30); Greene Livestock Show (7/30-8/1); Culpeper Schools' Back to School Bash (8/1); OCPS Teacher PD (8/3); 4th Grade Teachers at Ruckersville ES (TBD); 4th Grade Teachers at WYES (TBD); VACDE Employees' Training (8/18-20/26); Locust Grove MS Career Day (9/3); New Landowner workshop (9/4); Prospect Heights MS Career Day (9/16); William Monroe MS MWEE (9/20-9/28); 4th Grade teachers MWEE to Port Isobel (11/6-9); William Monroe HS Environmental Science classes (11/12 & 11/13); Awards banquet (11/19); Area II Envirothon training (11/21); VA Black Bear Festival (6/5); NCF Envirothon in MD (7/25-7/31)

Lynn Graves, Board Chair



Date Approved: August 4, 2026

July 21, 2026 Technical Committee Minutes (Updated)

Present: Robert Bradford, Chairman; Lynn Graves, Madison; Robert Runkle, Greene; Mike Sands, Rappahannock; Bob Williamson, Culpeper; David Massie, District Manager; Spencer Yager, Conservation Specialist; Amanda McCullen, Conservation Specialist; Cheyenne Sheridan, Conservation Specialist; Kendall Dellinger, Conservation Specialist; Trevor Talley, Conservation Specialist; Jack Bourdon, Conservation Specialist

- 1) The following Conservation Plans were thoroughly reviewed by the Technical Committee and recommended for Board approval:

Steve Olson	CP-7-26-0029
Michael L. Simmons	CP-7-27-0002
L & M Farms	CP-7-23-0062

- 2) The following BMP applicants have been approved by the Technical Committee for funding. All applications were thoroughly screened for compliance with Priority Recruitment Guidelines. All met at least two of the priority criteria.

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
CCI-SL-6W	2027 VACS	Peter E. Harrison	07-27-0080	758275	Madison	\$ 20,243.75	\$ -
FR-3	2027 VACS	Eugene Deane	07-27-0079	738803	Madison	\$ 12,146.88	\$ -
SL-1	2027 VACS	Cid Owens	07-27-0042	745205	Orange	\$ 22,500.00	\$ -
SL-6F	2027 VACS	Amy E. Ferguson	07-27-0037	758630	Madison	\$ 87,834.00	\$ -
SL-6W	2027 VACS	Tom Nixon	07-27-0040	744541	Culpeper	\$ 80,000.00	\$ 2,000.00

- 3) The following BMP participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>	<u>Tax Credit</u>
FR-1	2026 VACS	Lyle Alexander	07-26-0486	735795	Culpeper	\$ 2,645.63	\$ 135.47
NM-5P	2026 VACS	Harris Ag. Properties Inc.	07-26-0604	737073	Orange	\$ 9,698.40	\$ -
SL-6N	2026 VACS	Lucy Winks	07-26-0027	624830	Rappahannock	\$ 19,913.59	\$ 3,318.93
SL-6W	2026 VACS	David A. Sears	07-26-0398	732851	Orange	\$ 22,812.50	\$ -
SL-6W	2026 VACS	Paula M. Dilascia	07-26-0293	726391	Orange	\$ 228,059.15	\$ 8,627.88
SL-6W	2026 VACS	Tom Nixon*	07-26-0575	735886	Orange	\$ 117,435.00	\$ 1,928.77
SL-6W	2027 VACS	Tom Nixon	07-27-0040	744541	Culpeper	\$ 73,715.88	\$ 714.33
SL-6W	2026 VACS	Erich Jenkins	07-26-0342	730860	Madison	\$ 82,601.63	\$ 358.66
SL-6W	2026 VACS	Dale Dellinger	07-26-0019	660186	Orange	\$ 77,219.55	\$ -
SL-7	2026 VACS	Somerset Plantation	07-26-0489	735854	Orange	\$ 21,071.20	\$ 2,013.45
WP-2W	2026 VACS	Highland Ridge Farm	07-26-0607	737156	Culpeper	\$ 1,694.69	\$ 344.33

*The Technical Committee approved an increase for additional division fence.

- 4) The following Locally Funded applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Local	Bryan Lilly	07-27-0039	744498	Rappahannock	\$ 225.00
RB-1	Local	Natalia Banks	07-27-0051	750045	Greene	\$ 292.50
RB-1	Local	Gloria Alexander	07-27-0055	752918	Madison	\$ 360.00
RB-1	Local	Edward Gordon	07-27-0056	752981	Orange	\$ 225.00
RB-1	Local	Donna Huff	07-27-0067	754235	Madison	\$ 360.00
RB-1	Local	Amy Tetervin	07-27-0069	754317	Orange	\$ 360.00

RB-1	Local	Sandra Hairston	07-27-0070	756439	Orange	\$ 270.00
RB-1	Local	Robert Mantz	07-27-0071	756505	Madison	\$ 225.00
RB-1	Local	Robet Bethel	07-27-0076	757320	Madison	\$ 225.00
RB-1	Local	Christopher Bowers	07-27-0048	750027	Culpeper	\$ 225.00
RB-1	Local	Dorothy Moore	07-27-0049	750030	Rappahannock	\$ 225.00
RB-1	Local	Gabriele Masill	07-27-0059	753188	Madison	\$ 270.00
RB-1	Local	Gabriele Masill	07-27-0059	754214	Orange	\$ 225.00
RB-1	Local	Gabriele Masill	07-27-0059	754224	Greene	\$ 225.00
RB-3M	Local	Gabriele Masill	07-27-0059	754218	Orange	\$ 1,950.00
RB-3M	Local	Gabriele Masill	07-27-0059	754222	Greene	\$ 1,625.00
RB-3M	Local	John McCloskey	07-27-0058	753154	Greene	\$ 1,625.00
RB-3M	Local	Ivan Henao	07-27-0074	756956	Greene	\$ 2,600.00
RB-3M	Local	Jeanie Robinson	07-27-0073	756797	Madison	\$ 1,625.00
RB-3M	Local	Sue Seale	07-27-0081	758344	Madison	\$ 1,625.00
RB-3M	Local	Christopher M. Bonsignore	07-27-0044	749785	Culpeper	\$ 3,900.00
RB-3M	Local	Stephen Holmes	07-27-0072	756551	Orange	\$ 2,112.50
RB-5	Local	Lisa Welch	07-27-0034	742906	Culpeper	\$ 17,325.00

- 5) The following Mountain Run, Muddy Run, and Lower Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17406	Terese McEwen	07-27-0035	742955	Culpeper	\$ 225.00
RB-1	DEQ17406	Winifred McEwen	07-27-0027	742703	Culpeper	\$ 225.00
RB-1	DEQ17406	Nicole Samperisi	07-27-0029	742706	Culpeper	\$ 360.00
RB-1	DEQ17406	Stephen Latham	07-27-0033	742905	Culpeper	\$ 225.00
RB-1	DEQ17406	Bruce Winning	07-27-0050	750031	Culpeper	\$ 225.00
RB-1	DEQ17406	Robert McFarland	07-27-0721	752905	Culpeper	\$ 225.00
RB-1	DEQ17406	Steven Santell	07-27-0054	752906	Culpeper	\$ 225.00
RB-1	DEQ17406	Richard Kitts	07-27-0061	754217	Culpeper	\$ 337.50
RB-3M	DEQ17406	Michael Williams	07-27-0024	741555	Culpeper	\$ 2,600.00
RB-3M	DEQ17406	Eliot Brubaker	07-27-0038	743794	Culpeper	\$ 3,250.00
RB-3M	DEQ17406	Paula Boxley	07-27-0032	742904	Culpeper	\$ 3,900.00
RB-3M	DEQ17406	Kenneth Weltz	07-26-0654	738025	Culpeper	\$ 1,625.00

- 6) The following Upper Hazel River Residential applicants have been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	Charles M. Powers	07-27-0028	742705	Culpeper	\$ 337.50
RB-1	DEQ17084	Catherine Stephenson	07-27-0045	749899	Culpeper	\$ 225.00
RB-1	DEQ17084	Robert Alford	07-27-0065	754223	Rappahannock	\$ 247.50
RB-1	DEQ17084	Anthony Markley	07-27-0075	757318	Culpeper	\$ 225.00
RB-1	DEQ17084	Scott Alford	07-27-0066	754225	Rappahannock	\$ 225.00
RB-1	DEQ17084	Bruce Beard	07-27-0053	752904	Madison	\$ 225.00
RB-1	DEQ17084	Charles Smith	07-27-0078	757338	Culpeper	\$ 225.00
RB-1	DEQ17084	James Martinez	07-27-0063	754220	Culpeper	\$ 225.00
RB-1	DEQ17084	Jimmy Martin	07-27-0064	754221	Culpeper	\$ 225.00
RB-1	DEQ17084	John Donovan	07-26-0573	750083	Rappahannock	\$ 225.00
RB-1	DEQ17084	Robin Martinez	07-27-0046	749927	Culpeper	\$ 225.00

RB-1	DEQ17084	Robin Martinez	07-27-0047	749987	Culpeper	\$ 225.00
RB-3M	DEQ17084	Kristean Forrest	07-27-0077	757322	Rappahannock	\$ 3,250.00
RB-3M	DEQ17084	Blake Brown	07-27-0026	744476	Rappahannock	\$ 1,625.00

- 7) The following Upper Rapidan River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17083	Kathryn Barker	07-27-0052	750137	Orange	\$ 270.00

- 8) The following Upper York River Residential applicant has been approved by the Technical Committee for funding:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3M	DEQ17407	Diane Pendleton	07-27-0057	753152	Orange	\$ 5,200.00

- 9) The following Locally Funded participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	Local	Dorothy Moore	07-26-0637	737903	Rappahannock	\$ 225.00
RB-1	Local	Percy Patterson	07-26-0687	738756	Culpeper	\$ 225.00
RB-1	Local	Stephen Koch	07-26-0698	738894	Greene	\$ 240.00
RB-1	Local	Geraldine Calavetinos	07-26-0665	738198	Orange	\$ 270.00
RB-1	Local	Paula Maurer	07-26-0494	735919	Greene	\$ 187.50
RB-1	Local	Tamara Treadway	07-26-0699	738895	Madison	\$ 318.75
RB-1	Local	Mark Wynkoop	07-26-0599	737057	Madison	\$ 200.00
RB-1	Local	Mark Wynkoop	07-26-0599	737178	Madison	\$ 200.00
RB-1	Local	Elizabeth Wynkoop	07-26-0610	737179	Madison	\$ 200.00
RB-1	Local	Ralph Campbell	07-26-0664	738195	Madison	\$ 200.00
RB-1	Local	Ralph Campbell	07-26-0664	738197	Madison	\$ 200.00
RB-3M	Local	Ronald Haley	07-26-0473	735173	Culpeper	\$ 1,525.00
RB-3M	Local	Suzette Smith	07-26-0367	731937	Greene	\$ 760.00
RB-3M	Local	Jessica Dutcher	07-26-0643	737999	Greene	\$ 884.00
RB-3M	Local	Karen Moore	07-26-0452	734799	Greene	\$ 325.00
RB-3	Local	Raymond Hersan	07-26-0503	735984	Culpeper	\$ 3,262.50
RB-3	Local	Candace Settle	07-26-0320	730173	Rappahannock	\$ 3,750.00
RB-4	Local	Maura Rodriguez	07-26-0357	737995	Greene	\$ 6,250.00

- 10) The following Mountain Run, Muddy Run, and Lower Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17406	Matthew Martinez	07-26-0716	739012	Culpeper	\$ 225.00
RB-1	DEQ17406	Robert McFarland	07-27-0721	752905	Culpeper	\$ 225.00
RB-3M	DEQ17406	William Rogers	07-26-0487	735803	Culpeper	\$ 5,200.00
RB-3M	DEQ17406	Kenneth Weltz	07-26-0654	738025	Culpeper	\$ 236.25
RB-4	DEQ17406	Charles Smith	07-26-0635	737897	Culpeper	\$ 6,250.00
RB-4	DEQ17406	Dennis Tate	07-26-0695	738884	Culpeper	\$ 6,875.00

11) The following Robinson River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17220	Richard Lichtenberger	07-26-0520	736162	Madison	\$ 260.00
RB-1	DEQ17220	Karl Bracqbien	07-26-0554	736747	Madison	\$ 200.00
RB-1	DEQ17220	Tanya Klemick	07-26-0558	736751	Madison	\$ 212.50
RB-1	DEQ17220	Ann Browning	07-26-0609	737172	Madison	\$ 212.50
RB-1	DEQ17220	James Berry II	07-26-0706	738926	Madison	\$ 200.00
RB-3M	DEQ17220	Thomas Miller Jr.	07-26-0631	737822	Madison	\$ 1,262.50

12) The following Upper Hazel River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17084	John Donovan	07-26-0573	750083	Rappahannock	\$ 225.00
RB-1	DEQ17084	Robert Alford	07-27-0065	754223	Rappahannock	\$ 247.50
RB-1	DEQ17084	Scott Alford	07-27-0066	754225	Rappahannock	\$ 225.00
RB-3M	DEQ17084	Wendy Smith	07-26-0714	738945	Rappahannock	\$ 225.00

13) The following Upper Rapidan River Residential participant has been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-3	DEQ17083	Elizabeth Herndon	07-26-0113	737435	Orange	\$ 3,750.00

14) The following Upper York River Residential participants have been approved by the Technical Committee for payment:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17407	John Dawson II	07-26-0708	738928	Orange	\$ 225.00
RB-3M	DEQ17407	Delton Anglin III	07-26-0426	733604	Orange	\$ 1,925.00

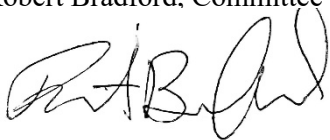
15) The following Residential participants have been cancelled by the Technical Committee:

<u>Practice</u>	<u>Fund</u>	<u>Participant</u>	<u>Contract</u>	<u>Instance</u>	<u>County</u>	<u>Amount</u>
RB-1	DEQ17406	John Gillis	07-26-0562	736771	Culpeper	\$ 225.00
RB-3M	DEQ17083	Kathryn Barker	07-26-0629	737817	Orange	\$ 1,950.00
RB-3M	DEQ17407	Diane Pendleton	07-26-0491	735916	Orange	\$ 2,600.00
RB-3M	Local	Sandra Hairston	07-26-0598	737056	Orange	\$ 1,950.00
RB-3M	DEQ17406	Robert McFarland	07-27-0721	739102	Culpeper	\$ 1,625.00
RB-3M	DEQ17406	Kevin G. Summers	07-27-0007	742625	Culpeper	\$ 1,625.00
RB-3M	DEQ17406	Terence Dinkins	07-26-0594	737037	Culpeper	\$ 1,625.00
RB-3M	DEQ17084	John Donovan	07-26-0573	736883	Rappahannock	\$ 1,625.00
RB-3M	Local	Lula Hasan	07-26-0600	737058	Culpeper	\$ 1,950.00
RB-3M	Local	James Streeter	07-26-0615	737433	Culpeper	\$ 1,625.00
RB-3M	Local	Logan Wynn	07-26-0605	737074	Culpeper	\$ 1,625.00
RB-4	DEQ17406	Kevin Summers	07-27-0007	741348	Culpeper	\$ 3,900.00

16) The District Manager reported that the first dam mowings have been completed. The need and timing of the second dam mowings will be evaluated in August.

- 17) The Technical Committee recommends Board approval of submitting a variance request, which will be sent to DCR Staff in Richmond for ultimate approval, for contract 07-27-0041, WP-4 and WP-4C, L & M Farms, Culpeper County.
- 18) District staff expects increased workload due to additional animal waste practice sign-up this year, with several being “piggybacked” with NRCS.
- 19) The Committee discussed Clean Water Farm Awards and Grand Basin Awards. Several nominations were made and a complete list will be available at the August Technical Committee Meeting.
- 20) The District Manager reported that random verifications are almost complete and that no significant issues were discovered.

Robert Bradford, Committee Chair

A handwritten signature in black ink, appearing to read 'R. Bradford', written over a horizontal line.

Date Approved: August 4, 2026